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**BETHEL SCHOOL BOARD WORK SESSION**

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, October 24, 2022 – 5:30 p.m.

Join Zoom Webinar:

<https://bethel-k12-or-us.zoom.us/j/85997303233?pwd=bExGZTBZZStYUnFweC8zY3JxbmJHdz09>

Passcode: 784253

Or

Phone number to listen: 1-253-215-8782

Webinar ID: 859 9730 3233

Passcode: 784253

**AGENDA**

1. **Call to Order**
2. **Approval of Minutes**
3. **Strategic Planning: Kristen Miles, OSBA**
4. **Adjournment**

**Rich Cunningham, Chair**

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**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**SEPTEMBER 26, 2022**

The September 26, 2022 meeting of the Board of Directors was held in person and was remotely accessible via Zoom Webinar.

**ATTENDANCE**

Board Members: Debi Farr, Paul Jorgensen, Ashley Espinoza, Greg Nelson, Caleb Clark, Robin Zygaitis, and Chair, Rich Cunningham

Absent: None

District staff and presenters: Superintendent Sproles, Remie Calalang, Andrea Belz, Maureen Spence, Jenn DeBlois, Mari Ford, Nathan Bridgens, Jenny Sink, Brady Cottle, Alyssa Dodds, Denee Newton-Vasquez, Jaime Noack, Janay Stroup, Dan Hedberg, Jill Robinson-Wolgamott, Kee Zublin, and Jill Busby

**CALL TO ORDER**

Chair Cunningham called the September 26, 2022 meeting of the Board of Directors to order at 6:33 p.m.

**PLEDGE OF ALLEGIANCE**

Director Clark led the Pledge of Allegiance.

**ACTION ON MINUTES**

Chair Cunningham presented the Minutes from the August 12-13, 2022 Special Board Meeting/Board Retreat, the August 22, 2022 Board Meeting, and the September 12, 2022 Work Session, and asked for additions or corrections. Hearing none, the Board approved the three sets of Minutes as submitted.

**DELEGATIONS AND VISITORS**

Liz Killam

Bethel parent Liz Killam provided public comment via Zoom Webinar with audio only due to technical difficulties. Ms. Killam commented on issues that are important to her family this year and offered to other parents and/or teachers the opportunity for them to reach out to her.

**SUPERINTENDENT'S REPORT**

School is Open: Highlights from Principals

Building Principals described a great start to the 2022-2023 school year with overall excitement from students, families, and staff, and re-engagement with the community. Principals shared stories involving students and staff and commented on several topics including summer programs, back to school activities, upcoming field trips, enrollment, new staff, new curriculum, athletics, high school programs, PTOs, recently implemented student and staff supports, construction projects occurring at schools, and goals for the year. The Board commented, asked questions, and thanked building principals for their presentations.

Superintendent Sproles commended the District's principals for their work as school leaders and the positive impact they have on students.

Chair Cunningham called a recess at 7:26 p.m.

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**SEPTEMBER 26, 2022**

Chair Cunningham reconvened the meeting at 7:30 p.m.

Financial Statement: Andrea Belz

Business Services Director Andrea Belz reviewed the July/August 2022 financial statement showing an estimated Ending Fund Balance of \$5,260,898 and clarified the contingency amount of \$4,033,992 reflected on the financial statement.

State Report Card Update: Jill Robinson-Wolgamott and Kee Zublin

Director of Teaching and Learning for Secondary Kee Zublin and Director of Teaching and Learning for Elementary Jill Robinson-Wolgamott provided an overview of recently released state report card data which reflects that student proficiency in core subjects has declined. Spring 2022 Bethel student language arts and math SBAC scores reflect a decline of 10% – 15%. Mr. Zublin and Ms. Robinson-Wolgamott also reviewed iReady and spring 2022 DIBELS scores, and addressed how the District is responding to the decline in student proficiency with several strategic investments including middle school math and reading interventions; professional development for staff; literacy, student success, and behavioral coaches; District mentors for new teachers; and implementation of Willamette Community School and professional learning communities. Mr. Zublin and Ms. Robinson-Wolgamott answered questions from the Board and discussed student assessments.

