



REVISED: 4:00 p.m. 3/13/2023

BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, March 13, 2023 - 6:30 p.m.

Join Zoom Webinar:

<https://bethel-k12-or-us.zoom.us/j/85997303233?pwd=bExGZTBZZStYUnFweC8zY3JxbmJHdz09>

Passcode: 784253

Or

Phone number to listen: 1-253-215-8782

Webinar ID: 859 9730 3233

Passcode: 784253

AGENDA

1. Call to Order

Rich Cunningham, Chair

2. Pledge of Allegiance

3. Approval of Minutes

4. School Presentation: Shasta Middle School

5. Oath of Office, WHS Student Representative to the Board: Abby Nohrenberg

6. Student Representative Reports: KHS & WHS

7. Delegations and Visitors

Public comment will be taken either in person, via Zoom Webinar, or in writing and will be limited to thirty minutes. To sign up for public comment via Zoom Webinar, please complete [this form](#) by noon the day of the Board Meeting. Written comments can be submitted to publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the Board Meeting.

8. Superintendent's Report

- A. Financial Statement: Andrea Belz
- B. Board Goals Progress Update
- C. Superintendent's Update
- D.

9. Consent Agenda

Personnel Action

Resolution No. 40

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

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10. Action Items

- A. Approve Integrated Guidance Plan
- B. 2023-2024 Employee Contracts
- C.

Resolution No. 41

11. Information and Discussion

- A. Annual NAACP Freedom Fund Dinner, Friday, May 5, 5pm, Lane Community College
- B.

12. Board Activity Update

- A.

13. Review of Next Meeting: Monday, April 10, 2023

- A. School Presentation: Malabon Elementary School
- B. Student Representative Reports: KHS and WHS
- C. Financial Statement: Andrea Belz
- D. Superintendent's Update
- E. Board Policies up for Periodic Review
- F.

14. Adjournment

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
FEBRUARY 13, 2023

The February 13, 2023 meeting of the Board of Directors was held in person and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Ashley Espinoza, Caleb Clark, Paul Jorgensen, Greg Nelson, Robin Zygaitis, and Chair, Rich Cunningham

Absent: Debi Farr

Vice Chair Zygaitis joined the meeting via Zoom Webinar.

District staff and presenters: Superintendent Sproles, KHS Student Representative Mikah Graham, Remie Calalang, Alisha Dodds, Bill Wagner, Brooke Cottle, and Jill Busby

CALL TO ORDER

Chair Cunningham called the February 13, 2023 meeting of the Board of Directors to order at 6:32 p.m.

PLEDGE OF ALLEGIANCE

Director Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Cunningham presented the Minutes from the January 23, 2023 Board meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

DELEGATIONS AND VISITORS

None

SUPERINTENDENT'S REPORT

Superintendent Sproles shared that Willamette's Student Representative Annette Tapia is not available to attend Board meetings due to a schedule conflict. Principal Dan Hedberg will select another student to be the Willamette 2022-23 Student Representative to the Board for the remainder of the year.

KHS Student Representative Report: Mikah Graham

Mikah reported on Kalapuya's senior cohort, shared that student-led conferences will take place this coming Wednesday and Thursday, and announced Bethel's upcoming 1st Annual Black History Month Banquet.

Bethel Health Center Update: Brooke Cottle

Bethel Health Center Director Brooke Cottle provided an overview of Bethel Health Center (BHC) staff, summarized 2021-2022 statistical data related to the clinic, and outlined services provided by BHC and partner agencies. Additionally, Ms. Cottle shared an update on BHC's response to the high volume of mental health referrals, the District's Sources of Strength program, and shared that a monthly health and wellness series for parents and guardians is being launched for Bethel families on February 23rd. Ms. Cottle answered questions from the Board throughout the presentation. Superintendent Sproles and the Board thanked Ms.

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BOARD OF DIRECTORS

FEBRUARY 13, 2023

Cottle for her work and commented on the broad scope of BHC and its positive impact on the Bethel community.

Fall/Winter Sports Update: Bill Wagner

Athletic Director Bill Wagner shared highlights from 2022 summer camps organized and coordinated by Willamette coaches, advisors, and athletes, and attended by over 500 Bethel students; described increased participation in fall and winter sports; and provided an overview of Willamette's athletic academic coaches, noting that all of Willamette's fall athletic teams were recognized in the Academic All-State Program for outstanding academic achievement. Mr. Wagner also reported that Willamette's OSAA classification changed from 5A to 6A this year, shared highlights from recent cheer, dance, swim, and wrestling events, commented on other clubs and the new softball facility, and answered questions from the Board. Superintendent Sproles and the Board discussed positive impacts of athletics and activities and expressed appreciation for Mr. Wagner in his position as Athletic Director.

