



BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from the District Office - 4640 Barger Drive

Monday, June 24, 2024 – 6:30 p.m.

Join Zoom:

<https://bethel-k12-or-us.zoom.us/j/83179364175?pwd=MDV0NXNUOUtRTnhDTTQrSzBVVW52dz09>

Passcode: 618805

Or

Phone number to listen: 1.253.215.8782

Webinar ID: 831 7936 4175

Passcode: 618805

AGENDA

1. Call to Order

Robin Zygaitis, Chair

2. Pledge of Allegiance

3. Approval of Minutes from the May 15, 2024 Budget Committee Meeting and the June 10, 2024 Regular Board Meeting

4. Budget Hearing

Public comment will be taken in-person, via Zoom, or in writing.

- For in-person comments, please complete the Intent to Speak card prior to the start of the board meeting.
- For comments via Zoom, please complete [this form](#) prior to the start of the budget hearing.
- Written comments can be submitted to publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the budget hearing.

5. Community Input and Board Discussion of 2024-2025 Budget

6. Adjourn Budget Hearing

7. Delegations and Visitors

Public comment will be taken in-person, via Zoom, or in writing.

- For in-person comments, please complete the Intent to Speak card prior to the start of the board meeting.
- For comments via Zoom, please complete [this form](#) prior to the start of the board meeting.
- Written comments to the board can be submitted anytime at publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the board meeting.

8. Board Business

- A. Instructional Hours Review: Jill Robinson-Wolgamott – 10 minutes
- B. Superintendent’s Report
- C. Policy Update, 1st Reading
 - a. JGAB – Use of Restraint or Seclusion – *Updated to reflect new language*
 - b.
- D. Superintendent’s 2023-2024 Performance Evaluation
- E.

9. Consent Agenda

Personnel Action Resolution No. 59

10. Action Items

- A. Adopt policies: DJC, DN, and EBCB Resolution No. 60
- B. Removal of Policy DJCA Resolution No. 61
- C. Approve Additional Instructional Hours under OAR 581-022-2320 Resolution No. 62
- D. Budget Transfers for 2023-2024 Resolution No. 63
- E. Budget Resolutions for 2024-2025
 - 1. Adopt 2024-2025 Budget Resolution No. 64
 - 2. Make Appropriations for 2024-2025 Resolution No. 65
 - 3. Imposing and Categorizing Taxes Resolution No. 66
- F. Approve Letter to Lane ESD Resolution No. 67
- G. Adopt Superintendent’s 2023-2024 Performance Evaluation Resolution No. 68
- H. Approve 2024-2027 Superintendent Contract Resolution No. 69
- I.

11. Information and Discussion

- A. Kalapuya High School Graduation Review
- B. OSBA Annual Convention, November 7-9, Portland Marriott Downtown Waterfront Hotel
- C.

12. Board Activity Update

- A.

13. Review of Next Meeting: Monday, July 1, 2024, at 6:30 p.m.

Work Session

- A. 2024-2025 Committee Assignments
- B.

Regular Session – Immediately following the Work Session, at approximately 7:00 p.m.

- A. Election of Officers
- B. Annual Resolution
- C. Superintendent’s Report
- D. Board Policies Up for Periodic Review
- E.

14. Adjournment

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
MAY 13, 2024

The May 13, 2024 meeting of the Board of Directors was held in person in the District Office boardroom and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Drae Charles, Ashley Espinoza, Paul Jorgensen, Caleb Clark, Curt Nordling, and Chair, Robin Zygaitis

Absent: Debi Farr

Chair Zygaitis joined the meeting virtually via Zoom.

District staff and presenters: Superintendent Sproles, Assistant Superintendent Calalang, Alisha Dodds, Andrea Belz, Jill Robinson-Wolgamott, Logan Grassest, and Jill Busby

CALL TO ORDER

Following the Budget Committee Meeting, Vice Chair Clark called the May 13, 2024 regular meeting of the Board of Directors to order at 7:56 p.m.

PLEDGE OF ALLEGIANCE

Director Nordling led the Pledge of Allegiance.

ACTION ON MINUTES

Vice Chair Clark presented the Minutes from the April 22, 2024 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

STUDENT REPRESENTATIVE REPORTS: KHS AND WHS

Meztly and Jada were unavailable.

DELEGATIONS AND VISITORS

None

BOARD BUSINESS

Financial Statement: Andrea Belz – 10 minutes

See [video recording](#) at 1:09:58 for this presentation.

Business Services Director Andrea Belz reviewed the April 2024 General Fund Operations financial statement showing an estimated ending fund balance of \$10,689,815, and the General Obligation Bond financial statement as of April 30, 2024, showing an unallocated bond balance of \$10,352,333.00. Ms. Belz addressed inquiries from the Board and discussed actual and projected expenditure percentages.

Superintendent's Report

See [video recording](#) at 1:18:44 for this presentation.

Slides for this presentation can be found [here](#).

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

MAY 13, 2024

Elementary Teaching and Learning Director Jill Robinson-Wolgamott provided an overview of summer programs offered by Bethel and answered questions from the Board. The summer programs are aimed at fostering relevant and responsive learning experiences for students and include the summer reading and credit recovery programs, Extended School Year (ESY), and the Kids in Transition to School (KITS) program. The summer reading program will focus on intensive reading instruction while offering enjoyable experiences for students. ESY serves students with qualifying disabilities. The KITS program targets incoming kindergarten students, includes weekly parent meetings, and is offering extended hours this year utilizing the District's Summer Learning Grant. All the programs will provide breakfast and lunch.

Superintendent Sproles commented on the District's Summer Learning Grant allocation and Assistant Superintendent Calalang highlighted the use of the grant for community partnerships, including providing transportation and meals for the Migrant Education program. The District will host the Migrant Education program as well as Boys and Girls Club and other summer programs. The Board discussed the KITS program and the program's waiting list issue, with Ms. Robinson-Wolgamott agreeing to revisit the list and consider options for inclusion.

