



**BETHEL SCHOOL BOARD MEETING**

District Office – 4640 Barger Drive

Monday, September 25, 2017

7:00 p.m.

**AGENDA**

**1. Call to Order**

**Dawnja Johnson, Chair**

**2. Pledge of Allegiance**

**Debi Farr, Vice Chair**

**3. Approval of Minutes**

**4. Superintendent's Report**

- A. Oath of Office, KHS Student Representative to the Board: Bailey Deverell; and WHS Student Representative to the Board: Brandon Cerpa
- B. Student Representative Reports, KHS and WHS
- C. Governor Brown's Visit Recap, Linda Pham, Catherine Welch, and Jakob Muller
- D. Willamette High School – Willamette Prep Academy 2017, Mindy LeRoux
- E. Financial Statement, Simon Levear
- F. Legislative & School Finance Update
- G.

**5. Delegations and Visitors**

**6. Consent Agenda**

Personnel Action

Resolution No. 11

**7. Action Items**

- A. Budget Committee Openings and Timelines
- B.

Resolution No. 12

**8. Information and Discussion**

- A. OSBA Elections – Candidate Nominations due September 29
- B. Oregon Harvest Day, October 5, 11:45am – 1:10pm, Clear Lake Elementary
- C. BEF Breakfast at Bethel, October 13, 7am - 8am, Meadow View School
- D. OSBA Annual Convention, November 9-12, Portland Marriott Downtown Waterfront
- E. NSBA Annual Conference, April 7-9, 2018
- F.

**9. Board Activity Update**

- A.

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

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**10. Review of Next Meeting: Monday, October 9, 2017**

- A. Student Representative Reports, KHS and WHS
- B. Bethel Farm, Kasey White and Jennie Kolpak
- C. KITS Review, Amy Tidwell
- D. Legislative & School Finance Update
- E. Board Policies Up for Periodic Review
- F.

**11. Adjournment**

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

#### **BOARD OF DIRECTORS**

**September 11, 2017**

#### **ATTENDANCE**

Board Members: Alan Laisure, Rich Cunningham, Ginger Poage, Paul Jorgensen, Greg Nelson, and Chair, Dawnja Johnson

Absent: Debi Farr

District staff, students, and community members identified: Superintendent Parra, Pat McGillivray, Amy Tidwell, Simon Levear, Remie Calalang, William Swift, Pat Bradshaw, Christy Gill, Mari Ford, Jenny Sink, Evan Rindy, Brady Cottle, Natalie Oliver, Ry Robinson, John Luhman, Carey Killen, Nathan Bridgens, Erika Case, Sebastian Bolden, Maureen Spence, Brian Flick, Robin Hanson, Mindy LeRoux, Stefan Aumack, and Jill Busby

#### **CALL TO ORDER**

Chair Johnson called the September 11, 2017, Meeting of the Board of Directors to order at 7:03 p.m.

#### **PLEDGE OF ALLEGIANCE**

Director Laisure led the Pledge of Allegiance.

#### **ACTION ON MINUTES**

Chair Johnson presented the Minutes from the August 28, 2017, Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

Director Poage arrived at approximately 7:07 p.m.

#### **SUPERINTENDENT'S REPORT**

##### School is Open – Highlights from Principals

Building Principals reported on highlights from the first week of school and described an overall great start to the 2017-18 school year. Building Principals also commented on enrollment, class size, new staff, inclusion for all students, building improvements, and recent professional development.

##### Bond Work Recap, Pat McGillivray and Pat Bradshaw

Community Relations Director Pat McGillivray provided an overview of bond-related projects that have been completed over the past 5 years since the approval of the 2012 Bethel Bond Measure. Mr. McGillivray shared a video featuring Maintenance Supervisor Pat Bradshaw summarizing recent bond-related projects that occurred over the summer. Because of the District's careful planning and spending on previous bond projects, the District will continue to utilize funds from the voter-approved 2012 Bethel Bond Measure for future school improvement projects. Mr. Bradshaw shared some of the projects that are in the planning phase and will be completed with remaining bond funds.

##### Fiscal Year 2017 Financial Statement, Simon Levear

Business Services Director Simon Levear reviewed the financial statement for fiscal year 2017 showing an estimated Ending Fund Balance of \$6,027,998.

