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**BETHEL SCHOOL BOARD WORK SESSION**

In-Person & Virtual Meeting hosted from the District Office – 4640 Barger Drive

Monday, July 12, 2021 – 4:30 p.m.

Join Zoom Webinar:

<https://bethel-k12-or-us.zoom.us/j/89336601053?pwd=MXIUNTJrcSszREZ3b1EyTGdTN20xQT09>

Passcode: 4640

Or

Phone number to listen: 1-253-215-8782

Webinar ID: 893 3660 1053

Password: 4640

**AGENDA**

- 1. Oath of Office**
- 2. 2021-2022 Board Priorities/Goals Discussion**
- 3. 2021-2022 Committee Opportunities**
- 4. Adjournment**

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### **BETHEL SCHOOL BOARD MEETING**

In-Person & Virtual Meeting hosted from the District Office – 4640 Barger Drive

Monday, July 12, 2021 – Approximately 6:00 p.m.

Immediately following the 4:30 p.m. Board Work Session

Join Zoom Webinar:

<https://bethel-k12-or-us.zoom.us/j/85037636966?pwd=MHkrM0hwNHYwWmJlakd4VHV6N2tTUT09>

Passcode: 4640

Or

Phone number to listen: 1-253-215-8782

Webinar ID: 850 3763 6966

Passcode: 4640

### **AGENDA**

**1. Call to Order**

**Greg Nelson, Chair**

**2. Pledge of Allegiance**

**3. Election of Officers**

**4. Approval of Minutes**

**5. Delegations and Visitors**

This Board Meeting will be conducted in-person and virtually. Public comment will be taken either in-person or via Zoom Webinar. To sign up for virtual public comment, please complete [this form](#) by noon the day of the Board Meeting. For in-person public comment, please complete the request form on the counter outside of the boardroom prior to the meeting. Community members may also submit written comments via email to [jill.busby@bethel.k12.or.us](mailto:jill.busby@bethel.k12.or.us).

**6. Superintendent's Report**

- A. Ready Schools, Safe Learners Resiliency Framework for the 2021-22 School Year
- B. Legislative and School Finance Update
- C.

**7. Consent Agenda**

- 1. Appoint District Officers;
- 2. Depository of Funds;
- 3. Authorization of Investment;
- 4. Designate Attorneys;
- 5. Designate Auditors;
- 6. Designate Realtors;
- 7. Board Meeting Calendar for 2021-22;
- 8. Consolidation and Commingling of Funds;

**Resolution No. 1**

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**

July 12, 2021, Page 2 of 2

- 9. Authorize Submission of 2021-22 Title Applications;
- 10. Approve CACFP (*Child and Adult Care Food Program*) participation in 2021-22;
- 11. Approve Alternative Education Programs for 2021-22; and
- 12. Personnel Action

**8. Action Items**

- A. Adopt Revised 2021-2022 Academic Calendar
- B.

Resolution No. 2

**9. Information and Discussion**

- A. OSBA Virtual Summer Conference 2021, July 23-24
- B. OSBA Annual Convention, virtual and in-person, November 11-13, Salem Convention Center
- C. NSBA Annual Conference, April 2-4, San Diego
- D.

**10. Board Activity Update**

- A.

**11. Review of Next Meeting: Monday, August 30, 2021**

- A. Adopt 2021-2022 Board Priorities/Goals
- B. Legislative & School Finance Update
- C. Board Policies Up for Periodic Review
- D.

**12. Adjournment**

**MINUTES**  
**Bethel School District #52**  
**Budget Committee Meeting**  
**May 13, 2021**

The May 13, 2021 Budget Committee Meeting was held virtually via Zoom.

**ATTENDANCE:**

Budget Committee: Paul Jorgensen, Debi Farr, Alan Laisure, Greg Nelson, Richard Cunningham, Robin Zygaitis, Ashley Espinoza, T. Erin Basinger, Patrick Farr, Jennifer Ziegler, Tatiana Bakhtina and Heather Quaas-Annsa

Absent: Kellie Andre and James Manning Jr.

District staff/Students/and Community Members identified: Superintendent Parra, Simon Levear, Remie Calalang, Pat McGillivray, Kee Zublin, Tasha Katsuda, Amy Tidwell, Connie Quinn, Evan Rindy, Mari Ford, Jenny Sink, Nathan Bridgens, Maureen Spence, Jill Robinson-Wolgamott, Erika Case, Carmen Adler, Ry Robinson, Logan Grassest, Brady Cottle, Dan Hedberg, Alyssa Dodds and Stefan Aumack

**CALL TO ORDER**

Chair Farr called the meeting of the Budget Committee to order at 5:33 p.m.

**ACTION ON MINUTES**

Chair Farr presented the Minutes of the May 10, 2021, Budget Committee Meeting and asked for additions or corrections. Hearing none, the Budget Committee approved the minutes as submitted.

**REVIEW OF AGENDA ORDER AND TIMELINE**

Superintendent Parra reviewed the agenda order and timeline for the proposed Budget.

**PUBLIC COMMENTS**

No public comments were made.

**INTRODUCTORY REMARKS**

Superintendent Parra presented updated information from the state capitol. The Ways and Means Subcommittee on Education approved SB 5514 appropriating \$9.3 billion for the State School Fund for the 2021-23 biennium, which includes a transfer of \$200 million from the Education Stability Fund. Governor Brown has announced the endgame for Lifting Community Restrictions and OHA will be updating the state's policy to lift most restrictions for schools based on CDC guidance for the 2021-22 school year.

