



BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, February 12, 2024 – 6:30 p.m.

Join Zoom:

<https://bethel-k12-or-us.zoom.us/j/83179364175?pwd=MDV0NXNUOUtRTnhDTTQrSzBVVW52dz09>

Passcode: 618805

Or

Phone number to listen: 1.253.215.8782

Webinar ID: 831 7936 4175

Passcode: 618805

AGENDA

1. Call to Order

Robin Zygaitis, Chair

2. Pledge of Allegiance

3. Approval of Work Session Notes & Minutes

4. Student Representative Reports: KHS and WHS

5. Delegations and Visitors

Public comment will be taken in-person, via Zoom, or in writing.

- For in-person comments, please complete the Intent to Speak card prior to the start of the board meeting.
- For comments via Zoom, please complete [this form](#) prior to the start of the board meeting.
- Written comments to the board can be submitted anytime at publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the board meeting.

6. Superintendent's Report

- A. Low Income Rental Housing Property Tax Exemption Update: Laura Hammond
- B. Bond Project Update: Pat Bradshaw
- C. 2022-23 Graduation Rates: Dan Hedberg & Stefan Aumack
- D. Financial Statement: Andrea Belz
- E. Set July Board Meeting and Board Retreat dates:
 - a. Proposed July Board Meeting date: July 1, 2024
 - b. Set Summer Board Retreat date
 - c. Shift board meeting day - discussion
- F. Superintendent's Update

G. Policy Update, 1st Reading

- a. LBEA – Resident Student Denial for Virtual Public Charter School Attendance – *Updated to reflect new language*
- b. JEA – Compulsory Attendance – *Updated to reflect new language*

H.

7. Consent Agenda

Personnel Action

Resolution No. 28

8. Action Items

A. Adopt Policy GCDA/GDDA

Resolution No. 29

B. Budget Committee Appointment: Position 4

Resolution No. 30

C. Extend Budget Committee Timeline

Resolution No. 31

D.

9. Information and Discussion

A. Bagels with the Board, Friday, February 23, 7:45am, Fairfield

B. Blacknificent Black History Month Banquet, Friday, February 23, 6-8pm, Willamette High School

C. Bagels with the Board, Thursday, March 7, 7:10am, Prairie Mountain

D. BEF Adult Prom - Back to the 80s, Saturday, March 16, 7-11pm, Shadow Hills Country Club

E. NSBA 2024 Conference, April 6-8, New Orleans

F.

10. Board Activity Update

A.

11. Review of Next Meeting: Monday, February 26, 2024 – District Office

A. 2023-25 Local Service Plan – Year Two: Tony Scurto

B. Student Representative Reports: KHS and WHS

C. Transfer Update

D. Employee Contracts for 2024-25

E. Superintendent's Update

F. Board Policies up for periodic review

G.

12. Adjournment

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
JANUARY 8, 2024

The January 8, 2024 meeting of the Board of Directors was held in person at the District Office and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Ashley Espinoza, Debi Farr, Caleb Clark, Curt Nordling, Paul Jorgensen, Drae Charles, and Chair, Robin Zygaitis

Absent: None

District staff and presenters: Superintendent Sproles, KHS Student Representative Meztly Romero, Remie Calalang, Alisha Dodds, Bill Wagner, Nicole Butler-Hooton, and Andrea Belz.

CALL TO ORDER

Chair Zygaitis called the January 8, 2024 meeting of the Board of Directors to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE

Director Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Zygaitis presented the Minutes from the December 11, 2023 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

STUDENT REPRESENTATIVE REPORTS: KHS AND WHS

KHS Student Representative Report: Meztly Romero

During Electives week our class took a trip to the Redwoods, engaging in outdoor activities such as hiking. In the International Studies class, we secured a \$120,000 grant to build our first tiny homes. Additionally, we welcomed a new CTE workshop teacher, Jeff, who is highly regarded as "awesome."

Participating in the First Friday Art Walk, our school, KHS, presented student work at Sparks on 7th. Furthermore, we collaborated with students on a STEM project, involving the collection of substantial data from JH Baxter issues in the past several years. This data significantly impacts Bethel students.

One pressing concern discussed was mental health issues, particularly self-harm, and suicidal thoughts among students. The question arose: How can we create more safe spaces where students feel comfortable seeking help during times of crisis, as reaching out for assistance currently feels challenging?

During a Board conversation, various members inquired about Sources of Strength, with Director Farr expressing gratitude to Metzly. Director Espinoza raised concerns about capacity and space issues affecting our ability to intervene. The Board, including Superintendent Sproles, recognized the importance of providing additional support for mental health, acknowledging the challenges of coming forward with such information.

Director Charles expressed gratitude for the recognition, emphasizing the difficulty of sharing this information. The Board acknowledged existing supports embedded in schools, such as affinity spaces and other resources, and discussed assessing their positive impact.

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Director Farr brought up a question about asthma rates, prompted by the JH Baxter issue discussed by Metzly.

