



BETHEL SCHOOL BOARD MEETING

District Office – 4640 Barger Drive

Monday, September 23, 2019

6:30 p.m.

Executive Session per ORS 192.660(2)(e) – Real Property – Toward the end of the meeting.

At the end of the Executive Session, the Board will call the Regular Session to order and open to the public.

AGENDA

- 1. Call to Order** **Paul Jorgensen, Chair**
- 2. Pledge of Allegiance** **Alan Laisure**
- 3. Approval of Minutes**
- 4. Superintendent’s Report**
 - A. Oath of Office, KHS Student Representative to the Board: Shahayla Luna; and WHS Student Representative to the Board: Rachel Schuck
 - B. Student Representative Reports, KHS and WHS
 - C. Student Presentation, Kalapuya High School
 - D. Safe Routes to School, Tasha Katsuda
 - E. Bond Update, Jason Betterley
 - F. Financial Statement, Simon Levear
 - G. Boundary Change
 - H. Legislative and School Finance Update
 - I. Policy Update, 2nd Reading
 - a. ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone – *New policy*
 - J.
- 5. Delegations and Visitors**
- 6. Consent Agenda**

Personnel Action Resolution No. 12
- 7. Action Items**
 - A. Adopt Policies JECB, JFCJ, and KL Resolution No. 13
 - B. Budget Committee Openings and Timeline Resolution No. 14
 - C.
- 8. Information and Discussion**
 - A. OSBA Fall Regional Meeting, October 3, 6pm Dinner/6:30pm Meeting, Lane ESD
 - B. BEF Breakfast at Bethel, Friday, October 11, 7am - 8am, Meadow View School

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- C. OSBA Annual Convention, November 14-17, Portland Marriott Downtown Waterfront
- D. NSBA Annual Conference, April 4-6, Chicago
- E.

9. Board Activity Update

- A.

10. Review of Next Meeting: Monday, October 14, 2019

- A. Student Representative Reports, KHS and WHS
- B. Student Presentation, Malabon Elementary School
- C. Oregon Harvest Day, Mike Vetter and Kyle Ryan
- D. Financial Statement, Simon Levear
- E. Legislative & School Finance Update
- F. Board Policies Up for Periodic Review
- G.

11. The Board will meet in Executive Session per ORS 192.660(2)(e) to discuss real property.

12. Return to Regular Session

13. Adjournment

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
AUGUST 26, 2019

ATTENDANCE

Board Members: Greg Nelson, Rich Cunningham, Alan Laisure, Robin Zygaitis, Debi Farr, Dawnja Johnson, and Chair, Paul Jorgensen

Absent: None

District staff, students, and community members identified: Superintendent Parra, Remie Calalang, Pat McGillivray, Amy Tidwell, Simon Levear, Tasha Katsuda, Kee Zulbin, Tim Keeley, Dan Hedberg, Register Guard Reporter Jordyn Brown, and Jill Busby

CALL TO ORDER

Chair Jorgensen called the August 26, 2019 meeting of the Board of Directors to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

Director Laisure led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Jorgensen presented the Work Session Notes and the Minutes from the July 8, 2019 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Work Session Notes and the Minutes as submitted.

EXECUTIVE SESSION per ORS 192.660(2)(d)

Chair Jorgensen moved the Board into Executive Session at 6:32 p.m. to discuss labor negotiations.

RETURN TO REGULAR SESSION

Chair Jorgensen returned the Board to Regular Session at 7:05 p.m.

SUPERINTENDENT'S REPORT

Annual English Language Learner Report (HB 3499), Tasha Katsuda

Curriculum Director Tasha Katsuda presented statistical data from Oregon Department of Education's 2017-18 Annual English Language Learner (ELL) Report and reviewed outcomes for Bethel. Ms. Katsuda summarized ongoing professional development and supports in response to Bethel's Targeted Assistance designation. Bethel has completed three years of this four-year designation.

Legislative and School Finance Update

Superintendent Parra reviewed eligible spending categories of the Student Success Act, including expanding instructional time, reducing class size and caseloads, addressing student health and safety, and providing a well-rounded education. Accountability measures for the Student Success Act will include 9th grade on-track, 3rd grade reading proficiency, on-time graduation, curbing chronic absenteeism, and locally selected measures. The application process for the Student Success Act will begin winter 2020.

MINUTES

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Human Resources Director Remie Calalang reported on SB 415, which identifies school board members as mandatory reporters of child abuse and demonstrated the District’s Child Abuse: Mandatory Reporting training course that will be assigned to Board members.

