

## How to create a scribbles account

**Parents: Please note you need to use a desktop, laptop, or tablet to complete this form**

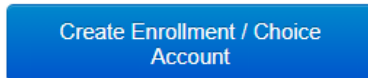
**if you use your cell phone you will NOT be able to complete this form correctly.**

Log into to the Cabarrus County Schools website: <https://ccsprogramchoice.scribborder.com/family>

Under Enrollment, Forms, Program Choice & Student Transfer Request

To create a new account

Click on Create Enrollment/Choice Account (below)



Fill in all the fields

Remember to save your email and password. Anytime you log into the enrollment forms you will be asked for this information.

Once the account is created click back to the CCS website:

<https://ccsprogramchoice.scribborder.com/family>

Next, type in your email and password and click the green login button

### Select the In-district re-enrollment 21-22 application to begin your application process

1. When you log in you will be asked to **associate your student** by clicking the green associate student button

The screenshot shows the Cabarrus County Schools website interface. At the top, there is a header with the school district logo and the text 'Enrollment, Forms, Program Choice, & Student Transfer Requests'. Below the header, a progress bar indicates 'Account Creation Progress:'. The first step is highlighted: 'Step #1 Add a Student to this account.' Below this, three instructions are listed: 1. You will be prompted to create the first student; 2. If you plan to open or enroll multiple students, then you will need to add those additional students using the 'Associate Student' button; 3. It is recommended that you add all students before completing the applications. At the bottom of the progress section, there are buttons for 'View / Add Residency Docs', 'Edit Profile', and 'Logout'. The main content area is titled 'Enter Student Information' and includes a 'REQUIRE STUDENT INFO' badge. A message states: 'There must be at least one student added to an account in order to submit Program Choice Applications!'. Below this, two steps are outlined: 'Step #1 Click the 'Associate Student' button.' and 'Step #2 Fill out the form completely.'. At the bottom of the form, there is a green button labeled 'Associate Student' with a right-pointing arrow.

2. Fill in all the required fields the page should look like the following

**Account Creation Progress:**

Complete the Student Profile below to add a child to your Enrollment, Hardship Transfer, and Program Choice Account!

**Important** Please remember that accuracy is important to the success of this application for open enrollment.

**Step #1** Fill out the form completely. **Step #2** Select the 'Update' button.

1. It is also very important that you note whether this student is a twin, triplet, or quadruplet. Twins, triplets, and quadruplets can choose to use one lottery number whereby all siblings are accepted or denied based upon that single lottery number, or they can choose multiple lottery numbers, whereby each sibling is accepted or denied individually based upon their unique lottery number.

2. Each year, you will need to review your account information and update where needed.

**Student Name: (as it appears on Birth Cert)**

\* Last Name: (in school)  \* First Name:

Middle Name:

Suffix:

**Current Enrollment Status:**

Student is currently enrolled in Cabarrus County Schools

**Information Related To Student Birth:**

\* Date of Birth:

**Sibling Related Question:**

\* Is this student a twin, triplet, or quadruplet?  Yes  No

If you are applying for a program that has 'Sibling Preference', you must associate all siblings. Select 'Associated Another Student' to do so.

**Grade Level for Current Year, 2020-2021 School Year:**

\* Grade:

**Current School of Attendance, 2020-2021 School Year:** (this is the school your child is currently attending)

\* Current School:

**Grade Level for Next Year, 2021-2022 School Year:**

\* Grade:

**Zoned School of Attendance, 2021-2022 School Year:** (based on home address, the school your child should be attending)

\* Zoned School:  [Look up school?](#)

**What Is Your Relationship To This Student:** (you must be the legal guardian)

\* Relationship to Student:

### 3. You will begin the application

**Add a Student to this account.**

1. You will be prompted to create the first student
2. If you plan to enroll or submit applications for multiple students, then you will need to add those additional students using the 'Associate Student' button
3. It is recommended that you add all students before completing the applications
4. If you are re-enrolling a student, you must enter the Student ID on the student detail page. If you need to add the Student ID, select the 'edit pencil' next to the student's name

**Submit Enrollment, Hardship Transfer, or Program Choice Application**

1. After you have associated your students, please select the green 'Submit Application' button to begin completing the required documents.
2. If this is a first time enrollment in a NC school, please note the information above related to required Immunizations and the required Health Assessment.

**Note** Specific criteria for students to remain in a non-zoned school or program can be found on the [Cabarrus County School's webpage](#)

**Important** Email communication sent throughout the online application process may be sent to your junk or spam email folder. Please be sure to check this folder for important information regarding your student's application.