DELEGATIONS AND VISITORS

WHS student – Kaylee Smith – Junior

Kaylee expressed her concern about not being able to hear the fire alarm in some classrooms. She said this has been a “major safety issue” since 9th grade. Kaylee said she is very concerned. “I worry about whether the fire alarm is actually going off. These people have people to go home to. We got a new gate over the summer, if we can afford a new gate with electric mechanisms, we can afford new fire alarms. Especially in McKenzie Hall and classrooms.” She said she came to speak because she is passionate about making the community better.

SUPERINTENDENT’S REPORT

Fall Sports Review: Bill Wagner

Athletic Director Bill Wagner shared highlights from the fall of 2023. The Boys Soccer team achieved the title of district champions this school year, hosting packed and enjoyable playoff games where students demonstrated exceptional effort. The Cross Country (XC) team received the Academic All-State Award. The total fall participation involved 267 athletes, and the department received positive feedback for hosting playoff games.

Bill expressed pride in the Athletic Leadership Council, consisting of 26 team leaders who convene every Wednesday morning. The goals of this council include growing leadership qualities within athletic teams, reducing separation between sports, creating greater support and recognition for all Willamette athletic teams, and fostering positive and safe spaces.

Regarding Middle School Sports, there are 25 middle school basketball teams with 200 participants. The schedule has been finalized, with the first games scheduled for the upcoming Thursday. The initiative provides students with opportunities to participate and involves support from the BEF for uniforms and equipment. The goal is to establish a sense of identity with middle school sports, and there are plans for an end-of-the-year tournament at the high school.

During the Board member discussion, Superintendent Sproles commended Mr. Wagner for the vision behind middle school sports, emphasizing the goal of establishing a sense of identity. Director Espinoza inquired about recognizing students in the WHS Athletic Leadership group for their efforts. Mr. Wagner stressed the need to celebrate student strengths, build community, and enhance student experiences.

Director Jorgensen recognized the importance of student leadership, and Director Farr expressed excitement about middle school sports. Director Farr also inquired about data supporting the mental health of students participating in athletics and other groups, emphasizing the importance of connection and enjoyment for students.

Director Charles raised questions about infrastructure for students to participate in more than one sport. Mr. Wagner clarified that they encourage students to invest in multiple sports and discussed providing exposure and opportunities for students to be seen. The conversation also touched on club sports and their impact on high school sports, with a focus on compliance with NCAA rules and regulations to ensure students don't miss opportunities.

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Equity Review: Nicole Butler-Hooten

Equity TOSA Nicole Butler-Hooten provided an equity update, offering an overview of where equity resides in Bethel, starting with the "we believe" statements from the strategic plan. She reviewed the significance of having an equity stance and emphasized the connection of equity to classroom instruction through coaching and mentorship, including instructional coaching, professional development with Daryl Michel, and support for building mentors.

An overview was given of staff-led professional development (PD) opportunities centered on equity through the Bethel Learning Institute. Director Espinoza highlighted that the staff-led PD aligns with being responsive, a priority of the Bethel Blueprint.

Ms. Butler-Hooten discussed district affinity groups, noting their growth across the district, with 39 affinity groups involving more than 200 students. She provided an overview of the Tribal History/Shared History curriculum and training in Bethel, recognizing the District as a leader in this work. The District Equity Team, comprised of 32 representatives, has met three times this school year, focusing on confronting systems and asking tough questions.

Additionally, Ms. Butler-Hooten outlined school-based equity teams and the Bethel Native Parent Group, which meets monthly with 5-7 parents. A partnership with Lane ESD was mentioned, and during Electives week at KHS, there was a focus on Indigenous knowledge, including activities like Blacknificent, Ruby Bridges Walk, and collaboration with NAACP.

During the Board discussion, Director Charles raised questions about equity teams, emphasizing the importance of measuring and tracking data for impact. He also inquired about the application model for the equity committee and the use of an equity lens. Superintendent Sproles explained that equity lives within the pedagogy across the district. Director Charles further wondered about neurodivergent affinity groups.

Concerning the Bethel Learning Institute, there was a question about capturing information, prompting a discussion on ways to ensure effective information capture within the institute.

Review Budget Calendar

Business Services Director Andrea Belz reviewed the proposed 2023-2024 Budget Calendar and shared an overview of slight changes to the budget process.

Financial Statement: Andrea Belz

Business Services Director Andrea Belz reviewed the December 2023 financial statement showing an estimated ending fund balance of \$9,744,901 and answered questions from the Board. She will be working on a different way to present budget information.

Annual Audit Report: Andrea Belz

Business Services Director Andrea Belz shared that auditors for the District, Grove, Mueller & Swank, P.C., issued an unmodified opinion stating that they believe the District's financial statements are fairly presented and free from material error. The Board expressed appreciation for Business Services Director Andrea Belz and her staff.

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Superintendent's Update

Superintendent Sproles provided an update on the Long Range Planning Team – short and long-term to-dos and goals, and plans to come back to the Board with what they learned.

- Superintendent Sproles mentioned that the mental health waitlist is 150 students even with increased therapeutic resources and investments across the District. The need is high and the ability to support students' mental health is low across the area.
- Superintendent Sproles provided a brief overview of the KPI data reporting schedule.