Director Laisure shared that he learned about the mandatory reporter requirement for Board members at the OSBA summer conference.

DELEGATIONS AND VISITORS

None

CONSENT AGENDA

Resolution No. 2 – Personnel Action

Motion: Rich Cunningham moved, Debi Farr seconded, to approve the Revised Consent Agenda as specified below:

#	Name	Type	Description
1.	Armstrong, Thomas	Hire for 2019-20	Offer 1 st Year Probationary Administrator Contract for Athletic Director @ District Office & Willamette; Replaces: Garron Lamoreau; Education: BS/Humboldt State University, MAT/Western Oregon University; Experience: Associate Dean of Athletics, Grossmont Community College, 3 years; Associate Dean of Student Services and Athletics, Barstow Community College, 1 year; Athletics Coach/Student Teacher, Pleasant Hill High School, 2 years; University Instructor and Athletic Coach, Mayville State University, 1 year; Instructor and Athletic Coach, College of the Desert, 1 year; Start Date: 7/22/2019.
2.	Barnes, Hayley	Temporary Hire for 2019-20	Offer Temporary Contract for 1.0 FTE Extended Resource Room Teacher @ Irving; Start Date: 8/26/2019.
3.	Bennett, Karen	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE Extended Resource Room Teacher @ Shasta; Replaces: Brad McLean; Start Date: 8/26/2019.
4.	Bevans, Jessica	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE 5 th Grade Teacher @ Meadow View; Replaces: Jason Simpson; Start Date: 8/26/2019.

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5.	Brookshear, Amanda	Hire for 2019-20/ Additional Hours for 2019-20	Offer 2 nd Year Probationary Contract for Additional .25 FTE School Counselor; Offer Temporary Contract for .25 FTE School Counselor @ Shasta; Total: 1.0 FTE.
6.	Cowan, Scott	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE 2 nd Grade Teacher @ Meadow View; Replaces: Leslee Simmons; Start Date: 8/26/2019.
7.	Davidson, Will	Hire for 2019-20	Offer 1 st Year Probationary Contract for .6 FTE School Counselor @ Danebo; Replaces: Amy Tuski; Start Date: 8/26/2019.
8.	DeSimone, Anthony	Hire for 2019-20	Offer Extra Duty Contract for Assistant Football Coach @ Willamette.
9.	Dorris, Brittany	Hire for 2019-20	Offer Extra Duty Contract for 1 st Trimester After-School CTE Robotics Instructor @ Prairie Mountain.
10.	Erickson, Lee Ann	Temporary Hire for 2019-20	Offer Temporary Contract for .54 FTE Electives Teacher @ Meadow View; Start Date: 8/26/2019.
11.	Eschrich, Katie	Additional Hours for 2019-20	Offer Temporary Contract for Additional .5 FTE to job share with Laurie Van Ordstrand; Position: 4 th Grade Teacher @ Fairfield; Total: 1.0 FTE.
12.	Freuen, Joe	Hire for 2019-20	Offer Contract for Additional .33 FTE Music Teacher @ Willamette; Total: 1.0 FTE.
13.	Grasseth, Logan	Hire for 2019-20	Offer 1 st Year Probationary Administrator Contract for Assistant Principal @ Cascade; Replaces Ry Robinson; Education: BS/UO, Masters in Special Education/UO; Administrator Licensure: UO; Experience: Special Education Teacher, Cascade, 4 years; Special Education Teacher, Seven Oak Middle School, Lebanon School District, 1 year; Start Date: 8/8/2019.
14.	Green, Michael	Additional Hours for 2019-20	Offer Temporary Contract for Additional .2 FTE Music Teacher @ Malabon; Total: 1.0 FTE.
15.	Hutchison, Seth	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE Elementary PE/Adaptive PE @