[Associate Student](#) [View / Add Residency Docs](#) [Begin Application](#) [Edit Profile](#) [Logout](#)

**You must select the 'Begin Application' button to add an application.**

**Sally Test**  
Date of Birth: 01/01/2010

**For More Information, Contact:**  
For more information, contact:  
**Cabarrus County Schools**  
4401 Old Airport Road  
Concord, NC 28025  
**Enrollment:** 704-260-5683  
**Program Choice:** 704-260-5684

For Technical Support, contact:  
**Scribbles Software**  
Email: [help@scribsoft.com](mailto:help@scribsoft.com)  
Phone: 855-465-1458

### 4. Click on begin application. You should be able to see your students name and the dark blue button that states Begin application for \_\_\_\_\_. As shown below

The screenshot shows a web browser window with the URL [ccsprogramchoice.scribborder.com](https://ccsprogramchoice.scribborder.com). The page title is "Cabarrus County Schools" and the main heading is "Enrollment, Forms, Program Choice, & Student Transfer Requests". The section "Select the Student for this Application" contains a note: "Specific program criteria for students to apply can be found on the Cabarrus County School's webpage." Below this, there is a list of students to select from. The first student is "Sally Test". Underneath the student name, there is a dark blue button labeled "Begin Application for Sally". To the right of this section is a "Need to associate another student?" section with an "Associate Another Student" button. At the bottom left, there is a "Back to Dashboard" button.

- Select your application type in this case it's the **In-District Re-Enrollment**  
Click the **SELECT** button and chose the school you are entering too **Concord Middle** and then the grade if asked.

Student Enrollment / Student Enr... Program Choice Office

Cabarrus County Schools

Enrollment, Forms, Program Choice, & Student Transfer Requests

Select Application Category

Specific program criteria for students to apply can be found on the Cabarrus County School's webpage.

**Important** Please select the program you wish to apply for.

Available for 2021-2022 School Year

- New Student Enrollment 2021-2022 (Grades: K-12) (February 2, 2021 - June 10, 2022)
- In-District Re-Enrollment 2021-2022** (February 2, 2021 - June 10, 2022)
- Employee Transfer 2021-2022 (February 15, 2021 - June 10, 2022)
- Change of Address 2021-2022 (August 1, 2021 - August 5, 2021)

Available for 2020-2021 School Year

- New Student Enrollment (Grades: K-12) (May 11, 2020 - June 12, 2021)
- In-District Re-Enrollment (June 10, 2020 - June 12, 2021)

Applicable Grade(s): Kindergarten 1st 2nd 3rd 4th 5th 6th 7th 8th 9th 10th 11th **Select**

**12th**

**Note:** You will be prompted to upload Proof of Residency documentation before you can complete the enrollment packet.

- Next, you will be asked to upload your supporting documents (Below are the items you need to have ready! Click on **add file** then you will see the **upload** button next to the file click that Please upload the same way one document at a time

Student Enrollment / Student Enr... Program Choice Office

**Step #1** In specific document select the "Add Files" button, navigate to the document, select the file.

**Step #2** Click the "Upload" button.

3 Attached Documents

+ Add Files...  
+ Camera Phone

- ✓ Successfully uploaded A97A092C-B097-4E9B-8A1F-5CDFCC97B3D.png
- ✓ Successfully uploaded 201F0DA7-A923-4823-9599-A29913CC97C3.png
- ✓ Successfully uploaded 07DACE4B-D59B-4300-AC36-F94E2169E68.png

File Name	Description	Attached
074411CF-2E06-4DD3-B0C7-6B02D572A213.png		<input type="checkbox"/>
2CC080A3-48FD-427D-2174-0910B1930209.png		<input type="checkbox"/>

**Upload**

**Source 1:** Deed, lease (must include the signature page along with the page including lease term and the parents names), closing, settlement statement or property tax statement showing the property is owned or rented by you and is within the school's boundaries (Submitted documents must include the signature page along with the parent names and lease term when applicable)

**Source 2:** Current driver's license, recent pay stub, medical card, motor vehicle registration, current statement (e.g. bank statement, utility bill) showing correct address

**\*\*If you are completing an In-District Re-Enrollment form, you must provide a current utility document\*\***

At the bottom of that page you will need to click the following 2 boxes verifying you have uploaded all required documentation

The screenshot shows a web interface for document verification. At the top, the URL 'ccsprogramchoice.scriborder.com' is visible. Below it, two green boxes indicate successful uploads: 'Successfully uploaded C74411CF-2E86-4D03-B4C7-B52D0375AD18.png' and 'Successfully uploaded 40C068AB-45ED-422D-8174-B91B8193D289.png'. A table with columns 'File Name', 'Description', and 'Attached' is partially visible. Below the table, two red star icons with checkmarks are highlighted by yellow arrows. The first icon is followed by 'Source 1: Deed, lease (must include the signature page along with the page including lease term and the parents names), closing, settlement statement or property tax statement showing the property is owned or rented by you and is within the school's boundaries'. Below this is a note: '(Submitted documents must include the signature page along with the parent names and lease term when applicable)'. The second icon is followed by 'Source 2: Current driver's license, recent pay stub, medicaid card, motor vehicle registration, current statement (e.g. bank statement, utility bill) showing correct address'. Below this is a note: '\*\*If you are completing an In-District Re-Enrollment form, you must provide a current utility document\*\*'. At the bottom, a blue 'Continue' button with a right-pointing arrow is highlighted with a yellow circle. A note at the bottom of the form reads: 'Once you have uploaded your residency documentation, click the continue button to add students to your dashboard.'

