



**BETHEL SCHOOL BOARD MEETING**

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, January 8, 2024 – 6:30 p.m.

Join Zoom:

<https://bethel-k12-or-us.zoom.us/j/83179364175?pwd=MDV0NXNUOUtRTnhDTTQrSzBVVW52dz09>

Passcode: 618805

Or

Phone number to listen: 1.253.215.8782

Webinar ID: 831 7936 4175

Passcode: 618805

**AGENDA**

**1. Call to Order**

**Robin Zygaitis, Chair**

**2. Pledge of Allegiance**

**3. Approval of Minutes**

**4. Student Representative Reports: KHS and WHS**

**5. Delegations and Visitors**

Public comment will be taken in-person, via Zoom, or in writing.

- For in-person comments, please complete the Intent to Speak card prior to the start of the board meeting.
- For comments via Zoom, please complete [this form](#) prior to the start of the board meeting.
- Written comments to the board can be submitted anytime at [publiccomment@bethel.k12.or.us](mailto:publiccomment@bethel.k12.or.us). Board members will have access to written public comments submitted by noon the day of the board meeting.

**6. Superintendent's Report**

- A. Fall Sports Review: Bill Wagner
- B. Equity Update: Nicole Butler-Hooton
- C. Review Budget Calendar: Andrea Belz
- D. Financial Statement: Andrea Belz
- E. Annual Audit Report: Andrea Belz
- F. Superintendent's Update
- G.

**7. Consent Agenda**

Personnel Action

Resolution No. 20

**8. Action Items**

- |  |                   |
|--|-------------------|
| A. Budget Committee Openings and Timelines               | Resolution No. 21 |
| B. Removal of Policy JHFDA                               | Resolution No. 22 |
| C. Approve Fiscal Year 2023 Audited Financial Statements | Resolution No. 23 |
| D.   |                   |

**9. Information and Discussion**

- A. NSBA 2024 Conference, April 6-8, New Orleans
- B.

**10. Board Activity Update**

- A.

**11. Review of Next Meeting: Monday, January 22, 2024 – Danebo Elementary School  
Work Session – 5:30 p.m.**

- A. Panorama Update: Brenda Martinek

**Regular Board Meeting – Immediately following the Work Session, at approximately 6:30 p.m.**

- A. Oregon School Board Appreciation Proclamation
- B. Student Presentation: Danebo Elementary School
- C. Student Representative Reports: KHS and WHS
- D. Adopt Budget Calendar
- E. Anonymous Alerts System
- F. Early Literacy Grant Proposal: Jill Robinson-Wolgamott
- G. Superintendent’s Update
- H. Board Policies up for periodic review
- I.

**12. Adjournment**

**WORK SESSION NOTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**NOVEMBER 13, 2023**

The November 13, 2023 Work Session was held in person in the District Office Boardroom and was remotely accessible via Zoom Webinar.

**ATTENDANCE**

Board Members: Debi Farr, Paul Jorgensen, Caleb Clark, Curt Nordling, and Chair, Robin Zygaitis

Absent: Ashley Espinoza, Drae Charles

District staff and presenters: Superintendent Sproles, Remie Calalang, Andrea Belz, Jill Robinson-Wolgammott, Echo Groff, Debbi Holte, Carol Bridgens, and Jill Busby

**CALL TO ORDER**

Chair Zygaitis called the November 13, 2023 Work Session to order at 5:33 p.m.

Superintendent Sproles reminded the Board that the DIBELS® Presentation is the first of several reports focusing on key performance indicators connected to the Bethel Blueprint, the District's strategic plan.

**DIBELS® PRESENTATION: JILL ROBINSON-WOLGAMOTT & TEAM**

Literacy Coaches Echo Groff, Debbi Holte, and Carol Bridgens introduced themselves. Director of Teaching and Learning Jill Robinson-Wolgammott reviewed the Relevant & Responsive Learning priority from the Bethel Blueprint and reviewed strategies identified for monitoring this priority.