CONSENT AGENDA

Resolution No. 20 – Personnel Action

Motion: Debi Farr moved, Paul Jorgensen seconded, to approve the Consent Agenda as specified below.

#	Name	Type	Description
1.	Bandow, Jeff	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE CTE Teacher @Kalapuya; start date: 12/14/2023.
2.	Crawford, Edward	Hire for 2023-24	Offer Extra Duty Contract for Assistant Softball Coach @Willamette; start date: 2/12/2024.
3.	Hedberg, Dan	Administrative Hire for 2024-25	Offer Administrator Contract for Secondary Director of Teaching and Learning; Replaces: Kee Zublin; Education: BA/UO, MAT/Pacific University; Experience: Principal, WHS, 5 years; Assistant Principal, WHS, 6 years; Social Studies/Physical Education Teacher/Coach, WHS, 7 years; Teacher, Eugene 4J, 3 years; start date: 7/1/2024.
4.	Ermini, Stacy	Hire for 2023-24	Offer Extra Duty Contract for Assistant Basketball Coach @Willamette; start date: 11/13/2023.
5.	Janes, Kelsey	Infant Care Leave	Approve 0.7 FTE Infant Care Leave for the remainder of the 2023-24 school year; position: Music Teacher @Meadow View.
6.	Letasse, Cayla	Hire for 2023-24	Offer Extra Duty Contract for Affinity Group Leader @Willamette; start date: 11/15/2023.
7.	Lavassaur, Griffin	Hire for 2023-24	Offer Extra Duty Contract for Assistant Basketball Coach @Willamette; start date: 2/12/2024.
8.	Nye, Shannon	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE 4 th Grade Teacher @Fairfield; replaces: Juliauna Greene; start date: 12/1/2023.

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9.	Samartha, Ruth	Hire for 2023-24	Offer Extra Duty Contract for Affinity Group Leader @Willamette; start date: 11/15/2023.
10.	Warden, Lynne - *REVISED*	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Special Education Teacher @Prairie Mountain; start date: 10/12/2023.
11.	Waugh, Patrick	Hire for 2023-24	Offer Extra Duty Contract for Middle School Athletics and Activities Coordinator @Cascade; start date: 11/10/2023.
12.	Wilder, Jazzlyn	Hire for 2023-24	Offer Extra Duty Contract for Middle School Athletics and Activities Coordinator @Prairie Mountain; start date: 12/4/2023.

Motion Passed, 7-0

Absent: None

ACTION ITEMS

Resolution No. 21 – Budget Committee Openings and Timelines

Motion: Curt Nordling moved, Caleb Clark seconded, to declare Budget positions #4 (3-year term) and #7 (3-year term) open and called for applications to be submitted by January 29, 2024, at 4:00 p.m. Appointments will be made at a future Board of Directors meeting.

Motion Passed, 7-0

Absent: None

Resolution No. 22 – Removal of Policy JHFDA

Motion: Caleb Clark moved, Debi Farr seconded, to approve removal of the following Board Policy:
JHFDA – Suspension of Driving Privileges

Motion Passed, 7-0

Absent: None

Resolution No. 23 – Approve Fiscal Year 2023 Audited Financial Statements

Motion: Curt Nordling moved, Caleb Clark seconded, to accept the fiscal year 2023 audited financial statements.

Motion Passed, 7-0

Absent: None

INFORMATION AND DISCUSSION

A. NSBA 2024 Conference, April 6-8, New Orleans

BOARD ACTIVITY UPDATE

- A. Superintendent Sproles commented on upcoming Bagels with the Board events.
- B. NAACP MLK March coming up next week – 10 a.m. next Monday, Jan. 15. Starting at Autzen and ending at the Shedd.

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REVIEW OF NEXT MEETING: MONDAY, JANUARY 22, 2024 – DANEBO ELEMENTARY SCHOOL

Work Session – 5:30 p.m.

A. Panorama Update: Brenda Martinek

Regular Session – Immediately following the Work Session, at approximately 6:30 p.m.

- A. Oregon School Board Appreciation Proclamation
- B. Student Presentation: Danebo Elementary School
- C. Student Representative Reports: KHS and WHS
- D. Adopt Budget Calendar
- E. Anonymous Alerts System
- F. Early Literacy Grant Proposal: Jill Robinson-Wolgamott
- G. Superintendent’s Update
- H. Board Policies up for periodic review

ADJOURNMENT

There being no further business to bring before the Board, Chair Zygaitis adjourned the meeting at 9:05 p.m.

