



Credit by Demonstrated Mastery (CDM)
Student and Family Application



Public Schools of North Carolina
 State Board of Education
 Department of Public Instruction

STUDENT INFORMATION		
Name:		Birthdate:
School:	Grade Level:	Student ID:
Parent/Guardian Name:	Email:	
	Phone: (Cell) (Home)	
Date of CDM Request:		
Circle: Fall Spring Summer		

CREDIT BY DEMONSTRATED MASTERY APPLICATION
<p>Instead of traditional course enrollment and seat-time, I am requesting the opportunity to earn Credit for Demonstrated Mastery (CDM) for the following:</p> <p>_____ (course name or subject).</p>

For Office Use Only:	Date Received:
Conference Date:	Other:
In Attendance of CDM Meeting:	Role of Participant: (parent, principal, etc.)
1.	
2.	
3.	
4.	
5.	
6.	

STUDENT/FAMILY AGREEMENT:	Initial Here->	Parent	Student	Counselor
Please review the following regarding the CDM process and initial after each.				
<ul style="list-style-type: none"> I understand this assessment will include a multi-phase assessment with Phase 1 and Phase 2. 				
<ul style="list-style-type: none"> Phase 1 will include an examination to establish my mastery of the foundational skills and content this course/subject requires. 				
<ul style="list-style-type: none"> I must earn a minimum of 90% accuracy on the local exam, NC Final Exam, or the CTE post-assessment to continue with the CDM process or a Level V "superior" scale score on the EOC. 				
<ul style="list-style-type: none"> I have one attempt to pass the exam. 				
<ul style="list-style-type: none"> Prior to the exam, I may review the content standards for the course or subject area that I am seeking to demonstrate mastery at http://www.dpi.state.nc.us/ 				
<ul style="list-style-type: none"> The Phase 1 exam is meant to assess what I know without instruction in the course. It is not appropriate to request or receive tutoring or exam preparation materials from teachers prior to taking the Phase 1 exam. 				
<ul style="list-style-type: none"> If I earn the appropriate score, I will move onto Phase 2. If not, I will <u>not</u> have the opportunity to earn CDM for this course. 				
<ul style="list-style-type: none"> Please note that state or local exam results are not reviewable. Phase 2 (Artifact Review) is the only area that can be reviewed. 				
<ul style="list-style-type: none"> In Phase 2, I will create an artifact that reflects deep understanding of the content standards, including the ability to apply the skills and knowledge expected at the end of the course. 				
<ul style="list-style-type: none"> Proof of insurance may be required depending on the course and the Phase 2 requirements for the course. 				
<ul style="list-style-type: none"> The CDM Review Panel will make a recommendation if I can earn CDM credit. If I am successful, I will earn a "Pass" on my transcript and will earn one credit toward graduation. 				
<ul style="list-style-type: none"> No grade or quality points will be granted, and the "Pass" will not be included in my GPA. 				
<ul style="list-style-type: none"> I understand that I will meet with a CDM Panel member (s) to discuss the process and long-term implications. 				
<ul style="list-style-type: none"> I understand that NCAA Division I and Division II colleges and universities do not recognize test-out credits in terms of meeting college entrance credit requirements. Therefore, CDM is strongly discouraged for potential collegiate athletics. 				
<ul style="list-style-type: none"> My parents and I will be allowed to file for appeal if we do not agree with the decision of the team. 				
I understand all of the above and agree to abide by the process defined above.				
Student Signature: _____ Date: _____				
Parent/Guardian Signature: _____ Date: _____				
Counselor Signature: _____ Date: _____				