



**BETHEL SCHOOL BOARD MEETING**

District Office – 4640 Barger Drive

Monday, March 9, 2020

6:30 p.m.

**AGENDA**

- 1. Call to Order** **Paul Jorgensen, Chair**
- 2. Pledge of Allegiance** **Alan Laisure**
- 3. Approval of Minutes**
- 4. Superintendent's Report**
  - A. Student Presentation, Cascade Middle School
  - B. Student Representative Reports, KHS and WHS
  - C. Student Investment Account Draft Spending and Activity Plan, Tasha Katsuda and Kee Zublin
  - D. Skill Builders Update, Amy Tidwell
  - E. Financial Statement, Simon Levear
  - F. City of Eugene Echo Hollow Parking Agreement Update, Pat McGillivray
  - G. Legislative and School Finance Update
  - H.
- 5. Delegations and Visitors**
- 6. Consent Agenda**

Personnel Action Resolution No. 50
- 7. Action Items**
  - A. Adopt 2020-2021 Academic Calendar Resolution No. 51
  - B. Authorize Superintendent Parra to sign updated City of Eugene/Echo Hollow Pool Parking Agreement Resolution No. 52
  - C. Authorize Superintendent Parra to revise 2019-2020 Academic Calendar Resolution No. 53
  - D.
- 8. Information and Discussion**
  - A. NSBA Annual Conference, April 4-6, Chicago
  - B.
- 9. Board Activity Update**
  - A.

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

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**10. Review of Upcoming Meetings:**

**Monday, March 30, 2020, 5:30 p.m.**

**Special Board Meeting (tentative)**

- A. Student Success Act Plan
- B.

**Monday, April 13, 2020, 6:30 p.m.**

- A. Student Presentation, Irving Elementary School
- B. Student Presentation, Shasta Middle School
- C. Student Representative Reports, KHS and WHS
- D. Approval of Student Investment Account Spending and Activity Plan
- E. Financial Statement, Simon Levear
- F. Legislative & School Finance Update
- G. Board Policies Up for Periodic Review
- H.

**11. Adjournment**

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

**FEBRUARY 10, 2020**

#### **ATTENDANCE**

Board Members: Alan Laisure, Debi Farr, Greg Nelson, Robin Zygaitis, Dawnja Johnson, and Chair, Paul Jorgensen

*Rich Cunningham joined the meeting via phone conference at approximately 7:24 p.m.*

Absent: None

District staff, students, and community members identified: Superintendent Parra, Student Representative Elizabeth Ortiz, Student Representative Shahayla Luna, Remie Calalang, Pat McGillivray, Tina Gutierrez-Schmich, Dan Hedberg, Sherine Forrest, Simon Levear, Rocky Mercurio, Kim Mercurio, Norma Trefren, Chris Bales, and Jill Busby

#### **CALL TO ORDER**

Chair Jorgensen called the February 10, 2020 meeting of the Board of Directors to order at 6:30 p.m.

#### **PLEDGE OF ALLEGIANCE**

Director Laisure led the Pledge of Allegiance.

#### **ACTION ON MINUTES**

Chair Jorgensen presented the Minutes from the January 27, 2020 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

#### **SUPERINTENDENT'S REPORT**

##### Student Presentation, Irving Elementary School

Irving Elementary School's student presentation was postponed to the April 13, 2020 Board Meeting.

##### KHS Student Representative Report, Shahayla Luna

Shahayla reported that Kalapuya's winter formal was a success. A trip to Santa Cruz, California, is being planned for March 16<sup>th</sup> – 20<sup>th</sup>. Students who participate in the trip will be planting, harvesting, and selling vegetables near Santa Cruz. A new session of night school recently began and student led conferences are currently taking place. Seniors will be observing classes at LCC soon, received their CPR certifications this term, and are working on their FAFSA and Oregon Promise Grant applications.

##### WHS Student Representative Report, Elizabeth Ortiz

Elizabeth shared that Willamette's winter formal will be a sock hop and will be held on February 22<sup>nd</sup>. First semester academic and attendance achievements will be recognized at the second semester kickoff which will take place February 18<sup>th</sup>. Sources of Strength's focus for this month is healthy relationships. Julissa Garcia Perez is Rotary Student of the Month. Last week was counselor appreciation week. Willamette hosted a robotics tournament on Saturday. Wolverine Pageant's staff/contestant basketball game fundraiser will be held tomorrow at 6:30pm. Elizabeth distributed flyers for another Wolverine Pageant fundraiser at Mucho Gusto and Dickie Jo's, and presented her Wolverine Pageant jar for donations.

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

**FEBRUARY 10, 2020**

Superintendent Parra congratulated Elizabeth for being selected by Eugene Area Chamber of Commerce as the 2020 Future First Citizen. Elizabeth shared her experiences so far as the winner of the award.