**REVIEW OF SCHOOL PROGRAMS**

**Elementary**

Elementary Principals, Mari Ford (Danebo), Evan Rindy (Clear Lake), Jenny Sink (Fairfield), Nathan Bridgens (Irving), and Maureen Spence (Malabon), presented projected student enrollment and staffing plans for school year 2021-22. The class size comparison for each school include FTE for classroom teachers, music, counselors, unallocated and physical education. Additional FTE has been allocated for physical education and Arts/Language teachers. Principals answered various questions from the committee.

## **K-8**

Principal Erika Case (Meadow View) and Principal Jill Robinson-Wolgamott (Prairie Mountain) presented projected student enrollment and staffing plans for school year 2021-22. The class size comparison for each school include FTE for classroom teachers, music, counselors, unallocated and physical education. Additional FTE has been allocated for counselors, physical education and Arts/Language teachers. Principals reported on CTE classes offered during the current school year using M98 funds and additional classes to be offered for the 2021-22 school year. Principals answered various questions from the committee.

## **Middle School**

Principal Ry Robinson (Cascade), and Principal Brady Cottle (Shasta), presented projected student enrollment and staffing plans for school year 2021-22. The class size comparison for each school include FTE for classroom teachers, music and counselors. Additional FTE has been allocated for physical education and Arts/Language teachers and Cascade will be adding FTE for Choir. Principals reported on CTE classes offered during the current school year using M98 funds and additional classes to be offered for the 2021-22 school year. Principals answered various questions from the committee.

Flexible Lane ESD transit dollars will fund additional teachers and classified staff for Cascade Middle School. These additional funds are comparable to funds Cascade would have available as a Title I program which it qualifies for.

## **High School**

Principal Stefan Aumack (Kalapuya) presented staffing plans for school year 2021-22 with no changes in enrollment and staffing. Funding from a 3-year Federal grant is ending and the Farm to School grant has not yet been funded at the state level. M98 funds will be used next year to develop a Construction & Trades cohort with the goal of building houses for low-income families.

Principal Dan Hedberg (Willamette) reported the projected class size comparison in all departments for school year 2021-22 has not been totally finalized. Summer School has been scheduled for credit recovery and core content for all grades as well as 9<sup>th</sup> grade On-Track Camp, 12<sup>th</sup> grade Graduation Camp, and Summer Enrichment Camps. Additional support will include WHS Family Navigator, High School Success Coach, College & Career Coordinator and Wolverine 201. Several new courses will be offered for the 2021-22 school year and through the collaboration of LCC the Chinuk Wawa foreign language will be offered. This was the first indigenous language in Oregon. M98 funds were used during the 2020-21 school year for CTE facilities and investments.

Principals answered various questions from the committee.

## **REVIEW OF STUDENT SERVICES**

Special Services Director, Amy Tidwell, reported on services and staffing for school year 2021-22. Special Education currently serves just over 1,000 students which is 18.3% of the student enrollment. Student Services budgets for programs for students with disabilities, Resource Room, Alternative Programs outside the district, Medical Services, Nursing Services, Psychological Services, Speech Pathology & Audiology Services, Service Direction Student Support, Family Resource Center, Direction of Community Service and McKinney-Vento which are budgeted individually to more accurately reflect their categories. Other Health Services has been added for students requiring 1:1 nurse support all day. Director Tidwell then answered various questions from the committee.

## **REVIEW OF TEACHING & LEARNING**

Curriculum Director Tasha Katsuda reported on Elementary Instruction which includes 25% funding for the Bethel Farm manager, Kinder Smart Start, Talented & Gifted, English Language Development,

Curriculum Improvement, Assessment & Testing, and Staff Development. Director Katsuda then answered various questions from the committee.

### **REVIEW OF ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) Funds**

Superintendent Parra reviewed ESSER Uses/Timelines for ESSER II (\$4.6 million, ending September 30, 2023) and ESSER III (\$13.4 million, ending December 30, 2024). ESSER I (\$4.2 million) funds were beneficial in overstaffing schools during the 2020-21 school year and will help to stabilize enrollment and staffing for the 2021-22 school year. 20% of ESSER funds must be allocated to address learning loss through the implementation of evidence-based interventions. ESSER funds have flexible spending, helps to stabilize programs, provide health and safety, temporary increased programming, mental health, staffing, technology, capital projects and HVAC.

### **REVIEW OF STUDENT INVESTMENT ACCOUNT (SIA)**

Curriculum Director Kee Zublin reported on the Student Investment Account which was divided into four spending units; Instructional Time, Health and Safety, Class Size and Well-Rounded Education. SIA was written as a Tiered Spending Plan with 2 Tiers. Tier 1 has a total allocation of \$3,776,194 and Tier 2 is a backup spending plan of \$2,942,306. Additional Administrators are Included in Tier 2 with .5 FTE each at Fairfield, Malabon, Meadow View and Prairie Mountain for a total of 2.0 FTE. The funding source for Tier 2 is pass through funds from Lane Transit (Lane ESD), General Fund and ESSER funds. Director Zublin then answered various questions from the committee.

### **REVIEW OF SUMMER PROGRAMS**

Curriculum Directors Tasha Katsuda and Kee Zublin reported on the 2021 Summer Academic & Enrichment Programming in accordance with ODE academic guidelines. The summer programs are to elevate relationships & enrichment, engage students & families, well-rounded learning, social/emotional/mental and community partnerships. Funding is from non-competitive ODE grant funds with an anticipated spending of about \$750,000. Opportunities for grades K-5 include a summer reading program and a variety of camps and will be supported by partners from Lane ESD Migrant Education and Kids in Transition to School (KITS). Opportunities for grades 6-8 will also include a variety of camps and will be supported by Lane ESD Migrant Education. Opportunities for high school include band and choir camps, credit recovery, 9<sup>th</sup> grade "Bridge" and ELD summer class for credit. High school interns from WHS and Kalapuya will be hired to help run the camps.