**Documents needed for an In-district Re-Enrollment for the current school year.**

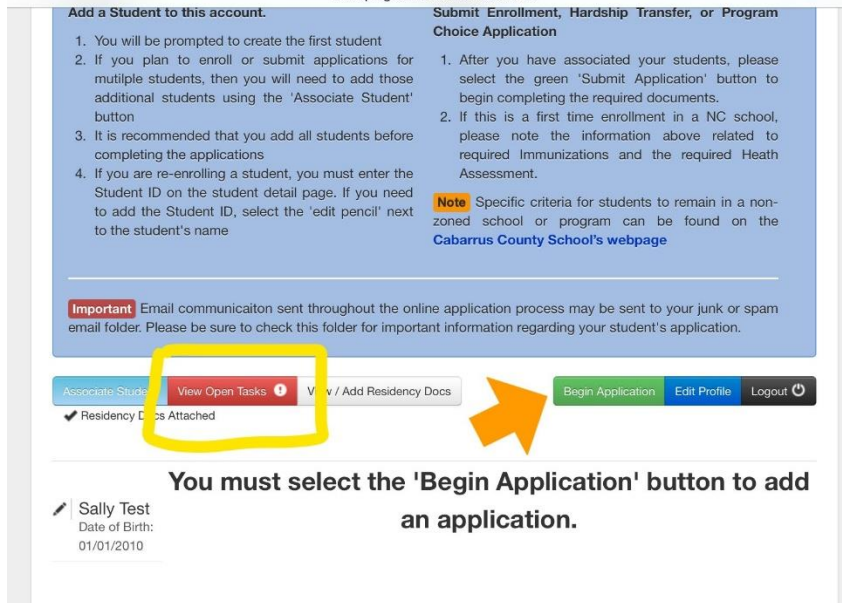
1. Lease, Deed or Property Tax Statement, with the parent's name and current address (Must be dated within the last 30 days).
2. A Full-page utility statement such as light, water, cable, internet, pay stub, bank statement or car registration. The bill must match the name and address on your lease, deed or tax statement forms. Must show be dated within the last 30 days.
3. Photo ID for the parents living in the household.
4. Students Birth Certificate (Optional)

If your Lease, Deed or tax statement is not in your name. You will need to provide the following:

Copy of the Lease, Deed and Tax Statement (Must be dated within the last 30 days).  
The Person listed on that paperwork must come in person with their photo ID with you and you must also provide photo ID

Copy of a Utility bill with the name and address of both the parent and the contract person. Must be dated within the last 30 days.

5. Click on the view open task button to complete those tasks on your dashboard. These all must be completed and sometimes you will be asked to complete these more than once.



**Add a Student to this account.**

1. You will be prompted to create the first student.
2. If you plan to enroll or submit applications for multiple students, then you will need to add those additional students using the 'Associate Student' button.
3. It is recommended that you add all students before completing the applications.
4. If you are re-enrolling a student, you must enter the Student ID on the student detail page. If you need to add the Student ID, select the 'edit pencil' next to the student's name.

**Submit Enrollment, Hardship Transfer, or Program Choice Application**

1. After you have associated your students, please select the green 'Submit Application' button to begin completing the required documents.
2. If this is a first time enrollment in a NC school, please note the information above related to required Immunizations and the required Health Assessment.

**Note:** Specific criteria for students to remain in a non-zoned school or program can be found on the [Cabarrus County School's webpage](#)

**Important:** Email communication sent throughout the online application process may be sent to your junk or spam email folder. Please be sure to check this folder for important information regarding your student's application.