Board members participated in an activity where they identified experiences that have shaped them as learners and discussed their experiences with a partner.

Ms. Robinson-Wolgammott referenced the definition of Science of Reading which includes improving student outcomes through prevention and intervention based on Science of Reading research, and reviewed two visual models which identify components of becoming a skilled reader.

The Board reviewed DIBELS® (Dynamic Indicators of Basic Early Literacy Skills) data sets from two grade levels, engaged in discussions about the data with Ms. Robinson-Wolgammott, Ms. Groff, Ms. Holte, and Ms. Bridgens, and identified patterns, trends, and wonderings from the data sets.

Ms. Robinson-Wolgammott shared a theory of action stating that the combination of professional development in the Science of Reading, explicit and culturally relevant reading instruction using high quality curriculum, and the empowerment of staff with a profound understanding of reading data will create an environment where 3<sup>rd</sup> grade students become confident, proficient readers who are prepared for future academic success including becoming agents of change in their lives.

**ADJOURNMENT**

Vice Chair Zygaitis adjourned the Work Session at 6:30 p.m. and the Regular Session Board meeting followed.

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Clerk – Kraig Sproles  
*jcb*

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Chair – Robin Zygaitis

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**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**NOVEMBER 13, 2023**

The November 13, 2023 meeting of the Board of Directors was held in the District Office Boardroom and was remotely accessible via Zoom Webinar.

**ATTENDANCE**

Board Members: Debi Farr, Caleb Clark, Curt Nordling, Paul Jorgensen, Drae Charles, and Chair, Robin Zygaitis

Absent: Ashley Espinoza

District staff and presenters: Superintendent Sproles, KHS Student Representative Meztly Romero, WHS Student Representative Jada Iheanyi-Igwe, Remie Calalang, Alisha Dodds, Dan Hedberg, Andrea Belz, and Jill Busby

**CALL TO ORDER**

Chair Zygaitis called the November 13, 2023 meeting of the Board of Directors to order at 6:37 p.m.

**PLEDGE OF ALLEGIANCE**

Director Jorgensen led the Pledge of Allegiance.

**STUDENT REPRESENTATIVE REPORTS: KHS AND WHS**

KHS Student Representative Report: Meztly Romero

Meztly updated the Board on current events and classes at Kalapuya, including science and language arts classes, senior cohort, an upcoming field trip, and a community outreach project where students, using a \$5k budget, choose non-profits to donate to. In addition, Meztly shared that students installed the metal roof on the CTE building for a savings of approximately \$30k, and are in the process of preparing the green house for the spring plant sale. Kalapuya recently received a \$75k grant to complete the CTE building.

WHS Student Representative Report: Jada Iheanyi-Igwe

Jada updated the Board on recent Latinos Unidos and Native American Student Union activities. Latinos Unidos will host an event showcasing Hispanic heritage and culture this coming Friday in the gym beginning at 5:30 p.m. Athletic conditioning is beginning for winter sports athletes. The school play, *Murder on the 518*, will take place at Powers Auditorium this coming Thursday through Saturday beginning at 7:00 p.m. Jada also commented on upcoming conferences and a recent event where students came into school on a no-school day to complete assignments and projects prior to final grades being posted.

Meztly, Jada, and Superintendent Sproles answered questions from the Board.

**ACTION ON MINUTES**

Chair Zygaitis presented the Minutes from the October 23, 2023 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

**DELEGATIONS AND VISITORS**

Bethel parent Adam Briddell commented on a recent lockout in the District and inquired about Bethel's plan to keep students safe, especially students with special needs, and the plan to continue developing mental

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

**NOVEMBER 13, 2023**

health supports for students. Mr. Briddell also commented on the possibility of adding a tab on the District's website where updates on lockout situations could be posted, as well as resources for support if needed.