A recess was called at 7:34 p.m.

The Board meeting reconvened at 7:41 p.m.

Budget Committee Interviews: Positions 3, 4, and 6

Chair Cunningham and Superintendent Sproles welcomed Jenna Hawkins and Erin Basinger and thanked them for their interest in the Budget Committee. Ms. Hawkins and Ms. Basinger answered the questions from the 2023-24 budget committee interview questions document, which was provided to them prior to being interviewed. Jennifer Monegan was not available and is scheduled to be interviewed at the February 27, 2023 Board meeting.

Review Budget Calendar

Superintendent Sproles reviewed the proposed 2023-2024 Budget Calendar.

Set July Work Session and Regular Board Meeting Date:

- a. Work Session – August 2023 Board retreat. Exact date(s) to be determined.
- b. Regular Board Meeting – tentatively scheduled for Monday, July 10, 2023.

District Wellness Committee

Superintendent Sproles and the Board discussed 2022-23 Board representation on the District Wellness Committee, per Board Policy EFA – Local Wellness Program. The Board decided that Directors Clark and Nelson will be primary 2022-23 District Wellness Committee members and Director Jorgensen will be the alternate. The Board discussed whether Board action is necessary to appoint Board members to committees and decided to informally make the appointments to the District Wellness Committee, without a Board resolution.

Superintendent's Update

Superintendent Sproles commented on a recent Register Guard article featuring Willamette's CTE program and highlighting graduation rates.

Director Espinoza provided an update on the Strategic Planning Steering Committee process.

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Superintendent Sproles shared a bond update video detailing construction on Cascade, Kalapuya’s classroom addition, and completion of the softball facility and turf field at Willamette. In addition, Superintendent Sproles provided updates on the covered play areas and Willamette’s CTE building, and an upcoming Bond Oversight Committee meeting.

Policy Update, 1st Reading

Assistant Superintendent Calalang reported on the following Board policy:

KL – Public Complaints – *Updated to reflect new language*

The Board discussed the public complaint process.

CONSENT AGENDA

Resolution No. 27 – Personnel Action

Motion: Greg Nelson moved, Ashley Espinoza seconded, to approve the Consent Agenda as specified below.

#	Name	Type	Description
1.	Bennett, Karen	Resignation	Accept Resignation effective 3/24/2023; Position Held: Resource Teacher @Shasta; 3.5 years at Bethel.
2.	Kritzer, Jeffrey	Resignation	Accept Resignation effective 2/6/2023; Position Held: Special Education TOSA @District Office; 4 months at Bethel.
3.	Story, Mark	Hire for 2022-23	Offer Extra Duty Contract for CTE after school Robotics Teacher @Prairie Mountain.

Motion Passed, 6-0

Absent: Debi Farr

ACTION ITEMS

Resolution No. 28 – Adopt Policies IGBB, IGBBA, JOA, JGE, and IGDJ

Motion: Paul Jorgensen moved, Caleb Clark seconded, to adopt the following Board Policies:

IGBB – Talented and Gifted Program and/or Services

IGBBA – Talented and Gifted Students - Identification

JOA – Directory Information

JGE – Expulsion

IGDJ – Interscholastic Activities

Motion Passed, 6-0

Absent: Debi Farr

MINUTES

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Resolution No. 29 – Budget Committee Appointments: Positions 3 and 6

The Board discussed revising Resolution No. 22-23: 29 to reflect appointment to Budget Committee positions 3 (3-year term) and 4 (1-year term).

Motion: Greg Nelson moved, Caleb Clark seconded, to appoint Jenna Hawkins and Erin Basinger to the Budget Committee, positions 3 and 4, respectively.

Motion Passed, 6-0

Absent: Debi Farr

INFORMATION AND DISCUSSION

- A. 1st Annual Bethel & Lane AABSS Black History Month Banquet - Blacknificent, Thursday, February 23, 6:00pm, WHS Cafeteria
- B. 27th Annual Airport Rotary Foundation Dinner & Auction, Friday, February 24, 5:30pm, Valley River Inn
- C. 3rd Annual Bethel Education Foundation Adult Prom, Friday, March 3, 7pm, Shadow Hills Country Club
- D. Director Espinoza questioned the Board about connections with the Bethel business community for youth work experience.

BOARD ACTIVITY UPDATE

- A. Chair Cunningham and the Board discussed coordinating with OSBA Legislative Policy Committee to address legislators regarding the State School Fund during the current legislative session.