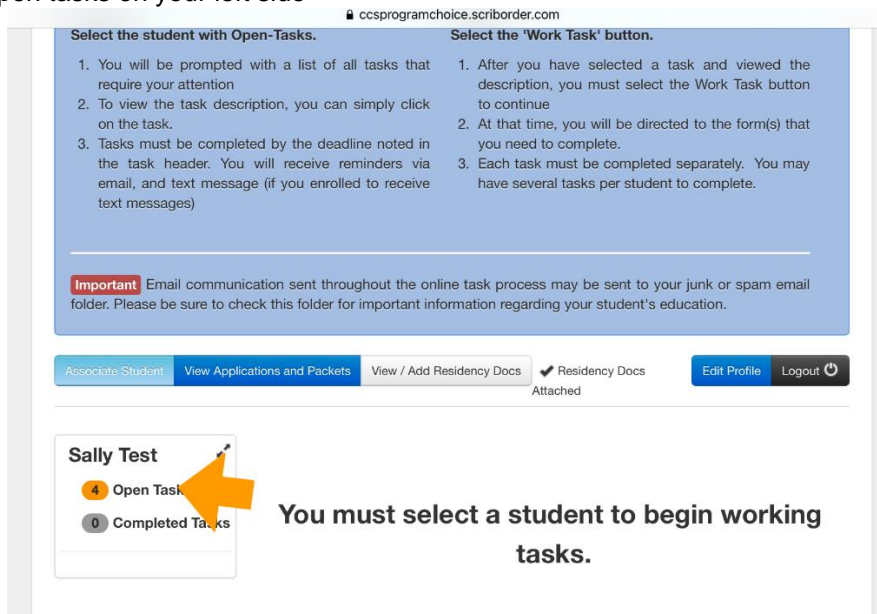
Associate Student **View Open Tasks** View / Add Residency Docs **Begin Application** Edit Profile Logout

✓ Residency Docs Attached

**You must select the 'Begin Application' button to add an application.**

Sally Test  
Date of Birth:  
01/01/2010

Click on Open tasks on your left side



ccsprogramchoice.scriborder.com

**Select the student with Open-Tasks.**

1. You will be prompted with a list of all tasks that require your attention.
2. To view the task description, you can simply click on the task.
3. Tasks must be completed by the deadline noted in the task header. You will receive reminders via email, and text message (if you enrolled to receive text messages).

**Select the 'Work Task' button.**

1. After you have selected a task and viewed the description, you must select the Work Task button to continue.
2. At that time, you will be directed to the form(s) that you need to complete.
3. Each task must be completed separately. You may have several tasks per student to complete.

**Important:** Email communication sent throughout the online task process may be sent to your junk or spam email folder. Please be sure to check this folder for important information regarding your student's education.

Associate Student View Applications and Packets View / Add Residency Docs ✓ Residency Docs Attached Edit Profile Logout

**Sally Test**

- 4 Open Task
- 0 Completed Tasks

**You must select a student to begin working tasks.**

Click on the arrow below to open the document

9:30 AM Thu Jun 22 ccsprogramchoice.scriborder.com

**Select the student with Open-Tasks.**

1. You will be prompted with a list of all tasks that require your attention
2. To view the task description, you can simply click on the task.
3. Tasks must be completed by the deadline noted in the task header. You will receive reminders via email, and text message (if you enrolled to receive text messages)

**Select the 'Work Task' button.**

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[Associate Student](#) [View Applications and Packets](#) [View / Add Residency Docs](#)  Residency Docs [Edit Profile](#) [Logout](#)

Attached

### Sally Test

OPEN TASKS

1	Health Information Form 2021-2022 (Deadline 06/04/2022)	→
2	CCS Parent / Student Code of Conduct 2021-2022 (Deadline 06/04/2022)	→
3	NC General Statute Military Reporting 2021-2022 (Deadline 06/10/2022)	→
4	Equipment Acceptable Use Policy 2021-2022 (Deadline 06/04/2022)	→

Click on WORK ON TASK



9:38 AM Thu Jul 22 ccsprogramchoice.scriborder.com 100%

**Select the student with Open-Tasks.**

1. You will be prompted with a list of all tasks that require your attention
2. To view the task description, you can simply click on the task.
3. Tasks must be completed by the deadline noted in the task header. You will receive reminders via email, and text message (if you enrolled to receive text messages)

**Select the 'Work Task' button.**

1. After you have selected a task and viewed the description, you must select the Work Task button to continue
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3. Each task must be completed separately. You may have several tasks per student to complete.

**Important** Email communication sent throughout the online task process may be sent to your junk or spam email folder. Please be sure to check this folder for important information regarding your student's education.

Associate Student View Applications and Packets View / Add Residency Docs Residency Docs Attached Edit Profile Logout

**Sally Test**

OPEN TASKS

- 1 **Health Information Form 2021-2022** (Deadline 06/04/2022) →
 

**Description:** CCS is always concerned with the safety and health of your students. All parents should complete a CCS Health Information Form at the start of each school year to ensure that our records are up to date.

Work Task
- 2 **CCS Parent / Student Code of Conduct 2021-2022** (Deadline 06/04/2022) →
- 3 **NC General Statute Military Reporting 2021-2022** (Deadline 06/10/2022) →
- 4 **Equipment Acceptable Use Policy 2021-2022** (Deadline 06/04/2022) →

6. Under Health information for you can add SHOE as the HR teacher for now. That will be changed later once the students schedule is set.

9:40 AM Thu Jul 22 ccsprogramchoice.scriborder.com 100%

Student Enrollment / Student Enr... Health Information Form 2021-2...