### **SUPERINTENDENT'S REPORT**

Superintendent Sproles acknowledged the tragic loss of two Bethel students last week. One student passed away Wednesday and the other student passed away Friday. Superintendent Sproles shared supports for the grieving families and Bethel students and staff during this time, and the impact of these devastating losses on the Bethel community. The Board commented and thanked Superintendent Sproles, Assistant Superintendent Calalang, and Willamette Principal Dan Hedberg for their support of the families, students, and staff.

### **Financial Statement: Andrea Belz**

Business Services Director Andrea Belz reviewed the October 2023 financial statement showing an estimated ending fund balance of \$9,744,901 and answered questions from the Board about investment earnings related to arbitrage calculations.

### **Superintendent's Update**

Assistant Superintendent Calalang shared an update on the District's partnership with transportation provider First Student and an overview of a recent meeting with First Student District Manager Andrew Good. Going forward, the District will provide First Student with routing support to improve and track on-time delivery and pick-up of students. Seating charts will be implemented on First Student buses to assist with identification of students. First Student currently operates 15 bus routes for Bethel, with an additional route being added soon. Assistant Superintendent Calalang and Superintendent Sproles answered questions from the Board.

*Director Charles arrived at approximately 7:22 p.m.*

Responding to a recent Board discussion on reporting hate and bias incidents, Willamette High School Principal Dan Hedberg reviewed results, themes, conclusions, and recommendations from a recent question on a survey of students. The question on the Leadership student survey asked students the best way to report acts of hate, which aligns with current Board work to track racialized, sexualized, homophobic and transphobic incidents. Mr. Hedberg and Superintendent Sproles have met with Leadership students and discussed their interpretation of the survey results.

Superintendent Sproles summarized next steps for bias and hate reporting which includes creating multiple avenues of reporting for students, staff, and families. Bethel's Technology department is looking into a data system for tracking these incidents with implementation of the new system planned for early 2024.

Superintendent Sproles, Mr. Hedberg, and the Board discussed tracking hate and bias incidents and potential opportunities for support from local community and governmental agencies to assist with tracking this data. Superintendent Sproles and Mr. Hedberg answered questions from Board members throughout the discussion.

The Board thanked Mr. Hedberg for his insight and leadership in this work and Mr. Hedberg commented that the Board advocating along side students has been powerful.

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**NOVEMBER 13, 2023**

Chair Zygaitis called a recess at 7:58 p.m.

Chair Zygaitis reconvened the meeting at 8:07 p.m.

Superintendent Sproles shared a positive update on Bethel Education Foundation (BEF), noting that BEF is receiving increased community support and has additional membership on its Board of Directors. BEF has liaisons connected to each school and is providing support to students and staff across the District, including assisting with the Ruby Bridges Walk to School Day events tomorrow. The Board discussed potential opportunities to promote BEF.

Superintendent Sproles provided an outline of upcoming Long-Range Planning Committee meetings and reviewed the key performance indicator (KPI) reporting schedule. The Board reviewed DIBELS® (literacy) data during the earlier Work Session, which was the first scheduled KPI report.

**CONSENT AGENDA**

**Resolution No. 14 – Personnel Action**

**Motion:** Debi Farr moved, Curt Nordling seconded, to approve the Consent Agenda as specified below.

#	Name	Type	Description
1.	Boorman, Christina	Hire for 2023-24	Offer Extra Duty Contract for Middle School Band Director @Cascade; start date: 8/28/2023.
2.	Boorman, Christina	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Jazz Band Teacher @Cascade.
3.	Berry, Michael	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Behavior Consultant @District Office; Start Date: 11/6/2023.
4.	DeGlee, Danea	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .2 FTE Autism Consultant @District Office.
5.	Dixon, Ryan	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Choir Teacher @Shasta.
6.	Ermini, Stacy	Hire for 2023-24	Offer Extra Duty Contract for Leadership Advisor @Willamette; start date: 8/28/2023.
7.	Evans, Jo-El	Hire for 2023-24	Offer Extra Duty Contract for Affinity Group Leader @Meadow View; start date: 11/13/2023.
8.	Hendrix, Kami	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Choir – Vox Novus Teacher @Cascade.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**NOVEMBER 13, 2023**