Superintendent's Update

Superintendent Sproles reported on the District's current enrollment which has decreased slightly from last year at this time and shared that a dashboard to track enrollment is being created and will be shared with the Board. Superintendent Sproles and Maintenance Supervisor Skylar Fairchild are in the process of performing safety assessments in District buildings and will recommend safety updates to increase safety and security throughout the District. Superintendent Sproles also provided a brief bond construction update and noted that Bond Project Manager Pat Bradshaw and Bond Steering Committee member Pat McGillivray will present a comprehensive bond construction update at the October 10<sup>th</sup> Board meeting.

Policy Update, 1<sup>st</sup> Reading

Superintendent Sproles and Assistant Superintendent Calalang reported on the following Board policy:  
GBDA – Workplace Provision for Nursing Mothers – *Updated to reflect new language*

Subsequent to a Board discussion related to GBDA, Superintendent Sproles stated that he would look into the age restriction for children (18 months of age or younger) that is included in the updated language for GBDA.

Assistant Superintendent Calalang reported on the removal of LGA – Public Appeals and Complaints About Alleged Violations of Standards which will be before the Board during the Action Items portion of the meeting.

**MINUTES****BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****SEPTEMBER 26, 2022****CONSENT AGENDA****Resolution No. 6 – Personnel Action****Motion:** Greg Nelson moved, Debi Farr seconded, to approve the Consent Agenda as specified below.

<b>#</b>	<b>Name</b>	<b>Type</b>	<b>Description</b>
1.	Belisle, Connor	Hire for 2022-23	Offer Extra Duty Contract for Athletic Academic Coach @Willamette; Start Date: 9/19/2022.
2.	Cooper, Jonathan	Hire for 2022-23	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Resource Room Teacher @Malabon; Replaces: Stacey Jubb; Start Date: 8/29/2022.
3.	Dixon, Ryan	Additional Temporary Hours for 2022-23	Offer Temporary Contract for .17 FTE Zero Period Jazz Band Teacher @Shasta.
4.	Ermini, Stacy	Hire for 2022-23	Offer Extra Duty Contract for Athletic Academic Coach @Willamette; Start Date: 11/14/2022.
5.	Guldager, Christine	Hire for 2022-23	Offer Extra Duty Contract for Athletic Academic Coach @Willamette; Start Date: 2/20/2023.
6.	Hopkins, Autzen	Hire for 2022-23	Offer Extra Duty Contract for Assistant Water Polo Coach @Willamette.
7.	Mann, Robin	Resignation	Accept Resignation effective immediately; Position Held: Teacher @TBD; 0 years at Bethel.
8.	Pallin, Jill	Hire for 2022-23	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Athletic Trainer @Willamette; Replaces: Sheldon Victorine; Start Date: 8/29/2022.
9.	Peters, Becky	Temporary Hire for 2022-23	Offer 1 <sup>st</sup> Year Temporary Contract for .5 FTE Health Teacher @Willamette; Start Date: 8/29/2022.
10.	Reetz, Mike	Additional Temporary Hours for 2022-23	Offer Temporary Contract for .17 FTE Zero Period Jazz Band Teacher @Shasta.
11.	Skordal, Cassidy	Temporary Hire for 2022-23	Offer 1 <sup>st</sup> Year Temporary Contract for 1.0 FTE K-5 Extended Resource Room Teacher @Prairie Mountain; Start Date: 8/29/2022.
12.	Van Eekeren, Mollie	Hire for 2022-23	Offer Extra Duty Contract for Assistant Water Polo Coach @Willamette.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**SEPTEMBER 26, 2022**

