

# Summit Charter Intermediate Academy



## Community Service as Action



## A Guide for Students and Parents

**"IB Learners strive to be caring members of the community who demonstrate a personal commitment to service, and to act to make a positive difference to the lives of others and the environment."**

(MYP: From principles into practice, May 2014 (Updated September 2017))

## IB Mission Statement

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end the organization works with schools, governments and international organizations to develop challenging programs of international education and rigorous assessment. These programs encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

## Summit Charter Mission Statement

Summit Charter Academy allows students to explore the world around them as the staff challenges each student to rise to the pinnacle of physical, artistic and intellectual awareness.

Summit Charter Academy provides an educational environment where students demonstrate a firm commitment to their community, exhibit strong personal character, critically analyze information and communicate articulately.

Summit Charter Academy is committed to developing critical thinkers and problem solvers who value the perspectives and cultures of the global community.

## **Tips for Students and Parents:**

Parental encouragement and support, or involving yourself in volunteer activities, is often a vital part of helping students complete the IB Middle Years Program. Here are some suggestions on how students and their parents can work together:

- Familiarize yourself with the Service as Action requirements.
- Discuss the requirements and opportunities for Service as Action together.
- Parents share their own volunteer experiences with their student and reflect on what you have given and gained through volunteering.
- Discuss and explore your student's interests, help your child connect with local organizations and develop ideas for possible opportunities to volunteer.
- Many students who have chosen to attend Summit Charter have previous volunteer experience. Encourage your child to build on previous successful volunteer experiences.
- Be willing to get involved together - come to sporting events, family IB nights, concerts, PTSA events.

## Service as Action Guidelines for the IB Middle Years Program

Below are the minimum requirements for Service as Action at SCIA.

<b>Grade Level</b>	<b>1st Semester</b>	<b>2nd Semester</b>	<b>Required Evidence</b>
Year 1 (6th grade)	1 short-term  <b>Due: Friday, Dec. 9, 2022</b>	1 short-term  <b>Due: Friday, May 19, 2022</b>	<ul style="list-style-type: none"> <li>• 2 pieces of evidence to demonstrate planning and involvement (planning notes, pictures, etc.)</li> <li>• Completion of the <a href="#">Student Service as Action form</a> including the "Activity Receipt form" to be completed by the activity or project supervisor.</li> </ul>
Year 2 (7th grade)	1 short-term  <b>Due: Friday, Dec. 9, 2022</b>	1 long-term  <b>Due: Friday, May 19, 2022</b>	<ul style="list-style-type: none"> <li>• 2 pieces of evidence to demonstrate planning and involvement (planning notes, pictures, etc.)</li> <li>• Completion of the <a href="#">Student Service as Action form</a> including the "Activity Receipt form" to be completed by the activity or project supervisor.</li> </ul>
Year 3 (8th grade)	Community Project - 15 hours		<ul style="list-style-type: none"> <li>• Completion of 7 journal entries in Community Project Journal</li> <li>• Completion of Community Project essay, Presentation Board, and Informational Slideshow</li> <li>• Participation in Community Project grading</li> <li>• Participation in Community Project Showcase Event</li> </ul>

- Short-term** relates to simple, one-time, positive interaction in a community.
- Long-term** relates to a continuous or ongoing project or activity that requires multiple interactions or times to complete the action.
- The project time** includes time for planning, executing and evaluating the project.

## **What is Community Service as Action in the MYP?**

This is a required component of the IB Middle Years Program (MYP) which supports SCIA's commitment to developing internationally-minded students who understand and recognize the importance of their common humanity and shared guardianship of our planet. Community Service as Action can take a wide variety of forms, including, recycling or helping with school events.

Community Service as Action helps students connect what they learn in school with their own community and the world around them. Some examples of where this can happen is in school, at a local church, a food bank or at a distant location. The end results of service as action makes a lasting impression on the people who are served and are treasured experiences that help students to grow and understand the needs of our world.

Community Service as Action extends beyond the classroom, allowing students to participate in a community where they live. It allows students to pay special importance to developing their sense of social responsibility and improve the skills that will enable them to make effective contributions to society.

Students should strive to find a variety of service activities in order to broaden their horizons. The idea is to find a way to help others, especially someone who is less fortunate than they are and to identify and meet a need from within one of their communities (school, town, county, state, country, or world). ***It is an act that stresses the idea that it is better to give than to receive.***



## What are learning outcomes?

Service as action leads towards a set of appropriate outcomes. It helps students develop their personal understanding, their emerging sense of self and their developmentally appropriate responsibility in their community by engaging them in service that leads to action.

