

Deanna Spagnola
Director of Student Services

DATE: July 5, 2023

TO: Dr. Kevin McGowan
Board of Education

FROM: Deanna Spagnola *DS*

RE: Committee on Special Education Surrogate Parent

Each school district must try every reasonable way to notify the parents of the child who has been referred or is in need of special education and related services. The Board of Education must appoint a surrogate parent to speak for the child from the list of surrogate parents kept by the Board of Education if:

- the school district, after reasonable efforts, cannot find the parent
- the child's parents or guardian are not known
- the child is a ward of the state

Pursuant to 200.2 of the Regulations of the Commissioner of Education, the Board of Education of each school district must appoint a surrogate parent when any of the above needs arise. I am recommending that Rachel Rosner and Cynthia Kerber-Gowan be approved by the Board of Education of the Brighton Central School District to serve as surrogate parents for the 2023-2024 school year.