#### Budget Committee Interview and Appointment, Position 7

This agenda item was postponed to the February 24, 2020 Board meeting due to candidate unavailability.

#### Indian Education, Tina Gutierrez-Schmich

Native Education parent group members Rocky Mercurio, Kim Mercurio, and Norma Trefren introduced themselves. Equity Director Tina Gutierrez-Schmich, Mr. Mercurio, Ms. Mercurio, and Ms. Trefren shared highlights from events and activities the group has participated in and shared goals for the parent group and the District's Indian Education Grant, including offering cultural events for students, connecting with families, and building additional supports for elementary and middle school students. A monthly Native Education newsletter and a Facebook page have been created for outreach and to increase community involvement. SB 13 Tribal History/Shared History curriculum is being implemented. The District's annual Indian Education grant application will be submitted within the next few months and bylaws for the parent group are being updated.

#### African American Student Success Act, Tina Gutierrez-Schmich

Equity Director Tina Gutierrez-Schmich provided an update on the African American Student Success Plan, a statewide education plan for African American/Black students overseen by Lane ESD for Lane County school districts. Ms. Gutierrez-Schmich distributed copies of the "Lane African American Black Student Success Program" and a flyer summarizing the goals of the program: "African American/ Black Student Success Plan Program Goals 2019-2020." Ms. Gutierrez-Schmich shared resources for students and partnerships the District is involved with, including Mentoring Day at LCC, Eugene 4J's town hall symposium, and weekly tutoring with NAACP. Copies of a flyer, "UOTeach Equity & Anti-Oppressive Pedagogy TeachIN," which will be held March 14<sup>th</sup>, were distributed to Board members.

#### Financial Statement, Simon Levear

Business Services Director Simon Levear reviewed the January 2020 financial statement showing an estimated Ending Fund Balance of \$10,202,246. Mr. Levear also shared information regarding purchasing cards and the status of the work the District is doing with Ameresco.

## **DELEGATIONS AND VISITORS**

In the interest of time for visitors, The Delegations and Visitors portion of the agenda was shifted to an earlier time.

Chris Bales

2790 Echo Lane

Eugene, Oregon

Assistance League of Eugene President Chris Bales provided an overview of the local Assistance League chapter and reported on programs sponsored by Assistance League, including Operation School Bell and Weekend Food Pantry.

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**FEBRUARY 10, 2020**

Set July Work Session and Regular Board Meeting Date

- a. Work Session – Wednesday, July 1, 2020, at 5:00 p.m.
- b. Regular Board Meeting – Wednesday, July 1, 2020, immediately following the Work Session at approximately 6:30 p.m.

Legislative and School Finance Update

Superintendent Parra, along with a small group of superintendents, recently participated in a meeting with the Governor’s Office regarding how district’s spend state school funds if they invest in early learning programs. Superintendent Parra will review any early learning changes with the Board as they are finalized.

Chair Jorgensen shared that he recently had a conversation with Lane ESD Superintendent Scurto where Superintendent Scurto stated that he appreciated Superintendent Parra’s leadership.

Senator Wyden will visit Willamette High School on Tuesday, February 18<sup>th</sup> and will be discussing mental, physical, and behavioral health, as well as suicide prevention.

*Rich Cunningham joined the meeting via phone conference.*

**CONSENT AGENDA**

**Resolution No. 32 – Personnel Action**

**Motion:** Alan Laisure moved, Dawnja Johnson seconded, to approve the Consent Agenda as specified below.

#	Name	Type	Description
1.	Moss, Erin	Hire for 2019-20	Offer Extra Duty Contract for Green Teacher Leader @ Irving.

**Motion Passed, 7-0**

**Absent:** None

**ACTION ITEMS**

**Resolution No. 33 – Approve Removal of Policy JHFF**

**Motion:** Debi Farr moved, Dawnja Johnson seconded, to approve removal of policy JHFF – Reporting Requirements Regarding Sexual Conduct with Students.

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 34 – Adopt Policies GBNAA/JHFF and JHFF/GBNAA**

**Motion:** Dawnja Johnson moved, Debi Farr seconded, to adopt the following policies:

- GBNAA/JHFF**      Reporting Requirements for Suspected Sexual Conduct with Students
- JHFF/GBNAA**      Reporting Requirements for Suspected Sexual Conduct with Students

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 35 – Budget Committee Appointment**

Resolution No. 35 was postponed to February 24, 2020, due to candidate unavailability.