Enrollment, Forms, Program Choice, & Student Transfer Requests

## Health Information Form 2021-2022

Read and complete all information below

CCS is always concerned with the safety and health of your students. All parents should complete a CCS Health Information Form at the start of each school year to ensure that our records are up to date.

<p><b>Student:</b>  <b>Test, Sally</b>          Date of Birth: 01/01/2010          Student ID:            Zoned School: Concord Middle          Current School: W M Irvin Elementary          Current Grade: 5th Grade            Expected Grade Level: 6th Grade</p>	<p><b>Guardian:</b>  <b>Test, Sharon</b>          1500 gold rush drive          Concord, North Carolina 28025            Email: oxblu81@hotmail.com          Home: 1704555555          Cell: 1704555555</p>
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**Student Information**

★ Student's Homeroom Teacher:

Shoe

**Do the same steps for all the tasks one at a time.**



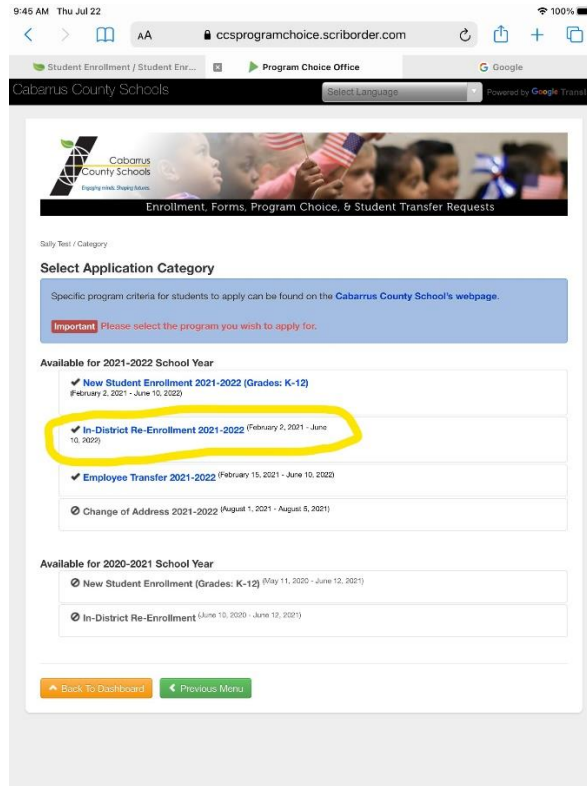
7. Once done with the tasks, click on Begin application

The screenshot shows a web browser at 9:45 AM on Thursday, July 22, 2022. The address bar shows the URL [ccsprogramchoice.scribborder.com](https://ccsprogramchoice.scribborder.com). The page title is "Program Choice Office". The main content area contains instructions for enrolling students, including a note about email communication and a list of steps. A green button labeled "Begin Application" is highlighted with a large orange arrow. Below the instructions, there is a section for "Sally Test" with a date of birth of 01/01/2010. Further down, contact information for Cabarrus County Schools and Scribbles Software is provided, along with business hours.

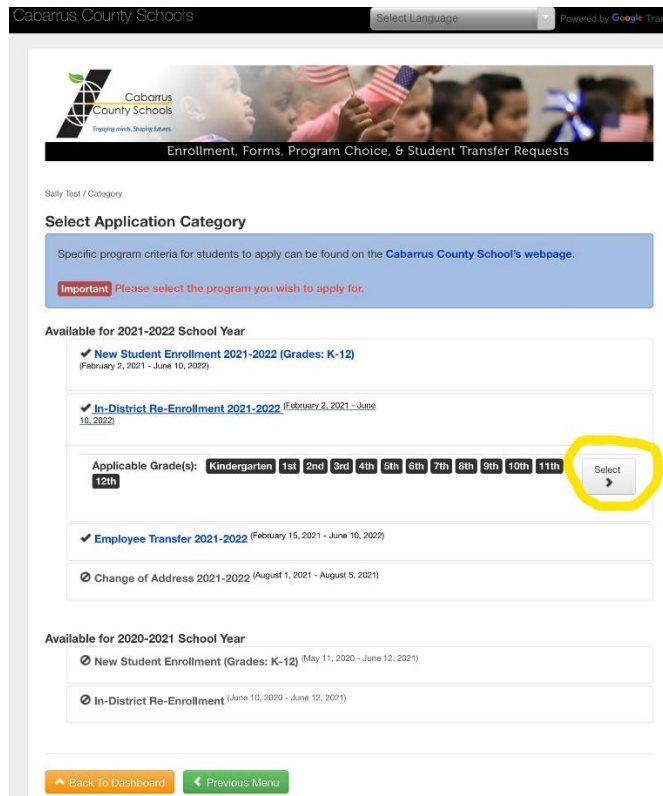
8. Select the student that you are enrolling

The screenshot shows the same web browser at the same time. The address bar shows the URL [ccsprogramchoice.scribborder.com](https://ccsprogramchoice.scribborder.com). The page title is "Select Student". The page features a header for "Cabarrus County Schools" and a navigation bar. The main content area is titled "Select the Student for this Application" and includes instructions for selecting a student. A blue button labeled "Begin Application for Sally" is highlighted. Below this, there is a section for "Need to associate another student?" with a button labeled "Associate Another Student". At the bottom, there is a button labeled "Back To Dashboard".