REVIEW OF NEXT MEETING: MONDAY, FEBRUARY 27, 2023

- A. Student Representative Reports, KHS and WHS
- B. 2021-22 Graduation Rates: Kee Zublin, Dan Hedberg, and Janay Stroup
- C. Math Pathways at Willamette: Kee Zublin and Dan Hedberg
- D. Integrated Guidance Plan Discussion: Kee Zublin
- E. Transfer Update
- F. Financial Statement and Overview of Lane ESD Partnership: Andrea Belz
- G. Employee Contracts for 2023-24
- H. Adopt Budget Calendar
- I. Superintendent's Update
- J. Board Policies up for Periodic Review

ADJOURNMENT

There being no further business to bring before the Board, Chair Cunningham adjourned the meeting at 8:40 p.m.

Clerk – Kraig Sproles

jcb

Chair – Rich Cunningham

Bethel School District GENERAL FUND
Revenue and Expenditure Report (unaudited)
Fiscal Year 2023

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actuals To February 2023	Future Months Projected To June 2023	Preliminary	2022-2023 ADOPTED BUDGET	Budget Variance
			2022-2023 Totals		
REVENUES					
LOCAL SOURCES:					
Property Taxes	17,517,171	1,068,829	18,586,000	18,729,991	(143,991)
Tuition from other districts	0	500	500	500	0
Investment earnings	279,848	320,152	600,000	100,000	500,000
Misc. local sources	64,239	79,761	144,000	144,000	0
Subtotal	17,861,258	1,469,242	19,330,500	18,974,491	356,009
INTERMEDIATE SOURCES:					
County School Fund	0	100,000	100,000	230,000	(130,000)
Heavy Equipment Tax	4,326	25,674	30,000	30,000	0
Subtotal	4,326	125,674	130,000	260,000	(130,000)
STATE SOURCES:					
State School Fund	28,225,732	14,385,896	42,611,628	42,354,645	256,983
Common School Fund	0	668,880	668,880	554,101	114,779
High Cost Disability	0	200,000	200,000	100,000	100,000
Subtotal	28,225,732	15,254,776	43,480,508	43,008,747	471,761
FEDERAL SOURCES:					
Federal Forest Fees	0	0	0	200,000	(200,000)
Subtotal	0	0	0	200,000	(200,000)
OTHER RESOURCES:					
Interfund Transfers In	50,000	0	50,000	0	50,000
Sale of or Comp for loss of asset	438	0	438	0	438
Subtotal	50,438	0	50,438	0	50,438
Total, monthly revenues	46,142,632	16,848,814	62,991,446	62,443,238	548,208
EXPENDITURES					
Salaries	17,761,890	15,941,111	33,703,000	34,740,644	(1,037,644)
Employee payroll costs & benefits	10,650,274	10,836,133	21,486,407	23,236,407	(1,750,000)
Purchased services	2,844,826	2,769,429	5,614,256	5,614,256	0
Supplies	944,783	532,694	1,477,477	1,477,477	0
Capital outlay	35,070	64,930	100,000	20,000	80,000
Insurance/Dues/Other	875,490	20,385	895,875	895,875	0
Interfund Transfers	165,269	1,759,317	1,924,586	1,924,586	0
Contingency	0	0	0	4,033,992	(4,033,992)
Total, monthly expend.	33,277,602	31,924,000	65,201,602	71,943,238	(6,741,636)
Operating Income / (Deficit)			(2,210,156)	(9,500,000)	

Beginning Fund Balance (unaudited) 10,152,808 9,500,000

Operating Income / (Deficit) (2,210,156) (9,500,000)

Estimated Ending Fund Balance 7,942,652 0

Ending Fund Balance as Percentage of Expenditures **12.18%** Goal - 9% (payroll for one month)

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March 13, 2023

RESOLUTION NO. 22-23: 40

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Aguayo Amaral, Jaime	Resignation	Accept Resignation effective the end of the 2022-23 school year; Position Held: Math Teacher @Shasta; 3 years at Bethel.
2.	Ammar, Sarah	Resignation	Accept Resignation effective the end of the 2022-23 school year; Position Held: School Counselor @Clear Lake; 2 years at Bethel.
3.	Carlos, Brianna	Resignation	Accept Resignation effective the end of the 2022-23 school year; Position Held: 3 rd Grade Teacher @Clear Lake; 3 years at Bethel.
4.	Cormier, Christopher	Temporary Hire for 2022-23	Offer Temporary Contract for 1.0 FTE Extended Resource Room Teacher @Shasta; Replaces: Karen Bennett; Start Date: 4/3/2023.
5.	Rivas, Robbie	Hire for 2023-24	Offer 2 nd Year Probationary Contract for 1.0 FTE 4 th Grade Teacher @Danebo; Start Date: 8/28/2023.

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____
 Clerk – Kraig Sproles

 Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				

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March 13, 2023

RESOLUTION NO. 22-23: 41

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby approves the Integrated Guidance Plan.

ATTEST _____
Clerk – Kraig Sproles

Chair – Rich Cunningham

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				