### **RESERVE FUNDS**

Superintendent Parra recommended the need to begin transferring funds from the General Fund into Reserve Funds which has not been done since the recession. These funds are not restricted and can be transferred back out. The recommendation includes \$250,000 in each area of technology, textbooks and maintenance.

### **REVIEW OF ADMINISTRATION**

Business Services Director, Simon Levear, presented the budget for Administration which includes Student Safety, Board of Education, Office of Superintendent and Office of the Principal (professional development and dues & fees).

### **REVIEW OF ALL SCHOOLS**

Business Services Director, Simon Levear, presented the budget for All Schools which include Multi Cultural Equity, Direction of Business Support Services, Business Services, Custodial, Grounds Maintenance, Building Operations & Maintenance, Vehicle Maintenance, Transportation, Special Education Transportation, Printing & Duplicating Services, Public Information, Staff Services / Human Resources, Other Staff Services, Network Operations, Student Data, Supplemental Retirement Program and Child Care. Budgets were also reviewed for Long Term Debt Service, Insurance Reserve Fund, Textbook Adoption, Medicaid, Lane ESD Transit Fund, Bethel Life Skills, Bethel Print Shop Equipment,

Technology Fund, Lane Acquisition Fund, Maintenance Fund, School Supply Carryover, Turf Field Replacement Fund, Building Rental Accounts and PDC Professional Development Committee. Director Levear then answered various questions from the committee.

### **REVIEW OF OTHER FUNDS**

Business Services Director, Simon Levear, gave an overview of Other Funds which includes Special Revenue Funds (includes IDEA and ESSER funds), Debt Service (Bond payments), Capital Projects (Bond Revenue), Internal Service Funds, and Fiduciary Funds. Director Levear then answered various questions from the committee.

### **SUMMARY INFORMATION**

Business Services Director, Simon Levear, reviewed the Description of Funds then answered various questions from the committee.

Director Levear reviewed the importance of the budget committee and the steps for approving the budget. After the budget is approved by the budget committee it then goes to the school board for adoption on June 28, 2021.

### **DISCUSSION OF THE 2021-2022 BUDGET**

Budget Committee Members asked various questions and provided comments regarding the budget.

### **APPROVAL OF 2021-2022 BUDGET AND TAX LEVY**

Richard Cunningham made a motion to approve the budget as follows:

*"I move that the Budget Committee of the Bethel School District #52 approve the budget for the **2021-2022** fiscal year, in the General Fund amount of **\$71,434,734**, Other Funds **\$157,727,171** for an aggregate amount of **\$229,161,905**."*

Heather Quaas-Annsa seconded. With a roll call vote the motion was passed unanimously.

Debi Farr made a motion to approve each tax levy as follows:

*"I move that the Budget Committee of the Bethel School District #52 approve property taxes for the **2021-2022** fiscal year at the rate of **\$4.5067** per \$1,000 of assessed value for operating purposes in the General Fund and in the amount of **\$6,506,000** for the general obligation bond principal and interest in the Debt Service Fund."*

Robin Zygaitis seconded. With a roll call vote the motion was passed unanimously.

### **ACKNOWLEDGMENT**

Budget Committee members expressed thanks to Superintendent Parra, Business Services Director Levear and other staff for their hard work in preparing the budget.

### **ADJOURNMENT**

Chair Farr adjourned the meeting at 8:04 p.m.

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Clerk

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Chair



**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**JUNE 14, 2021**

The June 14, 2021 meeting of the Board of Directors was held in the District Office Boardroom located at 4640 Barger Drive, Eugene, and was open virtually to the public via Zoom Webinar.

**ATTENDANCE**

Board Members: Rich Cunningham, Debi Farr, Ashley Espinoza, Alan Laisure, Paul Jorgensen, Robin Zygaitis, and Chair, Greg Nelson

Absent: None

District staff and presenters: Superintendent Parra, Remie Calalang, Pat McGillivray, Simon Levear, Tasha Katsuda, Kee Zublin, Kraig Sproles, and Jill Busby

**CALL TO ORDER**

Chair Nelson called the June 14, 2021 meeting of the Board of Directors to order at 6:32 p.m.

**PLEDGE OF ALLEGIANCE**

Vice Chair Laisure led the Pledge of Allegiance.

**ACTION ON MINUTES**

Chair Nelson presented the Minutes from the May 10, 2021 Board Meeting and the May 26, 2021 Special Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

**DELEGATIONS AND VISITORS**

None

**SUPERINTENDENT'S REPORT**

Summer School, Kee Zublin and Tasha Katsuda

Curriculum Directors Kee Zublin and Tasha Katsuda shared details of several camps being offered by the District this summer, including skateboarding; our water, our lives; robotics; art; music; culture camps; hiking; disk golf; culinary; crafts; and games. Altogether there are approximately thirty-five summer camps being offered. Participation is currently estimated to be five hundred students. K-8 camps will focus on enrichment and 9-12 camps will be integrated academic opportunities focused on credit recovery. All of Bethel's summer camps will target reengagement for students. Mr. Zublin and Ms. Katsuda answered questions from the Board. The Board also discussed Kids in Transition to School (KITS), a program offered to incoming kindergarten students and their families, and effectiveness of summer programs for students.