9. Next, Click on In-District Re-enrollment



10. Click on select and chose the grade



11. You will be taken to another window to select to **complete the enrollment packet** as shown below. Be sure to click under the student's name, under the **light blue box that says complete Middle School Enrollment Renewal**.

The screenshot shows the Cabarrus County Schools enrollment portal. At the top, there is a header with the school district logo and navigation links. Below the header, a blue box contains instructions for Step #1: "In order to complete your Enrollment request, please select the 'Complete' button below. This will allow you to complete the online form to request your CGS new enrollment or re-enrollment." The main content area features a section for "Sally Test attended Cabarrus County Schools in the same school, or pathway school in the 2020-2021 School Year". This section includes a "RENEWAL ENROLLMENT" badge and explanatory text about renewing enrollment. At the bottom of this section is a prominent blue button labeled "Complete Middle School Enrollment Renewal". Navigation buttons for "Back To Dashboard" and "Start Over" are located at the very bottom of the page.

12. Select under In-District Re-enrollment 2021-2022 Concord Middle School In-district Re-enrollment click the word **SELECT**

The screenshot displays the "In-District Re-Enrollment 2021-2022" selection screen. It features two columns of instructions: "Step #1" instructs users to select "New Enrollment, No School Yet Assigned" for new enrollments, while "Step #2" instructs them to click the "Select" button for renewals. Below these instructions is a list of schools, each with a "Select" button. The schools listed are: C C Griffin Middle (Grades: 6-8), CCS Opportunity School (Grades: 6-8), Concord Middle (Grades: 6-8), Harris Road Middle (Grades: 6-8), Hickory Ridge Middle (Grades: 6-8), J N Fries Middle (Grades: 6-8), Mount Pleasant Middle (Grades: 6-8), Northwest Cabarrus Middle (Grades: 6-8), Royal Oaks School of the Arts (Grades: K-8), Virtual Academy (Grades: K-12), and Winkler Middle (Grades: 6-8). The "Concord Middle" entry is highlighted, and its "Select" button is the focus of the instruction.

13. Once you click select you will be taken to another window under **Grade enrollment renewal**. You will need to complete all of the fields on this page.

The screenshot shows a web form titled "6th Grade Enrollment Renewal" with the subtitle "Step 1, Please Enter All Information". The form includes a header with navigation links: "Enrollment, Forms, Program Choice, & Student Transfer Requests". Below the header is a blue box with instructions: "This is an official application for re-enrollment within CCS. Please complete all information in full and then finalize the application." A red box contains a warning: "Warning! This application contains many questions. Some of the questions require detailed responses. You must complete the application in full. There is no ability to save a partial application. Please be sure you have set aside enough time to complete the application before starting (approximately 20 minutes)." Below this is a section titled "Please confirm information matches Parentage / Residency docs; (enter in the dashboard profile)". This section contains two columns of information: "New Student:" and "Information Provided By:". The "New Student:" column lists: Test, Sally; Date of Birth: 01/01/2010; Last School: W M Irvin Elementary; Last Grade: 5th Grade; Expected Grade Level: 6th Grade; Enrollment School Year: 2021-2022 School Year. The "Information Provided By:" column lists: Test, Sharon; 1500 gold wash drive; Concord, North Carolina 28025 United States; Email: sashar18@hotmail.com; Home: 17045555555; Cell: 17045555555. Below this is a green bar with "Status: Concord Middle" and "Enrollment Process: In-District Re-Enrollment". The "Enrollment Specific Questions:" section has a blue header "Student Information" and a red asterisk indicating a required field: "Please indicate the reason for completing this application:" with a dropdown menu. Another red asterisk indicates a required field: "Student's current school:".

14. When you get to the emergency contact, please ensure that information is correct and complete all the fields. You might be asked to complete these forms once than once. If you chose to add more than one emergency contact below is where you can do that by clicking on the + sign.

9:48 AM Thu Jul 22 ccsprogramchoice.scribder.com 100%

### Emergency Contact Information

**Important** By adding an emergency contact, you are agreeing that the emergency contact can pick your student up from school.

\* Please enter information related to the Emergency Contact(s) for this student (you must list at least one).

**Important** To enter multiple emergency contacts, please select the blue '+' button. To remove an emergency contact, please select the orange '-' button.