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

**FEBRUARY 10, 2020**

#### **INFORMATION AND DISCUSSION**

- A. NAACP 2020 Freedom Fund Dinner, Friday, February 21, 6:00pm, Valley River Inn
- B. 24<sup>th</sup> Annual Airport Rotary Foundation Dinner & Auction, Friday, February 28, 5:30pm, Valley River Inn
- C. LCOG Annual Appreciation Dinner, Friday, February 28, 5:00pm, Lane Community College
- D. NSBA Annual Conference, April 4-6, Chicago

#### **BOARD ACTIVITY UPDATE**

- A. Director Johnson enjoyed the recent robotics competition.
- B. Director Laisure attended the Papa's Pizza fundraiser benefiting an Irving family and commended Jerry's Home Improvement Center for their support of the fundraiser by ordering pizza for staff twice on the day of the event at both of their stores, and for supporting local schools overall. The Board also thanked Papa's Pizza for their support of schools. In addition, Director Laisure reported that he enjoyed attending the recent Blacks in Government dinner.
- C. Director Farr shared that she met with staff from Senator Wyden's office along with Willamette High School Principal Dan Hedberg regarding Senator Wyden's upcoming visit to Willamette High School. The Board discussed invitees to the event and how they could potentially impact how openly students share information.

#### **REVIEW OF NEXT MEETING: MONDAY, FEBRUARY 24, 2020**

- A. Willamette High School Culinary Team
- B. Student Representative Reports, KHS and WHS
- C. 2019-2021 Lane ESD Local Service Plan, Carlos Sequeira
- D. Transfer Update, Pat McGillivray
- E. Employee Contracts for 2020-2021
- F. Legislative & School Finance Update
- G. Board Policies Up for Periodic Review

#### **EXECUTIVE SESSION per ORS 192.660(2)(e)**

Chair Jorgensen moved the Board into Executive Session at 7:34 p.m. to discuss real property.

Chair Jorgensen called a recess at 7:35 p.m.

Chair Jorgensen reconvened the Executive Session at 7:40 p.m.

#### **RETURN TO REGULAR SESSION**

Chair Jorgensen returned the Board to Regular Session at 8:09 p.m.

#### **ACTION ITEM**

##### **Resolution No. 36 – Authorize Superintendent Parra to Negotiate and Finalize the Purchase of Real Property**

**Motion:** Dawnja Johnson moved, Alan Laisure seconded, to authorize Superintendent Parra to negotiate and finalize the purchase of real property.

**Motion Passed, 7-0**

**Absent:** None

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**FEBRUARY 10, 2020**

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Jorgensen adjourned the meeting at 8:12 p.m.

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Clerk – Chris Parra  
*jcb*

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Chair – Paul Jorgensen

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Bethel School District GENERAL FUND  
 Revenue and Expenditure Summary/Projection (unaudited)  
 Fiscal Year 2019/2020

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Prior Months	Current Month	Future Months	Preliminary		
	Actuals	Preliminary	Projected	2019/2020	2019/2020	Budget
		Feb 2020		Totals	ADOPTED BUDGET	Variance
<b>REVENUES</b>						
<b>LOCAL SOURCES:</b>						
Current year's levy* R1111	15,465,490	98,210	893,381	16,457,082	16,464,599	(7,517)
Prior years' taxes* R1112 & 1190 & 1200	157,964	16,780	9,938	184,682	58,000	126,682
Tuition from other Districts	0	0	0	0	0	0
Investment earnings R1510	319,931	51,219	119,319	490,469	300,000	190,469
Misc. local sources R1910 & R1940 & R1960 &	125,274	2,531	53,122	180,927	123,800	57,127
Subtotal	16,068,660	168,740	1,075,760	17,313,160	16,946,399	366,761
<b>INTERMEDIATE SOURCES:</b>						
County School Fund* R2101	0	0	60,000	60,000	60,000	0
Subtotal	0	0	60,000	60,000	60,000	0
<b>STATE SOURCES:</b>						
SSF- Current Year R3101	27,324,373	3,404,277	10,985,708	41,714,358	41,140,561	573,797
Common School Fund* R3103	0	0	528,769	528,769	528,769	0
High Cost Disability	0	0	18,000	18,000	18,000	0
Other State Funds	0	0	0	0	0	0
Subtotal	27,324,373	3,404,277	11,532,477	42,261,128	41,687,330	573,797
<b>FEDERAL SOURCES:</b>						
Other Federal Grants 4700	5,137	0	0	5,137	0	5,137
Federal Forest Fees* R4801	0	0	50,000	50,000	50,000	0
Subtotal	5,137	0	50,000	55,137	50,000	5,137
<b>OTHER RESOURCES:</b>						
Interfund Transfers In R5200	86,000	0	0	86,000	108,000	(22,000)
Sale of or Comp for loss of asset	80,056	0	0	80,056	0	80,056
Beginning fund balance R5400	10,182,493	0	0	10,182,493	9,300,000	882,493
Subtotal	10,348,549	0	0	10,348,549	9,408,000	940,549
Total, monthly revenues				70,037,973	68,151,729	1,886,244
<b>EXPENDITURES</b>						
Salaries- 100	13,765,247	2,617,585	13,986,376	30,369,208	30,040,216	328,992
Employee benefits- 200	9,703,340	1,824,728	10,342,278	21,870,346	22,131,845	(261,499)
Purchased services- 300	2,594,861	570,050	2,547,425	5,712,336	5,713,206	(870)
Supplies- 400	607,888	58,775	336,497	1,003,160	1,056,480	(53,320)
Capital outlay- 500	92,234	1,896	0	94,130	132,000	(37,870)
Insurance/Dues/Other- 600	459,958	957	6,803	467,718	477,545	(9,827)
Interfund Transfers	120,000	0	297,393	417,393	537,973	(120,580)
Contingency	0	0	0	0	7,084,213	
Total, monthly expend.	27,343,528	5,073,991	27,516,773	59,934,292	67,173,478	(154,973)
<b>Month-end Fund Balance</b>				<b>10,103,681</b>	<b>978,252</b>	

