

Canvas Information for Parents....

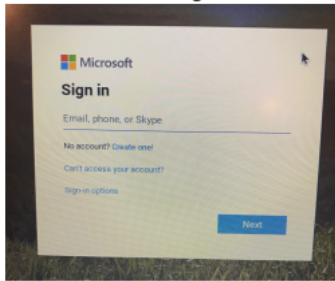
Above ALL.... Canvas is the HUB! Every student should be working for 30 minutes on each class period.

Before you just jump into Canvas lets navigate through these steps.....

1. Make sure your email is set up in Microsoft office 365 (access on Winkler webpage).

Students logging into Email and Teams

1. Go to office.com
2. A Microsoft Sign In screen will appear



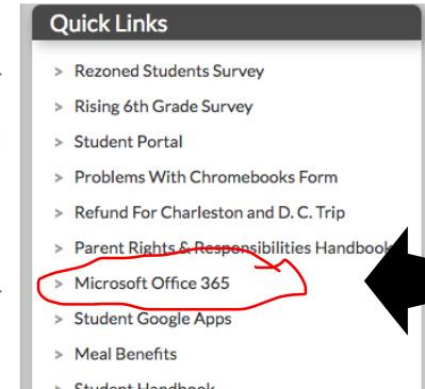
3. Type your computer username followed by @cabarrus.k12.nc.us
Example for John Smith – jsmith6789@cabarrus.k12.nc.us
4. Click Next
5. A Cabarrus County Login screen will open, the username should already be there. If it is not there type you username followed by @cabarrus.k12.nc.us
Example for John Smith – jsmith6789@cabarrus.k12.nc.us
6. Type your computer password (student ID #)
7. If asked to stay signed in click Yes.
8. This will take you to the Microsoft Office main screen.
 - a. If you want to check your email click on Outlook
 - b. If you are joining a teacher's team click on Teams

Doing these steps will allow you to communicate with your teachers with ease. *** Some teachers may not use Teams so your child's teacher will let you know if they are using it.

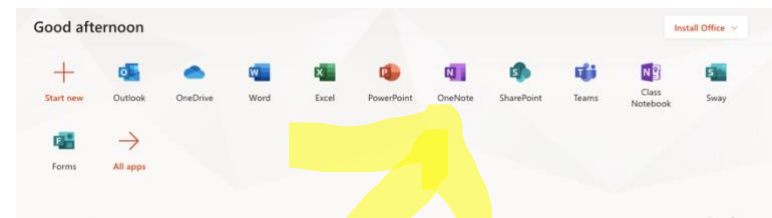
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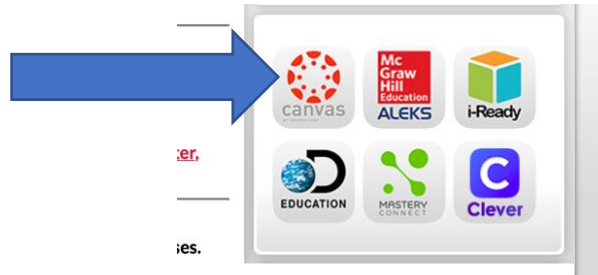


When you get into Microsoft office you will see a bunch of icons..... select Teams and join the team you have been put in.



Next Step....

2. Easiest way to log into Canvas is through the Canvas app on the Winkler Web page. (ALL sixth grade core teachers are using Canvas).

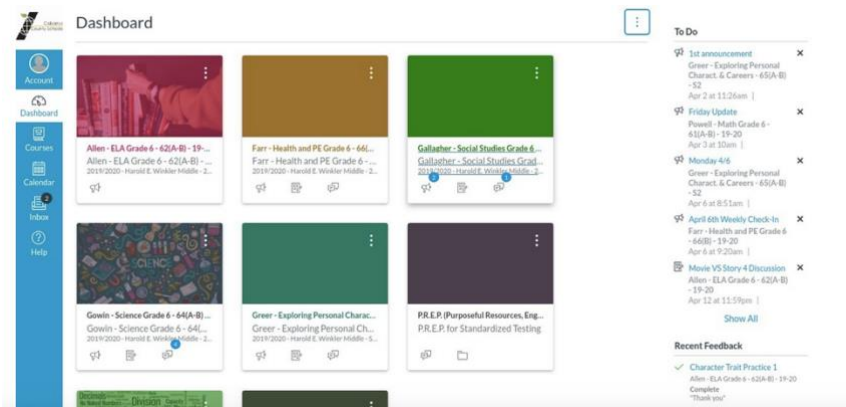


When your student clicks on this app all classes they are enrolled in will appear. (see picture in step 3)