Before taking on a Community Service as Action project or activity, consider whether it will achieve the outcomes below:

- Increases your awareness of your own strengths and areas for growth.
- Provides a new challenge for you to develop new skills.
- Requires perseverance and commitment.
- Requires you to work collaboratively with others.
- Consider the ethical implications of your actions.
- Discuss, evaluate and plan student-initiated activities.
- Develop international-mindedness through global engagement, multilingualism and intercultural understanding

## What are the Community Service as Action criteria?

- Service should be earned at an acceptable place. Examples are at a school, religious organization, political organization, environmental/animal group, hospital, etc.
- There must be a "learning" aspect to the service. How can I apply what I have learned in school?
- Students **MAY NOT** receive pay or compensation of any kind for the work completed.
- Students **MUST** be supervised by an adult while completing service work.
- Students **MAY NOT** miss school to complete service.
- The activity must provide a service to a community.

**"It has been said that something as small as the flutter of a butterfly's wing can ultimately cause a typhoon halfway around the world."**

-Chaos Theory

## What are the types of action and what are some examples of Community Service as Action?

Types of Action	Definition and examples of action
<b>Direct Service</b>	Interactions that involve people, the environment or animals.
<b>Indirect Service</b>	Though students do not see the recipients, they have verified that their actions will benefit the community or environment.
<b>Advocacy</b>	Students speak on behalf of a cause or concern to promote action on an issue of public interest.
<b>Research</b>	Students collect information through varied sources, analyze the data and report on a topic of importance to influence a policy or a practice.

## What are some Service as Action ideas I can participate in?

School	Local	National/International
<ul style="list-style-type: none"> <li>Organize a celebration or school event (talent show, rally, cultural celebration)<b>LT</b></li> <li>Peer tutoring or buddy reading <b>ST/LT</b></li> <li>Helping at school events (Halloween, Showcase Event, end of year art show)<b>ST</b></li> <li>Participate in a student organization like ASB or a club <b>ST/LT</b></li> <li>Run an afterschool club (sport or language) <b>LT</b></li> <li>Library assistant <b>ST</b></li> <li>School improvement project <b>LT</b></li> <li>Organize break time activities <b>ST/LT</b></li> </ul>	<p>Volunteer locally:</p> <ul style="list-style-type: none"> <li>Become an assistant coach for younger players in a sports club <b>LT</b></li> <li>Help neighbors <b>ST/LT</b></li> <li>Visit nursing home <b>ST</b></li> <li>Church projects <b>ST</b></li> <li>School music events <b>ST</b></li> <li>Organize a food or clothing drive for a good cause <b>LT</b></li> <li>Teach a language <b>LT</b></li> <li>Participate in a local city clean up event <b>ST</b></li> <li>Volunteer at an animal rescue <b>ST</b></li> <li>Clean up a local park or lake <b>ST</b></li> </ul>	<p>Organize a fundraiser for:</p> <ul style="list-style-type: none"> <li>Red Cross</li> <li>Unicef</li> <li>Global Giving <b>LT</b></li> </ul> <ul style="list-style-type: none"> <li>Organize an event for an international day (Earth Day, etc.) <b>LT</b></li> <li>Create a global campaign <b>LT</b></li> <li>Organize garbage/beach cleanup <b>LT</b></li> <li>Create a recycling program at your school <b>LT</b></li> <li>Volunteer at cultural events in or out of town (SCA-Mathew Cultural event, Hmong New Year, etc. <b>LT</b></li> </ul>

ST = Short-term examples

LT = Long-term examples

## **Procedures for Completing Service as Action:**

Students should follow the procedures outlined below:

- **Plan a service activity**

Advisory teachers will give students ideas, but it is the responsibility of the student to find areas of service to become involved in. Activities can include individual projects, small group projects, class projects, or on a larger scale. ***The Advisory teacher will approve all student-initiated activities prior to the activity or project starting.*** Students are strongly encouraged, with the approval of the Advisory teacher, to plan their own service activities or projects.

- **Join or create an activity/project**

Advisory teachers act as supervisors to all middle school students. Students will be given time in their Advisory class to collaborate through discussions with their peers to create ideas for projects/activities. Advisory teachers must be aware of any Service as Action projects and students must have prior approval before beginning their activity/project.

- **Begin the activity**

Once the activity/project has been approved by the Advisory teacher, the student(s) may begin their proposed action. Upon completion of the activity or project, a supervisor will be required to sign the "Activity Receipt Form" section of the [Student Service as Action form](#). This will ensure that the student participated effectively in the activity and provided a documented record of the activity including pictures, planning notes, etc. to be collected by the Advisory teacher and filed with the MYP Coordinator.