Financial Statement, Simon Levear

Business Services Director Simon Levear reviewed the May 2021 financial statement showing an estimated Ending Fund Balance of \$12,711,179, and reviewed Resolution No. 20-21: 69 which will be before the Board during the Action Items portion of the Board Meeting for consideration of adopting a 2020-2021 supplemental budget. Mr. Levear also addressed the current status of the PERS bond and requested that

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**JUNE 14, 2021**

Board members use their Proposed Budget Document for the Budget Hearing portion of the June 28, 2021 Board Meeting.

Legislative & School Finance Update

Superintendent Parra reported on the June Economic Forecast and shared that revenues have increased significantly for both the current 2019–2021 biennium, as well as the upcoming 2021–2023 biennium. Despite increased revenues, the State School Fund remains at \$9.3 billion. To maintain current K-12 service levels during the 2021-2023 biennium, \$9.6 billion is needed. Superintendent Parra also reported on the Corporate Activity Tax and personal and corporate kickers, and shared details from Oregon Department of Education’s 2021-2022 Ready Schools, Safe Learners Draft Discussion Guide. Significant shifts under consideration by Oregon Department of Education (ODE) for the 2021-2022 school year include welcoming back all students full-time for in-person instruction, supporting instruction and pathways for remote learning, and reducing the breadth of health and safety guidelines. The final 2021-2022 Ready Schools, Safe Learners fall guidance will be released by ODE July 22, 2021.

Policy Update, 1<sup>st</sup> Reading

Superintendent Parra reported on the following Board Policy:

IIBGA – Electronic Communications System – *New policy*

**CONSENT AGENDA**

**Resolution No. 68 – Personnel Action**

**Motion:** Alan Laisure moved, Rich Cunningham seconded, to approve the Revised Consent Agenda as specified below.

#	Name	Type	Description
1.	Anderson, Nikole	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE 4 <sup>th</sup> Grade Teacher @Clear Lake; Replaces: Hafeeza McKinnis; Start date: 8/30/2021.
2.	Baccus, Jenni	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Extended Resource Room Teacher - Grades 3-5 @Meadow View; Replaces: Taylor Lilley; Start Date: 8/30/2021.
3.	Bennett, Jamie	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Art Teacher @Meadow View; Start Date: 8/30/2021.
4.	Boys, Nathan	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Kindergarten Teacher @Danebo; Replaces: Cami Railey (Bethel Online Academy); Start Date: 8/30/2021.

**MINUTES****BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****JUNE 14, 2021**

5.	Cook, Stacy	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE K-5 Teacher @Prairie Mountain; Start Date: 8/30/2021.
6.	Day, Justin	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Science/Math Teacher @Shasta; Start date: 8/30/2021.
7.	DeWitt, Miranda	Resignation	Accept Resignation effective June 8, 2021; Position Held: 1 <sup>st</sup> Grade Teacher @Clear Lake; 3 months at Bethel.
8.	Dodds, Benjamin	Hire for 2021-22	Offer Extra Duty Contract for Speech and Debate/Forensics Coach @Willamette.
9.	Ferguson, Kelly	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Science Teacher @Kalapuya; Replaces: Bruce Weinberg; Start Date: 8/30/2021.
10.	Fjordbeck, Katie	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE 3 <sup>rd</sup> Grade Teacher @Malabon; Start Date: 8/30/2021.
11.	Gage-Hunt, Rivers	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Bethel Online Academy Teacher @District Office; Start Date: 8/30/2021.
12.	Hewitt-Fulner, Wren	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE School Counselor @Meadow View; Start Date: 8/30/2021.
13.	Higbee, Ereanna	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE 1 <sup>st</sup> Grade Teacher @Fairfield; Start Date: 8/30/2021.
14.	Hudson, Sarah	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE School Counselor @Clear Lake; Start Date: 8/30/2021.
15.	Hunt, Kyle	Temporary Hire for 2021-22	Offer 1 <sup>st</sup> Year Temporary Contract for 1.0 FTE Health/Physical Education Teacher @Willamette; Replaces: Zach Wolf; Start date: 8/30/2021.
16.	Given, Eric	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE School Counselor @Malabon and Meadow View; Start Date: 8/30/2021.

**MINUTES****BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****JUNE 14, 2021**

17.	Jones, Anessa	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE 5 <sup>th</sup> Grade Teacher @Irving; Start Date: 8/30/2021.
18.	Jubb, Stacey	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Resource Room Teacher @Malabon; Replaces: Rob Peterson; Start Date: 8/30/2021.
19.	Lebovitz, Andrew	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Math Teacher @Willamette; Replaces: Mike Myers; Start Date: 8/30/2021.
20.	Loftus, Sam	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Science Teacher @Shasta; Replaces: Judy Jesiah; Start Date: 8/30/2021.
21.	Mahle, Jeannelle	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Physical Education Teacher @Danebo and Clear Lake; Start Date: 8/30/2021.
22.	Maul, Sonja	Hire for 2021-22	Offer 2 <sup>nd</sup> Year Probationary Contract for .5 FTE School Counselor @Prairie Mountain; Start Date: 8/30/2021.
23.	McCabe, Rob	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Spanish Teacher @Fairfield and Irving; Start Date: 8/30/2021.
24.	Moreno, Carlos	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Spanish Teacher @Willamette; Replaces: Kelli Wilkinson/Daniela Williams-Condor; Start Date: 8/30/2021.
25.	North, Stephen	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE English Language Arts Teacher @Willamette; Replaces: Carly Ferguson; Start Date: 8/30/2021.
26.	Ousley, Laura	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Speech Language Pathologist @District Office; Start Date: 8/30/2021.
27.	Randall, Joe	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Physical Education Teacher @Meadow View; Start Date: 8/30/2021.