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**March 9, 2020**

**RESOLUTION NO. 19-20: 50**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Booth, Allison	Hire for 2019-20	Offer Extra Duty Contract for Elementary/Middle School Track Coordinator @ District Office.
2.	Guldager, Christine	Hire for 2019-20	Offer Extra Duty Contract for Academic Coach @ Willamette.
3.	Wolfram, Joshua	Hire for 2019-20	Offer Extra Duty Contract for JV Baseball Coach @ Willamette.

**Recommended by:** Remie Calalang, Human Resources Director

**ATTEST** \_\_\_\_\_  
 Clerk – Chris Parra

\_\_\_\_\_  
 Chair – Paul Jorgensen

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				

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**March 9, 2020**

**RESOLUTION NO. 19-20: 51**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby adopts the 2020-2021 Academic Calendar, as presented.

**ATTEST** \_\_\_\_\_  
**Clerk – Chris Parra**

\_\_\_\_\_  
**Chair – Paul Jorgensen**

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**     *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitsis				
Rich Cunningham				

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# Bethel School District Calendar · 2020-2021

**August**  
31-Sept 3 District-Wide Inservice Week

**September**  
7 Labor Day  
8 First Day of School—K-8  
8 9th Grade Orientation—WHS  
9 First Day of School—WHS (all grades)

**October**  
9 State Inservice Day

**November**  
6 Grading Day—WHS  
11 Veterans Day  
23-24 Parent/Teacher Conferences—WHS  
24 End of First Trimester—K-8  
25 Grading Day—K-8  
25 Inservice Day—WHS  
26-27 Thanksgiving Break

**December**  
9-10 Parent/Teacher Conferences—K-8  
11 Inservice Day—K-8  
21-Jan 1 Winter Break

**January**  
1 New Year's Day  
4 School Resumes  
18 Martin Luther King, Jr. Day

**February**  
3 End of First Semester—WHS  
4 Grading Day—WHS  
5 Curriculum Development—K-12  
8 Start of Second Semester—WHS  
15 Presidents Day

**March**  
4 End of Second Trimester—K-8  
5 Grading Day—K-8  
22-26 Spring Break

**April**  
16 Grading Day—WHS  
16 Curriculum Development—K-8

**May**  
31 Memorial Day

**June**  
11 Willamette Graduation  
17 Last Day of School (half-day)  
18 District-Wide Grading Day

## August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## September

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## October

S	M	T	W	T	F	S
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24	25	26	27	28	29	30
31						

## November

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## December

S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28	29	30	31		

## January

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## March

S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

☆ First / Last Day of School

○ No School - All Schools

△ No School - Elementary, K-8,  
Middle Schools

□ No School - Willamette H.S.

## May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## June

S	M	T	W	T	F	S
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

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**March 9, 2020**

**RESOLUTION NO. 19-20: 52**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby authorizes Superintendent Parra to sign the updated City of Eugene/Echo Hollow Pool renovation Parking Agreement as discussed at the March 9, 2020 School Board Meeting. Additional parking is necessary for the occupancy and operation of Echo Hollow Pool, a Bethel community asset.

**ATTEST** \_\_\_\_\_  
**Clerk - Chris Parra**

\_\_\_\_\_  
**Chair – Paul Jorgensen**

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				

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**March 9, 2020**

**RESOLUTION NO. 19-20: 53**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby authorizes Superintendent Parra to revise the 2019-2020 Academic Calendar to add up to two (2) staff development days in place of student contact days, if necessary.

**ATTEST** \_\_\_\_\_  
**Clerk - Chris Parra**

\_\_\_\_\_  
**Chair – Paul Jorgensen**

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				