- **Reflection and submission**

Personal reflection is an essential part of Service as Action. Reflection encourages awareness of needs in a student's community and how those needs can be addressed. Reflection also allows students to develop positive attitudes and to become more aware of their individual strengths and the challenges they face. Students will complete their reflection which is part of the [Student Service as Action form](#). This reflection will be completed at least **two times for Years 1 and 2 of the MYP (Grades 6 and 7). The 8th grade Community Project will fulfill the Service as Action requirement in Year 3 (Grade 8)**. All Student Service as Action forms along with evidence of the completed action or project will be submitted to the Advisory teacher and filed with the MYP Coordinator.

- **Why is Reflection so important?**

Active and effective participation in community service is extremely valuable in becoming a well-rounded, internationally-minded, service-oriented student. Reflecting on the successes and challenges of each activity helps students to grow as caring people who make a positive difference in their world.

At Summit Charter Intermediate Academy, we believe that a quality reflection is far more important than quantity and encourage our students to choose one service project per semester to allow for “deep reflection”. Proof of this reflection will be completed on the [Student Service as Action form](#).

### **Tips for Parents:**

Parental encouragement and support, or involving yourself in volunteer activities, is often a vital part of helping students complete the IB Middle Years Program. Here are some suggestions on how you can encourage your child:

- Familiarize yourself with the Service as Action requirements
- Discuss the requirements and opportunities for Service as Action with your student.
- Share your own volunteer experiences with your student and reflect on what you have given and gained through volunteering.
- Explore your child’s interests and look through the listing of possible volunteer activities together. Help your child connect with local organizations and develop ideas for possible opportunities to volunteer.
- Many students who have chosen to attend Summit Charter have previous volunteer experience. Encourage your child to build on previous successful volunteer experiences.
- Be willing to get involved - come to sporting events, family IB nights, concerts, PTSA events.

### **Acknowledgements:**

The following documents were used in the creation of this handbook:

- “Service as Action in the MYP in different modes of teaching and learning”, IBO, August 2020
- “MYP: Principles into Practice”, IBO, 2014
- “Community Service & Action: A Guide for MYP Students at Northwest Jackson IB Middle School”



# **Student Service as Action Form**

**Student Name:** \_\_\_\_\_

**Grade Level:** Year 1(6th grade)    Year 2(7th grade)    Year 3(8th grade)

**Advisory Teacher:** \_\_\_\_\_

## ***COMPLETE THIS SECTION BEFORE BEGINNING YOUR ACTION.***

What are you passionate about and/or what ideas did you get from discussing service with a parent that could lead to a service in your community?

\_\_\_\_\_

What ideas do you have for serving others in your community?

\_\_\_\_\_

Write a brief description of the activity or project you plan to do:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Choose TWO Service as Action outcomes that you plan to achieve through your activity or project:***

- Increases your awareness of your own strengths and areas for growth.
- Provides a new challenge for you to develop new skills.
- Requires perseverance and commitment.
- Requires you to work collaboratively with others.
- Consider the ethical implications of you actions.
- Discuss, evaluate and plan student-initiated activities.
- Develop international mindedness through global engagement, multilingualism and intercultural understanding.

**Advisory Teacher:**

**Approved**

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

***The ADULT who supervised your activity or project MUST COMPLETE THIS SECTION.***

**Supervisor Instructions:** Please complete this information below. All information must be legible and signed in ink.

**Supervisor Information:**

Supervisor's Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Activity the student performed or participated in: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**By my signature, I attest that the above-named student was under my direct supervision for the activity performed.**

\_\_\_\_\_  
**Supervisor's Printed Name**

\_\_\_\_\_  
**Supervisor's Signature**

**REFLECT IN THIS SECTION AFTER COMPLETING YOUR ACTION.**

1. Write a brief description of the activity or project you completed:

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**2. Choose 2-3 Service as Action outcomes that your activity or project satisfied:**

- Increases your awareness of your own strengths and areas for growth.
- Provides a new challenge for you to develop new skills.
- Requires perseverance and commitment.
- Requires you to work collaboratively with others.
- Consider the ethical implications of your actions.
- Discuss, evaluate and plan student-initiated activities.
- Develop international mindedness through global engagement, multilingualism and intercultural understanding.

3. How did completing your Service as Action activity help you to grow as an IB student? What profile traits did you help to build/strengthen through your service?

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4. Did you persevere in completing your Service as Action? What would you do differently if you could repeat the experience?

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5. What did you learn about yourself from your service experience?

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6. What did you learn about or from other people through your involvement in this service activity?

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