**MINUTES****BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****JUNE 14, 2021**

28.	Ratliff, James	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Physical Education Teacher @Cascade; Start Date: 8/30/2021.
29.	Roberts, Eric	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Resource Room Teacher @Shasta; Replaces: Will Watkins; Start Date: 8/30/2021.
30.	Saltz, Molly	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE English Language Arts Teacher @Willamette; Start Date: 8/30/2021.
31.	Sanchez, Angelia	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Kindergarten Teacher @Fairfield; Start Date: 8/30/2021.
32.	Santa-Teresa, Ben	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Physical Education Teacher @Shasta; Start Date: 8/30/2021.
33.	Sembach, Ella	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Physical Education Teacher @Malabon; Replaces: Chad Mart (Fairfield); Start Date: 8/30/2021.
34.	Seymour, Jessica	Temporary Hire for 2021-22	Offer 1 <sup>st</sup> Year Temporary Contract for 1.0 FTE Science Teacher @Kalapuya; Replaces: Richard Dambrov; Start date: 8/30/2021.
35.	Thielen, Courtney	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Spanish Teacher @Shasta and Cascade; Start Date: 8/30/2021.
36.	Wilkinson, Kelli	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Spanish Teacher @Prairie Mountain; Start Date: 8/30/2021.
37.	Zyskind, Ari	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE High School Success Coach @Willamette; Start Date: 8/30/2021.
38.	Camarena, Rachel	Resignation	Accept Resignation effective the end of the 2020-21 school year; Position Held: 3 <sup>rd</sup> Grade Teacher @Malabon; 2 years at Bethel.
39.	De Vicq, Thomas	Resignation	Accept Resignation effective the end of the 2020-21 school year; Position Held: English Language Arts Teacher @Willamette; 9 years at Bethel.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

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40.	Merz, Jesse	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE HS Business/Family and Consumer Studies Teacher @Willamette; Start Date: 8/30/2021.
41.	Shreve, Kourtney	Resignation	Accept Resignation effective the end of the 2020-21 school year; Position Held: Extended Resource Room Teacher, Grades 6-8 @Prairie Mountain; 2 years at Bethel.
42.	Smith, Clair	Resignation	Accept Resignation effective the end of the 2020-21 school year; Position Held: School Counselor @Willamette; 3 years at Bethel.
43.	Smith, Remi	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE School Counselor @Irving and Prairie Mountain; Start Date: 8/30/2021.
44.	Ziegler, Heidi	Resignation	Accept Resignation effective the end of the 2020-21 school year; Position Held: Title Teacher @Clear Lake; 3 years at Bethel.

**Motion Passed, 7-0**

**Absent:** None

**ACTION ITEMS**

**Resolution No. 69 – Adopt 2020-2021 Supplemental Budget**

**Motion:** Debi Farr moved, Paul Jorgensen seconded, to adopt the 2020-2021 Supplemental Budget, as revised. (*See Resolution No. 20-21: 69 for details.*)

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 70 – Change in Appointment of Designated Person**

**Motion:** Rich Cunningham moved, Robin Zygaitis seconded, to remove Jason Betterley and appoint Skylar Fairchild as the LEA designated person for the Asbestos Hazard Emergency Response Act (AHERA) responsibilities and/or requirements, to oversee the District’s Healthy Schools Plan (ODE), and as the District’s IPM Manager. The Board discussed whether Bond Project Manager Pat Bradshaw should be included as an appointed LEA designated person and decided not to include Mr. Bradshaw.

**Motion Passed, 7-0**

**Absent:** None

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**JUNE 14, 2021**

**INFORMATION AND DISCUSSION**

- A. OSBA Virtual Summer Conferences 2021, July 9-10 & July 23-24
- B. OSBA Annual Convention, virtual and in-person, November 11-13, Salem Convention Center
- C. NSBA Annual Conference, April 2-4, San Diego

**BOARD ACTIVITY UPDATE**

- A. Director Farr shared that Lawanda Manning’s memorial service will be held at 2:00 p.m. on June 23<sup>rd</sup> at Willamette Christian Center. Board members shared their memories of Senator and Lawanda Manning’s presentation at Kalapuya’s graduation ceremony on June 10<sup>th</sup>.
- B. The Board expressed how much they enjoyed Kalapuya’s and Willamette’s 2021 graduation ceremonies.

**REVIEW OF NEXT MEETING: MONDAY, JUNE 28, 2021**

- A. Public Hearing/Adoption of 2021-2022 Budget
- B. Instructional Hours Review and Approval
- C. Legislative & School Finance Update
- D. Board Policies Up for Periodic Review

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Nelson adjourned the meeting at 7:39 p.m.