9.	Gibson-Tobin, Pauline	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE ELD Teacher @Fairfield; Start Date: 10/25/2023.
10.	Johnson, Sara	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE School Psychologist Intern @District Office; Start Date: 10/31/2023.
11.	Leonhardt, Joe	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Resource Room Teacher @Prairie Mountain; Start Date: 10/2/2023.
12.	Reetz, Mike	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Jazz Band Teacher @Shasta.
13.	Santa Teresa, Bienvenido	Temporary Hire for 2023-24	Offer Extra Duty Contract for Middle School Athletics and Activities Coach @Shasta; start date: 11/6/2023.

**Motion Passed, 6-0**

**Absent:** Ashley Espinoza

**ACTION ITEMS**

None

**INFORMATION AND DISCUSSION**

- A. The Board discussed OSBA Convention learnings.
- B. Retiree Open House – Tuesday, December 5, 2:00 – 4:00pm, District Office
- C. NSBA 2024 Conference, April 6-8, New Orleans

**BOARD ACTIVITY UPDATE**

None

**REVIEW OF NEXT MEETING: MONDAY, DECEMBER 11, 2023 – MEADOW VIEW**

- A. Student Presentation: Meadow View
- B. Student Representative Reports: KHS and WHS
- C. Financial Statement: Andrea Belz
- D. Upbeat Presentation: Remie Calalang
- E. OSBA Election
- F. Superintendent’s Update
- G. Board Policies up for periodic review

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Zygaits adjourned the meeting at 8:43 p.m.

\_\_\_\_\_  
Clerk – Kraig Sproles  
*jcb*

\_\_\_\_\_  
Chair – Robin Zygaits





**BETHEL SCHOOL DISTRICT**  
EUGENE, OREGON

*2024-2025 - Budget Calendar*

<b>JANUARY 8, 2024</b>	Board Reviews Draft 2024-2025 Budget Calendar
<b>JANUARY 22, 2024</b>	Board Adopts 2024-2025 Budget Calendar
<b>TBD</b>	Appointment of New Budget Committee Members
<b>APRIL 1, 2024</b>	All budget materials due from buildings and departments/programs
<b>APRIL 24, 2024</b>	Submit notice to <u>Register Guard</u>
<b>APRIL 28, 2024</b>	Publish first notice of Budget Committee Meeting ( <i>5 to 30 days prior to meeting</i> )
<b>MAY 13, 2024</b>	Budget Committee 'Orientation', 5:30 p.m. Proposed Budget Document/Budget Message presented to the Budget Committee <b>First Budget Committee Meeting</b> , District Office, 6:30 p.m.
<b>MAY 16, 2024</b>	<b>Budget Committee Meeting</b> at District Office, 5:30 p.m.  <b>Approval of Proposed Budget</b>
<b>MAY 23, 2024</b>	Alternative date for approval of the proposed budget, District Office, 6:30 p.m.
<b>JUNE 9, 2024</b>	Publication of NOTICE OF BUDGET HEARING, FINANCIAL SUMMARY, and FUND SUMMARIES <i>(not more than 25 nor less than 5 days prior)</i>
<b>JUNE 24, 2024</b>	Public Hearing on Budget Enact resolutions adopting the budget, making the appropriations, and declaring the tax levy

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Bethel School District GENERAL FUND  
 Revenue and Expenditure Report (unaudited)  
 Fiscal Year 2024

