

# BCSD Technology Information

## Student Login format:

**Username:** Lastnamefirstinitialgradyear (for example, DoeJ2024)

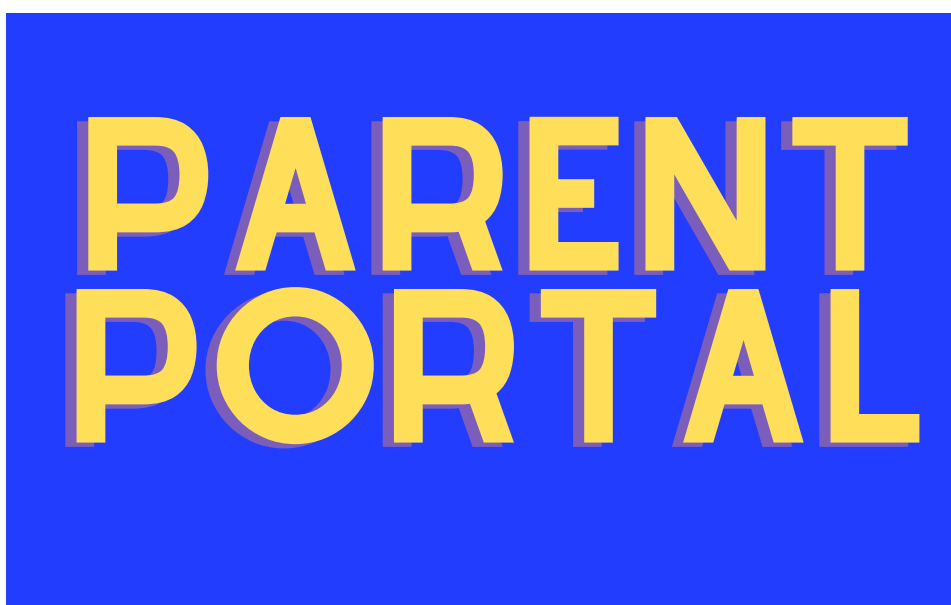
**Email:** Username@365.bcsd.org (for example, DoeJ2024@365.bcsd.org)

**Password:** Keep your password private and do not share it.

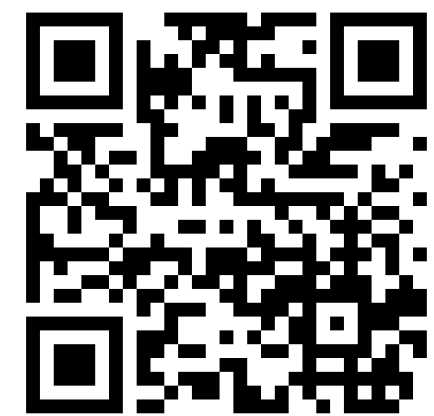
Do not include your name in your password.

Your password must include 8 characters including:

- capital letter
- lowercase letter
- a number or special character



Parent Portal is a central hub that will take you to all the apps listed below!



Use Parent Square to...

- receive notifications from teachers, classes, clubs, athletic teams, etc.
- send an email to a teacher
- translate message to language of choice
- access electronic permission slips, classroom sign-ups, etc.
- find links for athletic sports schedule can be found here.
- find links to café, transportation, and more can be found here!



Parents and students use Schooltool to...

- get their schedule
- check assignment grades & current class average
- view quarterly report cards
- attendance



Students use Schoology to...

- access coursework and homework
- submit assignments
- use calendar to keep track of assignments



Parents use Schoology to...

- access student's courses and academic calendar

Parents and students use BCSD Help Desk to...