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Clerk – Chris Parra

*jcb*

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Chair – Greg Nelson

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**July 12, 2021**

**RESOLUTION NO. 21-22: 1**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby:

1. Appoints the following personnel to the positions indicated for the 2021-22 school year: Kraig Sproles: Executive Officer and District Clerk; Simon Levear: Budget Officer, Deputy Clerk, Custodian of Funds; Nancy Porter: Deputy Clerk; Jill Busby: Board Secretary;
2. Designates that U.S. Bank, Columbia Bank, and the Local Government Investment Pool as the depositories for all funds of School District No. 52, Lane County, for the 2021-22 fiscal year;
3. Re-adopts, in accordance with ORS 294.135, the attached Investment Policy for the fiscal year beginning July 1, 2021;
4. Designates PACE Legal; Luvaas Cobb, Attorneys at Law; The Hungerford Law Firm; Graham M. Hicks, Attorney; and Garrett Hemann Robertson P.C. as attorneys for the District during the 2021-22 school year;
5. Designates the firm of Grove, Mueller, Swank, P.C. as auditors for the 2021-22 school year;
6. Designates Sherry Duerst-Higgins, ABR, CRS, CRB, GRI, SRES, Broker for RE/MAX Advantage Plus and Paula Rini, Broker for Windermere Real Estate as realtors for the 2021-22 school year;
7. Adopts the Board Meeting Calendar for the 2021-22 school year:

July 12, 2021	October 11 and 25, 2021	January 10 and 24, 2022	April 11 and 25, 2022
August 30, 2021	November 8, 2021	February 14 and 28, 2022	May 9, 2022
September 13 and 27, 2021	December 13, 2021	March 14, 2022	June 13 and 27, 2022
8. Pursuant to ORS 294.460, and in the interest of effective cash management, the Business Services Director is hereby authorized to consolidate and commingle the cash balances of the several funds of the District whenever practicable; That the temporary inter-fund loans (amounts due to and due from the various funds) incidental to this practice are hereby authorized for the fiscal year 2021-22;
9. Authorizes the Superintendent to submit the Title I-A, Title II-A, Title III, and Title II-D, Applications for the 2021-22 school year;

10. Approves the participation of the Willamette High School Infant Toddler Center in the Child and Adult Care Food Program (CACFP) for the 2021-22 calendar year (October 1 through October 1); and,

11. Approves the following Alternative Education Programs for 2021-22:

Center Point School (Looking Glass)

- Therapeutic day treatment program.

Jasper Mountain / Safe Center

- Therapeutic day treatment program.

Lane Metro Youth Corps (Looking Glass)

- Grades 9-12 and connected to Riverfront.
- ½ day in the classroom, combined with ½ day in the field, working on conservation-related projects throughout Lane County.
- Examples of projects include trail construction, tree/shrub planting, invasive plant removal, native plant seed collection, light construction projects, and a range of other outdoor work.

New Roads (Looking Glass)

- Grades 9-12.
- Program for unhoused youth.
- GED prep.
- Drop in model.

Riverfront (Looking Glass)

- Grades 6-12.
- ½ day Academic Credit Recovery classes, combined with ½ day transition/work experience.
- Transition/work experience provides work-based learning opportunities and includes Vocational Skill Building, a Culinary Arts Program, and Health Occupations Training.
- Option to earn a regular Oregon high school diploma.
- Option to earn a General Education Degree (GED).

Wellsprings Friends School

- Grades 9-12.
- Focus on caring partnership between teachers and students, along with peaceful problem solving.
- Teaching setting is minimally structured, with flexibility to adjust to students' readiness to learn.
- Encourages students to be creative, venturesome, and flexible, to live in community with others, and contribute to their own and others' well-being.
- Students can earn a standard Oregon diploma.

MLK Education Center

- Grades 9-12.
- Students have an active (adjudicated) case with Lane County Youth Services.
- Vocational training programs include Culinary Arts and Horticulture.
- Placement is recommended by Lane County Youth Services.
- Option to earn standard Oregon diploma or GED.

12. Personnel Action:

#	Name	Type	Description
1.	Alvarez, Adriana	Hire for 2021-22	Offer 2 <sup>nd</sup> Year Probationary Contract for 1.0 FTE Middle School ELD Teacher @Cascade; Start Date: 8/30/2021.
2.	Brooks, Jason	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Middle School Extended Resource Room Teacher @Prairie Mountain; Replaces: Kourtney Shreve; Start Date: 8/30/2021.
3.	Burns, Amber	Infant Care Leave	Approve .5 FTE Infant Care Leave for the 2021-22 school year; Position: Title Teacher @Prairie Mountain.
4.	Dahmen, Billy	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for .75 FTE Bethel Online Academy Teacher @Cascade; Start Date: 8/30/2021.
5.	Erp, Melissa	Hire for 2021-22	Offer Extra Duty Contract for Music @Malabon.
6.	Dillow, Josh	Resignation	Accept Resignation effective immediately; Position Held: Music Teacher @Meadow View; 16 years at Bethel.
7.	Graseth, Logan	Hire for 2021-22	Offer 3 <sup>rd</sup> Year Probationary Administrator Contract for Assistant Special Services Director @District Office; Replaces: Georgeann Harty; Education: BS/UO; Masters in Special Education/UO; Administrator Licensure: UO; Experience: Assistant Principal, Cascade, 2 years; Special Education Teacher, Cascade, 4 years; Special Education Teacher, Seven Oak Middle School, Lebanon School District, 1 year; Start Date: 7/1/2021.
8.	Hoffman, Lydia	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Art Teacher @Prairie Mountain and Bethel Online Academy; Start Date: 8/30/2021.
9.	King, Ariel	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Bethel Online Academy Middle School Science Teacher @Cascade; Start Date: 8/30/2021.
10.	Leonard, Kevin	Hire for 2021-22	Offer Extra Duty Contract for Head Football Coach @Willamette.
11.	Mitchell, Claire	Infant Care Leave	Approve 1.0 FTE Infant Care Leave 9/8/2021 through 2/2/2022; Position: Social Studies Teacher @Willamette.
12.	Morton, Jonathan	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE 4 <sup>th</sup> Grade Teacher @Prairie Mountain; Replaces: Kati McAdams; Start Date: 8/30/2021.
13.	Oliver, Leontine	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE 4 <sup>th</sup> Grade Teacher @Meadow View; Replaces: Cally Young; Start Date: 8/30/2021.
14.	Shirtcliff, Allison	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE 5 <sup>th</sup> Grade Teacher @Malabon; Replaces: Rachel Camarena; Start Date: 8/30/2021.
15.	Sirman, Tyler	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE English Language Arts Teacher @Shasta; Replaces: Josh Edwards (Willamette); Start Date: 8/30/2021.
16.	Young, Nathan	Hire for 2021-22	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE English Language Arts & Social Studies Teacher @Meadow View; Replaces: Sarah Campbell; Start Date: 8/30/2021.

