

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Donor Recognition and Dedications

Policy Number: FFA Effective Date: 3/2024

Date of Original Policy and Revisions: 8/16, 12/19

Cancels Policy No.: N/A Dated: N/A

Date of Next Review: 3/2027

POLICY

DONOR RECOGNITION

The Board welcomes donations that enhance or improve District programs or facilities. Donations may be made directly to the District or through the Bethel Education Foundation. Donations may be directed to specific programs or facilities but must meet any relevant state and/or federal guidelines.

The Superintendent or designee will recognize, through a personal letter and receipt of the gift, donations made directly to the District. Donors may also be acknowledged for a limited time in school or District publications (physical or electronic), broadcasts, and on school premises. Donors shall not be recognized in ways that would allow marketing activities, including advertising, to take place in classrooms, hallways, elementary school gyms or multipurpose rooms, or cafeterias (see policy KJ). District property (e.g., buildings, rooms, fields, gymnasiums, etc.) may not be named or renamed to recognize a donor. However, with Superintendent or designee approval, plaques, murals, art, or other signage may be erected to recognize a donor for their significant contributions to a school program or facility.

DEDICATIONS

The Board recognizes that when a school community experiences the sudden loss of a student or staff member, it is often important to the school community and to those who are personally affected by the loss to acknowledge the event. At times, certain traumatic events occurring on a local, state or national level may also give rise to the need for District acknowledgment through appropriate activities, dedications, or commemorations. Additionally, certain acts, career, or volunteer achievements may also give rise to the need for District acknowledgment through activities, dedications, or commemorations. The Superintendent or designee, subject to the provisions of this policy, may approve requests from students, staff, parents or others for commemorating, remembering, or memorializing a person or event.

The Board recognizes that temporary memorials of flowers, personal messages and mementoes are often created at lockers, parking spaces and other areas on District property upon losses or notable events. Temporary memorials may be permitted at the discretion of the Superintendent or designee. The District will consult with the family of those impacted, as appropriate. The display of all remembrances will be temporary in nature, removed in a time appropriate manner and offered to the family.

Requests may be made to commemorate an individual or event in school yearbooks, at graduation ceremonies, and other District activities. Activities that will not detract from school activities, or the celebration of student accomplishments, may be authorized. School activities may be rescheduled or cancelled with prior Superintendent or designee approval. In considering memorial activity requests, the administration will balance memorializing or commemorating the individual or event, while not creating an atmosphere that idealizes a traumatic event or self-destructive behavior.

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Contributions may be made to a scholarship fund established by the District memorializing a member or members of the school community or in memory or recognition of certain events. Memorial scholarships may be accepted and awarded under criteria approved by the District in honor of persons who have special significance to the school community. All such offers will be submitted to the Superintendent or designee with pertinent information concerning the purpose of the memorial scholarship. Funds will be administered by the District.

Items, (e.g., plants/trees, benches, art, gardens, etc.) may be accepted by the District in memory of an individual or notable event with Superintendent or designee approval. The Superintendent or designee will consider any maintenance costs to the District of such gifts as well as the nature and circumstances of the dedication, prior to approval. Items received become the property of the District.

Schools may observe a moment of silence in memory of the individual or in recognition of certain traumatic events as deemed appropriate by the Superintendent or designee. Additional District counseling services may be made available to provide support for those impacted by traumatic events.

School will not be dismissed early or cancelled on the day of a memorial or funeral service without Superintendent approval. Flags may be lowered only in accordance with state and federal law.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 332.385](#)