## **Good Manners**

- O Say "Please" when you ask for something and "Thank you" if you get something from someone.
- O Open the door for others.
- O Let others go first sometimes.
- O Be honest.
- O Cover your mouth if you burp, cough, or sneeze.
- O Say "You are welcome" and "Pardon me."
- O Be patient and wait your turn. (Don't cut in front of others or interrupt when they are talking.)
- O Look at people who talk to you and listen 100%.
- O Say "Excuse me" if you pass gas, bump into someone, or if you need someone's attention.
- O Apologize when you make a mistake (without having to be told to) and say "I'm sorry."
- O Eat appropriately. (Don't make noises as you eat or play with your food.)
- O Take responsibility for your actions and accept your punishment. Apologize.
- O Share and take turns.
- O Say "Hello" and "Good morning"
- O Smile.

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