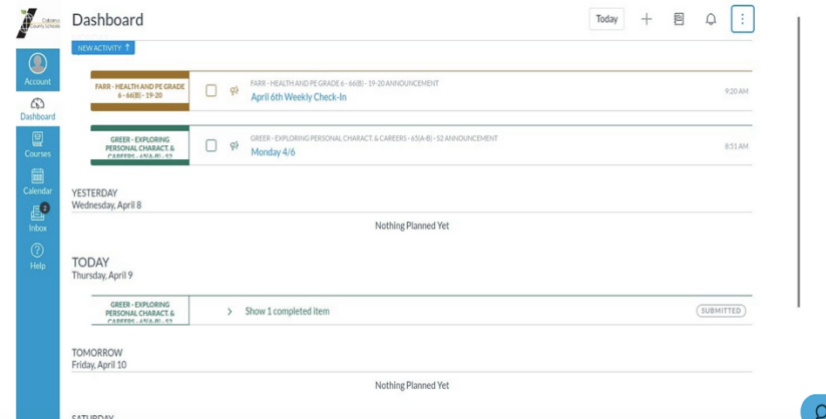
Next Step....

3. Students should be on the “Card” View ONLY. NOT list view. Canvas has pages, assignments, quizzes, discussions.... A lot of choices for teachers to deliver instruction. Pages are just that.... Pages of information and instructions they do not require due dates; however, assignments through canvas do require due dates. *** If an assignment shows late then don't worry, students can still submit those assignments without penalty.

Card View



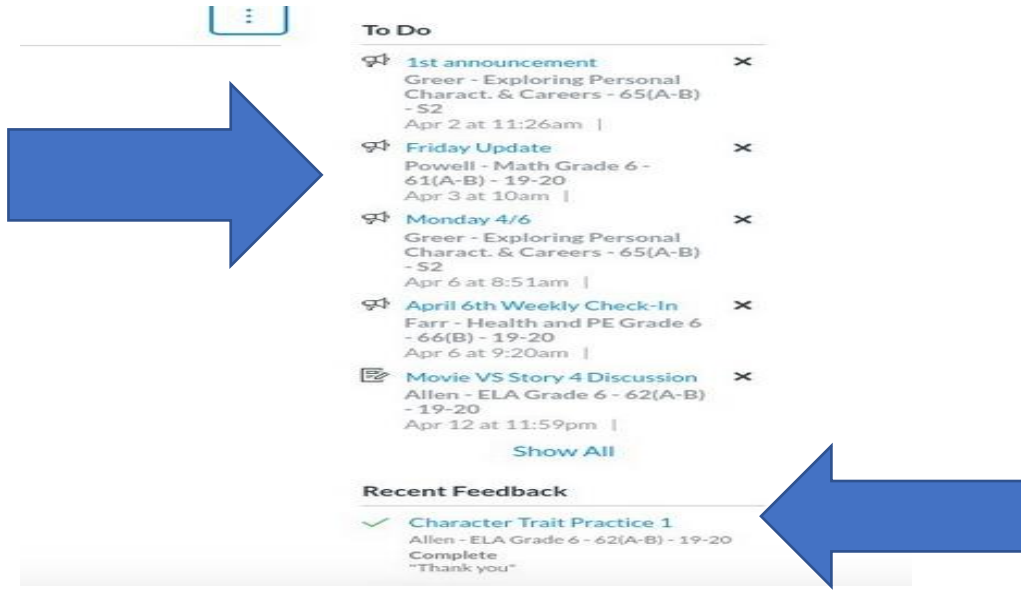
List View



When a student is on List view.... They see what assignments are due for that day or even later in the week. If a teacher has used “pages” to put an assignment to link to another website then it will NOT show up. ***So above all do NOT do list view.