Assistant Superintendent Calalang shared an overview of the timeline for establishing the District Equity Committee, which must be set up by September 2025 as part of Senate Bill 732. This committee, which will be an ad hoc group appointed by the Board, is anticipated to have 10-14 members including students, family members, community partners, and staff. The committee will be self-organizing, should reflect Bethel's student body, and represent historically marginalized or underserved populations. Although Board members and District staff can attend meetings to provide information, they cannot be voting members.

Superintendent Sproles reviewed the 2023-24 KPI reporting schedule and discussed the possibility of aligning Board goals with the District's strategic plan and budget during the upcoming Board Retreat in August. Superintendent Sproles will further summarize this year's KPI reports during the June 10th meeting as part of his evaluation.

Policy Update, 1st Reading

See [video recording](#) at 1:45:34 for this presentation.

Assistant Superintendent Calalang, Student Services Director Logan Grassetth, and Superintendent Sproles reported on and answered questions from the Board regarding the following Board policies and administrative rule:

EBC – Emergency Plan and First Aid – *New policy*

IGBAF – Special Education – Individualized Education Program (IEP) – *Updated to reflect new language*

IGBAF-AR – Special Education – Individualized Education Program (IEP) – *Updated to reflect new language*

IGBAG – Special Education – Procedural Safeguards – *Updated to reflect new language*

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
MAY 13, 2024

CONSENT AGENDA

Resolution No. 54 – Personnel Action

See [video recording](#) at 1:55:17.

Motion: Curt Nordling moved, Paul Jorgensen seconded, to approve the Revised Consent Agenda as specified below.

#	Name	Type	Description
1.	Anderson, Emma	Temporary Hire for 2024-25	Offer 2 nd Year Temporary Contract for 1.0 FTE Math Teacher @Willamette; replaces: James Broyhill (TOSA) and Sheila Otto (Job Share); start date: 8/26/2024.
2.	Blomme, Tara	Hire for 2023-24	Offer Extra Duty Contract for Assistant Track Coach @Willamette.
3.	Carpenter, Chad	Hire for 2024-25	Offer Extra Duty Contract for Head Girls Basketball Coach @Willamette.
4.	Hewes, Bill	Hire for 2024-25	Offer 1 st Year Probationary Contract for 1.0 FTE Automotive and Transportation CTE Teacher @Willamette; start date: 8/26/2024.
5.	Howard, Joceline	Infant Care Leave	Approve 1.0 FTE Infant Care Leave for the 2024-25 school year; Position: Health Teacher @Willamette.
6.	Hsieh, Rachel	Leave of Absence	Approve 1.0 FTE Miscellaneous Leave of Absence for the 2024-25 school year; Position: TOSA – Mentor Teacher @District Office.
7.	Leona, Windy	Leave of Absence	Approve 1.0 FTE Miscellaneous Leave of Absence for the remainder of the 2023-24 school year, effective immediately; Position: 5 th Grade Teacher @Irving.
8.	Line, Josh	Hire for 2024-25	Offer 1 st Year Probationary Contract for 1.0 FTE Health/PE Teacher @Willamette; replaces: Lacey Meusec-Thompson; start date: 8/26/2024.
9.	Otto, Sheila	Job Share	Approve job share with Emma Anderson and Stan Singleton for the 2024-25 school year; Position: Math Teacher @Willamette.
10.	Singleton, Stan	Temporary Hire for 2024-25	Offer 2 nd Year Temporary Contract for 1.0 FTE Health Teacher @Willamette; replaces: Joceline Howard (ICL) and Sheila Otto (Job Share); start date: 8/26/2024.

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

MAY 13, 2024

11.	Fairley, Mandi	Job Share	Approve job share with John Fernelius for the 2024-25 school year; Position: Language Arts Teacher @Willamette.
12.	Ratalsky, Nathan	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: ESOL Teacher @Prairie Mountain; 2 years at Bethel.
13.	Mahle, Jeannelle	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: PE Teacher @Danebo; 3 years at Bethel.

Motion Passed, 6-0

Absent: Debi Farr

ACTION ITEMS

Resolution No. 55 – Adopt Policies/ARs: BBF, CBA, CBG, CCG, EBCA, GBN/JBA, GBNAB/JHFE, GBNAB/JHFE-AR (1), GBNAB/JHFE-AR (2), GCDA/GDDA, JBA/GBN, JHFE/GBNAB, JHFE/GBNAB-AR (1), JHFE/GBNAB-AR (2)

See [video recording](#) at 1:56:20.

Motion: Caleb Clark moved, Ashley Espinoza seconded, to adopt the following Board policies and administrative rules:

- BBF – Board Member Standards of Conduct
- CBA – Qualifications and Duties of the Superintendent
- CBG – Evaluation of the Superintendent
- CCG – Evaluation of Administrators
- EBCA – Safety Threats
- GBN/JBA – Sexual Harassment
- GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements
- GBNAB/JHFE-AR (1) – Reporting of Suspected Abuse of a Child
- GBNAB/JHFE-AR (2) – Reporting of Suspected Abuse of a Child
- GCDA/GDDA – Records Checks and Fingerprinting
- JBA/GBN – Sexual Harassment
- JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements
- JHFE/GBNAB-AR (1) – Reporting of Suspected Abuse of a Child
- JHFE/GBNAB-AR (2) – Reporting of Suspected Abuse of a Child

Director Nordling requested clarification on the background check and fingerprinting process for out-of-state new hires. Assistant Superintendent Calalang responded, explaining the procedures for background checks and fingerprinting for new hires and contractors. Additionally, the Board discussed Policy GCDA/GDDA – Records Checks and Fingerprinting, particularly as it pertains to volunteers.

Motion Passed, 6-0

Absent: Debi Farr

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

MAY 13, 2024

Resolution No. 56 – Approve Postponement of Science Curriculum Adoption

See [video recording](#) at 2:11:18.

Motion: Ashley Espinoza moved, Caleb Clark seconded, to approve the postponement of an adoption for science curriculum for grades K-12. Superintendent Sproles explained why the District is out of sequence with its science adoption.