**Emergency Contact 1**

Contact Last Name:  Contact First Name:

Relationship to Student:

Address Line 1:

Address Line 2:

City:  State:  Zip Code:

Contact Home Phone:  Contact Cell Phone:

Contact Work Phone:  Contact Email:

\* Does Emergency Contact 1 live with the student?  Yes  No

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### Video / Photo / Media Release

\* Cabarrus County Schools uses videos and photographs of students for many purposes. Photographs and illustrations/graphics of students may be used in newsletters and other district publications, on the district and school websites, educational television channel and social media and in multimedia presentations and other forms of communication produced by the school system. Videos that feature students may be used on the educational television channel, district and school websites and social media and in multimedia presentations and other forms of communication produced by the school system. Videos and photographs may also be used by the news media in school-related news coverage.

I give permission for Cabarrus County Schools and the news media to take photographs and video of my child.


Yes  No

\* Initial Here:  enter the initials ST

15. Please select you are not a robot on the following page

9:49 AM Thu Jul 22 ccsprogramchoice.scribder.com 100%

Please prove you are human...

I'm not a robot 

needs; discipline); Mental Health Services; IEP English as a Second Language (ESL, ELL)?

Please Confirm Enrollment Selection:

In-District Re-Enrollment

\* Valid ID of Parent/Guardian registering child  
You can upload all required documents in the Family Dashboard upon submission of this form. Directions will also be provided by email sent upon submission and on the receipt page for this enrollment packet. All documents MUST be received before the enrollment deadline.

\*   
I understand and agree that I will provide all of the above documents as a requirement of enrollment

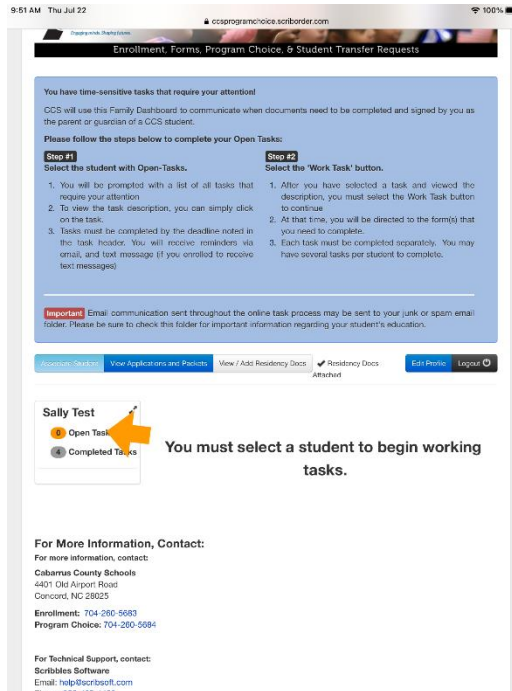
**AUTHORIZATION NOTIFICATION:**  
My initials below constitute an electronic signature, my acknowledgement that all of the information above is true and accurate to the best of my knowledge, and authorizes Cabarrus County Schools to process this enrollment packet.

I have read and understand the enrollment policies of Cabarrus County Schools.  
To sign using your (Guardian/Requestor) initials below, use the first letter of your first name and first letter of your last name entered on this form.

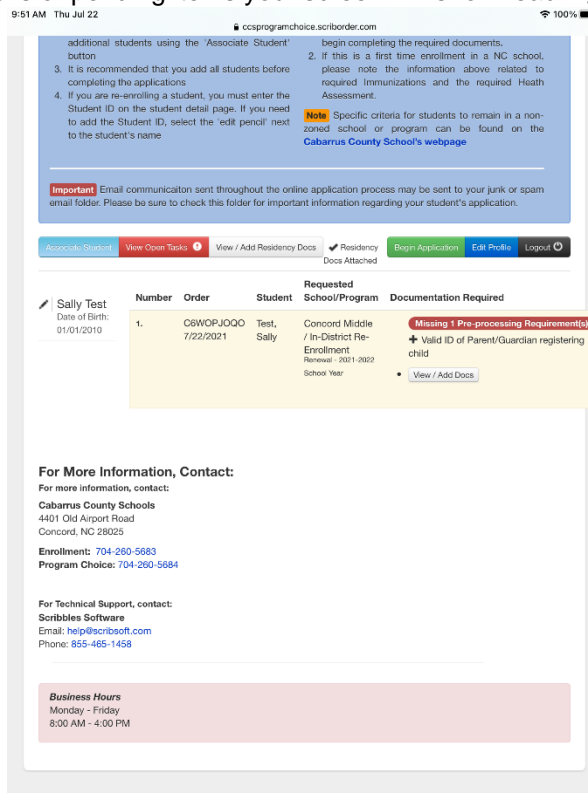
Guardian Initials:

**Submit Application...**  
Select this button to begin submission of your application for this open enrollment request

16. Once you are taken back to the dashboard below, please make sure you have NO more open tasks.



17. If you do have open tasks or pending items your screen will show read highlighted notices.



18. You will need to click on the highlighted View open task bar to complete those forms. You will be asked to complete some of those more than once.

