

PRIOR APPROVAL REQUEST FOR  
VIDEOCASSETTE/FILM/DVD BROADCAST

Videos, films, or DVDs other than those from your school media center or the State Department of Public Instruction must have prior approval from the principal or designee before broadcast for student viewing. Submit the completed form to your school media coordinator who will check for copyright law compliance. The form will then be forwarded to the principal for approval/disapproval. **Allow at least three days for this request to be processed.**

Teacher's Name (print) \_\_\_\_\_

Title of video/film/DVD \_\_\_\_\_

Length of resource or segment to be shown \_\_\_\_\_

Date(s) to be shown \_\_\_\_\_

Subject(s) \_\_\_\_\_ Time(s)/Period(s) \_\_\_\_\_

How does this resource support the *North Carolina Standard Course of Study* or your educational objectives for your subject area?

\_\_\_\_\_  
\_\_\_\_\_

Prior Preparation \_\_\_\_\_

Follow-up Activities \_\_\_\_\_

Movie rating: (Parental permission required for PG - elementary school; PG13 - middle school; R - high school.)  
G \_\_\_\_\_ PG \_\_\_\_\_ PG13 \_\_\_\_\_ R \_\_\_\_\_ NR \_\_\_\_\_

This video/film/DVD was:

\_\_\_\_\_ Purchased by me personally.  
\_\_\_\_\_ Taped from TV network channel \_\_\_\_\_ on \_\_\_\_\_ (date).  
\_\_\_\_\_ Rented from \_\_\_\_\_ (name) \_\_\_\_\_ (phone#).  
\_\_\_\_\_ Other; explain \_\_\_\_\_

**I have previewed this video/film/DVD. It complies with copyright regulations for broadcast.**

\_\_\_\_\_  
Signature of Teacher Date

\_\_\_\_\_  
Signature of Media Coordinator Date

\_\_\_\_\_  
Signature of Principal or Designee Date

\_\_\_\_\_ Approved \_\_\_\_\_ Not Approved