

OFFICIAL MINUTES OF THE CALDWELL COUNTY BOARD OF EDUCATION

The Caldwell County Board of Education met at 7:00 PM on November 7, 2011, in the Board Room of the Education Center, Lenoir, North Carolina.

The following members were present:

Chairman Darrell Pennell
Vice-Chairman Tim Hawkins
Teresa Branch
Linda Coffey
Dottie Darsie
Dr. Helen Hall
Duane Knight

The following administrative staff members were present:

Dr. Steve Stone, Superintendent
Dr. Trish Johnson, Associate Superintendent for Human Resource Services
Dr. Jeff Church, Assistant Superintendent for Auxiliary Services
Karla Miller, Finance Officer
Libby Brown, School-Community Relations Director
Ed Blair, School Board Attorney, Groome, Tuttle, Pike and Blair

Chairman Darrell Pennell called the meeting to order at 7:00 PM.

ACTION – APPROVAL OF THE AGENDA

Upon motion of Dr. Helen Hall and second by Vice-Chairman Tim Hawkins, the board unanimously approved the proposed agenda as presented by Superintendent Dr. Steve Stone.

ACTION – APPROVAL OF THE MINUTES

Upon motion of Dottie Darsie and second by Teresa Branch, the board unanimously approved the October 5, 2011, Special Session Meeting minutes. Upon motion of Duane Knight and second by Dottie Darsie, the board unanimously approved the October 10, 2011, Regular Board Meeting minutes. Upon motion of Duane Knight and second by Dr. Helen Hall, the board unanimously approved the October 24, 2011, Community Board Meeting minutes.

PUBLIC COMMENT

Chairman Darrell Pennell opened the meeting for public comment. There was no public comment.

INFORMATION – PERSONNEL MATTERS

Associate Superintendent for Human Resource Services, Dr. Trish Johnson, presented the attached personnel matters to the board for information only.

ACTION – PERSONNEL MATTERS

Upon motion of Linda Coffey and second by Dottie Darsie, the board unanimously approved the attached personnel matters as presented by Associate Superintendent for Human Resource Services Dr. Trish Johnson.

ACTION – STUDENT TRANSFER REQUESTS FOR 2011-2012

Upon motion of Vice-Chairman Tim Hawkins and second by Teresa Branch, the board unanimously approved the attached student transfer requests for 2011-2012, as presented by Associate Superintendent for Human Resource Services Dr. Trish Johnson.

ACTION – UTILITY EASEMENT FOR HAPPY VALLEY ELEMENTARY SCHOOL

Upon motion of Dottie Darsie and second by Linda Coffey, the board unanimously approved the attached utility easement for Happy Valley Elementary School as presented by Assistant Superintendent for Auxiliary Services Dr. Jeff Church.

ACTION – BIDS FOR ROOF REPLACEMENT AT COLLETTSVILLE SCHOOL

Upon motion of Dr. Helen Hall and second by Dottie Darsie, the board unanimously approved the attached low bid awarded to Carolina Roofing Solutions for roof replacement at Collettsville School as presented by Assistant Superintendent for Auxiliary Services Dr. Jeff Church.

ACTION – ADM APPLICATION FOR ROOF REPLACEMENT AT COLLETTSVILLE SCHOOL

Upon motion of Linda Coffey and second by Teresa Branch, the board unanimously approved the attached ADM Application for roof replacement at Collettsville School as presented by Assistant Superintendent for Auxiliary Services Dr. Jeff Church.

ACTION - BIDS FOR ROOF REPLACEMENT AT HUDSON MIDDLE SCHOOL

Upon motion of Dr. Helen Hall and second by Duane Knight, the board unanimously approved the attached low bid awarded to Bond-Tec for roof replacement at Hudson Middle School as presented by Assistant Superintendent for Auxiliary Services Dr. Jeff Church.

ACTION – ADM APPLICATION FOR ROOF REPLACEMENT AT HUDSON MIDDLE SCHOOL

Upon motion of Vice-Chairman Tim Hawkins and second by Linda Coffey, the board unanimously approved the attached ADM Application for roof replacement at Hudson Middle School as presented by Assistant Superintendent for Auxiliary Services Dr. Jeff Church.

ACTION – BUDGET AMENDMENTS TO STATE PUBLIC SCHOOL FUND AND FEDERAL GRANTS FUND

Upon motion of Teresa Branch and second by Dottie Darsie, the board unanimously approved the attached budget amendments to the State Public School Fund and the Federal Grants Fund as presented by Finance Officer Karla Miller.

BOARD COMMITTEE REPORTS

Dr. Helen Hall updated the board on the recent Board/Budget Finance Committee meeting noting the committee met with the auditors regarding the 2010-2011 audit report. She was very proud to report that the school system had a clean audit with no exceptions. They also received clarification on future financial planning for the school system from the auditors regarding cutbacks in funding, as well as an update on the individual schools in regards to their fiscal accountability.

Chairman Darrell Pennell reported that he and Dottie Darsie attended Oak Hill School for their emergency preparedness exercise and expressed how well the event went. He was an observer, while Mrs. Darsie participated in a "mock" emergency to prepare school personnel, students and individuals within the community for an actual emergency.

Chairman Darrell Pennell also noted that eight teachers were recognized at the Bright Ideas Awards Ceremony where he and board members Dr. Helen Hall and Dottie Darsie attended. Blue Ridge Electric Company sponsors the Bright Ideas Awards and Chairman Pennell noted our appreciation for their support and how proud the board is of these award recipients.

ANNOUNCEMENTS

Chairman Darrell Pennell announced the next regular board meeting on Monday, December 12, 2011, 6:00 PM in the Board Room of the Education Center.

ADJOURNMENT

There being no further business to come before the board and upon motion of Vice-Chairman Tim Hawkins, second by Teresa Branch, and the unanimous approval of the board, the meeting was adjourned at 7:15 PM.

Signed:

Chairman, Caldwell County Board of Education

Attest:

Secretary, Caldwell County Board of Education