Clerk – Kraig Sproles

jcb

Chair – Robin Zygaitis

	Actuals January 2024	Actual %	Projected %	Actuals YTD	Actual %	Projected %	Projected 2023-2024 Totals	Adopted 2023-2024 Totals	
General Fund Operations (Fund 100)									
Revenues							64,106,815	62,361,914	
Expenditures									
Salaries	2,738,019	8.09%	7.55%	15,823,013	46.74%	44.91%	34,450,125	33,854,519	
Employee payroll costs & benefits	1,727,312	7.93%	7.92%	9,882,223	45.38%	44.78%	21,340,880	21,775,662	
Purchased services	300,816	5.34%	8.48%	2,541,789	45.13%	48.75%	5,631,676	5,631,676	
Supplies	49,387	2.38%	4.70%	959,155	46.31%	57.45%	2,071,316	2,071,316	
Capital outlay	-	0.00%	0.00%	52,173	20.87%	33.18%	157,232	250,000	
Insurance/Dues/Other	1,733	0.18%	6.43%	836,410	86.69%	98.09%	964,791	964,791	
Interfund Transfers	-	0.00%	0.00%	583,159	39.83%	15.86%	1,463,950	1,463,950	
Total Expenditures	4,817,266			30,677,921			66,079,970	66,011,914	
							Beginning Fund Balance (unaudited)	11,650,000	9,650,000
							Operating Income / (Deficit)	(1,973,155)	(3,650,000)
							Estimated Ending Fund Balance	9,744,901	6,000,000
							Ending Fund Balance as Percentage of Expenditures	14.75%	

Elementary & Secondary School Emergency Relief (ESSER III)

Expenditures								
Salaries	133,811			777,589			1,635,398	
Employee payroll costs & benefits	92,195			509,720			1,112,045	
Purchased services	13,282			288,368			475,461	
Supplies	3,285			47,541			184,390	
Insurance/Dues/Other	197			1,904			1,904	
	<u>242,769</u>			<u>1,625,121</u>			<u>3,409,197</u>	<u>3,514,764</u>

Student Investment Account (SIA)

Expenditures								
Salaries	374,740			117516.64			3,119,149	3,222,733
Employee payroll costs & benefits	226,152			707,800			1,817,646	1,811,329
Purchased services	697			2,997			96,000	-
Supplies	4,472			27,072			129,500	129,500
Insurance/Dues/Other	-			510			510	-
	<u>606,061</u>			<u>738,379</u>			<u>5,162,805</u>	<u>5,163,562</u>

High School Success (HSS - M98)

Expenditures								
Salaries	61,786			301,445			726,567	784,730
Employee payroll costs & benefits	36,812			175,665			433,943	514,538
Purchased services	7			4,647			4,640	-
Supplies	-			174,530			290,458	157,973
Capital outlay	-			-			-	-
Insurance/Dues/Other	-			593			593	-
	<u>98,605</u>			<u>656,880</u>			<u>1,456,200</u>	<u>1,457,241</u>

Bethel School District #52
2021 GO Bond \$99.3 Million PAR
As of January 30, 2024

	2023-24	
	Actuals	Projections
Beginning Fund Balance 7-1-2023	\$ 67,222,590.52	
Interest Earnings	\$ 479,012.03	
OSCIM Bond Sale Matching Grant	\$ 6,065,898.00	
Total Resources	\$ 73,767,500.55	
Projects:		
Bond Administration and Issuance costs	\$ 146,342.45	\$ 220,529.60
WHS Vocational Arts Building	\$ 4,031,465.03	\$ 5,495,014.75
New Maintenance Building	\$ -	\$ 889,759.42
New Cascade Middle School	\$ 16,421,848.23	\$ 22,495,785.61
Vocational Classrooms at Kalapuya	\$ 72,747.22	\$ -
CTE Building Project at KHS	\$ -	\$ 82,255.09
Technology Funds	\$ -	\$ 1,278,505.79
Lifeskills remodel at Clear Lake and Shasta	\$ -	\$ -
Ameresco	\$ -	\$ 645,510.77
District-wide Security Upgrades	\$ 572,151.63	\$ 4,014,186.23
Critical Infrastructure Projects	\$ 605,963.13	\$ 3,049,500.00
Add new Covered Play Structure	\$ -	\$ -
Textbooks and Curriculum	\$ 221,041.13	\$ 1,882,846.56
Replacement of roofs	\$ 909,136.36	\$ 504,195.46
Baseball field lighting	\$ -	\$ 548,933.95
Total Requirements	\$ 22,980,695.18	\$ 41,107,023.23
Balance Remaining	\$ 50,786,805.37	\$ (41,107,023.23)

Unallocated Bond Balance \$ 9,679,782.14

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Resident Student Denial for Virtual Public Charter School Attendance**

Policy Number: LBEA Effective Date: 2/2024

Date of Original Policy and Revisions: 6/20, 1/21

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 2/2027

POLICY

The District is not required to approve a transfer of a resident student, when more than three percent of the students residing in the District are attending a virtual public charter school not sponsored by the District. The District will ~~annually~~ semiannually, by October 1 and April 1, calculate the percentage of ~~the number of~~ students residing in the District, who are ~~enrolled in~~ attending a virtual public charter school not sponsored by the District. When the established percentage is more than three percent, the District ~~will~~ may not approve additional students enrollment to ~~such~~ a virtual public charter school, ~~subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305 (2).~~

The District ~~may send a notice of approval or disapproval to a parent¹ of a student who has sent a notice to the District of intent to enroll the student in a virtual public charter school not sponsored by the District (See OAR 581-026-0305 (3)).~~ A parent must give notice to the District of intent to enroll their student in a virtual public charter school not sponsored by the District, before enrolling their student in such a school and notice of actual enrollment. The District may respond with an approval or disapproval to a parent within 14 days of receipt of the notice from the parent; however, if a parent does not receive a notice of approval or disapproval from the District within 14 days of sending the notice of intent to enroll to the District, the student shall be deemed approved for enrollment by the District.

