

# Official Minutes of the Caldwell County Board of Education Meeting July 14, 2014

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The Caldwell County Board of Education meeting was called to order at 6:00 PM, at the Education Center.

The following people were present:

Darrell Pennell, Chairman  
Tim Hawkins, Vice Chairman  
Dottie Darsie  
Dr. Helen Hall  
Linda Coffey  
Duane Knight  
Joe Sims

The following administrative staff members were present:

Dr. Steve Stone, Superintendent  
Dr. Trish Johnson, Associate Superintendent for Human Resource Services  
Dr. Caryl Burns, Associate Superintendent for Educational Program Services  
Dr. Jeff Church, Assistant Superintendent for Auxiliary Services  
David Johnson, Director of Finance  
Ed Blair, Board Attorney

## **OPENING CEREMONIES**

Chairman Darrell Pennell gave the invocation. Jaxon Mullis, son of Melinda and Chad Mullis, led the Pledge of Allegiance.

## **ACTION-APPROVAL OF THE AGENDA**

Upon motion of Dr. Helen Hall, and seconded by Mrs. Dottie Darsie, the Board unanimously approved the agenda.

## **ACTION | APPROVAL OF THE MINUTES**

Upon motion of Mr. Duane Knight, and seconded by Vice Chairman Tim Hawkins, the Board unanimously approved the June 09, 2014, Regular Session Minutes.

Upon motion of Mrs. Dottie Darsie, and seconded by Mr. Joe Sims, the Board unanimously approved the June 30, 2014, Budget Session Minutes and the June 30, 2014, Closed Session Minutes.

## **PUBLIC COMMENT**

Chairman Darrell Pennell opened the meeting for public comment. There was no public comment.

**COOPERATIVE EXTENSION UPDATE | PRESENTED BY SETH NAGY, DIRECTOR**

Cooperative Extension Director Seth Nagy gave an update on the various programs of the Cooperative Extension Agency and their collaboration with Caldwell County Schools.

**PATTERSON SCIENCE CENTER UPDATE | PRESENTED BY AMY BRADLEY, DIRECTOR**

Patterson Science Center Director Amy Bradley presented an update on the Patterson Science Center and the programs offered. Mrs. Bradley outlined the various camps that are being offered this summer and future plans.

**ACTION | Board Policy 3460 GRADUATION REQUIREMENTS POLICY REVISION | FOLLOWING A 30 DAY PUBLIC COMMENT | PRESENTED BY DR. STEVE STONE, SUPERINTENDENT**

Upon motion of Mrs. Dottie Darsie, and seconded by Dr. Helen Hall, the Board unanimously approved the revisions to policy 3460 Graduation Requirements.

**ACTION | BOARD POLICY 3621 STUDENT ATHLETIC ELIGIBLY | 30 DAY PUBLIC COMMENT | PRESENTED BY DR. STEVE STONE, SUPERINTENDENT**

Upon motion of Dr. Helen Hall, and seconded by Ms. Linda Coffey, the Board unanimously approved to place the above policy on a 30 day public comment period.

**ACTION | VARIOUS BOARD POLICIES UPDATED ANNUALLY BY THE NORTH CAROLINA SCHOOL BOARD ASSOCIATION | 30 DAY PUBLIC COMMENT | PRESENTED BY DR. STEVE STONE, SUPERINTENDENT**

Upon motion of Dr. Helen Hall, and seconded by Mrs. Dottie Darsie, the Board unanimously approved to place the above Board policies on a 30 day public comment period. (Policies: 1200, 1600, 2321, 3225-4312-7320, 3226-4205, 3227-7322, 3410, 3420, 4210, 4250-5075-7316, 4309, 4345, 4351, 6225, 6340, 3524, 7100, 7130, 7335, 7410(New), 7425, 7540, 7805, 7811, 7820, 7821, 7920, 7930, 7950, and 9220)

**INFORMATION | PERSONNEL MATTERS | PRESENTED BY DR. TRISH JOHNSON, ASSOCIATE SUPERINTENDENT FOR HUMAN RESOURCE SERVICES**

The attached personnel matters were presented to the Board for information only.

**ACTION | PERSONNEL MATTERS | PRESENTED BY DR. TRISH JOHNSON, ASSOCIATE SUPERINTENDENT FOR HUMAN RESOURCE SERVICES**

Upon motion of Mr. Duane Knight, and seconded by Vice Chairman Tim Hawkins, the Board unanimously approved the attached personnel matters.

**ACTION | 2014-2015 STUDENT TRANSFER REQUEST | PRESENTED BY DR. TRISH JOHNSON, ASSOCIATE SUPERINTENDENT FOR HUMAN RESOURCE SERVICES**

Upon motion of Mrs. Dottie Darsie, and seconded by Dr. Helen Hall, the Board unanimously approved the attached student transfer request for the 2014-2015 school year.