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actuals To	Future Months	Preliminary	2023-2024	Budget
	December 2023	Projected To	2023-2024		
		June 2024	Totals	ADOPTED BUDGET	Variance
<b>REVENUES</b>					
<b>LOCAL SOURCES:</b>					
Property Taxes	17,786,820	1,355,180	19,142,000	19,142,000	0
Tuition from other districts	0	500	500	500	0
Investment earnings	510,531	289,469	800,000	800,000	0
Misc. local sources	34,339	109,661	144,000	144,000	0
Subtotal	18,331,690	1,754,810	20,086,500	20,086,500	0
<b>INTERMEDIATE SOURCES:</b>					
County School Fund	0	100,000	100,000	100,000	0
Heavy Equipment Tax	0	20,000	20,000	20,000	0
Subtotal	0	120,000	120,000	120,000	0
<b>STATE SOURCES:</b>					
State School Fund	25,103,338	17,620,667	42,724,005	40,910,000	1,814,005
Common School Fund	0	681,310	681,310	800,414	(119,104)
High Cost Disability	0	445,000	445,000	445,000	0
Subtotal	25,103,338	18,746,977	43,850,315	42,155,414	1,694,901
<b>FEDERAL SOURCES:</b>					
Federal Forest Fees	0	0	0	0	0
Subtotal	0	0	0	0	0
<b>OTHER RESOURCES:</b>					
Interfund Transfers In	50,000	0	50,000	0	50,000
Sale of or Comp for loss of asset	0	0	0	0	0
Subtotal	50,000	0	50,000	0	50,000
<b>Total, monthly revenues</b>	<b>43,485,028</b>	<b>20,621,787</b>	<b>64,106,815</b>	<b>62,361,914</b>	<b>1,744,901</b>
<b>EXPENDITURES</b>					
Salaries	13,094,418	20,760,101	33,854,519	33,854,519	0
Employee payroll costs & benefits	8,160,398	13,615,264	21,775,662	21,775,662	0
Purchased services	2,233,352	3,398,324	5,631,676	5,631,676	0
Supplies	867,854	1,203,462	2,071,316	2,071,316	0
Capital outlay	52,173	197,827	250,000	250,000	0
Insurance/Dues/Other	832,252	132,539	964,791	964,791	0
Interfund Transfers	583,159	880,791	1,463,950	1,463,950	0
Contingency	0	0	0	0	0
<b>Total, monthly expend.</b>	<b>25,823,604</b>	<b>40,188,310</b>	<b>66,011,914</b>	<b>66,011,914</b>	<b>0</b>
<b>Operating Income / (Deficit)</b>			<b>(1,905,099)</b>	<b>(3,650,000)</b>	

<b>Beginning Fund Balance (unaudited)</b>	<b>11,650,000</b>	<b>9,650,000</b>
Operating Income / (Deficit)	(1,905,099)	(3,650,000)
<b>Estimated Ending Fund Balance</b>	<b>9,744,901</b>	<b>6,000,000</b>

Ending Fund Balance as Percentage of Expenditures **14.76%**

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**January 8, 2024**

**RESOLUTION NO. 23-24: 20**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Bandow, Jeff	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE CTE Teacher @Kalapuya; start date: 12/14/2023.
2.	Crawford, Edward	Hire for 2023-24	Offer Extra Duty Contract for Assistant Softball Coach @Willamette; start date: 2/12/2024.
3.	Hedberg, Dan	Administrative Hire for 2024-25	Offer Administrator Contract for Secondary Director of Teaching and Learning; Replaces: Kee Zublin; Education: BA/UO, MAT/Pacific University; Experience: Principal, WHS, 5 years; Assistant Principal, WHS, 6 years; Social Studies/Physical Education Teacher/Coach, WHS, 7 years; Teacher, Eugene 4J, 3 years; start date: 7/1/2024.
4.	Ermini, Stacy	Hire for 2023-24	Offer Extra Duty Contract for Assistant Basketball Coach @Willamette; start date: 11/13/2023.
5.	Janes, Kelsey	Infant Care Leave	Approve 0.7 FTE Infant Care Leave for the remainder of the 2023-24 school year; position: Music Teacher @Meadow View.
6.	Letasse, Cayla	Hire for 2023-24	Offer Extra Duty Contract for Affinity Group Leader @Willamette; start date: 11/15/2023.
7.	Lavassaur, Griffin	Hire for 2023-24	Offer Extra Duty Contract for Assistant Basketball Coach @Willamette; start date: 2/12/2024.
8.	Nye, Shannon	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE 4 <sup>th</sup> Grade Teacher @Fairfield; replaces: Juliauna Greene; start date: 12/1/2023.
9.	Samartha, Ruth	Hire for 2023-24	Offer Extra Duty Contract for Affinity Group Leader @Willamette; start date: 11/15/2023.
10.	Warden, Lynne - *REVISED*	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Special Education Teacher @Prairie Mountain; start date: 10/12/2023.
11.	Waugh, Patrick	Hire for 2023-24	Offer Extra Duty Contract for Middle School Athletics and Activities Coordinator @Cascade; start date: 11/10/2023.