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			Irving/District Office; Start Date: 8/26/2019.
16.	Ireland, Jessame	Hire for 2019-20	Offer Extra Duty Contract for Head Varsity Softball Coach @ Willamette.
17.	Janes, Kelsey	Hire for 2019-20	Offer 1 st Year Probationary Contract for .7 FTE Elementary Music Teacher @ Meadow View; Replaces: Suzanne Light; Start Date: 8/26/2019.
18.	Jimenez, Alejandro	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE School Counselor @ Willamette; Replaces: Allyssa Goertzen; Start Date: 8/26/2019.
19.	Koch, Jason	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE 8 th Grade Math/Science Teacher @ Prairie Mountain; Replaces: Christina Roe; Start Date: 8/26/2019.
20.	Lilley, Taylor	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE K-8 Behavioral Consultant @ District Office; Start Date: 8/26/2019.
21.	Martinez, Ann	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE Middle School Science Teacher @ Shasta; Replaces: Marty Greydanus; Start Date: 8/26/2019.
22.	Mattingly, Sasha	Resignation	Accept resignation effective immediately; Position held: K-5 Life Skills Teacher @ Clear Lake; 2 years at Bethel.
23.	Maul, Sonja	Resignation/Retirement/Rehire	Accept resignation effective 8/31/2019 to enter retirement. Offer Temporary 1.0 FTE Contract from 9/1/2019 through the end of the 2019-20 school year; Position Held: School Counselor @ Prairie Mountain and Malabon; 20 years at Bethel.
24.	Mijal, Rio	Resignation	Accept resignation effective immediately; Position: Middle School Science Teacher @ Shasta.
25.	Pullen, Heidi	Hire for 2019-20	Offer 2 nd Year Probationary Contract for 1.0 FTE High School Success Coach @ Willamette.
26.	Ray, Steven	Temporary Hire for 2019-20	Offer Temporary Contract for .8 FTE Math/Science Teacher @ Shasta; Start Date: 8/26/2019.

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27.	Reiss, Jennifer	Hire for 2019-20	Offer 1 st Year Probationary Contract for 1.0 FTE K-5 Life Skills Teacher @ Clear Lake; Replaces: Sasha Mattingly; Start Date: 8/26/2019.
28.	Ros, Jordan	Hire for 2019-20	Offer Extra Duty Contract for 1 st Trimester After-School CTE Robotics Instructor @ Shasta.
29.	Simmons, Leslee	Resignation	Accept resignation effective immediately; Position held: 2 nd Grade Teacher @ Meadow View; 6 years at Bethel.
30.	Swedman, Baird	Resignation	Accept resignation effective immediately; Position: Middle School Math/Science Teacher @ Prairie Mountain.
31.	Trent, Matthew	Temporary Hire for 2019-20	Offer Temporary Contract for 1.0 FTE 7 th Grade Math Teacher @ Cascade; Replaces: Tyler Bryan (Leave of Absence); Start Date: 8/26/2019.
32.	Tuski, Amy	Resignation	Accept resignation effective immediately; Position held: School Counselor @ Danebo; 14 years at Bethel.
33.	Van Ordstrand, Laurie	Job Share	Approve job share with Katie Eschrich for the 2019-20 school year; Position: 4 th Grade Teacher @ Fairfield.
34.	White, Andrew	Hire for 2019-20	Offer 2 nd Year Probationary Contract for 1.0 FTE Resource Room Teacher @ Shasta.
35.	Wiggins, Andrea	Temporary Hire for 2019-20	Offer Temporary Contract for .5 FTE 1 st Grade Teacher @ Irving; Replaces: Briana Young (Infant Care Leave).
36.	Wolf, Zachary	Hire for 2019-20	Offer Extra Duty Contract for Varsity Offensive Line Football Coach @ Willamette.

Motion Passed, 7-0

Absent: None

ACTION ITEMS

Resolution No. 3 – Adopt 2019-2020 School Board Priorities/Goals

Motion: Debi Farr moved, Alan Laisure seconded, to adopt the 2019-2020 School Board Priorities, as presented.

Motion Passed, 7-0

Absent: None

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Resolution No. 4 – Approve Collective Bargaining Agreement with BACE

Motion: Rich Cunningham moved, Greg Nelson seconded, to approve the Collective Bargaining Agreement for 2019 – June 30, 2022, between the Bethel School District Bargaining Team and the Bethel Association of Classified Employees Bargaining Team reached on August 12, 2019, and ratified by the Bethel Association of Classified Employees on August 26, 2019.

Motion Passed, 7-0

Absent: None

Resolution No. 5 – Approve Reopener Agreement to Collective Bargaining Agreement with EEA

Motion: Dawnja Johnson moved, Greg Nelson seconded, to approve the 2018-2021 CBA Reopener Agreement reached on August 2, 2019, and ratified by the Eugene Education Association on August 26, 2019.

Motion Passed, 7-0

Absent: None

Resolution No. 6 – Approve 2019-2022 Superintendent Contract

Motion: Debi Farr moved, Dawnja Johnson seconded, to approve the contract for Superintendent Parra, beginning July 1, 2019, through June 30, 2022, as presented. The Board discussed Superintendent Parra's contract.