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**September 11, 2017**

Legislative & School Finance Update

Superintendent Parra acknowledged the federal government’s decision to rescind the Deferred Action for Childhood Arrivals (DACA) policy and provided some information and related statistics. At this time, many questions remain for individuals covered under DACA. The District has been in contact with BOLI for employees affected by DACA and is working with advocacy groups to refer impacted families for support.

Superintendent Parra shared that she and Special Services Director Amy Tidwell have been closely monitoring the Air Quality Index due to the current situation with smoke from wildfires causing unhealthy air. Decisions regarding outdoor recess and athletic events and practices are based on the Air Quality Index.

**DELEGATIONS AND VISITORS**

None

**CONSENT AGENDA**

**Resolution No. 10 – Personnel Action**

**Motion:** Alan Laisure moved, Paul Jorgensen seconded, to approve the Revised Consent Agenda as specified below:

#	Name	Type	Description
1.	Earle, Quinn	Hire for 2017-18	Offer Extra Duty Contract for Debate/Forensics Coach @ Willamette.
2.	Garvin, Rachel	Resignation	Accept Resignation effective August 30, 2017; Position Held: K-5 Resource Room Teacher @ Clear Lake; 6 years at Bethel.
3.	Humphreys, Martha	Additional Hours for 2017-18	Offer Temporary Contract for Additional .5 FTE Culinary CTE Teacher @ Willamette; Total: 1.0 FTE.
4.	James, Peter	Temporary Hire for 2017-18	Offer Temporary Contract for 1.0 FTE GED Teacher @ Kalapuya; Replaces: Naz Zydyrcn; Start Date: 8/28/2017.
5.	Marxer, Lisa	Hire for 2017-18	Offer 1 <sup>st</sup> Year Probationary Contract for .5 FTE Music Teacher @ Danebo; Replaces: Kim Robison; Start Date: 9/6/2017.
6.	Nicol, Melisa	Temporary Hire for 2017-18	Offer Temporary Contract for .5 FTE Health Teacher @ Willamette; Start Date: 9/11/2017.
7.	Peirce, Edward	Hire for 2017-18	Offer Extra Duty Contract for Assistant Football Coach @ Willamette.
8.	Robison, Kim	Resignation	Accept Resignation effective August 31, 2017; Position Held: Music Teacher @ Danebo; 2 years at Bethel.

## MINUTES

### BETHEL SCHOOL DISTRICT #52

### BOARD OF DIRECTORS

September 11, 2017

9.	Wolfram, Jerry	Temporary Hire for 2017-18	Offer Temporary Contract for .5 FTE Health Teacher @ Willamette; Start Date: 8/28/2017.
10.	Zydycrn, Naz	Hire for 2017-18	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Science Teacher @ Kalapuya; Replaces: Calan Taylor; Start Date: 8/28/2017.

**Motion Passed, 6-0**

**Absent:** Debi Farr

### ACTION ITEMS

None

### INFORMATION AND DISCUSSION

- A. OSBA Fall Regional Meeting, September 21, 6pm Dinner, Lane ESD
- B. OBEF 3<sup>rd</sup> Annual Supporting Students Success Fundraiser, September 22, 5:30pm, NWCUC Community Room
- C. OSBA Elections – Candidate Nominations due September 29
- D. BEF Breakfast at Bethel, October 13, 7am - 8am, Meadow View School
- E. OSBA Annual Convention, November 9-12, Portland Marriott Downtown Waterfront

### BOARD ACTIVITY UPDATE

- A. Director Nelson shared that he recently enjoyed working in the booth of the new press box at Willamette.
- B. Director Laisure reported that he had a great time assisting Principal LeRoux and staff at Willamette's registration. Chair Johnson provided positive feedback on the online registration/payment process at Willamette.
- C. Chair Johnson stated that she recently heard from a former student who is a family member and is in the military.
- D. Director Cunningham shared that a family member survived the recent hurricane in Florida.

### REVIEW OF NEXT MEETING: MONDAY, SEPTEMBER 25, 2017

- A. Student Representative Reports, KHS and WHS
- B. Willamette High School – Willamette Prep Academy 2017, Mindy Le Roux
- C. Bethel Farm and Oregon Harvest Day, Kasey White and Jennie Kolpak
- D. Budget Committee Openings and Timeline
- E. Financial Statement, Simon Levear
- F. Legislative & School Finance Update
- G. Board Policies Up for Periodic Review

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**September 11, 2017**

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Johnson adjourned the meeting at 8:20 p.m.