If the District is not approving the enrollment, the District must respond with a decision to not give approval within 10 calendar days of receipt of the notice of intent from the parent. Such decision must include:

1. ~~The percentage of students in the District that attend virtual public charter schools that are not sponsored by the District, based on recent calculations;~~
2. ~~The right to appeal the decision to the State Board of Education;~~
3. ~~A list of two or more other online options available to the student; and~~
4. ~~A copy of OAR 581-026-0305 and OAR 581-026-0310.~~

The District is only required to use data that is reasonably available to the District, including but not limited to the following for such calculation:

1. The number of students residing in the District enrolled in the schools within the District;
2. The number of students residing in the District enrolled in public charter schools located in the District;
3. The number of students residing in the District enrolled in virtual public charter schools;

¹“Parent” means parent, legal guardian or person in “parental relationship” as defined in Oregon Revised Statute (ORS) 339.133.

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BOARD OF EDUCATION POLICY STATEMENT

4. The number of home-schooled students who reside in the District and who have registered with the [Educational Service District](#); and
5. The number of students who reside in the District enrolled in private schools located within the school district.

A parent may appeal a decision of a District to not approve a student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

If the student was enrolled in a virtual public charter school while living in another district and has maintained continuous enrollment in such school since moving into, and residing in this District, approval is not required.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[OAR 581-026-0305](#)

[ORS 338.125](#)

[OAR 581-026-0310](#)

[House Bill 3024 \(2023\)](#).

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Compulsory Attendance

Policy Number: JEA Effective Date: 2/2024

Date of Original Policy and Revisions: 2/14, 8/16

Cancels Policy No.: N/A Dated: N/A

Date of Next Review: 2/2027

POLICY

Except when exempt by Oregon law, all ~~students~~ **children** between ages 6 and 18 who have not completed the 12th grade are required to regularly attend a public, full-time school during the entire school term. Persons having legal control of a child between the ages 6 and 18, who has not completed the 12th grade, are required to have the child attend and maintain the child in regular attendance during the entire school term.

All ~~students~~ **children** five years of age who have been enrolled in a public school are required to attend regularly while enrolled in the public school. Persons having legal control of a child, who is five years of age and has enrolled the child in a public school, are required to have the child attend and maintain the child in regular attendance during the school term.

~~Persons having legal control of a student between the ages 6 and 18, who has not completed the 12th grade, are required to have the student attend and maintain the child in regular attendance during the school term. Persons having legal control of a student, who is five years of age and has enrolled the child in a public school, are required to have the student attend and maintain the child in regular attendance during the school term.~~

~~Under the Superintendent's direction and supervision, a~~ Attendance supervisors shall monitor and report any violation of the compulsory attendance law to the Superintendent or designee. ~~Failure to send a student and to maintain a student in regular attendance is a Class C violation.~~

The District will develop procedures for issuing a citation.

A parent who is not supervising ~~his/her~~ **their student child** by requiring school attendance may also be in violation of Oregon Revised Statute (ORS) 163.577 (1)(c). Failing to supervise a child is a Class A violation.

~~In addition, under policy JHFDA—Suspension of Driving Privileges, the district may report students with 10 consecutive day's unexcused absence or 15 cumulative days unexcused absence in a single semester to the Oregon Department of Transportation.~~

Exemptions from Compulsory School Attendance

In the following cases, ~~students~~ **children** shall not be required to attend public, ~~schools~~ full-time **schools**:

1. ~~Students~~ **Children** being taught in a private or parochial school in courses of study usually taught in kindergarten through grade 12 in the public schools, and in attendance for a period equivalent to that required of students attending public schools.

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BOARD OF EDUCATION POLICY STATEMENT

2. ~~Students~~ Children proving to the Board's satisfaction that they have acquired equivalent knowledge to that acquired in the courses of study taught in ~~grades 1-12~~ kindergarten through grade 12 in the public schools.
3. Children who have received a high school diploma or a modified diploma.
4. ~~Students~~ Children being taught, by a private teacher, the courses of study usually taught in kindergarten through grade 12 in the public school for a period equivalent to that required of students attending public schools.
5. ~~Students~~ Children being educated in the home by a parent, guardian, or private teacher:
 - a. When a student is taught or is withdrawn from a public school to be taught by a parent or private teacher, the parent or teacher must notify the Lane Education Service District (ESD) in writing within 10 days of such occurrence. In addition, when a home-schooled student moves to a new ESD, the parent shall notify the new ESD in writing, within 10 days, of the intent to continue home schooling. The ESD ~~Superintendent~~ shall acknowledge receipt of any notification in writing within 90 days of receipt of the notification. The ESD is to notify, at least annually, school districts of home-schooled students who reside in their district;
 - b. Each ~~student~~ child being taught by a parent or private teacher shall be examined no later than August 15, following grades 3, 5, 8 and 10:
 - (1) If the student was withdrawn from public school, the first examination shall be administered at least 18 months after the date the student withdrew;
 - (2) If the ~~student~~ child never attended public or private school, the first examination shall be administered prior to the end of grade 3;
 - c. Procedures for ~~home-schooled~~ homeschooling students with disabilities are set out in Oregon Administrative Rule (OAR) 581-021-0029;
 - d. Examinations testing each ~~student~~ child shall be from the list of approved examinations from the State Board of Education;
 - e. The examination must be administered by a neutral, individual qualified to administer tests on the approved list provided by the Oregon Department of Education;
 - f. The person administering the examination shall score the examination and report the results to the parent. Upon request of the ESD Superintendent, the parent shall submit the results of the examination to the ESD;
 - g. All costs for the test instrument, administration and scoring are the responsibility of the parent;
 - h. In the event the ESD Superintendent finds that the ~~student~~ child is not showing satisfactory educational progress, the ESD Superintendent ~~shall provide the parent with a written statement of the reasons for the finding, based on the test results and~~ shall follow the guidelines in Oregon Revised Statutes and Oregon Administrative Rules.
6. Children whose sixth birthday occurred on or before September 1 immediately preceding the beginning of the current school year, if the parent or guardian notified the child's resident district in writing that the parent or guardian is delaying the enrollment of their child for one school year to better meet the child's needs for cognitive, social or physical development, as determined by the parent or guardian.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