Motion Passed, 7-0

Absent: None

INFORMATION AND DISCUSSION

- A. Welcome Back Ceremony, Tuesday, August 27, 8:00am Refreshments, 9am Start, Powers Auditorium
- B. OSBA lodging reservations open September 9 – RSVP to Jill no later than September 6
- C. OBEF 5th Annual Scholarship Dinner, Thursday, September 12, 5:30pm, NWCUC Community Room
- D. OSBA Fall Regional Meeting, October 3, 6pm Dinner/6:30pm Meeting, Lane ESD
- E. BEF Breakfast at Bethel, Friday, October 11, 7am - 8am, Meadow View School
- F. OSBA Annual Convention, November 14-17, Portland Marriott Downtown Waterfront
- G. NSBA Annual Conference, April 4-6, 2020, Chicago

BOARD ACTIVITY UPDATE

- A. Director Farr is unable to attend this year's Welcome Back Ceremony.

REVIEW OF NEXT MEETING: MONDAY, SEPTEMBER 9, 2019

- A. School is Open – Highlights from Principals
- B. Approve Transfer Caps for 2019-20
- C. Fiscal Year 2019 Financial Statement, Simon Levear
- D. Legislative & School Finance Update
- E. Board Policies Up for Periodic Review

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ADJOURNMENT

There being no further business to bring before the Board, Chair Jorgensen adjourned the meeting at 7:56 p.m.

Clerk – Chris Parra
jcb

Chair – Paul Jorgensen

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Bethel School District GENERAL FUND
 Revenue and Expenditure Summary/Projection (unaudited)
 Fiscal Year 2019/2020

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Prior Months	Current Month	Future Months	Preliminary		
	Actuals	Preliminary	Projected	2019/2020	2019/2020	Budget
		Aug 2019		Totals	ADOPTED BUDGE	Variance
REVENUES						
LOCAL SOURCES:						
Current year's levy* R1111	0	0	16,464,599	16,464,599	16,464,599	0
Prior years' taxes* R1112 & 1190 & 1200	0	0	58,000	58,000	58,000	0
Tuition from other Districts	0	0	0	0	0	0
Investment earnings R1510	39,643	44,482	268,766	352,891	300,000	52,891
Misc. local sources R1910 & R1940 & R1960	387	46,780	121,094	168,261	123,800	44,461
Subtotal	40,030	91,263	16,912,458	17,043,751	16,946,399	97,352
INTERMEDIATE SOURCES:						
County School Fund* R2101	0	0	60,000	60,000	60,000	0
Subtotal	0	0	60,000	60,000	60,000	0
STATE SOURCES:						
SSF- Current Year R3101	6,834,180	3,415,032	31,093,342	41,342,555	41,140,561	201,994
Common School Fund* R3103	0	0	528,769	528,769	528,769	0
High Cost Disability	0	0	18,000	18,000	18,000	0
Other State Funds	0	0	0	0	0	0
Subtotal	6,834,180	3,415,032	31,640,112	41,889,324	41,687,330	201,994
FEDERAL SOURCES:						
Other Federal Grants 4700	0	0	0	0	0	0
Federal Forest Fees* R4801	0	0	50,000	50,000	50,000	0
Subtotal	0	0	50,000	50,000	50,000	0
OTHER RESOURCES:						
Interfund Transfers In R5200	0	0	108,000	108,000	108,000	0
Sale of or Comp for loss of asset	0	0	0	0	0	0
Beginning fund balance R5400	10,197,743	0	0	10,197,743	9,300,000	897,743
Subtotal	10,197,743	0	108,000	10,305,743	9,408,000	897,743
Total, monthly revenues				69,348,818	68,151,729	1,197,089
EXPENDITURES						
Salaries- 100	344,673	623,111	29,045,475	30,013,259	30,040,216	(26,957)
Employee benefits- 200	287,963	429,896	21,309,965	22,027,825	22,131,845	(104,020)
Purchased services- 300	202,963	341,017	5,191,341	5,735,320	5,713,206	22,114
Supplies- 400	91,048	67,065	897,830	1,055,942	1,056,480	(538)
Capital outlay- 500	0	11,631	0	11,631	132,000	(120,369)
Insurance/Dues/Other- 600	417,967	19,872	47,904	485,743	477,545	8,198
Interfund Transfers	120,000	0	381,922	501,922	537,973	(36,052)
Contingency	0	0	0	0	2,968,073	
Total, monthly expend.	1,464,615	1,492,591	56,874,437	59,831,642	63,057,338	(257,623)
Month-end Fund Balance				9,517,176	1,000,000	

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Subject: Unmanned Aircraft System (UAS) a.k.a. Drone

Policy Number: ECACB Effective Date: 9/2019

Date of Original Policy and Revisions: 9/19

Cancels Policy No.: N/A Dated: N/A

Date of Next Review: 9/2022

POLICY

Any employee, volunteer, student, or representative of the district operating an unmanned aircraft system on district property or at district-sponsored events, shall do so in accordance with this policy and all applicable Federal Aviation Administration (FAA) and Oregon Department of Aviation (ODA) regulations.

