



To: Dr. Kevin McGowan

From: Lou Alaimo, Assistant Superintendent

Date: September 18, 2014

Re: Approval of Architect for Primary School Feasibility Study

On August 19, 2014, the District issued a Request for Proposal to five qualified architectural and engineering firms to assist the Brighton Central School District in determining the feasibility of future expansion and renovations of the Primary School at Council Rock School and the former Brookside Elementary School. This feasibility study will analyze and compare the advantages and disadvantages of developing each site to accommodate increasing space demands and the implementation of a full-day Kindergarten program. Of the five RFP's issued, we received four responses.

To evaluate each proposal, we assembled a sub-committee of our Facilities Master Planning Committee. The participants included:

Mr. Larry Davis, Board of Education
Mrs. Martha Sciremammano, Board of Education
Mr. Matt Tappon, CRPS Principal
Mr. Doug Ackert, Director of Buildings and Grounds
Ms. Maria Huot, Brighton Teachers' Center
Ms. Kris Tisa, Kindergarten Teacher at CRPS
Ms. Joan Gears, Special Education Teacher, CRPS
Ms. Carol Flanigan, Grade 1-2 Teacher, CRPS
Ms. Karen Hatch, PTSA
Mr. Justin DelVeccio, Parent

The Committee evaluated each proposal based on the following criteria:

1. Experience and strength of the Consultant Team, as it demonstrated by their ability to perform the tasks required for this project.
2. Consultants understanding of the project and program requirements.
3. Proven ability to administer projects within budget and program requirements.
4. Consultant's ability for phasing and scheduling.
5. Experience on projects of similar scope
6. Cost of consultant services

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After thoughtful discussion, the Committee came to consensus to recommend SWBR as the firm most qualified to work with the District on this important project.

Recommended Resolution:

RESOLVED: That the Board of Education of the Brighton Central School District authorizes the Superintendent of Schools to enter into a contract with SWBR Architects for a cost not to exceed \$39,500 to prepare a feasibility study to critically evaluate the potential of future expansion and renovations of the Primary School at Council Rock School and the former Brookside Elementary School.

C: Mr. Doug Ackert, Director of Buildings and Grounds