12.	Wilder, Jazzlyn	Hire for 2023-24	Offer Extra Duty Contract for Middle School Athletics and Activities Coordinator @Prairie Mountain; start date: 12/4/2023.
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**Recommended by:** Remie Calalang, Assistant Superintendent

**ATTEST** \_\_\_\_\_  
 Clerk – Kraig Sproles

\_\_\_\_\_  
 Chair – Robin Zygaitis

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**     *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Drae Charles				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				



**January 8, 2024**

**RESOLUTION NO. 23-24: 21**

**BE IT RESOLVED**, that the Board of Directors, Bethel School District No. 52, Lane County, hereby declares the following positions open on the Budget Committee and calls for applications to be submitted to the Bethel District Office by January 29, 2024, at 4:00pm. Appointments will be made at a future Board of Directors meeting.

<b>POSITION</b>	<b>CURRENT MEMBER</b>	<b>TERM</b>
#4	T. Erin Basinger (open)	3-year
#7	Patrick M. Farr (open)	3-year

**ATTEST** \_\_\_\_\_  
Clerk – Kraig Sproles

\_\_\_\_\_  
Chair – Robin Zygaitis

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

<b>BOARD MEMBERS</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Drae Charles				
Robin Zygaitis				
Curt Nordling				

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**BETHEL SCHOOL DISTRICT #52**

4640 Barger Drive • Eugene, OR 97402-1297

541-689-3280

**COMMITTEE APPLICATION**

**Name of Committee** \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Occupation \_\_\_\_\_ Are you a registered voter?  YES  NO

Do you reside within the Bethel School District boundaries? \_\_\_\_\_ How Long? \_\_\_\_\_  
*(If additional space is needed, please use reverse side.)*

Briefly state your reasons for applying for this position \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What (if any) are your goals and priorities for this committee? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Special interests or qualifications \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for your interest in serving the children of our community. All appointments to advisory committees are made by the School Board as vacancies occur. The Board appreciates the opportunity to meet applicants before appointments are final, but this is not a requirement to serve.  
*Please return this form to the District Office by January 29, 2024, at 4:00pm.*

Signature of Applicant \_\_\_\_\_

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**January 8, 2024**

**RESOLUTION NO. 23-24: 22**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County,  
hereby approves removal of the following Board Policy:

**JHFDA:      Suspension of Driving Privileges**

**ATTEST** \_\_\_\_\_  
Clerk – Kraig Sproles

\_\_\_\_\_  
Chair – Robin Zygaitis

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**      *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Robin Zygaitis				
Paul Jorgensen				
Caleb Clark				
Drae Charles				
Ashley Espinoza				
Curt Nordling				

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Subject: Suspension of Driving Privileges

Policy Number: JHFDA Effective Date: 6/17

Date of Original Policy and Revisions: 2/10, 4/14

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 6/20

**POLICY**

The Superintendent or designee may, under ORS 339.254, make a request to the Oregon Department of Transportation (ODOT) for the suspension of a student's driving privilege or the right to apply for a driving privilege on the basis of conduct as provided below.