An “unmanned aircraft system” (UAS), commonly known as a drone, means ~~an unmanned~~ a remotely piloted flying machine and its associated elements, including communication links and the components that control the machine.

The district recognizes the academic value of student operation of a UAS as one component of curricula pertaining to principles of flight, aerodynamics, aircraft design and construction, video production, and other aspects of education. Therefore, in compliance with the Federal Aviation Administration Modernization and Reform Act of 2018 and the most current information available from the FAA, students may operate a UAS as part of a course requirement as long as they do not receive compensation directly or incidentally from such operations. Students may be required to pass an FAA Aeronautical Knowledge Test before flying. District staff teaching a class that allows use of a UAS may first be required to earn an FAA Remote Pilot Certificate.

District employees shall work with administrators to ensure that proper insurance, registration with both FAA and ODA, reporting to ODA, and authorization are in place prior to adoption of curriculum that allows operation of a UAS.

A UAS shall be operated in accordance with the policies of the Oregon School Activities Association (OSAA)¹ at OSAA sanctioned events.

A student in violation of this policy may be subject to disciplinary action, up to and including suspension and/or expulsion.

A staff member in violation of this policy may be subject to disciplinary action, up to and including dismissal.

The Superintendent shall develop procedures for the implementation of this policy.

Third Party Use

Third party use of a UAS on district property or at district-sponsored events for any purpose is prohibited, unless granted permission from the superintendent or designee.

If permission is granted by the superintendent or designee, the third party operating a UAS will comply with all FAA and ODA regulations and shall provide the following to the district:

1. Proof of insurance that meets the liability limits established by the district;

¹ <http://www.osaa.org/governance/handbooks/osaa #87>

2. Appropriate registration and authorization issued by the FAA and ODA when required; and
3. A signed agreement holding the district harmless from any claims of harm to individuals or damage to property.

END OF POLICY

Legal Reference(s):

[ORS 164.885](#)
[ORS 174.109](#)
[ORS 192.345](#)

[ORS 837.300 - 837.390](#)
[ORS 837.995](#)

[OAR 738-080-0015 - 0045](#)

Federal Aviation Administration Modernization and Reform Act of 2012, P.L. 112-95 § 336 (2012).
Federal Aviation Administration, Educational Use of Unmanned Aircraft Systems (UAS) Memorandum, May 4, 2016.
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2012).
OREGON SCHOOL ACTIVITIES ASSOCIATION HANDBOOK #87.



September 23, 2019

RESOLUTION NO. 19-20: 12

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Boorman, Christina	Additional Hours for 2019-20	Offer Temporary Contract for .17 FTE Zero Period/Jazz/Choir Teacher @ Cascade.
2.	Booth, Allison	Temporary Hire for 2019-20	Offer Temporary Contract for 1.0 FTE Health Teacher @ Willamette; Replaces: Jason Burke; Start Date: 9/11/2019.
3.	Born, Dean	Hire for 2019-20	Offer Extra Duty Contract for Boys Junior Varsity Soccer Coach @ Willamette.
4.	Dillow, Josh	Additional Hours for 2019-20	Offer Temporary Contract for .17 FTE Zero Period/Jazz Band Teacher @ Meadow View.
5.	Dorris, Brittany	Hire for 2019-20	Offer Extra Duty Contract for 1 st Trimester After-School CTE Digital Design Instructor @ Prairie Mountain.
6.	Erickson, Lee Ann	Hire for 2019-20	Offer Extra Duty Contract for 1 st Trimester After-School CTE Culinary Instructor @ Meadow View.
7.	Fitch, David	Additional Hours for 2019-20	Offer Temporary Contract for .17 FTE Zero Period/Choir Teacher @ Shasta.
8.	Indell, Travis	Hire for 2019-20	Offer Extra Duty Contract for Assistant Football Coach @ Willamette.
9.	Jones, Aubree	Hire for 2019-20	Offer Extra Duty Contract for Assistant Volleyball Coach @ Willamette.
10.	Ladig, Chuck	Hire for 2019-20	Offer Extra Duty Contract for Assistant Football Coach @ Willamette.
11.	Lamie, Angie	Hire for 2019-20	Offer 1 st Year Probationary Contract for .375 FTE Tutor @ District Office; Start Date: 9/16/2019.
12.	LaVassaur, Griffin	Hire for 2019-20	Offer Extra Duty Contract for Varsity Wide Receiver Football Coach @ Willamette.