7. Children who are present in the United States on a nonimmigrant visa and who are attending a private, accredited English language learner program in preparation for attending a private high school or college.
8. ~~Students~~ Children excluded from attendance as provided by law;
9. Children who are eligible military children¹ are exempt up to 10 days after the date of military transfer or pending transfer indicated in the official military order.
10. An exemption may be granted to the parent of any ~~student~~ child 16 or 17 years of age who is lawfully employed full-time, or who is lawfully employed part-time and enrolled in school, a community college or alternative education program as defined in ORS 336.615.
11. An exemption may be granted to any child who is an emancipated minor or who has initiated the procedure for emancipation under ORS 419B.550 to 419B.558

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

Legal Reference(s):

[ORS 153.018](#)
[ORS 163.577](#)
~~[ORS 336.615 to 336.665](#)~~
[ORS 339.010 to- 339.0905](#)
[ORS 339.139](#)
[ORS 339.990](#)
[ORS 807.065](#)
[ORS 807.066](#)
~~[ORS 419B.550 – 419B.558](#)~~

[OAR 581-021-0026](#)
[OAR 581-021-0029](#)
[OAR 581-021-0076](#)
[OAR 581-021-0077](#)

¹ “Military child” means a child who is in a military family covered by the Interstate Compact on Educational Opportunity for Military Children, as determined under rules adopted by the State Board of Education.

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REVISED: 11:05 A.M. 2/12/2024

February 12, 2024

RESOLUTION NO. 23-24: 28

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Abney, Melissa	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Teacher @District Office; start date: 2/1/2024.
2.	Bunker, PK	Additional Temporary Hours for 2023-24	Offer Temporary Contract for additional .5 FTE Culinary CTE Teacher @Willamette; start date: 2/5/2024; total: 1.0 FTE.
3.	Cisneros, Anthony	Hire for 2023-24	Offer Extra Duty Contract for Bethel Boys Affinity Group Leader @Cascade; start date: 1/2/2024.
4.	Davidson, Will	Hire for 2023-24	Offer Extra Duty Contract for Bethel Boys Affinity Group Leader @Shasta; start date: 1/2/2024.
5.	Erickson, Lee Ann	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: 5 th Grade Teacher @Irving; 1 year at Bethel.
6.	Graseth, Logan	Hire for 2023-24	Offer Administrator Contract for Student Services Director @District Office; Replaces: Brenda Martinek; Education: BS/UO; Masters in Special Education/UO; Administrator Licensure: UO; Experience: Assistant Student Services Director, District Office, 2.5 years; Assistant Principal, Cascade, 2 years; Special Education Teacher, Cascade, 4 years; Special Education Teacher, Seven Oak Middle School, Lebanon School District, 1 year; Start Date: 2/22/2024.
7.	Harrington, Jesse	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Teacher @District Office; start date: 2/1/2024.
8.	Hill, Matt	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Teacher @District Office; start date: 2/1/2024.
9.	Johnson, Brandon	Hire for 2023-24	Offer Extra Duty Contract for Bethel Boys Affinity Group Leader @Meadow View; start date: 1/2/2024.
10.	Martinek, Brenda	Resignation	Accept resignation effective 2/22/2024; position held: Student Services Director @District Office; 1.5 years at Bethel.