Motion Passed, 6-0

Absent: Debi Farr

INFORMATION AND DISCUSSION

See [video recording](#) at 2:13:07.

- A. NAACP Freedom Fund Dinner, Friday, May 17, 6:30pm, Ford Alumni Center
- B. Willamette High School Graduation, Friday, June 7, 6:30pm, Wolverine Stadium
- C. Kalapuya High School Graduation, Thursday, June 13, 6:30pm, Wolverine Stadium

BOARD ACTIVITY UPDATE

None

REVIEW OF UPCOMING MEETINGS:

Wednesday, May 15, 2024 — District Office – 5:30 p.m.

Budget Committee Meeting

Thursday, May 23, 2024, at 6:30 p.m.

Alternative date for Budget Committee Meeting, *if needed*

Monday, June 10, 2024, at 6:30 p.m.

- A. Spring Sports/Activities Update: Bill Wagner
- B. Superintendent Evaluation – Executive Session
- C. Financial Statement: Andrea Belz
- D. Superintendent’s Report
- E. Board Policies Up for Periodic Review

ADJOURNMENT

There being no further business to bring before the Board, Vice Chair Clark adjourned the meeting at 9:02p.m.

Clerk – Kraig Sproles
jcb

Chair – Robin Zygaitis

This page intentionally left blank.

BETHEL SCHOOL DISTRICT
PROJECTED INSTRUCTIONAL HOURS

2024 – 25 SCHOOL YEAR

(OAR 581-022-2320)

Minimum Required Hours of Instruction:

K, 1, 2, 3, 4, 5, 6, 7, 8 = 900 hours 9, 10, 11 = 990 12 = 966 hours

CLEAR LAKE

GRADE	MINUTES	TOTAL HOURS
K	316	980.8
1	316	980.8
2	316	980.8
3	316	980.8
4	316	950.8
5	316	950.8

DANEBO

GRADE	MINUTES	TOTAL HOURS
K	316	980.8
1	316	980.8
2	316	980.8
3	316	980.8
4	316	950.8
5	316	950.8

FAIRFIELD

GRADE	MINUTES	TOTAL HOURS
K	316	980.8
1	316	980.8
2	316	980.8
3	316	980.8
4	316	950.8
5	316	950.8

IRVING

GRADE	MINUTES	TOTAL HOURS
K	316	980.8
1	316	980.8
2	316	980.8
3	316	980.8
4	316	950.8
5	316	950.8

MALABON

GRADE	MINUTES	TOTAL HOURS
K	316	980.8
1	316	980.8
2	316	980.8
3	316	980.8
4	316	950.8
5	316	950.8

MEADOWVIEW

GRADE	MINUTES	TOTAL HOURS
K	316	980.8
1	316	980.8
2	316	980.8
3	316	980.8
4	316	950.8
5	316	950.8
6	315	948.5
7	315	948.5
8	315	948.5

PRAIRIE MOUNTAIN

GRADE	MINUTES	TOTAL HOURS
K	316	980.8
1	316	980.8
2	316	980.8
3	316	980.8
4	316	950.8
5	316	950.8
6	315	948.5
7	315	948.5
8	315	948.5

CASCADE

GRADE	MINUTES	TOTAL HOURS
6	315	948.5
7	315	948.5
8	315	948.5

SHASTA

GRADE	MINUTES	TOTAL HOURS
6	315	948.4
7	315	948.4
8	315	948.4

KALAPUYA

GRADE	TOTAL HOURS
10	1006
11	1006
12	1006

WILLAMETTE

GRADE	TOTAL HOURS
9	1040.8
10	1040.8
11	1040.8
12	1022.4

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Use of Restraint or Seclusion

Policy Number: JGAB Effective Date: 7/2024

Date of Original Policy and Revisions: 6/07, 4/10, 11/12, 4/14, 2/18, 12/19, 9/22

Cancels Policy: _____ Dated: _____

Date of Next Review: 7/2027

POLICY

Bethel School District encourages culturally responsive positive behavioral interventions and supports to maintain a safe and secure environment for all students and staff. The Board is dedicated to the development and application of best practices within the District’s public educational/behavior programs. The Board establishes this policy and its administrative regulation to define the circumstances that must exist and the requirements that must be met prior to, during, and after the use of restraint ~~and~~ or seclusion as an intervention with District students.

The use of the following types of restraint on a student in the District is prohibited:

1. Chemical restraint.
2. Mechanical restraint.
3. Prone restraint.
4. Supine restraint.
5. Any restraint that involves the intentional and nonincidental use of a solid object¹, including a wall or the floor, to impede a student’s movement, unless the restraint is necessary to prevent an imminent life-threatening injury or to gain control of a weapon.
6. Any restraint that places, or creates a risk of placing, pressure on a student’s neck or throat.
7. Any restraint that places, or creates a risk of placing, pressure on a student’s mouth, unless the restraint is necessary for the purpose of extracting a body part from a bite.
8. Any restraint that impedes, or creates a risk of impeding, breathing.
9. Any restraint that involves the intentional placement of the hands, feet, elbow, knee or any object on a student’s neck, throat, genitals or other intimate parts.
10. Any restraint that causes pressure to be placed, or creates a risk of causing pressure to be placed, on the stomach or back by a knee, foot or elbow bone.
11. Any action designed for the primary purpose of inflicting pain.

The use of a seclusion cell is prohibited.

Restraint or seclusion may not be used for discipline, punishment, retaliation or convenience of staff, contractors or volunteers of the District.

¹ The use of a solid object, including furniture, a wall, or the floor, by District staff performing a restraint is not prohibited if the object is used for the staff’s own stability or support while performing the restraint and not as a mechanism to apply pressure directly to the student’s body.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Restraint may be imposed on a student in the District only under the following circumstances:

1. The student’s behavior imposes a reasonable risk of imminent and substantial physical or bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

Seclusion may be used on a student in the District only under the following circumstances:

1. The student’s behavior imposes a reasonable risk of imminent and serious bodily injury to the student or others; and
2. Less restrictive interventions would not be effective.