13.	Meusec-Thompson, Lacey	Infant Care Leave	Approve 1.0 FTE Infant Care Leave for the 2019-20 school year; Position: PE Teacher @ Willamette.
14.	Reetz, Mike	Additional Hours for 2019-20	Offer Temporary Contract for .17 FTE Zero Period/ Jazz Band Teacher @ Shasta.
15.	Sharp, Susana	Hire for 2019-20	Offer Extra Duty Contract for 1 st Trimester After-School CTE Culinary Instructor @ Meadow View.
16.	Wicks, Stacie	Additional Hours for 2019-20	Offer Temporary Contract for Additional .25 FTE Music Teacher @ Fairfield; Total: 1.0 FTE.

Recommended by: Remie Calalang, Human Resources Director

ATTEST _____
Clerk – Chris Parra

Chair – Paul Jorgensen

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				



September 23, 2019

RESOLUTION NO. 19-20: 13

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
hereby adopts the following Board Policies:

- JECB:** **Admission of Nonresident Students**
- JFCJ:** **Weapons in the Schools**
- KL:** **Public Complaints**

ATTEST _____
 Clerk – Chris Parra

_____ Chair – Paul Jorgensen

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Admission of Nonresident Students

Policy Number: JECB Effective Date: 9/2019

Date of Original Policy and Revisions: 1/84, 9/95, 5/00, 10/07, 2/12, 7/14, 6/15

Cancels Policy: N/A Dated: N/A

Date of Next Review: 9/2022

POLICY

The Board recognizes that serving students residing within the Bethel School District boundaries is its first priority. The district may enroll students whose legal residence is outside of the District boundaries as follows:

1. **Interdistrict Transfer Agreement.** By written consent of the affected school boards;
2. **Tuition Paying Student.** By admitting nonresident student with tuition in an amount to be established by the Board;
3. **Court Placement.**

The Board shall deny regular school admission to nonresident students who are under expulsion from another district for a weapons policy violation. The Board may deny admission to nonresident students who are under expulsion from another district for reasons other than a weapons policy violation.

Consent for Admission of a Nonresident Student by Interdistrict Transfer

1. Annually, by March 1, the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.
2. The Board may not consider nor ask for any information from the student about race, religion, sex, sexual orientation, ethnicity, national origin, disability, health, whether a student has an individualized education program (IEP) or the terms of that IEP, identified as talented and gifted, income level, residence, proficiency in English, athletic ability, or academic records. The Board may not request or require the student to participate in an interview, tour any of the schools or facilities, or otherwise meet with any representatives of the school or district prior to the district deciding whether to give consent.
3. The Board may ask for the student's name, contact information, date of birth, grade level, whether the student may be given priority on consent for admission, information about which schools the student prefers to attend, and whether the student is currently expelled.
4. Requests for an interdistrict transfer must be made by the guardian (or emancipated minor or student age 18 or older) and submitted in writing (on forms provided by the district) to the principal or designee of the school the student wishes to attend, no later than March 31. Later requests may be considered after school registration is complete in August, at the district's discretion.
5. If the number of students seeking consent exceeds the number of spaces, the Board will use an equitable lottery selection process. The process will give priority to resident students seeking

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

intradistrict transfers; students already attending on an interdistrict transfer; students who have siblings currently enrolled in the district; students who previously received consent for admission because of a change in legal residence.

6. Students who apply for an interdistrict transfer and are not accepted at the time of application because of space availability, or Every Student Succeeds Act (ESSA) transfers, will be placed on a waiting list in the order in which the applications are received. Such applications will be considered for approval at a later date as space becomes available. The waiting list will be maintained until February of each year.
7. An approved transfer granted to a student will not obligate the district to approve subsequent requests from another student in the same family.
8. The Board may revise the maximum number of students to whom consent will be given at a time other than the annual date established by the Board if there are no pending applications for consent.
9. If the Board decides not to give consent to a student, the Board must provide a written explanation to the student.
10. The district may require minimum standards of behavior and/or attendance once the student has been accepted. The minimum standards must be the same for all students that are given consent. The district is not allowed to establish minimum standards for academics as a criteria for the student to remain in the district. Students whose consent is revoked for violation of set attendance and/or behavior standards will not be allowed to apply for consent to return to this district in the same or the following school year.
11. The length of time for consent is the current academic year upon enrollment. Applications must be re-submitted annually. The Board may adjust the length of time for consent at any time. Any limitations in length of time must be applied consistently among all students to whom consent is given.
12. The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

The attending district is responsible for a free appropriate public education for those students on an IEP.

