Applying for a Library Card

A library card allows you to use all the resources of the library. In order to obtain a library card, fill out a registration form. If you are 14 years of age or under, you must obtain the signature of your parent or legal guardian.

In addition to the completed form, you must provide one form of acceptable proof of identification and/or current residency, such as a driver's license, state identification card, utility bill, bank statement, or tax bill.

Submit your completed form and proof of identification to one of the librarians at the main desk.

Library Card Registration Form

User Information (please print)

Name _____
         (Last Name)   (First Name)   (Middle Name)

Street Address _____

City _____ State _____ Zip Code _____

Home Telephone _____ Work Telephone _____

Email Address _____

Gender   M   F   Date of Birth _____

By signing this form, I hereby agree to accept responsibility for all use of materials borrowed and/or any costs incurred.

Signed _____ Date _____

If you are 14 years of age or under, please have a parent or guardian complete the following information.

Parent or Legal Guardian Information

Name _____

Address _____

Home Telephone _____ Work Telephone _____

Signed _____

For Staff Use Only

Expires _____ Bar code _____ Staff Initials _____

Practice TWO

51. What is the *main* purpose of the registration form?

A   to order new materials for the library

B   to collect fines for overdue books

C   to obtain a public library card

D   to sign up for a special lecture at the library

52. Based on the information given, which is *always* required when applying for a library card?

A   a registration form

B   the signature of a parent or legal guardian

C   a property tax bill

D   a telephone bill

53. Which item could someone *most successfully* use as proof of identification or current address?

A   a recent train ticket

B   a receipt from a local store

C   a bill from an electric company

D   a school photo

54. How is the process of obtaining a library card different for adults than for people under 14 years of age?

A   There is no difference between the two processes.

B   People under 14 years old must get a parent's or guardian's signature.

C   Only adults must have a suitable form of identification.

D   Only people under 14 years of age must turn in their completed forms to the main desk.

55. What do many of the items asked for under "User Information" have in common?

A   They make it possible for a librarian to contact the user.

B   They prove that a user actually lives in the community.

C   They make it possible for a librarian to send important information to the user.

D   They ensure that a user will pay fines for overdue books.

56. What is the purpose of the section of the registration form entitled "Parent or Legal Guardian Information"?

A   to obtain information about a user's family, including his or her ancestors

B   to obtain information about a user who has just moved to the community

C   to obtain information about a parent or guardian who is responsible for a user under 14 years old.

D   to obtain information about a new member of the library staff