11.	Pavlovic, Ratko	Hire for 2023-24	Offer Extra Duty Contract for Bethel Boys Affinity Group Leader @Prairie Mountain; start date: 1/2/2024.
12.	Petersen, Lisa	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Teacher @District Office; start date: 2/1/2024.
13.	Roberts, Eric	Hire for 2023-24	Offer Extra Duty Contract for Bethel Boys Affinity Group Leader @Shasta; start date: 1/2/2024.
14.	Saczko, Katarzyna	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Teacher @District Office; start date: 2/1/2024.
15.	Shelton, Stacy	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Life Skills Teacher @Clear Lake; start date: 1/29/2024.
16.	Story, Mark	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Teacher @District Office; start date: 2/1/2024.
17.	Willey, Anisha	Resignation	Accept resignation effective 2/2/2024; position held: 9-12 Core Teacher @Willamette; 1.5 years at Bethel.
18.	Yabusaki, Matthew	Hire for 2023-24	Offer Extra Duty Contract for Bethel Boys Affinity Group Leader @Meadow View; start date: 1/2/2024.
19.	Fjordbeck, Katie	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: 5 th Grade Teacher @Malabon; 3 years at Bethel.
20.	McMurry, Elizabeth	Infant Care Leave	Approve 1.0 FTE Infant Care Leave for the 2024-25 school year; position: 1 st Grade Teacher @Malabon.
21.	Paulson, April	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: Resource Room Teacher @Shasta; 2.5 years at Bethel.
22.	Redfield, Robert	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE 6 th Grade Core Teacher @Prairie Mountain; start date: 1/16/2024.
23.	Shirtcliff, Alli	Resignation	Accept resignation effective the end of the 2023-24 school year; position held: 4 th Grade Teacher @Malabon; 3 years at Bethel.

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Drae Charles				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				



February 12, 2024

RESOLUTION NO. 23-24: 29

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
hereby adopts the following Board Policy:

GCDA/GDDA: Records Checks and Fingerprinting

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				
Dræ Charles				

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Records Checks and Fingerprinting

Policy Number: GCDA/GDDA Effective Date: 2/2024

Date of Original Policy and Revisions: 4/94, 5/95, 2/00, 10/06, 1/09, 1/10, 1/12, 2/13, 1/14, 1/16, 12/17, 6/22

Cancels Policy No.: GBO Dated: NA

Date of Next Review: 2/2027

POLICY

In a continuing effort to ensure the safety and welfare of students and staff, the District shall require all newly hired full-time and part-time employees¹ not requiring licensure under Oregon Revised Statute (ORS) 342.223 to submit to a criminal records check and/or fingerprinting as required by law. Other individuals, as determined by the District, that will have direct, unsupervised contact with students shall submit to criminal records checks and/or fingerprinting as established by Board policy and as required by law.

“Direct, unsupervised contact with students” means contact with students that provides the person opportunity and probability for personal communication or touch when not under direct supervision.

Pursuant to state law, a criminal records check or fingerprint based criminal records checks shall be required of the following individuals²:

1. All individuals employed as or by a contractor, whether employed part-time or full-time, and considered by the District to have direct, unsupervised contact with students;
2. Any community college faculty member providing instruction at the site of an early childhood education program, at a school site as part of an early childhood program, or at a grade K through 12 school site during the regular school day;
3. Any individual who is an employee of a public charter school and not requiring licensure under ORS 342.223; and
4. Any individual considered for volunteer service with the District who is allowed to have direct, unsupervised contact with students.

The District will provide the written notice about the requirements of fingerprinting and criminal records checks through means such as staff handbooks, employment applications, contracts or volunteer forms.

The District shall require a fingerprint based criminal records check for volunteers allowed direct, unsupervised contact with students in the following positions:

1. Coaches and advisors of District-sponsored programs and activities;

¹ Any individual hired within the last three months. A subject individual does not include an employee hired within the last three months if the district has evidence on file that meets the definition in Oregon Administrative Rule (OAR) 581-021-0510(11)(b).

² Subject individuals and requirements are further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

2. Choreographer, accompanist, or drama coach;
3. Overnight chaperone, other than a K-12 student;
4. Volunteers with direct, unsupervised contact with students on a regular basis; and
5. Head coaches of District-recognized, community-sponsored club sports.

The procedure for processing fingerprint collection is further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

Collection of fingerprint information for a subject individual shall be processed only after the offer of employment or contract from the District. The subject individual may be charged a fee by the District which they may request be withheld from the amount owed to them by the District.

The District shall not begin the employment of a subject individual or terms of a District contractor before the return and disposition of the required criminal records checks.

The service of a volunteer with direct, unsupervised access to students will not begin before the return and disposition of a criminal records check.

When the District is notified of a subject individual who has been convicted of any crimes prohibiting employment or contract the individual will not be employed or contracted, or if employed will be terminated. When the District is notified of a subject individual who knowingly made a false statement as to the conviction of any crime, the individual may be employed or contracted by the District, or if employed by the District may be terminated. A subject individual who fails to disclose the presence of convictions that would not otherwise prohibit employment or contract with the District as provided by law may be employed or contracted by the District.

The District's use of criminal history must be relevant to the specific requirements of the position, services or employment.

The service of a volunteer allowed to have direct, unsupervised contact with students will not begin before the return and disposition of a criminal records check.

A volunteer who knowingly made a false statement or has a conviction of the crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number may result in immediate termination from the ability to volunteer in the District.

The Superintendent shall develop administrative regulations as necessary to meet the requirements of law.

APPEALS

A subject individual may appeal a determination from ODE that prevents employment or eligibility to contract with the District to the Superintendent of Public Instruction as a contested case under ORS 183.413 – 183.470.