**Select the student with Open-Tasks.**

1. You will be prompted with a list of all tasks that require your attention
2. To view the task description, you can simply click on the task.
3. Tasks must be completed by the deadline noted in the task header. You will receive reminders via email, and text message (if you enrolled to receive text messages)

**Select the 'Work Task' button.**

1. After you have selected a task and viewed the description, you must select the Work Task button to continue
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Associate Student | **View Applications and Packets** | View / Add Residency Docs |  Residency Docs Attached | **Edit Profile** | Logout

**Sally Test**

- 1 Open Task
- 4 Completed Tasks



**You must select a student to begin working tasks.**

**For More Information, Contact:**

For more information, contact:

**Cabarrus County Schools**  
4401 Old Airport Road  
Concord, NC 28025

**Enrollment:** 704-260-5683  
**Program Choice:** 704-260-5684

For Technical Support, contact:

**Scribbles Software**  
Email: [help@scribsoft.com](mailto:help@scribsoft.com)  
Phone: 855-465-1458

**Business Hours**

Monday - Friday  
8:00 AM - 4:00 PM



19. Once you have fully completed all your open tasks and uploaded all the supporting documents. You will receive a white screen as shown below with your **ORDER NUMBER** and **EMAIL**. Please be sure to email or call the office with that information to confirm your application has been received.

**LaGuida Moore, Registrar**  
**Concord Middle School**  
**1500 Gold Rush Dr**  
**Concord NC 28025**  
**704.260.6430 ext 76439**  
**704.260.6449 Fax**

Cabarrus County Schools

**Enrollment, Forms, Program Choice, & Student Transfer Requests**

**Thank you for your application!**  
We are processing your application and will update you, via email, with the status very shortly. Please print and keep a copy of this receipt for your records.

**Order Information:** please note your order number

- **Order Number:** C6WOP5NHY
- **Email Address:** oxblu81@hotmail.com
- **Application Information:** Your application was made to **Cabarrus County Schools** via Scribbles Software

*This receipt is not a guarantee of request approval or fulfillment. The information provided during the request process will be verified prior to fulfilling your request. If we find discrepancies we reserve the right to 'deny' your request(s).*

[^ Return to Dashboard](#)

**For More Information, Contact:**  
For more information, contact:  
**Cabarrus County Schools**  
4401 Old Airport Road  
Concord, NC 28025  
**Enrollment:** 704-260-5683  
**Program Choice:** 704-260-5684

For Technical Support, contact:  
**Scribbles Software**  
Email: [help@scribsoft.com](mailto:help@scribsoft.com)  
Phone: 855-465-1458

**Emails you will receive. This FIRST email means you have created an account and need to go back in to fill out the In-district Re-enrollment form.**

**1<sup>st</sup> Email confirmation**

**From:** scribonline@scribsoft.com  
**Date:** July 22, 2021 at 9:32:57 AM EDT  
**To:** oxblu811@hotmail.com  
**Cc:** scribonline@scribsoft.com  
**Subject:** CCS Program Choice - Thank you for registering!

**Your 'Program Choice' account has been created!** You can use this account to complete Program Choice Applications for your students.

The process is very simple once you login to the Online Family Dashboard. At any time you can access the Family Dashboard by navigating to the following URL:

**FAMILY DASHBOARD:** <https://ccsprogramchoice.scribborder.com/family/dashboard>

Please do not respond to this email as this address is not checked.  
Sincerely,  
The Program Choice Team

**This SECOND email means you have begun to fill out your In-District Re-Enrollment form online.**

**2<sup>nd</sup> Email confirmation**

**From:** scribonline@scribsoft.com  
**Date:** July 22, 2021 at 9:49:27 AM EDT  
**To:** oxblu811@hotmail.com  
**Cc:** scribonline@scribsoft.com  
**Subject:** Cabarrus County Schools - Enrollment Renewal Packet Submitted

Jul 22, 2021

**Enrollment Renewal Packet Number:** C6WOPJQQ  
Dear Guardian of ,

Thank you for completing your In-District Re-Enrollment application to CCS.  
Our team will be processing and verifying all packets to ensure that all enrollment documents are received.  
Please note that Cabarrus County Schools Board Policy requires that you upload documentation related to your Enrollment Renewal request to the Family Dashboard. **Please ensure that all required uploads are completed via the Family Dashboard.**

**Your child's enrollment is not complete until you receive an approval notification.**  
You will also be notified when your application packet is approved and ready for next steps.

**Copy of the most recent immunization records. You will have 30 days from the registration to submit those copies to our school nurse.**