- report a tech problem and request service



# Parent/Guardian Schoology Access

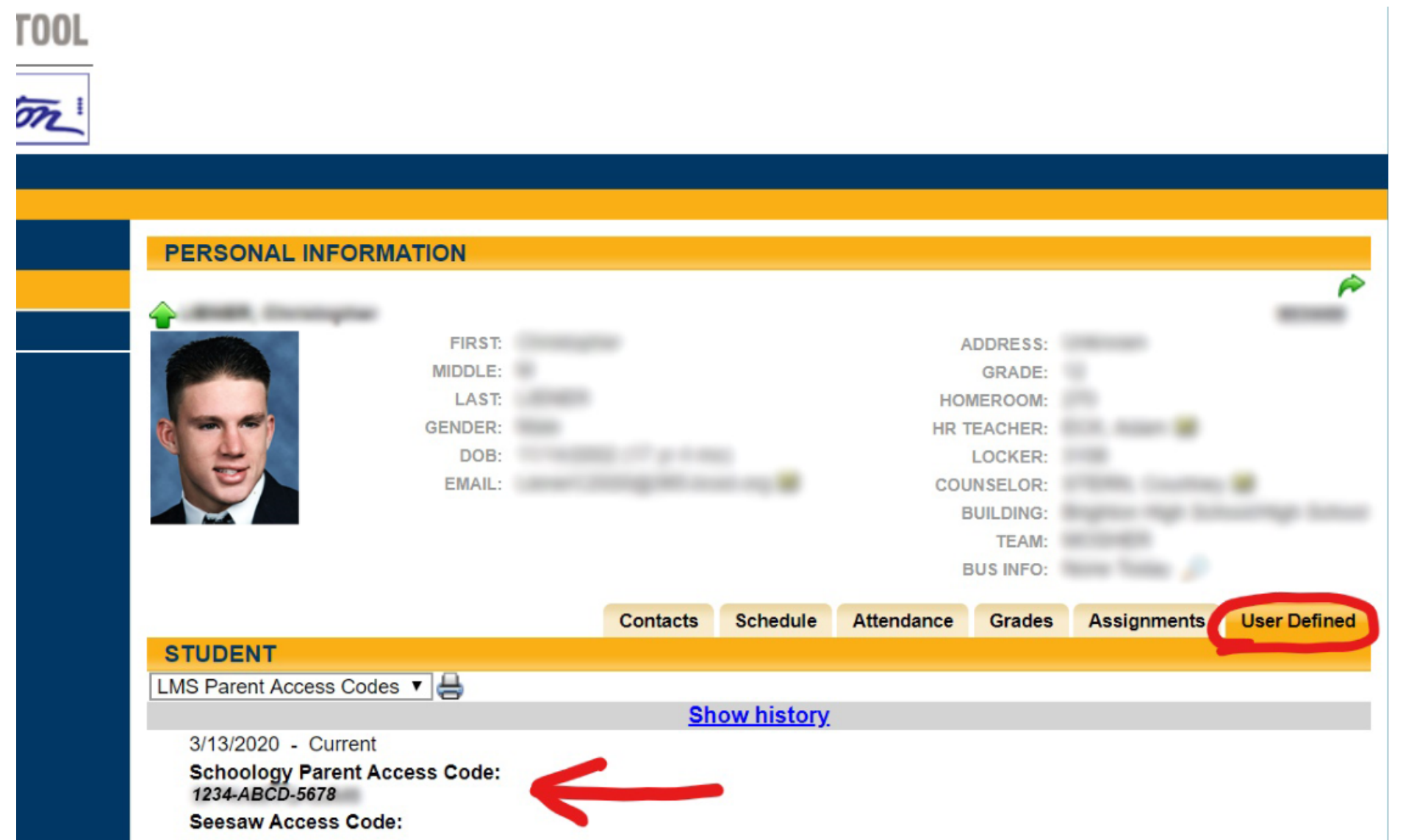
## Setting up your Parent Schoology Access



### Step 1: Get the course access codes

In Schooltool, locate your student's access code at the **"User Defined"** tab. Each student has a unique code (see image on right). In the dropdown menu, select LMS Parent Access Codes.

Use this code when setting up your access at the Schoology website in Step 2 below.