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Clerk – Chris Parra  
*jcb*

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Chair – Dawnja Johnson

Bethel School District GENERAL FUND  
 Revenue and Expenditure Summary/Projection (unaudited)  
 Fiscal Year 2017/2018

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actual	Preliminary	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	YTD	YTD	Variance
	July 2017	Aug 2017	Sept 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	March 2018	April 2018	May 2018	June 2018	Totals	ADOPTED BUDG	Budget Variance	Actual	Projected			
<b>REVENUES</b>																				
<b>LOCAL SOURCES:</b>																				
Current year's levy* R1111	0	0	16,862	20,600	10,307,463	3,694,797	183,389	74,119	412,122	55,558	54,631	402,907	15,222,447	15,222,447	0	0	0	0	0	0
Prior years' taxes* R1112 & 1190	0	0	3,440	6,101	12,709	2,831	4,433	3,446	1,266	3,498	3,695	16,579	58,000	58,000	0	0	0	0	0	0
Tuition from other Districts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Investment earnings R1510	16,091	19,035	5,962	6,826	6,423	10,603	12,099	13,385	11,654	11,518	12,774	7,765	134,136	110,000	24,136	35,126	10,990	24,136	24,136	
Misc. local sources R1910 & R194	15,883	4,990	106	6,307	31	103	102	719	1,350	1,903	24,334	9,251	65,079	44,300	20,779	20,873	95	20,779	20,779	
Subtotal	31,974	24,025	26,370	39,834	10,326,626	3,708,334	200,024	91,668	426,393	72,477	95,434	436,502	15,479,662	15,434,747	44,915	56,000	11,085	44,915	44,915	
<b>INTERMEDIATE SOURCES:</b>																				
County School Fund* R2101	0	0	0	0	0	0	0	0	0	0	0	60,000	60,000	60,000	0	0	0	0	0	0
Subtotal	0	0	0	0	0	0	0	0	0	0	0	60,000	60,000	60,000	0	0	0	0	0	0
<b>STATE SOURCES:</b>																				
SSF- Current Year R3101	6,318,731	3,157,468	3,172,337	3,172,337	3,172,337	3,187,898	3,187,898	3,187,898	3,156,822	3,162,282	3,005,110	-7	37,881,112	37,925,738	-44,626	9,476,199	9,520,825	(44,626)	(44,626)	
Common School Fund* R3103	0	0	0	0	0	0	339,314	0	0	0	0	339,314	678,627	678,627	0	0	0	0	0	
High Cost Disability	0	0	0	0	0	0	0	0	0	0	80,000	0	80,000	80,000	0	0	0	0	0	
Other State Funds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	6,318,731	3,157,468	3,172,337	3,172,337	3,172,337	3,187,898	3,527,212	3,187,898	3,156,822	3,162,282	3,085,110	339,306	38,639,739	38,684,365	-44,626	9,476,199	9,520,825	(44,626)	(44,626)	
<b>FEDERAL SOURCES:</b>																				
Other Federal Grants 4700	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Federal Forest Fees* R4801	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>OTHER RESOURCES:</b>																				
Interfund Transfers In R5200	0	0	0	0	0	0	0	0	0	0	0	0	0	350,000	-350,000	0	0	0	0	0
Beginning fund balance R5400	6,078,226	0	0	0	0	0	0	0	0	0	0	0	6,078,226	4,457,000	1,621,226	6,078,226	0	6,078,226	6,078,226	
Subtotal	6,078,226	0	0	0	0	0	0	0	0	0	0	0	6,078,226	4,807,000	1,271,226	6,078,226	0	6,078,226	6,078,226	
Total, monthly revenues	12,428,931	3,181,494	3,198,707	3,212,171	13,498,963	6,896,232	3,727,235	3,279,567	3,583,214	3,234,759	3,180,544	835,809	60,257,627	58,986,112	1,271,515	60,257,627	9,531,910	6,078,515	6,078,515	
<b>CUMULATIVE RESOURCES</b>																				
<b>EXPENDITURES</b>																				
Salaries- 100	344,600	580,674	2,013,909	2,395,939	2,464,773	2,364,335	2,184,077	2,390,973	2,409,295	2,267,227	2,424,940	5,580,424	27,421,166	27,091,600	329,566	925,274	889,236	36,038	36,038	
Employee benefits- 200	283,175	421,418	1,512,451	1,723,317	1,721,934	1,675,969	1,623,948	1,678,347	1,715,440	1,662,447	1,709,027	3,768,138	19,495,612	19,365,580	130,032	704,593	690,668	13,926	13,926	
Purchased services- 300	88,933	455,372	185,485	283,339	784,927	456,251	563,955	391,278	484,114	506,967	470,529	1,066,737	5,737,886	5,734,730	3,156	544,305	541,149	3,156	3,156	
Supplies- 400	87,807	72,594	50,638	69,265	86,598	73,394	126,619	67,750	64,696	41,001	98,634	143,203	982,198	966,942	15,256	160,401	145,145	15,256	15,256	
Capital outlay- 500	0	98,535	0	0	0	0	0	0	0	0	193,420	126,580	418,535	320,000	98,535	98,535	0	98,535	98,535	
Insurance/Dues/Other- 600	382,316	36,986	-547	57,417	3,613	4,246	1,245	10,948	1,788	1,399	-47	1,280	500,645	405,683	94,962	419,302	324,340	94,962	94,962	
Interfund Transfers	0	0	0	0	69,290	0	0	0	0	0	0	375,437	444,727	442,730	1,997	0	0	0	0	
Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0	3,658,848	0	0	0	0	0	
Total, monthly expend.	1,186,831	1,665,579	3,761,936	4,529,277	5,131,134	4,574,195	4,499,845	4,539,296	4,675,333	4,479,041	4,896,503	11,061,799	55,000,768	57,986,112	1,087,679	2,852,410	2,590,538	261,872	261,872	
<b>CUMULATIVE EXPENDITURES</b>																				
Month-end Fund Balance	11,242,101	12,758,015	12,194,787	10,877,680	19,245,509	21,567,546	20,794,937	19,535,208	18,443,089	17,198,808	15,482,849	5,256,859	5,256,859	1,000,000	0	0	0	0	0	0