A volunteer may appeal a determination from a fingerprint-based criminal records check by ODE that prevents the ability to volunteer with the District to the Superintendent of Public Instruction as a

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

contested case, under ORS 183.413 – 183.470.

DRIVER CERTIFICATION AND APPROVAL TO OPERATE DISTRICT-OWNED VEHICLES

All drivers must be certified annually prior to operating District-owned or District-sponsored vehicles, or transporting students in an official capacity to school-sponsored events. Certification is based on the employee's satisfactory driving record.

Potential drivers of District-owned vehicles authorize the District to collect required information to complete a Background Record Check with the Department of Motor Vehicles.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

ORS 181.A.180	ORS 342.143
ORS 181.A.230	ORS 342.223
ORS 326.603	OAR 414-061-0010 to -0030
ORS 326.607	OAR 581-021-0510-021-0512
ORS 332.107	OAR 581-022-2430
ORS 336.631	OAR 584-050-0012

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2017).

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February 12, 2024

RESOLUTION NO. 23-24: 30

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby makes the following appointment to the Budget Committee:

Position 4: Erin Basinger - 3-year term

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

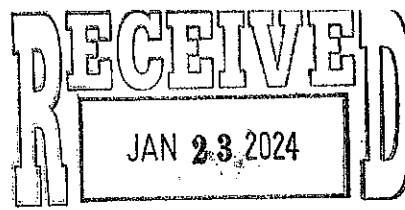
SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Dræ Charles				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				

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BETHEL SCHOOL DISTRICT #52
4640 Barger Drive • Eugene, OR 97402-1297

541-689-3280

By: _____

COMMITTEE APPLICATION

Name of Committee Bethel Budget Committee

Applicant's Name Erin Basinger Phone [REDACTED]

Address [REDACTED]

Email Address [REDACTED]

Occupation realtor Are you a registered voter? YES NO

Do you reside within the Bethel School District boundaries? yes How Long? 32 years
(If additional space is needed, please use reverse side.)

Briefly state your reasons for applying for this position I have served on the Bethel Budget Committee since 2020. I have learned and grown as a parent and a community member having been apart of this committee and hope to continue to learn and grow.

What (if any) are your goals and priorities for this committee? To listen and learn how we can better serve our students in and out of the classroom. To optimize our budgets in improving student surroundings, education and mental health.

Special interests or qualifications I have always been interested in the academic and athletics in our district and believe they do go hand in hand. I ran the Willamette Touchdown Club for 6 years, was a member of the Bethel Boosters for several years and am currently on the Long Term Planning Committee.

Thank you for your interest in serving the children of our community. All appointments to advisory committees are made by the School Board as vacancies occur. The Board appreciates the opportunity to meet applicants before appointments are final, but this is not a requirement to serve.
Please return this form to the District Office by January 29, 2024, at 4:00pm.

1/2/2024

Signature of Applicant

DocuSigned by:
[REDACTED]
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February 12, 2024

RESOLUTION NO. 23-24: 31

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby extends the application period for the following open position on the Budget Committee. Applications must be submitted to the Bethel District Office by March 1, 2024, at 4:00pm. Appointments will be made at a future Board of Directors meeting

POSITION	CURRENT MEMBER	TERM
#7	Patrick M. Farr (open)	3-year

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
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Robin Zygaitis				
Curt Nordling				

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February 12, 2024

RESOLUTION NO. 23-24: 32

WHEREAS, in 1990, the City added Sections 2.937 – 2.940 to the Eugene Code, 1971, adopting the State’s Low-Income Rental Housing Property Tax Exemption (LIRHPTE) policy under ORS 307.515 to 307.523; and

WHEREAS, the LIRHPTE statutes enable governing bodies to grant 20-year property tax exemptions to qualified low-income rental housing properties that file exemption applications before July 1, 2030; and

WHEREAS, in 2023, the Oregon Legislature amended the LIRHPTE statutes to enable governing bodies to grant 20-year property tax exemptions to qualified limited equity cooperatives; and

WHEREAS, on October 25, 2023, the Eugene City Council adopted amendments to the Eugene Code to add limited equity cooperatives as a housing type eligible to receive the LIRHPTE; and

WHEREAS, the LIRHPTE facilitates the development of affordable housing for low income Eugene residents; and

WHEREAS, pursuant to ORS 307.519(2), if a taxing district’s rate of taxation, when combined with the rate of taxation of the governing body that adopted the exemption policy, equals 51 percent or more of the total combined rate of taxation on the property granted the exemption, the local taxing district’s governing board must agree to the exemption policy in order for the County Assessor to exempt the property from all property taxes; and

WHEREAS, ORS 307.519(2) is applicable to the Bethel School District and, therefore, before the County Assessor will completely apply the tax exemptions to properties granted exemptions by the City, the Bethel School Board must concur with the policy of exemption;

NOW, THEREFORE, BE IT RESOLVED THAT the Bethel School District Board agrees to the policy of providing property tax exemptions for low-income limited equity cooperative properties as provided in ORS 307.515 to 307.523 and Sections 2.937 – 2.940 of the Eugene Code, 1971. This Resolution takes effect upon adoption.

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
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