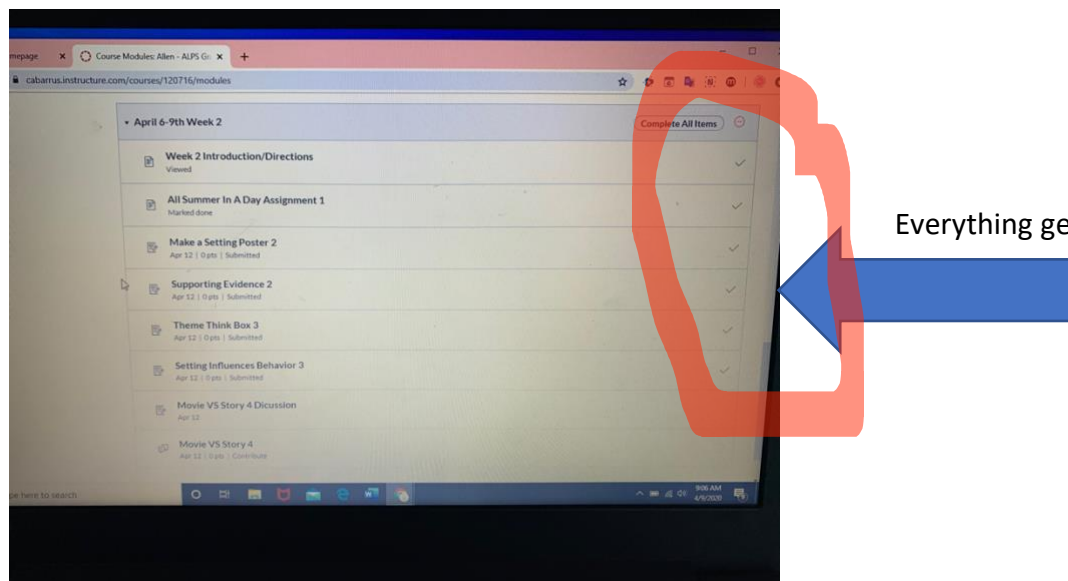
Next Step...

4. **Canvas will create a To Do list for students if a teacher used the assignments feature.**



Notice that if the assignment has been graded or acknowledged then you'll see a checkmark too.

***You'll see that even in the Module it should show when assignments have been completed to help keep students on track.



Everything gets a check mark when complete.

Next Step..... (for now)

5. **Work through the Module DO NOT jump around:** The modules are like teacher made books.... These books are made with pages, assignments, quizzes, etc... so if the student jumps around they either miss important information or their assignment will not save so they can come back later. That means the assignment will have to be redone again. You can't jump around!

Last Step....(for now)

6. **Submitting an assignment:** When students go to submit work through canvas. A.) Read the directions on the screen in the direction box. B.) If you have a blue submit button click it – This will give kids a text box or box for a URL for an media upload. This will depend on how the assignment was set up. Again... READ the DIRECTIONS. Then you will need to click the submit button AGAIN. Yes, this will send it to the teachers. *** If students click the submit button once complete the assignment in the box but do not click submit again.

Character Trait Practice 1

Submit Assignment

Due Apr 3 by 11:59pm Points 0 Submitting a text entry box
Available Mar 30 at 12am - Jun 10 at 11:59pm 2 months

Directions:

Click on the Google doc and make a copy. Rename your copy with your first and last name. Click the share button

Text Entry

Copy and paste or type your submission right here.

B I U A - [color] [background color] [text color] [bulleted list] [numbered list] [link] [image] [video] [embed]

Comments...

Cancel Submit Assignment

Text box to type – then submit (blue button) again

Last Things.....

- Above all – Canvas is the HUB!!
- Just remember that this is a learning curve for all of us.... Please be patient as every teacher is creating their assignments, practice, and information to be given a different way, a way that works best for them and their content area.

These are just basic things that will help you with knowing what to look for.