**ACTION | 2014-2015 TITLE I PLAN/APPLICATION | PRESENTED BY DR. CARYL BURNS, ASSOCIATE SUPERINTENDENT FOR EDUCATIONAL PROGRAM SERVICES**

Upon motion of Vice Chairman Tim Hawkins, and seconded by Mrs. Dottie Darsie, the Board unanimously approved the 2014-2015 Title I Plan/Application.

**ACTION | AUXILIARY SERVICES REQUEST | PRESENTED BY DR. JEFF CHURCH, ASSISTANT SUPERINTENDENT FOR AUXILIARY SERVICES**

Upon motion of Mrs. Dottie Darsie, and seconded by Ms. Linda Coffey, the Board unanimously approved the Lottery Application for QSBA I Debt Service for Hudson Elementary School, Gamewell Elementary School, and Sawmills Elementary School.

Upon motion of Mr. Duane Knight, and seconded by Mr. Joe Sims, the Board unanimously approved the Lottery Application for QSCB II Debt Service for Davenport Elementary School, Gamewell Middle School, and Hudson Middle School.

Upon motion of Dr. Helen Hall, and seconded by Mr. Joe Sims, the Board unanimously approved the 2014-2015 Child Nutrition Food Bids. Low bidders were US Food Service, Pet Dairy, Bimbo Bakeries, and Coca-Cola.

**CONVENE TO CLOSED SESSION PURSUANT TO N.C.G.S. 143-318.11 (A) (1) TO DISCUSS PERSONNEL ISSUES and N.C.G.S. 143-318.11 (A) (5) TO DISCUSS A REAL ESTATE MATTER**

Upon motion of Vice Chairman Tim Hawkins, and seconded by Dr. Helen Hall, the Board unanimously approved to convene to Closed Session at 6:50 PM.

**RECONVENE TO OPEN SESSION**

Upon motion of Vice Chairman Tim Hawkins, and seconded by Dr. Helen Hall, the Board unanimously approve to reconvene to Open Session at 7:11 PM.

**SCHOOL BOARD CONFERENCES | PRESENTED BY CHAIRMAN DARRELL PENNELL**

Chairman Darrell Pennell presented updates from the School Board Conferences in June.

**ACTION | ADMINISTRATIVE CONTRACTS | PRESENTED BY SUPERINTENDENT DR. STEVE STONE**

Upon motion of Mrs. Dottie Darsie, and seconded by Dr. Helen Hall, the Board unanimously approved Kelly Smith for a 4 year Assistant Principal contract. Ms. Linda Coffey recused herself, as Kelly Smith is a family member.

Upon Motion of Vice Chairman Tim Hawkins, and seconded by Dr. Helen Hall, the Board unanimously approved Charmion Frizsell for a 4-year Principal contract.

**ACTION | ADMINISTRATIVE RECOMMENDATIONS PRESENTED BY SUPERINTENDENT DR. STEVE STONE**

Upon motion of Mr. Duane Knight, and seconded by Mrs. Dottie Darsie, the Board unanimously approved the appointment of Adam Windmiller, as Principal of Hudson Elementary School, at a time to be determined, for a two-year contract period.

Upon motion of Mrs. Dottie Darsie, and seconded by Mr. Duane Knight, the Board unanimously approved the appointment of Amy Lowman, as Principal of West Lenoir Elementary School, effective July 15, 2014, for a two-year contract period.

**ACTION | PATTERSON SCIENCE CENTER LEASE | PRESENTED BY SUPERINTENDENT DR. STEVE STONE**

Upon the motion of Vice Chairman Tim Hawkins, and seconded by Mrs. Dottie Darsie, the Board unanimously approved the amended lease agreement with the Patterson Foundation Board.

The amended lease states that Caldwell County Schools in addition to the exclusive use and possession of Stoney Hall, Van Noppen Hall and Hickory Hall as provided in the Lease Agreement, shall also have exclusive use and possession of the Chester Hall building and premises and its adjoining courtyard and curtilage.

**ACTION | SUPERINTENDENT'S EVALUATION INSTRUMENT**

Upon motion of Dr. Helen Hall, and seconded by Mr. Joe Sims, the Board unanimously approved the 2014-2015 Superintendent's Evaluation Instrument.

**ANNOUNCEMENTS**

Chairman Darrell Pennell made the following announcements:

- **Board of Education Meeting** | August 11, 2014 | Education Center | 6:00 PM

**ADJOURNMENT**

There being no further business to come before the Board and upon motion of Vice Chairman Tim Hawkins, and second by Mrs. Helen Hall, and with unanimous approval of the Board, the meeting was adjourned at 7:28 PM.

Signed:

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Darrell Pennell, Chairman,  
Caldwell County Board of Education

Attest:

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Dr. Steve Stone, Secretary,  
Caldwell County Board of Education