If restraint or seclusion is used on a student, by trained staff or other staff available in the case of an emergency when trained staff are not immediately available due to the unforeseeable nature of the emergency, e.g., teacher, administrator, or volunteer, it will be used only for as long as the student’s behavior poses a reasonable risk of imminent and substantial physical or bodily injury to the student or others and less restrictive interventions would not be effective. Students will be continuously monitored by staff for the duration of the restraint or seclusion.

Definitions

1. “Restraint” means the restriction of a student’s actions or movements by holding the student or using pressure or other means.

“Restraint” does not include:

- a. Holding a student’s hand or arm to escort the student safely and without the use of force from one area to another;
- b. Assisting a student to complete a task if the student does not resist the physical contact; or
- c. Providing reasonable intervention with the minimal exertion of force necessary if the intervention does not include a restraint prohibited under Oregon Revised Statute (ORS) 339.288 and the intervention is necessary to:
 - (1) Break up a physical fight;
 - (2) Interrupt a student’s impulsive behavior that threatens the student’s immediate safety, including running in front of a vehicle or climbing on unsafe structures or objects; or
 - (3) Effectively protect oneself or another from an assault, injury or sexual contact with the minimum physical contact necessary for protection.

2. “Seclusion” means the involuntary confinement of a student alone in a room from which the student is physically prevented from leaving. Seclusion includes, but is not limited to, the involuntary confinement of a student alone in a room with a closed door, whether the door is locked or unlocked.

“Seclusion” does not include the removal of a student for a short period of time to provide the student with an opportunity to regain self-control if the student is in a setting from which the student is not physically prevented from leaving, or a student being left alone in a room with a closed door for a brief period of time if the student is left alone for a purpose that is unrelated to the student’s behavior.

3. “Seclusion cell” means a freestanding, self-contained unit that is used to isolate the student from other students or physically prevent a student from leaving the unit or cause the student to believe that the student is physically prevented from leaving the unit.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

4. “Serious bodily injury” means any significant impairment of the physical condition of a person, as determined by qualified medical personnel, whether self-inflicted or inflicted by someone else.
5. “Substantial physical or bodily injury” means any impairment of the physical condition of a person that requires some form of medical treatment.
6. “Mechanical restraint” means a device used to restrict the movement of a student or the movement or normal function of a portion of the body of a student.

“Mechanical restraint” does not include:
 - a. A protective or stabilizing device ordered by a licensed physician; or
 - b. A vehicle safety restraint when used as intended during the transport of a student in a moving vehicle.
7. “Chemical restraint” means a drug or medication that is used on a student to control behavior or restrict freedom of movement that is not prescribed by a licensed physician or other qualified health professional acting under the professional’s scope of practice for standard treatment of the student’s medical or psychiatric condition; and administered as prescribed by a licensed physician or other qualified health professional acting under the professional’s scope of practice.
8. “Prone restraint” means a restraint in which a student is held face down on the floor.
9. “Supine restraint” means a restraint in which a student is held face up on the floor.

Any student being restrained or secluded within the District whether in an emergency or as a part of a plan shall be constantly monitored by staff for the duration of the intervention. Any room used for seclusion of a student must meet the standards as outlined in Oregon Administrative Rule (OAR) 581-021-0568.

The District shall only utilize the ~~the a Supports for Students and Youth with Needs that are Complex (SYNC) training program~~ for restraint or seclusion ~~for use to train staff and use in the District. As required by state regulation, the selected program shall be one which has been approved by the Oregon Department of Education (ODE) and include, but not limited to, positive behavior support, conflict prevention, de-escalation and crisis response techniques. Any program selected by the District must be in compliance with state and federal law with respect to the use of restraint and seclusion.~~

The District shall preserve, and may not destroy, any records related to an incident of restraint or seclusion, including an audio or video recording. The records must be preserved in the original format and without alteration in accordance with law.

An annual review of the use of restraint and seclusion during the preceding school year shall be completed and submitted to ODE to ensure compliance with District policies and procedures.

The results of the review and annual report shall be documented and shall include at a minimum:

1. The total number of incidents involving restraint;
2. The total number of incidents involving seclusion;
3. The total number of seclusions in a locked room;

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

4. The total number of students placed in restraint;
5. The total number of students placed in seclusion;
6. The total number of incidents that resulted in injuries or death to students or staff as a result of the use of restraint or seclusion;
7. The total number of students placed in restraint ~~and~~ or seclusion more than 10 times in a school year and an explanation of what steps have been taken by the District to decrease the use of restraint and seclusion for each student;
8. The total number of restraint ~~and~~ or seclusion incidents carried out by untrained individuals;
9. The demographic characteristics² of all students upon whom restraint ~~and~~ or seclusion was imposed;
10. The total number of rooms available for use by the District for seclusion of a student and a description of the dimensions and design of the rooms.

This annual report shall be made available to the Board and to the public at the District’s main office and on the District’s website. At least once each school year the guardians of students of the District shall be notified about how to access the report.

The District shall investigate all complaints regarding the use of restraint and/or seclusion practices according to the procedures outlined in Board Policy KL – Public Complaints and KL-AR – Public Complaint Procedure. The complaint procedure is available at the District’s administrative office and is available on the home page of the District’s website.

The complainant, ~~who is a student, a parent or guardian of a student attending school in the District, or a person who resides in the District~~ whether an organization or an individual, may appeal a district’s final decision to the ~~Deputy Superintendent of Public Instruction pursuant to OAR 581-022-2370~~ Oregon Department of Education pursuant to OAR 581-002-0001 - 581-002-0023.