**Bethel School District (Lane County No. 52)**

**INVESTMENT POLICY**

## **PURPOSE**

The purpose of this investment policy is to assist the Board of Directors and the Administration of Bethel School District in carrying out their joint responsibility as stewards of the District's cash resources.

## **SCOPE and SIZE**

This policy applies to activities of Bethel School District with regard to investing the financial assets of all District funds, including the following:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Internal Service Funds
- Fiduciary Funds

Funds of the District will be invested in compliance with the provisions of ORS 294.035 through 294.048; ORS 294.125 through 294.155; ORS 294.810; and other applicable statutes. Funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to applicable statutes and regulations established by the State of Oregon and the federal government. Other than bond proceeds or other unusual situations, the total of all funds ranges from \$1 million to \$25 million.

Investments will be made in accordance with this policy and written administrative procedures. Investment of any tax-exempt borrowing proceeds and of any related debt service funds will comply with the arbitrage restrictions of Section 148 of the Internal Revenue Code of 1986.

## **OBJECTIVES**

Investment objectives are

1. Safety (preservation of capital and protection of principal);
2. Liquidity (availability of funds to meet operating requirements);
3. Minimize risk (avoidance of imprudent credit, market or speculative risk)
4. Yield (rate of return).

## **DELEGATION OF AUTHORITY**

The Director of Business Services is the designated investment officer of Bethel School District, under the direction of the Superintendent, and review of the School Board of Directors. Business staff may be assigned to assist by making transfers to and from the District's various State Pool accounts. The investment office is responsible for setting investment policy and guidelines subject to review and adoption by the Bethel School Board of Directors, and if required, review and comment by the Oregon Short-Term Fund Board. Further, the Director of Business Services will be responsible for the day-to-day operations of the investment process which includes but is not limited to choosing what to buy or sell, from whom investments will be purchased, executing the buy/sell orders, producing necessary reports, and supervising staff. In addition to the active management of the investment portfolio, the Director of Business Services is responsible for the maintenance of other written administrative procedures consistent with this policy and the requisite compliance. To further optimize the total return of the investment portfolio, the Director of Business Services will administer an active cash management program the goal of which will maintain historical cash flow information i.e. payroll; revenue receipts; and any extraordinary expenditures.

## **STANDARD OF PRUDENCE**

The investment officer shall make investments under the prudent investor rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

The investment officer and staff, acting in accordance with this investment policy and exercising due diligence, shall not be held personally responsible for a specific security's credit risk, or market price changes, or loss of principal if securities are liquidated prior to maturity, provided that any unfavorable developments are reported as soon as practical and that appropriate action is taken to control further adverse developments.

### **SAFEKEEPING AND COLLATERALIZATION**

Investment securities purchased by the investment officer will be delivered by either Fed book entry; DTC; or physical delivery and held in third party safekeeping. The trust department of a bank may be designated as custodian for safekeeping securities purchased from that bank. The purchase and sale of securities will be on a delivery versus payment basis. The custodian shall issue a safekeeping receipt to Bethel School District #52 listing the specific instrument, selling broker/dealer, issuer, coupon, maturity, cusip number, purchase or sale price, transaction date, and other pertinent information. Delivery versus payment will also be required for all repurchase transactions and with the collateral priced and limited in maturity in compliance with ORS 294.035 (11). Demand and time deposits shall be collateralized through the state collateral pool as required by statute for any excess over the amount insured by an agency of the United States government and are not considered investments under this policy.

### **ACCOUNTING METHOD**

Bethel School District #52 shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of authoritative bodies including but not necessarily limited to, the American Institute of Certified Public Accountants (AICPA); the Financial Accounting Standards Board (FASB); and the Government Accounting Standards Board (GASB).

### **INTERNAL CONTROLS**

The investment officer shall maintain a system of written internal controls, which will be reviewed annually by the independent auditor or upon any extraordinary event, such as the turnover of key personnel, or the discovery of any inappropriate activity.

### **REPORTING REQUIREMENTS**

The investment officer shall prepare a monthly report for the Board of Directors so that the Board may review the results of the cash management and investment activities.

### **INVESTMENT POLICY ADOPTION**

This investment policy will be submitted to the Oregon Short Term Fund Board for review prior to submission to the School Board of Directors for adoption. Adoption of these guidelines by the School Board supersedes any previous District policy or practice with respect to investments. If investments exceeding a maturity of eighteen months are contemplated, further review and comment by the Oregon Short-Term Fund Board will be sought.

This investment policy shall be reviewed and readopted annually by the School Board in accordance with ORS 294.135a.