If a request is made, the following requirements will be met:

1. The Superintendent or designee will meet with the parent/guardian before submitting a request to ODOT;
2. The request to ODOT will be in writing;
3. The student involved is at least 15 years of age;
4. The student has been expelled for bringing a weapon on school property; or
5. The student has been suspended or expelled at least twice for any of the following reasons:
  - a. Assaulting or menacing a school employee or another student;
  - b. Willful damage or injury to district property;
  - c. Use of threats, intimidation, harassment or coercion against a school employee or another student;
  - d. Possessing, using or delivering any controlled substance or being under the influence of any controlled substance at school or on school property or at a school-sponsored activity, function or event
6. The request to suspend a student's driving privilege or the right to apply for a driving privilege shall not be for more than one year unless the Superintendent or designee is filing a second written request. A second request may state suspension of driving privilege until the student reaches 21 years of age;
7. If a driving privilege is suspended the student may apply to ODOT for a hardship permit.

**Appeal**

The student has a right to appeal the Superintendent's or designee's decision through district suspension/expulsion due process procedures.

**Withdrawal**

The Superintendent or designee may, under ORS 339.257, notify ODOT of the withdrawal from school of a student who is at least 15 years of age and under 18 years of age.

Upon receipt of the district's notice that a student has withdrawn from school, ODOT shall notify the student that driving privileges will be suspended on the 30<sup>th</sup> day following the date of notice unless the student presents documentation that complies with ORS 807.066. For purposes of this policy, a student shall be considered to have withdrawn from school if the student has more than 10 consecutive school days of unexcused absences.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**REFERENCES / COMMENTS**

[ORS 192.660](#)

[ORS 332.061](#)

[ORS 336.615 - 336.665](#)

[ORS 339.240](#)

[ORS 339.250](#)

[ORS 339.254](#)

[ORS 339.257](#)

[ORS 807.065](#)

[ORS 807.066](#)

[ORS 807.240](#)

[OAR 581-021-0065](#)

[OAR 581-021-0070](#)

[Bethel Administrative Rule JHFDA](#): Suspension of Driving Privileges



January 8, 2024

RESOLUTION NO. 23-24: **23**

## BETHEL SCHOOL DISTRICT

### A RESOLUTION TO ACCEPT FY 2023 AUDITED FINANCIAL STATEMENTS

#### **ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2023**

The District's financial report for the year ended June 30, 2023, can be accessed on the Bethel website at <https://www.bethel.k12.or.us/wp-content/uploads/2024/01/Bethel-SD-ACFR-2023.pdf>.

The Governance Letter, issued by our independent audit firm Grove, Mueller & Swank, P.C. is included with this resolution and provides the Board of Directors with a concise overview of the results of the fiscal year 2023 audit process. In summary:

**BE IT RESOLVED**, that the Board of Directors accepts receipt of the Annual Comprehensive Financial Report for the year ended June 30, 2023.

#### *SUMMARY OF AUDITOR'S RESULTS*

##### *Financial Statements*

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted?	No

##### *Federal Awards*

Internal control over major federal programs:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	None reported
Type of auditor's report issued on compliance for major federal programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?	No

Major programs:

<u>Assistance Listing Number(s)</u>	<u>Name of Federal Program or Cluster</u>
10.553, 10.555, 10.556	Child Nutrition Cluster Education Stabilization Fund
10.559, 10.582	
84.425	

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes

**FINANCIAL STATEMENT FINDINGS**

None.

**FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

None.

ATTEST \_\_\_\_\_  
Clerk – Kraig Sproles, Superintendent

\_\_\_\_\_  
Chair – Robin Zygaitis

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Paul Jorgensen				
Ashley Espinoza				
Caleb Clark				
Drae Charles				
Robin Zygaitis				
Curt Nordling				