Consent for Admission of a Tuition Paying Student

1. The application for admission must be submitted through the superintendent's office.
2. Admission and annual renewal must be approved by the superintendent or designee.
3. Admission of students paying tuition will result in a tuition agreement between the parties and will be filed with the business office for billing and payment control.
4. The business manager shall prepare semester bills for all tuition paying students, and any student whose tuition remains unpaid for 15 days after presentation of bills shall be excluded; the superintendent or designee may grant additional time for payment should circumstances warrant it.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

5. The length of time for consent is the current academic year upon enrollment. Students receiving consent must resubmit an application annually.

Students in State Care

If a juvenile court determines it is in the student's best interest, a student placed in a substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available. Substitute care programs include family foster care, family group home, parole foster care, and family shelter care, adolescent shelter care and professional group care.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

Legal Reference(s):

[ORS 327.006](#)

[ORS 329.485](#)

[ORS 335.090](#)

[ORS 339.115](#) - [ORS 339.133](#)

[ORS 339.141](#)

[ORS 339.250](#)

[ORS 343.221](#)

[ORS 433.267](#)

[OAR 581-021-0019](#)

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Weapons in the Schools**

Policy Number: **JFCJ** Effective Date: **9/2019**

Date of Original Policy and Revisions: **12/13,4/14, 3/18**

Cancels Policy No.: **N/A** Dated: **N/A**

Date of Next Review: **9/2022**

Students shall not bring, possess, conceal or use a weapon on or at District property, activities under the jurisdiction of the District or interscholastic activities administered by a voluntary organization.

For purposes of this policy, and as defined by state and federal law, weapon includes:

1. A “dangerous weapon” means any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. A “deadly weapon” means any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. A “firearm” means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm silencer or any destructive device;
4. A “destructive device” means explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily or redesigned primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

Weapons may also include, but not be limited to, knives, metal knuckles, straight razors, noxious or irritating gases, poisons, unlawful drugs or other items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, guardians and patrons.

Replicas of weapons, fireworks and pocket knives are also prohibited by Board policy. Exceptions to the District’s replicas prohibition may be granted only with prior principal approval for certain curriculum or school-related activities.

Prohibited weapons, replicas of weapons, fireworks and pocket knives are subject to seizure or forfeiture.

In accordance with Oregon law, any employee who has reasonable cause to believe a student or other person has, within the previous 120 days, unlawfully been in possession of a firearm or destructive device as defined by this policy, shall immediately report such violation to an administrator, his/her designee or law enforcement. Employees who report directly to law enforcement shall also immediately inform an administrator.

In accordance with Oregon law, any employee who has reasonable cause to believe a student or other person has, within the previous 120 days, unlawfully been in possession of a firearm or destructive device as defined by this policy, shall immediately report such violation to an administrator, their designee or

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

law enforcement. Employees who report directly to law enforcement shall also immediately inform an administrator.

Administrators shall promptly notify the appropriate law enforcement agency of staff reports received and at any other time there is reasonable cause to believe violations have occurred or that a student has been expelled for bringing, possessing, concealing or using a dangerous or deadly weapon, firearm or destructive device. Guardians will be notified of all conduct by their student that violates this policy.

Employees shall promptly report all other conduct prohibited by this policy to an administrator.

Students found to have brought, possessed, concealed or used a firearm in violation of this policy shall be expelled for a period of not less than one year. All other violations of the policy will result in discipline up to and including expulsion and/or referral to law enforcement, as appropriate. The Superintendent may, on a case-by-case basis, modify this expulsion requirement. The superintendent may propose alternative programs of instruction or instruction combined with counseling that are age appropriate, and shall provide such information in writing to the student and the guardian in accordance with law. Appropriate disciplinary and/or legal action will be taken against students or others who assist in activity prohibited by this policy.

Special education students shall be disciplined in accordance with federal law and Board policy JGDA – Discipline of disabled students, and accompanying administrative regulation.

Weapons under the control of law enforcement personnel are permitted. The Superintendent may authorize other persons to possess weapons for courses, programs and activities approved by the District and conducted on District property including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports.

The District may post a notice at any site or premise off District grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the District as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under ORS 166.370.

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.

“Gun-Free School Zone” signs may be posted in cooperation with city and/or county officials as appropriate. Violations, unless otherwise accepted by law or this policy, shall be reported to the appropriate law enforcement agency.

