Senior Ad Design Instructions

(1) Go to <u>Yearbook Forever</u> and click on Create a Senior Ad at the bottom of the page.



- (2) Click on Get Started.
- (3) Fill out the information with the name of YOUR SENIOR. Their homeroom teacher IS NOT needed at this time. Please use an email that you receive correspondence to regularly. Click NEXT.

1 Ad Info 2 Ad Typ	3 Ad Size 4 Color Options 5 Finalize	
VVTIO S LTIIS ad TOT? Please fill out the student's infor	nation so we can better manage your order.	
Student First Name* Adam	Student Last Name* Tarlton	
12th Grade 🗸 Hom	room Teacher (optional)	
Buyer email address" charles.tarlton@cabarrus.k12.r	cus	
*Required fields	Next	Have the School Design My Ad
Pro-	20211	I'll provide the text and images. The school determines th

(5) Choose the size of the ad (prices listed) that you would like in the yearbook for your Senior.



- (6) Choose Color (the only option available for yearbook; we do not offer Black/White ads).
- (7) Click NEXT. Review all your information and Click CONTINUE. Please make sure that you have reviewed this information on this page thoroughly.

(8) Enter the Headline and Message you want to appear in the Senior Ad.

Have The School Design My Ad	1/2-page color ad
Add copy	1/2-page limits
Headline*	0 / 100 characters max
Enter headline	
Body*	0 / 600 max
Enter body copy	
	* Require

(9) Upload Photos. (Based on the size ad you purchased, the website will tell you the limit for pictures that you can submit within your ad).

Upload photos (12 max) 1/2-page limits	Skip photo upload 🗲
All photos may not appear in the finished ad.	My ad will not contain photos.
 Upload images with a .tif, .jpg, .jpeg, or .png extension. Don't use images pulled from the web. Upload the largest photo possible (25MB max). 	
Upload photo Ready to upload	
Upload photo	

Once you have finished this, you are ready for checkout. Please make sure that you review all information one final time to make sure that it is accurate and complete.

Please email us with any questions that you have.

HRHS Yearbook Staff Dr. Adam Tarlton, Adviser <u>Charles.tarlton@cabarrus.k12.nc.us</u>