## HOW TO:

## Set up a parent Schoology account

Begin by opening your student's SCHOOL TOOL account. You can access this through the Parent Portal page (see image below).



In your student's profile, please select the User Defined tab (see image below).



Next, in the dropdown (see below) select LMS Parent Access Codes. This will display the student's access code for Schoology. You will need this information to set up your Parent Schoology account.



Now you have what you need to create your parent Schoology account. Please follow the directions on the next page.

- In your browser, navigate to: https://www.powerschool.com/classroom/schoology-learning/
- 2. In the top right corner select Register. See image on the next page!



3. Select **Parent** from the options.

Sign up for Schoology		
Instructor	Student	
Parent		

Use the Parent Access Code from School Tool, in the format XXXX-XXXX-XXX. Enter that code here:

Sign up for Schoology	Back		
Access Code			
Enter the access code provided by your child's instructo			
Continue			

\*\*As a reminder...the Parent Access Code can also be found in the User Defined tab in your student's profile in School Tool. See image below\*\*

CONTACTS	SCHEDULE	ATTENDANCE	DISCIPLINE	GRADES	ASSESSMENTS	ASSIGNMENTS	USER DEFINED	HOURS	NOTES
Student LMS Parent Ad	ecess Codes 🖓	Add 🖶 H	elp 😧			Show his	tory		
Schoole Seesaw	23 - Current ogy Parent Access Access Code:	s Code: 3							

4. Enter your name, email address, and password. Once you log in, you'll be able to browse your child's activity by clicking the arrow to the right of your name and selecting your child's name from the top right drop-down menu:

Sign up for Schoology CCESSCODE XXXX-XXXX-XXX	x Parent Name
First Name Last Name	- Ima Student Brighton Central School
Email or Username	Add Child
Password	Your Profile
Confirm Password	Brighton Central School
✓ Subscribe me to the Schoology Exchange blog	Settings
By clicking Register, you are agreeing to our Privacy Policy and Terms of Use	► Logout
Register	

You also have the option to associate additional children using Schoology with this account. To associate additional children, select **Add Child**, and enter the Parent Access Code of your other child/children. **Each student has their own Parent Access Code.** Now that you have registered for Schoology to view your child's activity, please check out the <u>Parent Guide!</u>