13.	Zyskind, Ari	Resignation	Accept Resignation effective 9/1/2022; Position Held: Student Success Coach @Willamette; 1.5 years at Bethel.
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**Motion Passed, 7-0**

**Absent:** None

**ACTION ITEMS**

**Resolution No. 7 – Adopt Policies GBEA, IK, and JGAB**

**Motion:** Caleb Clark moved, Paul Jorgensen seconded, to adopt the following Board Policies:

GBEA – Workplace Harassment

IK – Academic Achievement

JGAB – Use of Restraint or Seclusion

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 8 – Adopt 2022-2023 Board Priorities**

**Motion:** Robin Zygaitis moved, Caleb Clark seconded, to adopt the 2022-2023 School Board Priorities, as presented.

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 9 – Budget Committee Openings and Timeline**

**Motion:** Greg Nelson moved, Robin Zygaitis seconded, to declare Budget positions #3 (3-year term) and #6 (3-year term) open and called for applications to be submitted by October 28, 2022, at 4:00 p.m. Appointments will be made at the Board of Directors meeting on November 14, 2022.

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 10 – Approve Removal of Policy LGA**

**Motion:** Debi Farr moved, Caleb Clark seconded, to approve the removal of the following Board Policy:

LGA – Public Appeals and Complaints About Alleged Violations of Standards

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 11 – Approve Inclusion of Oregon Savings Growth Plan**

**Motion:** Robin Zygaitis moved, Debi Farr seconded, to approve inclusion of Oregon Savings Growth Plan, as specified. Assistant Superintendent Calalang described the Oregon Savings Growth Plan benefit for staff.

**Motion Passed, 7-0**

**Absent:** None

**MINUTES  
BETHEL SCHOOL DISTRICT #52  
BOARD OF DIRECTORS  
SEPTEMBER 26, 2022**

**Resolution No. 12 – Approve Transfer Caps for 2022-2023**

**Motion:** Robin Zygaitis moved, Greg Nelson seconded, to approve opening grade level bands to out-of-district students for 2022-2023, as presented.

**Motion Passed, 7-0**

**Absent:** None

**INFORMATION AND DISCUSSION**

- A. OSBA lodging reservations open September 27, RSVP to Jill
- B. National School Lunch Week, October 10-14
- C. BEF Breakfast at Bethel, Friday, October 21, 7am, Meadow View
- D. OSBA Legislative Roadshow, Thursday, October 27, 6pm dinner, 6:30pm start, Lane ESD, RSVP
- E. OSBA Annual Convention, November 11-13, Portland Marriott Downtown Waterfront Hotel

**BOARD ACTIVITY UPDATE**

None

**REVIEW OF NEXT MEETING: MONDAY, OCTOBER 10, 2022**

- A. Bond Work Update: Pat Bradshaw and Pat McGillivray
- B. Financial Statement: Andrea Belz
- C. Division 22 Standards

**MONDAY, OCTOBER 24, 2022 – STRATEGIC PLANNING WORK SESSION**

Chair Cunningham called a recess at 8:36 p.m.

Chair Cunningham reconvened the meeting at 8:45 p.m.

**EXECUTIVE SESSION PER ORS 192.660(2)(b)**

Chair Cunningham moved the Board into Executive Session at 8:46 p.m. to consider the dismissal of an employee.

**RETURN TO REGULAR SESSION**

Chair Cunningham returned the Board to Regular Session at 9:25 p.m.

**ACTION ITEMS**

**Resolution No. 13 – Approve/Deny Superintendent’s recommendation to dismiss an employee**

**Motion:** Greg Nelson moved, Rich Cunningham seconded, to approve the Superintendent’s recommendation to terminate the temporary contract for Sean Chadbourne effective September 26, 2022.

**Motion Passed, 7-0**

**Absent:** None

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**SEPTEMBER 26, 2022**

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Cunningham adjourned the meeting at 9:27 p.m.

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Clerk – Kraig Sproles  
*jcb*

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Chair – Rich Cunningham