The Superintendent or designee shall develop administrative regulations to carry out the requirements set forth in this policy and to meet any additional requirements established by law related to the use, reporting, and written documentation of the use of physical restraint or seclusion by District staff. ~~A staff member who violates this policy or its administrative regulation may be subject to discipline, up to and including dismissal.~~

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

² Including race, ethnicity, gender, disability status, migrant status, English proficiency and status as economically disadvantaged, unless the demographic information would reveal personally identifiable information about an individual student.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

REFERENCES / COMMENTS

[ORS 161.205](#)
[ORS 339.250](#)
[ORS 339.285](#)
[ORS 339.288](#)
[ORS 339.291](#)
[ORS 339.294](#)
[ORS 339.297](#)
[ORS 339.300](#)
[ORS 339.303](#)
[OAR 581-021-0061](#)
[OAR 581-021-0550](#)
[OAR 581-021-0553](#)
[OAR 581-021-0556](#)
[OAR 581-021-0559](#)
[OAR 581-021-0563](#)
[OAR 581-021-0566](#)
[OAR 581-021-0568](#)
[OAR 581-021-0569](#)
[OAR 581-021-0570](#)
[OAR 581-022-2267](#)
[OAR 581-022-2370](#)

[Bethel Administrative Rule KL: **Public** Complaint Procedure](#)

This page intentionally left blank.



June 24, 2024

RESOLUTION NO. 23-24: 59

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Berry, Michael	Hire for 2024-25	Offer 2 nd Year Probationary Contract for 1.0 FTE Behavior Consultant @District Office; start date: 8/26/2024.
2.	Cleland, Ely	Hire/Temporary Hire for 2024-25	Offer 2 nd Year Probationary Contract for .67 FTE Choir Teacher @Willamette and offer Temporary Contract for .33 FTE Choir Teacher @Shasta; start date: 8/26/2024.
3.	Gordon, Kyle	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: Resource Teacher @Cascade; 11 years at Bethel.
4.	Guldager, Christine	Temporary Hire for 2024-25	Offer 1 st Year Temporary Contract for 1.0 FTE Math Teacher @Willamette; start date: 8/26/2024.
5.	Hansen, Kelli	Temporary Hire for 2024-25	Offer 2 nd Year Temporary Contract for 1.0 FTE Middle School Resource Teacher @Meadow View; start date: 8/26/2024.
6.	Kindle, Shaelyn	Additional Temporary Hours for 2024-25	Offer Temporary Contract for additional .5 FTE Title Teacher @Clear Lake; total: 1.0 FTE.
7.	McCabe, Rob	Temporary FTE Reduction	Approve temporary reduction of FTE from 1.0 FTE to .67 FTE for the 2024-25 school year; position: Music Teacher @Meadow View.
8.	Mohammed, Sydney	Infant Care Leave	Approve .5 FTE Infant Care Leave for the 2024-25 school year; Position: 3 rd Grade Teacher @Prairie Mountain.
9.	Roper, Matthew	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: Science Teacher @Shasta; 1 year at Bethel.
10.	Stroup, Janay	Administrative Hire for 2024-25	Offer 3 rd Year Administrator Contract for Assistant Principal @Willamette; Education: BS/ MED/MS – UO; Experience: Assistant Principal, Willamette, 1 year; Principal, Kalapuya, 1 year; Resource Teacher, Kalapuya, 9 years; SPED Teacher, Kalapuya through

			Lane ESD, 1 year; Juvenile Counselor/SPED Case Manager, MLK Education Center/Lane County Department of Youth Services, 7 years; Group Worker, Phoenix Treatment Program/Lane County Department of Youth Services, 6 years; Start Date: 7/29/2024.
--	--	--	---

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Drae Charles				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				



June 24, 2024

RESOLUTION NO. 23-24: 60

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
hereby adopts the following Board Policies:

- DJC: Bidding Requirements**
- DN: Disposal of District Property**
- EBCB: Emergency Procedure Drills and Instruction**

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				
Dræe Charles				

This page intentionally left blank.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Bidding Requirements**
Policy Number: **DJC** Effective Date: **6/2024**
Date of Original Policy and Revisions: **2/08, 10/08, 1/12, 9/16, 11/20**
Cancels Policy No.: **DJF** Dated: **1/84, 9/94, 11/99, 10/05, 11/10**
Date of Next Review: **6/2027**

POLICY

The Board is the Local Contract Review Board (LCRB) for the District. The LCRB has not adopted its own rules of procurement. Consequently, the *Oregon Attorney General's Model Public Contracting Rules*¹ shall apply to the district.²

Additionally, the District may include as part of its procedures portions of the Oregon Department of Administrative Services administrative rules governing Public Contract Exemptions, OAR Chapter 125, Divisions 246 - 249.

The LCRB may make the written findings required by law for exemptions from competitive bidding. Such findings shall be maintained by the district and made available on request.

The District may not artificially divide or fragment a procurement to reduce the procurement requirements.

The Superintendent may develop administrative regulations or procedures to assist with the implementation of this policy and applicable procurement rules.

Goods and Services

The District will purchase goods and services through the following procedures, unless an exception applies:

1. Small Procurement. For purchases of goods and services with a contract price not exceeding \$25,000, the District can use any manner deemed practical or convenient, including direct selection or award. Amendments to a contract awarded through small procurement must be in accordance with OAR 137-047-0800.
2. Intermediate Procurement. For purchases of goods and services with a contract price exceeding \$25,000, but not exceeding \$250,000, the District shall seek at least three informally solicited competitive price quotes or competitive proposals from prospective contractors. The District will keep record of the request and quotes. If three quotes are not reasonably available, fewer will suffice, but the District will make a written record of the effort made. The District may negotiate with a prospective contractor to clarify the quote or offer, or to effect modifications. Amendments to a contract awarded through intermediate procurement must be in accordance with OAR 137-047-0800.
3. Regular Procurement. For purchases exceeding \$250,000, the District will use competitive sealed bids (OAR 137-047-0255) or competitive sealed proposals (OAR 137-047-0260). Amendments to contracts awarded through regular procurement must be in accordance with OAR 137-047-0800.
4. Emergency Procurements. In situations of emergency³, the LCRB or designee may authorize an emergency procurement. In an emergency procurement, the District is not required to follow general procurement

¹ Oregon Administrative Rules (OAR) 137-045 - 049

² See ORS 279A.065(5).

³ "Emergency" means circumstances that:

1. Could not have been foreseen;

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

requirements. The District must ensure competition for the contract that is reasonable and appropriate under the circumstances. The District must document the nature of the emergency and the method used for the selection of the contractor.