### **QUALIFIED INSTITUTIONS**

The investment officer shall maintain a list of all authorized broker/dealers and financial institutions that are approved for investment purposes or investment dealings. Any firm is eligible to make an application to the District and upon due consideration and approval will be added to the list. Additions or deletions to the list will be made at the Director of Business Services discretion. At the request of the District, the firms performing investment services shall provide their most recent financial statements or Consolidated Report of condition (call report) for review. Further, there should be in place proof as to all the necessary credentials and licenses held by employees of the broker/dealers who will have contact with the District as specified by, but not necessarily limited to, the National Association of Securities Dealers (NASD), Securities and Exchange Commission (SEC), etc. The District shall conduct an annual evaluation of each firm's credit worthiness to determine if it should remain on the list. Securities broker/dealers not affiliated with a bank shall be required to have an office located in Oregon and be classified as reporting dealers affiliated with the Federal Reserve as primary dealers.

## **INVESTMENT MATURITY**

Unless matched to a specific cash flow, the District will not directly invest in securities maturing in more than 18 months. Except for funds requiring special handling (bond proceeds subject to arbitrage, etc) investments beyond 18 months will be governed by the investment officer with the approval of the School Board of Directors and the Superintendent.

Funds considered short-term will be invested to coincide with projected cash needs or with the following serial maturity:

- 50% minimum to mature under three months
- 25% maximum to mature three months to one year
- 25% maximum to mature over one year out to eighteen months.

The investment officer shall maintain historical cash flow records and a cash flow projection, which extends, for operating funds, at least six months beyond the end of the current fiscal year. For bond funds, a cash flow projection will be maintained for the expected life of the bond issue. The cash flow projection shall be the basis for selecting investment maturity dates. The investment officer will review and update the cash flow projections as significant changes occur- at least quarterly.

It is intended that securities will be purchased with the reasonable expectation that they will be held until maturity. Thus, no investment will be made which is beyond the time horizon of the cash flow projection.

**PORTFOLIO DIVERSIFICATION**

	Maximum Percent of
	<u>Portfolio *</u>
1. <u>Diversification by Instrument</u>	
US Treasury Obligation	100%
US Government Agency Securities (GSE's)	100%
Bankers' Acceptances from qualified institutions	25%
Negotiable Certificates of Deposit from Qualified institutions	25%
Repurchase Transactions	25%
Commercial Paper	25%
Corporate Notes	10%
2. <u>Diversification by Institution</u>	
Local Government Investment Pool	100%
Non-US Treasury/GSE issuer	10%

\*Limitations under ORS 294.035

\*Percentages apply as of the date of settlement.

\*\*Repurchase transactions will be restricted to counter-parties that have entered into a "master repurchase agreement" with the District.

The combination of certificates of deposit, banker's acceptances, and repurchase agreements with any one financial institution shall not exceed 33% of the total portfolio at settlement date.

**COMPETITIVE SELECTION OF BIDS OR OFFERS**

Before investing funds with institutions other than the State Pool, the investment officer shall solicit quotes for a specific maturity date from at least two qualified financial institutions. The officer shall select the instrument which best satisfies the investment objectives (**safety, liquidity, and yield**, in that order) and the diversification requirements stated above.

**MONITORING AND ADJUSTING THE PORTFOLIO**

The Director of Business Services will routinely monitor the contents of the portfolio comparing the holdings to the markets, relative values of competing instruments, changes in credit quality, and benchmarks. If there are advantageous transactions, the portfolio may be adjusted accordingly.

**PERFORMANCE EVALUATION**

The performance of the District will be measured against the performance of the Local Government Investment Pool (LGIP), using monthly net yield of both portfolios as the yardstick.

**Original Adoption**

June 21, 2000

ATTEST \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chair

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

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**July 12, 2021**

**RESOLUTION NO. 21-22: 2**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby adopts the revised 2021-2022 Academic Calendar, as presented.

ATTEST \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chair

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

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**August**  
30-Sept 2 District-Wide Inservice



# Bethel School District Calendar · 2021-2022

**September**  
6 Labor Day  
7 No School—Non-Contract Day  
8 First Day of School—K-8  
8 9th-Grade Orientation— WHS  
9 First Day of School— WHS (all grades)

**October**  
8 Curriculum Development—K-12

**November**  
11 Veterans Day  
12 Grading Day—WHS  
22-23 Parent/Teacher Conferences—WHS  
23 End of First Trimester—K-8  
24 Grading Day—K-8  
24 Inservice Day—WHS  
25-26 Thanksgiving Break

**December**  
8-9 Parent/Teacher Conferences—K-8  
10 Inservice Day—K-8  
20-31 Winter Break

**January**  
1 New Year's Day  
3 School Resumes  
17 Martin Luther King, Jr. Day

**February**  
2 End of First Semester—WHS  
3 Grading Day—WHS  
4 Inservice Day—K-12  
21 Presidents Day

**March**  
3 End of Second Trimester—K-8  
4 Grading Day—K-8  
21-25 Spring Break  
28 School Resumes

**April**  
15 Grading Day—WHS

**May**  
27 Inservice Day—K-8  
30 Memorial Day

**June**  
10 Willamette Graduation  
16 Kalapuya Graduation  
17 Last Day of School  
20 District-Wide Grading Day

**August**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**September**

S	M	T	W	T	F	S
			1	2	3	4
5	6	X	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**October**

S	M	T	W	T	F	S
						1
					8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**November**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**December**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**January**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**February**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

**March**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**April**

S	M	T	W	T	F	S
						1
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- ☆ **First / Last Day of School**
- **No School - All Schools**
- △ **No School - Elementary, K-8, Middle Schools**
- **No School - Willamette H.S.**
- ◇ **No School - Kalapuya H.S.**

**May**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**June**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		