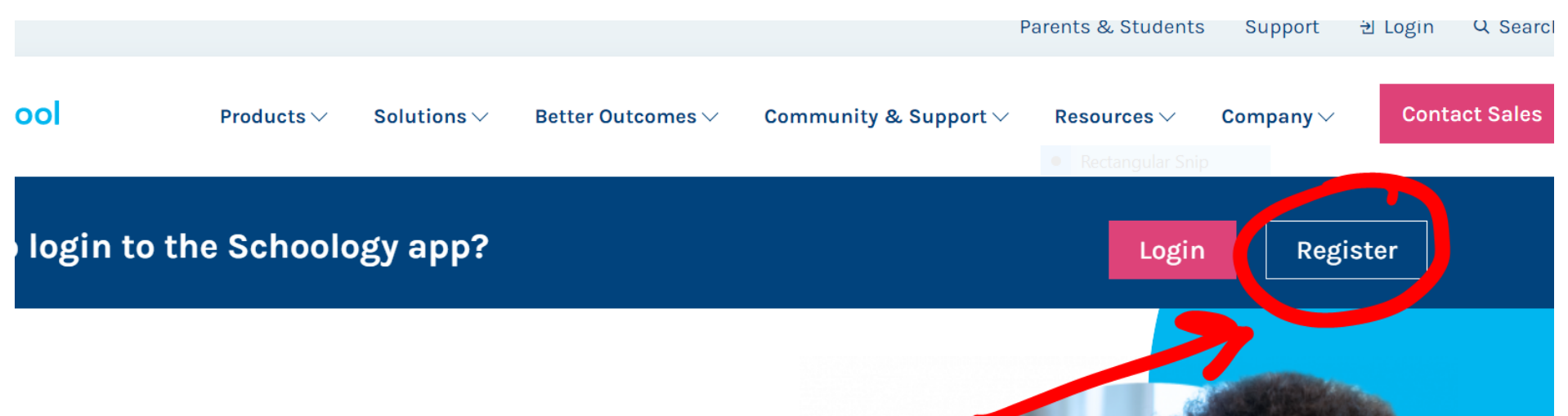


The screenshot shows a student profile in Schooltool. The 'PERSONAL INFORMATION' section includes fields for FIRST, MIDDLE, LAST, GENDER, DOB, EMAIL, ADDRESS, GRADE, HOMEROOM, HR TEACHER, LOCKER, COUNSELOR, BUILDING, TEAM, and BUS INFO. Below this is a 'STUDENT' section with a dropdown menu for 'LMS Parent Access Codes' and a 'Show history' link. A red arrow points to the 'LMS Parent Access Code' field, which displays the code '1234-ABCD-5678'. The 'User Defined' tab is highlighted with a red circle.

### Step 2: Register at Schoology

Navigate to [www.schoology.com](http://www.schoology.com).

- Click the **"Register"** button on top right
- Choose **"Parent"**
- **Enter the access code for your student**
- **Register with a username and password**
- As a parent, you will then be able to join Schoology groups from your account using other access codes. (ex: join **Bruin Parent Tech Bytes Group** access code is: JFTX-PS6T-JWF3R)

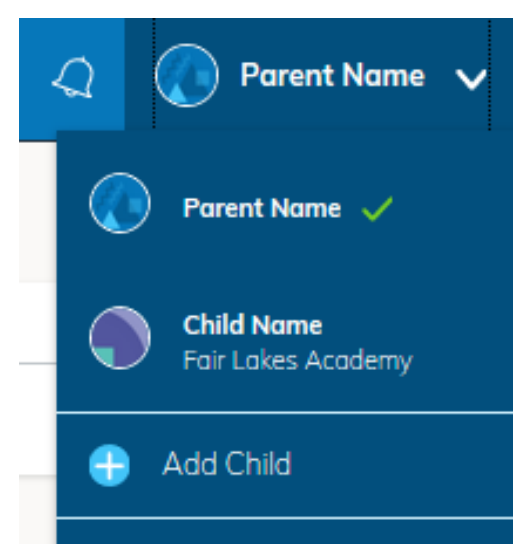


The screenshot shows the Schoology website's registration page. The 'Register' button is circled in red, and a red arrow points to it. The page includes a navigation bar with links for Parents & Students, Support, Login, and Search. Below the navigation bar, there are links for Products, Solutions, Better Outcomes, Community & Support, Resources, and Company. The main heading is 'login to the Schoology app?' with 'Login' and 'Register' buttons.

### Step 3: View your student's activity

Click on your student's name to see Schoology from your student's perspective.

Add additional students by clicking the "+ Add Child" button.



The screenshot shows the Schoology mobile app interface. It displays a list of students with their names and a checkmark next to the selected student. Below the list is a '+ Add Child' button.

For more information, see the BCSD "Technology Help" page at <https://www.bcsd.org/Page/15700>.

Schoology resources can also be found at <https://support.schoology.com/hc/en-us/articles/201000873-Parent-Guide>.



# Video Tutorials for School Tool and Schoology



Video Tutorial: How to use Schoology