5. Sole-source Procurements. If the LCRB or designee determines that the goods or services are available from only one source, the District may award a contract without competition. To the extent reasonably practicable, the District shall negotiate with the sole source to obtain contract terms that are advantageous to the district. The determination of sole source must be based on written findings and may include:
 - a. That the efficient utilization of existing goods requires acquiring compatible goods or services;
 - b. That the goods or services required to exchange software or data with other public or private agencies are available from only one source;
 - c. That the goods or services are for use in a pilot or experimental project; or
 - d. Other findings that support the conclusion that the goods or services are available from only one source.⁴
6. Special Procurements. “Special procurement” means a contract or class of contracts that use a contracting procedure other than competitive sealed proposals, competitive sealed bidding, small procurement or intermediate procurement. Special procurements require LCRB approval and will be conducted in accordance with ORS 279B.085, OAR 137-047-0285, and this policy.
7. Personal Services Contracts. “Personal services contract,” as used in this policy, means a contract whose primary purpose is to acquire specialized skills, knowledge and resources in the application of technical or scientific expertise, or the exercise of professional, artistic or management discretion or judgment.⁵ Unless otherwise designated by the LCRB, personal services contracts will be procured in accordance with applicable procurement laws. The LCRB may designate certain service contracts or classes of service contracts as personal services contracts and exempt them from competitive bidding. All personal services contracts shall be based on demonstrated qualifications and competence to perform the required services, encourage competition, discourage favoritism and obtain services at a fair and reasonable price. Personal service contractors may be required to qualify as independent contractors in accordance with applicable laws.⁶

Procurements for services estimated to be in excess of \$250,000 shall go through the cost analysis and feasibility process in accordance with ORS 279B.030.

-
2. Create a substantial risk of loss, damage or interruption of services or a substantial threat to property, public health, welfare or safety; and
 3. Require prompt execution of a contract to remedy the condition.

⁴ If the contract does not exceed \$250,000, using intermediate procurement is likely less burdensome than sole source.

⁵ This includes, but is not limited to, contracts for the services of an accountant, physician or dentist, educator, consultant (including a provider under an Architectural and Engineering Service Contract), broadcaster, or artist (including a photographer, filmmaker, painter, weaver or sculptor (OAR 137-045-0010(19)). Also includes architectural, engineering, photogrammatic mapping, transportation planning or land surveying services procured under ORS 279C.105 (ORS 279C.100) and related services procured under ORS 279C.120 (ORS 279C.100(5)).

⁶ See ORS 670.600 and OAR 459-005-0020.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Public Improvements

“Public improvement” means a project for construction, reconstruction or major renovation on real property by or for the district.⁷ The district will contract for public improvements using the following procedures, unless an exception applies.

1. Public improvements contracts with a value of less than \$25,000 are exempt from competitive bidding.
2. Intermediate Procurements. For public improvement contracts not exceeding \$100,000, the District may utilize three quotes⁸:
 - a. The request for the quotes shall be in writing (unless not reasonably practicable)⁹;
 - b. The request for quotes shall include the selection criteria and if the criteria are not of equal value, their relative value or ranking.

The District shall award the contract to the prospective contractor whose quote will best serve the interest of the District, based on the selection criteria. If the award is not made to the offeror and quote with the lowest price, the District will make a written record of the basis for the award. Amendments to a contract awarded via intermediate procurement may be increased in accordance with OAR 137-049-0160(6)-(7).

3. Regular Procurements. For purchases exceeding \$100,000, the District will use invitation to bid or request for proposals except as otherwise allowed by law. See OAR 137-049-0130 and OAR 137-049-0640. Amendments to contracts awarded through regular procurement must be in accordance with OAR 137-049-0910.
4. Emergency Procurements. Emergency contracts for construction services are not considered public improvement contracts and will be procured in accordance with OAR 137-049-0140 and OAR 137-049-0150.
5. Community Benefit Contracts. “Community benefit contract” means a public improvement contract that includes, but is not limited to, terms and conditions that require the contractor to:
 - a. Qualify as a training agent, as defined in ORS 660.010, or provide apprenticeship training that meets applicable federal and state standards for apprenticeship training;
 - b. Employ apprentices to perform a specified percentage of work hours that workers in apprenticeable occupations perform on the community benefit project;
 - c. Provide employer-paid family health insurance; and
 - d. Meet any other requirements that the LCRB sets forth.

Community benefits contracts may be procured in accordance with ORS 279C.308.

6. Construction Manager/General Contractor (CM/GC) Procurement. The District shall procure CM/GC services in accordance with model rules the Attorney General adopts under Oregon Revised Statute (ORS) 279A.065(3) and OAR 137-049-0690, which requires “the assistance of legal counsel with substantial

⁷ Public improvement does not include:

1. Projects for which no funds of the district are directly or indirectly used, except for participation that is incidental or related primarily to project design or inspection; or
2. Emergency work, minor alternation, ordinary repair or maintenance necessary to preserve a public improvement.

⁸ If three quotes are not reasonably available, the district shall make a written record of the effort made to obtain these quotes.

⁹ For Public Works Contracts, oral quotations may only be utilized in the event that written copies of prevailing wage rates are not required by the Bureau of Labor and Industries.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

experience and necessary expertise in using the CM/GC Method, as well as knowledgeable staff, consultants or both staff and consultants who have demonstrated capability of managing the CM/GC process in the necessary disciplines of engineering, construction scheduling and cost control, accounting, legal, Public Contracting and project management.”

