

How to upload Senior Portrait


1. Select your photo based on the requirements
 - Must be submitted as a digital file (JPEG/jpg format only).
 - Must be a minimum of 640 x 800 px
 - Vertical, portrait style alignment only
 - Traditional portrait image – no zooming – full head and shoulders
 - Neutral background (can be nature, but nothing distracting)
 - Color photos only, no black or white.
 - No hats, props or hands
 - A simple conservative top or shirt
 - No logos, pictures or sayings
2. Name your file Lastname_Firstname
 - a. Should be a JPEG file so will have .jpg at the end after saving

3. Go to this website:

https://images.jostens.com/0irWvl_IATWp3OWw5otjHUw

4. Click **choose files** button

Brockport High School

 ReplayIt Private Photo Submission

Welcome to the yearbook photo submission page for Brockport High School.

No file chosen

To select multiple images, press your CTRL (or CMD key) while making your image selections.

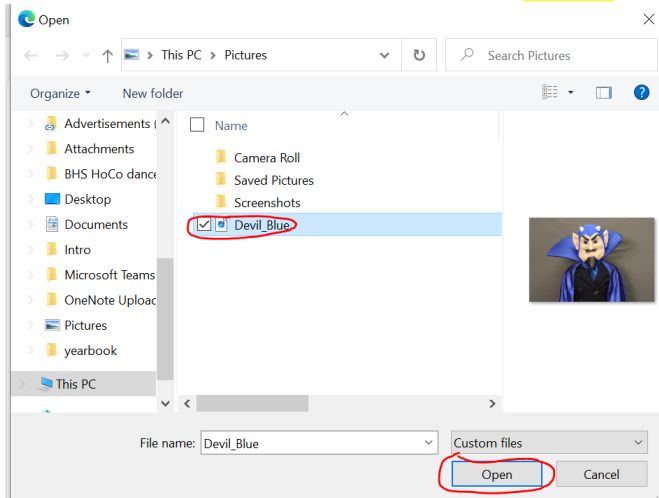
To ensure high quality printing in the yearbook, please provide only high resolution images. Images can be uploaded in JPEG, TIFF, or PNG file format.

If uploading a **senior portrait** or any other type of **portrait**, please use **JPEG** file format. Do **NOT** use a TIFF or PNG file for a portrait upload.

Files are limited to 50 MB maximum

(Continued on next page)

5. A file explorer window will pop up. Find the photo file that you saved using the Lastname_Firstname, Click on **photo**, then click **open**



6. Fill in **all** the fields on the next page and then click **Upload Chosen Images**


Brockport High School ▶ ReplayIt Private Photo Submission

Welcome to the yearbook photo submission page for Brockport High School.
Please provide only high resolution images to ensure quality printing in your yearbook.
Images must be in JPG, TIFF, HEIC, or PNG format.

Contact Information
If the adviser has any questions regarding these images they can contact you at:

*Your Email:
*Your First Name:
*Your Last Name:
(* required)

Image Information

Image Name	*First Name	*Last Name	*Current Grade	Description
	<input type="text" value="Blue"/>	<input type="text" value="Devil"/>	<input type="text" value="12"/>	<input type="text" value="Senior Portrait (Example of"/>

I have read and understood the [terms and conditions](#) for image usage.
I also understand the yearbook staff will review all photos and determine final yearbook content.
Jostens cannot guarantee that all submissions will be used.

7. You will then see a confirmation page and you are all set! 😊
8. Yearbook staff will review your photos and will make sure that it meets the requirements. If a change needs to be made you will be notified by Clarissa.steier@bcs1.org

Please contact Clarissa Steier (yearbook advisor) with any questions or concerns

At Clarissa.steier@bcs1.org