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**September 25, 2017**

**RESOLUTION NO. 17-18: 11**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Hernandez, Holly	Hire for 2017-18	Offer Extra Duty Contract for Yearbook @ Shasta.
2.	McElravy, Kristy	Infant Care Leave	Approve 1.0 FTE Infant Care Leave beginning February 3, 2018, through the end of the 2017-18 school year; Position: 8 <sup>th</sup> Grade Math Teacher @ Shasta.
3.	Needham, Lorena	Hire for 2017-18	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE 5 <sup>th</sup> Grade Teacher @ Prairie Mountain; Replaces: Chad Mart; Start Date: 9/19/2017.

**Recommended by:** Remie Calalang, Human Resources Director

ATTEST \_\_\_\_\_  
 Clerk – Chris Parra

\_\_\_\_\_ Chair – Dawnja Johnson

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				

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**September 25, 2017**

**RESOLUTION NO. 17-18: 12**

**BE IT RESOLVED**, that the Board of Directors, Bethel School District No. 52, Lane County, hereby declares the following positions open on the Budget Committee and calls for applications to be submitted to the Bethel District Office by November 3, 2017, at 4:00pm. Appointments will be made at the Board of Directors meeting on November 13, 2017.

POSITION	CURRENT MEMBER	TERM
#4	Shaun Davis (open)	3-year
#7	Don Mogstad (open)	3-year

**ATTEST** \_\_\_\_\_  
 Clerk – Chris Parra

\_\_\_\_\_  
 Chair – Dawnja Johnson

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

**BETHEL SCHOOL DISTRICT #52**

4640 Barger Drive • Eugene, OR 97402-1297

541-689-3280

**COMMITTEE APPLICATION**

**Name of Committee** \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Occupation \_\_\_\_\_ Are you a registered voter?  YES  NO

Do you reside within the Bethel School District boundaries? \_\_\_\_\_ How Long? \_\_\_\_\_  
*(If additional space is needed, please use reverse side.)*

Briefly state your reasons for applying for this position \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What (if any) are your goals for this committee? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Special interests or qualifications \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for your interest in serving the children of our community. All appointments to advisory committees are made by the School Board as vacancies occur. The Board appreciates the opportunity to meet applicants before appointments are final, but this is not a requirement to serve.  
*Please return this form to the District Office by November 3, 2017 at 4:00pm.*

Signature of Applicant \_\_\_\_\_