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

Legal Reference(s):

REFERENCES / COMMENTS

[ORS Chapter 279](#)

[ORS Chapter 279A](#)

[OAR Chapter 125](#), Divisions 246 - 249

[OAR Chapter 137](#), Divisions 045 - 049

[ORS Chapter 279B](#)

[ORS Chapter 279C](#)

[ORS 670.600](#)

[OAR 459-005-0020](#)

[OREGON PROCUREMENT MANUAL](#), Oregon Department of Administrative Services.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Disposal of District Property

Policy Number: DN Effective Date: 6/2024

Date of Original Policy and Revisions: 11/08, 11/10, 1/12, 9/16, 11/20

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 6/2027

POLICY

The Superintendent or designee may dispose of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the District in accordance with the following procedures:

1. The Board will pass a resolution declaring any surplus property valued greater than \$5,000.
2. Items estimated by the Superintendent or designee to have a value of less than \$500 may be sold at prices estimated to be the market values of the items provided that the cost to sell the item would not exceed the sale price. If a sale is not financially beneficial, items should be securely recycled (in the case of technology) or donated to another school district or a non-profit, charitable, or educational organization. All sales will be recorded by item, price and buyer.
3. Property or materials estimated by the Superintendent or designee to be greater than \$500 may be declared surplus and may be sold through an authorized online sales platform or an in-person sale. If public sales fail to produce any interested buyers or bidders, remaining unsold materials may then be recycled, disposed of as scrap or junk, or donated to appropriate charitable or educational agencies.

If the District property was purchased with state, federal, or private grant funds, then disposal of the property shall be made as outlined in the grant or by state or federal regulations.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 279B.055](#)

ORS Chapters [279A](#), [279B](#) and [279C](#)

[ORS 332.155](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)

This page intentionally left blank.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Emergency Procedure Drills and Instruction**

Policy Number: **EBCB** Effective Date: **6/2024**

Date of Original Policy and Revisions: **1/14, 5/15, 2/16, 12/19, 2/24**

Cancels Policy No.: **N/A** Dated: **N/A**

Date of Next Review: **6/2027**

POLICY

Each administrator will conduct emergency procedure drills in accordance with the provisions of Oregon Revised Statutes (ORS) and the applicable Oregon Fire Code.

All schools are required to instruct and drill students on District emergency procedures so they can respond to an emergency without confusion and panic. The emergency procedures shall include drills and instruction on fires, earthquakes and safety threats. Instruction on emergency procedures shall be conducted for at least 30 minutes each school month.

The first emergency evacuation drill shall be conducted within 10 days of the beginning of classes.

Fire Emergencies

Drills and instruction on fire emergencies shall include routes and methods of exiting the school building.

Earthquake Emergencies

At least two drills on earthquakes shall be conducted each year.

Drills and instruction for earthquake emergencies shall include the earthquake emergency response procedure of "drop, cover and hold on" during the earthquake. When based on the evaluation of specific engineering and structural issues related to a building, the District may include additional response procedures for earthquake emergencies.

Safety Threats

At least two drills on safety threats shall be conducted each year. Drills and instruction on safety threats shall include procedures related to lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety, and will include explanation of the District's communication strategy following a safety threat action (See Board policy EBCA - Safety Threats).

Local units of government and state agencies associated with emergency procedures training and planning shall review the emergency procedures and assist the District with the instruction and the conducting of drills for students in these emergency procedures.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Legal Reference(s):

[ORS 192.660\(2\)\(k\)](#)

[OAR 581-022-2225](#)

[ORS 336.071](#)

[ORS 339.324](#)

[ORS 476.030](#)

[OREGON STATE FIRE MARSHAL](#), OREGON FIRE CODE



June 24, 2024

RESOLUTION NO. 23-24: 61

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
hereby approves removal of the following Board Policy:

DJCA: Personal Service Contracts

ATTEST _____
 Clerk – Kraig Sproles

 Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Drae Charles				
Curt Nordling				
Robin Zygaitis				
Caleb Clark				

This page intentionally left blank.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

REMOVE POLICY

Subject: Personal Service Contracts

Policy Number: DJCA Effective Date: 11/2020

Date of Original Policy and Revisions: 2/08, 10/08, 12/10, 1/12, 9/16

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 11/2023

POLICY

The District may enter into personal services contracts with qualified professionals as provided by ORS 279A.055. Personal services contracts, as used in this policy, means contracts for specialized skills, knowledge and resources in the application of highly technical or scientific expertise or the exercise of professional, artistic or management discretion or judgment. The District may enter into a personal services contract with a current District employee only when the individual meets independent contractor status in accordance with state, Public Employees Retirement System (PERS) and Internal Revenue Service (IRS) requirements.

Selection of a personal services contractor will be based primarily on qualifications and performance history, expertise, knowledge and creativity and the ability to exercise sound professional judgment.

All personal services contracts shall be based on demonstrated qualifications and competence to perform the required services, encourage competition, discourage favoritism and obtain services at a fair and reasonable price.

Contracts for personal services in excess of \$150,000 shall require prior Board approval.

The Superintendent will develop administrative regulations as necessary to implement this policy.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS Chapters 279, 279A, 279B, 279C](#); [ORS 332.107](#); [ORS 670.600](#); [OAR 459-010-0030](#)
Internal Revenue Service, [Publication 1779](#): Independent Contractor or Employee (2005).
Cross Reference(s): Personal Services Contracts, [DJC - Bidding Requirements](#)

[Bethel Administrative Rule DJCA: Personal Service Contracts](#)

This page intentionally left blank.



June 24, 2024

RESOLUTION NO. 23-24: 62

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby **APPROVES** in its calculation of instructional time required under OAR 581-022-2320 the inclusion of:

- up to 60 hours of recess for grades K-3,
- up to 30 hours of professional development,
- up to 30 hours for parent teacher conferences.

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Drae Charles				
Robin Zygaitis				
Curt Nordling				

This page intentionally left blank.