END OF POLICY

Legal Reference(s):

[ORS 161.015](#)
[ORS 166.210 - 166.370](#)
[ORS 166.382](#)
[ORS 332.107](#)
[ORS 339.115](#)
[ORS 339.240](#)
[ORS 339.250](#)

[OAR 581-021-0050 to -0075](#)
[OAR 581-053-0010\(5\)](#)
[OAR 581-053-0330\(l\)\(r\)](#)
[OAR 581-053-0230\(9\)\(k\)](#)
[OAR 581-053-0430\(17\)](#)
[OAR 581-053-0531 \(16\)](#)

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[ORS 339.315](#)

[ORS 339.327](#)

[ORS 809.135](#)

[ORS 809.260](#)

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2012).

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2012).

Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (2012).

Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117 (2012).

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Public Complaints

Policy Number: KL Effective Date: 9/2019

Date of Original Policy and Revisions: 1/08, 4/14, 5/16, 12/17

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 9/2022

POLICY

A guardian of a student attending a school in the District or person who resides in the District may petition the District with a complaint. A complainant will be referred through the proper administrative process for solution of a complaint before investigation or action by the Board. An exception will be a complaint against the Superintendent or one that involves Board actions or Board operations.

The complaint procedure is available at the District's administrative office and on the home page of the District's website.

The Board advises that there is a process available for resolving complaints, including but not limited to a complaint in one or more of the following areas:

1. Instruction;
2. Discipline;
3. Learning materials;
4. Compliance with State Standards;
5. Restraint and/or seclusion;
6. With a staff member; or
7. Retaliation against a student or a student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule or regulation.

The complainant must follow the complaint procedure as outlined in administrative regulation KL – AR – Public Complaint Procedure.

Any complaint about school personnel other than the Superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in a session open to the public unless an employee requests an open session.

Complaints against the principal should be filed with the Superintendent.

Complaints against the Superintendent may start at step 4 and should be referred to the Board chair on behalf of the Board.

Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. (See KL-AR – Public Complaint Procedure)

Complaints against the Board chair should be referred directly to the Board vice chair on behalf of the Board. (See KL-AR – Public Complaint Procedure)

The Superintendent will develop and administer the complaint process, as appropriate.

If any complaint alleges a violation of Oregon Administrative Rule (OAR) Chapter 581, Division 22 (Division 22 Standards), Oregon Revised Statute (ORS) 339.285 to 339.383 or OAR 581-021-0550 to

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

581-021-0570 (Restraint and Seclusion), or ORS 659.852 (Retaliation), and the complaint is not resolved through the complaint process, the complainant, if a student or guardian of a student attending a school in the District or a person who resides in the District, may appeal the District's final decision to the Deputy Superintendent of Public Instruction under OARs 581-002-0001 - 581-002-0023.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 192.660](#)

[ORS 659.852](#)

[OAR 581-022-2370](#)

[ORS 332.107](#)

[OAR 581-002-0001 - 002-0005](#)

Anderson v. Central Point School District 746 F.2d 505 (9th Cir. 1984).

Conick v. Myers, 461 U.S. 138 (1983).



September 23, 2019

RESOLUTION NO. 19-20: 14

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby declares the following positions open on the Budget Committee and calls for applications to be submitted to the Bethel District Office by November 1, 2019, at 4:00pm. Appointments will be made at the Board of Directors meeting on November 18, 2019.

POSITION	CURRENT MEMBER	TERM
#3	Todd Payne (open)	3-year
#6	Kelly Sandow (open)	3-year
#7	Robin Zygaitis (resignation)	1-year

ATTEST _____
 Clerk – Chris Parra

 Chair – Paul Jorgensen

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

BETHEL SCHOOL DISTRICT #52

4640 Barger Drive • Eugene, OR 97402-1297

541-689-3280

COMMITTEE APPLICATION

Name of Committee _____

Applicant's Name _____ Phone _____

Address _____

Email Address _____

Occupation _____ Are you a registered voter? YES NO

Do you reside within the Bethel School District boundaries? _____ How Long? _____
(If additional space is needed, please use reverse side.)

Briefly state your reasons for applying for this position _____

What (if any) are your goals and priorities for this committee? _____

Special interests or qualifications _____

Thank you for your interest in serving the children of our community. All appointments to advisory committees are made by the School Board as vacancies occur. The Board appreciates the opportunity to meet applicants before appointments are final, but this is not a requirement to serve.
Please return this form to the District Office by November 1, 2019, at 4:00pm.

Signature of Applicant _____