June 24, 2024

RESOLUTION NO. 23-24: 63

BE IT RESOLVED, That the Board of Directors, Bethel School District No. 52, Lane County, hereby transfers appropriations for the **2023-2024** fiscal year as follows:

	Original Appropriation	Revision	Revised Appropriation
<u>GENERAL FUND (100)</u>			
1000 Instruction	\$ 42,946,185		42,946,185
2000 Support Services	31,998,102	(350,000)	31,648,102
3000 Community Services	105,220	50,000	155,220
4000 Facilities Acq & Construction	110,000		110,000
5100 Debt Service	238,396		238,396
5200 Transfers	1,463,950	300,000	1,763,950
6000 General Operating Contingency	2,595,000		2,595,000
Fund Total	\$ 79,456,853	\$ -	\$ 79,456,853
<u>SPECIAL REVENUE FUND (200)</u>			
1000 Instruction	\$ 12,924,194	(600,000)	12,324,194
2000 Support Services	4,823,793	300,000	5,123,793
3000 Community Services	4,115,649	300,000	4,415,649
4000 Facilities Acq & Construction	1,528,986		1,528,986
5100 Debt Service	185,088		185,088
5200 Transfers	-		-
Fund Total	\$ 23,577,710	\$ -	\$ 23,577,710
<u>INTERNAL SERVICE FUND (600)</u>			
1000 Instruction	\$ 21,000	10,000	31,000
2000 Support Services	76,985	(10,000)	66,985
Fund Total	\$ 97,985	\$ -	\$ 97,985
<u>FIDUCIARY FUND (700)</u>			
2000 Support Services	\$ 1,245,572	(50,000)	1,195,572
3000 Community Services	236,133		236,133
5200 Transfers	-	50,000	50,000
Fund Total	\$ 1,481,705	\$ -	\$ 1,481,705

ATTEST _____

Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Drae Charles				
Robin Zygaitis				
Curt Nordling				



June 24, 2024

RESOLUTION NO. 23-24: 64

BE IT RESOLVED, That the Board of Directors of Lane County School District No. 52 hereby **ADOPTS** the budget for 2024-2025 in the sum of **\$170,579,658**. This budget is now on file at the Bethel Administrative Offices.

GENERAL FUND (100)	\$	91,928,343
SPECIAL REVENUE FUND (200)		23,818,863
DEBT SERVICE FUND (300)		11,405,208
CAPITAL PROJECTS FUND (400)		41,365,024
INTERNAL SERVICE FUND (600)		97,227
FIDUCIARY FUND (700)		<u>1,964,993</u>
TOTAL	\$	170,579,658

ATTEST _____
 Clerk – Kraig Sproles

 Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				
Drae Charles				

This page intentionally left blank.



June 24, 2024

RESOLUTION NO. 23-24: 65

BE IT RESOLVED, That the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROPRIATES** the amount for the fiscal year beginning July 1, 2024 and for the purposes shown are hereby appropriated as follows, attached.

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Curt Nordling				
Paul Jorgensen				
Ashley Espinoza				
Drae Charles				
Robin Zygaitis				
Caleb Clark				

RESOLUTION MAKING APPROPRIATIONS

Be it resolved that the amount for the fiscal year beginning July 1, 2024 and for the purposes shown below are hereby appropriated as follows:

<u>GENERAL FUND (100)</u>		
1000 Instruction	\$	43,863,587
2000 Support Services		35,318,481
3000 Community Services		132,265
4000 Facilities Acquisition and Construction		12,841
5100 Debt Service		258,274
5200 Transfers		1,108,111
6000 General Operating Contingency		4,322,957
Fund Total		\$ 85,016,516
<u>SPECIAL REVENUE FUND (200)</u>		
1000 Instruction	\$	11,937,772
2000 Support Services		4,719,139
3000 Community Services		4,551,364
4000 Facilities Acquisition and Construction		1,705,000
5100 Debt Service		190,160
5200 Transfers		-
Fund Total		\$ 23,103,435
<u>DEBT SERVICE FUND (300)</u>		
2000 Support Services	\$	20
5100 Debt Service		10,850,188
Fund Total		\$ 10,850,208
<u>CAPITAL PROJECT FUND (400)</u>		
2000 Support Services		3,070,500
4000 Facilities Acquisition and Construction	\$	38,294,524
Fund Total		\$ 41,365,024
<u>INTERNAL SERVICE (600)</u>		
1000 Instruction	\$	27,000
2000 Support Services		70,227
5200 Transfers		-
Fund Total		\$ 97,227
<u>FIDUCIARY FUND (700)</u>		
1000 Instruction	\$	-
2000 Support Services		1,324,500
3000 Community Services		25,000
5200 Transfers		50,000
Fund Total		\$ 1,399,500
TOTAL APPROPRIATIONS, ALL FUNDS		161,831,910
TOTAL UNAPPROPRIATED ENDING FUND BALANCE RESERVE ALL FUNDS		8,747,748
	Unappropriated Ending Fund Balance is not appropriated	
TOTAL ADOPTED BUDGET		\$ 170,579,658



June 24, 2024

RESOLUTION NO. 23-24: 66

BE IT RESOLVED, That the Bethel Board of Directors, Lane County School District No. 52, hereby impose the taxes provided for in the adopted budget at the rate of **\$4.5067** per **\$1,000** of assessed value for operations and in the amount of **\$6,966,282** for bonds; and that these taxes are hereby imposed and categorized for tax year 2024-2025 upon the assessed value of all taxable property within the district.

	<u>EDUCATION</u>	<u>EXCLUDED FROM LIMITATION</u>
General Fund	\$4.5067/\$1,000	
Debt Service Fund		\$6,966,282

ATTEST _____
 Clerk – Kraig Sproles

 Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Drae Charles				
Paul Jorgensen				
Ashley Espinoza				
Curt Nordling				
Robin Zygaitis				
Caleb Clark				

This page intentionally left blank.



June 24, 2024

RESOLUTION NO. 23-24: 67

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby **APPROVES** the letter addressed to Lane ESD, attached, and authorizes that the letter be sent to Lane ESD via US Mail on behalf of the Board.

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Drae Charles				
Robin Zygaitis				
Curt Nordling				

This page intentionally left blank.



June 24, 2024

RESOLUTION NO. 23-24: 68

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby adopts Superintendent Kraig Sproles' 2023-2024 Performance Evaluation, as presented.

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Drae Charles				
Robin Zygaitis				
Curt Nordling				

This page intentionally left blank.



June 24, 2024

RESOLUTION NO. 23-24: 69

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby approves a July 1, 2024 - June 30, 2027 contract for Superintendent Kraig Sproles, with changes to the current contract as presented.

ATTEST _____

Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Drae Charles				
Robin Zygaitis				
Curt Nordling				