

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, June 22, 2016  
Café – 7:00 PM  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:04PM, followed by the Pledge of Allegiance.

**Present:** Ron White, Lillian Tyree-Johnson, Kathleen McClelland, Jeff Mansfield; Jennifer Vinski, Robert Hauser, Assistant Superintendent of Finance & Facilities; Michael Vigliotta, Counsel; Tammy A. Cavanaugh, District Clerk

**Excused:** Dr. Lois R. Favre, Superintendent; Doug DeGroot

**Press:** Christine Sampson, East Hampton Star; Kelly Zegers, The Southampton Press

**Guests:** Aleta Parker, Michael Gomberg

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated June 22, 2016.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 5-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 25, 2016 Meeting of the Board of Education.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 5-0

**D) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**E)** Invitation to visitors to address the Board of Education on agenda items

**F)** Communications (all items are in Board member folders)

- 1) ES BOCES Highlights Newsletter – May 2016
- 2) Copy of email sent regarding Dave Elliott
- 3) SCOPE Forum Spring 2016
- 4) Invitation to the PreK Graduation
- 5) NYSSBA Convention Newsletter

**G)** Board of Education Discussion Items

- 1) Audit Committee
- 2) Policy Committee
- 3) Safety Committee
- 4) Facilities & Grounds Committee

## H) Consideration of additional items for the Agenda

### II. ANNOUNCEMENTS

- (a) June 20 -24 Early Dismissal PreK–8<sup>th</sup> 11:15am
- (b) June 23 PreK Graduation 10:00am – Last day of classes for PreK
- (c) June 24 Last day of classes K-8<sup>th</sup>  
Moving Up Day Grades K-2<sup>nd</sup> 9:00 am  
Moving Up Day Grades 3<sup>rd</sup>–5<sup>th</sup> 9:30 am  
Early Dismissal 10:15 am
- (d) June 25 Marimba performance at the Swordfish Club, Westhampton Beach
- (e) June 26 Graduation Ceremony 4:00 pm
- (f) June 27 Final Report Cards Mailed

### III. REPORTS

#### A) School Business Administrator Report

##### Finance

- Preparing to close books 15/16 books. Auditors scheduled for week of August 15.

##### Facilities & Grounds

- Scheduling contractors: (July 5 Summer Programs Begin)
- Exterior Masonry sealer, Wall of Fame, Farm Stand, Painting, Electronic Door Locks
- Architect, John Grillo, to speak briefly about facilities, Building Condition Survey (BCS)

**\*7:17PM – Larry LaPointe arrived.**

### IV. NEW BUSINESS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation in the total amount of \$1,825.00 to be disbursed as Mini-Grants to the following applicants to offset the costs of their programs: Michael Miller for Middle School/High School Field Day Bounce House in the amount of \$325.00; Nina Merkert for ELMO Camera/Digital Technology in the amount of \$500.00; and Jenna Mascia for Introduction to Garment Construction Course and Components in the amount of \$1,000.00.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of policies and regulations: #1500 Public Use of School Facilities; # 1500-E Building Use Form; #2120 School Board Elections; #2120-R School Board Elections Regulation; #2120.1 School Board Elections – Candidates & Campaigning; #5220 School-Sponsored Student Expression; #6240 Investments; #6240-R Investments Regulation; and #8505 Meal Policy.

Motion: L. Tyree-Johnson

Second: L. LaPointe

Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Jeff Hand on June 21, 2016.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 6-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### \*Consent Agenda, Items A1-A26

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Summer Transportation Contract with the Sag Harbor UFSD from July 5, 2016 through August 12, 2016 to the Bridgehampton UFSD and authorizes the Board President and Superintendent to execute the Contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Summer Transportation Contract with the Southampton UFSD from July 5, 2016 through August 12, 2016 to the Bridgehampton UFSD and authorizes the Board President and Superintendent to execute the Contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Special Education Services Agreement with the Southampton Union Free School District for the period of July 5, 2016 through August 12, 2016 and authorizes the Board President to sign the contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the period of July 5 – August 31, 2016 with Comprehensive Therapy Services (PT & OT), PLLC and authorizes the Superintendent to execute the contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the period of July 5 – August 31, 2016 with Salveo Healthcare Solutions, Inc. and authorizes the Superintendent to execute the contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the period of July 5 – August 31, 2016 with Anita Grille, MS, CCC-SLP and authorizes the Superintendent to execute the contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Contract for School/Agency Services for the period of July 5 – August 31, 2016 with Irene Morsch/Hamptons ABA Corp. and authorizes the Superintendent to execute the contract.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Questar III Fund Surplus Resolution Agreement and authorizes the Board President to sign the Agreement.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves HB Solutions, LLC for providing Affordable Care Act Administration and Consulting for the 2016-2017 school year and authorizes the Superintendent to sign the Agreement.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #30 Fund A with 79 Claims in the amount of \$257,564.91.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund C with 13 Claims in the amount of \$4,399.33.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund F with 3 Claims in the amount of \$3,432.71.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #24 Fund T with 18 Claims in the amount of \$111,033.58.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #31 Fund A with 36 Claims in the amount of \$238,338.81.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

15) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund C with 9 checks in the amount of \$1,624.06.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #19 Fund F with 1 check in the amount of \$3,825.00.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund H with 1 check in the amount of \$6,110.72.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund T with 12 checks in the amount of \$180,144.22.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #32 Fund A with 43 checks in the amount of \$74,805.36.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**20) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund F with 1 check in the amount of \$4.29.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**21) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund T with 12 checks in the amount of \$81,899.95.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**22) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #2 Fund TE with 4 checks in the amount of \$873.21.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**23) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for May 31, 2016.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**24) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated May 31, 2016.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**25) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 07/01/15 – 5/31/16.

Motion: L. Tyree-Johnson                      Second: K. McCleland                      Vote: 6-0

**26) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/15 – 5/31/16.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

**B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves a Childrearing/FMLA leave of absence until October 17, 2016 for Jennifer Schwab commencing on June 7, 2016.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves a Childrearing/FMLA leave of absence for Danielle Corbett commencing on or about September 12, 2016 with the intent to return on January 23, 2017.

Motion: L. Tyree-Johnson      Second: L. LaPointe      Vote: 6-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Teacher Aide, Elizabeth Morse, effective August 31, 2016.

Motion: L. Tyree-Johnson      Second: K. McClelland      Vote: 6-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Teacher Assistant, Elizabeth Kirwan, effective August 30, 2016.

Motion: L. Tyree-Johnson      Second: L. LaPointe      Vote: 6-0

**5) Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the Superintendent to hire students (with appropriate working papers) to work on the tennis courts this summer, to cover three shifts during the week, and on weekends at a rate of \$10 per hour, effective July 5<sup>th</sup> through August 26, 2016.

Motion: L. Tyree-Johnson      Second: J. Mansfield      Vote: 6-0

**6) Resolved** that the Board of Education of the Bridgehampton UFSD approves Johnelle Grizzle as a Substitute Teacher Aide at the daily rate of \$100.00 per day, effective July 5, 2016, pending fingerprint clearance.

Motion: L. Tyree-Johnson      Second: J. Mansfield      Vote: 6-0

**7) Resolved** that the Board of Education of the Bridgehampton UFSD approves Juana C. Lazaro Vidal as a custodial substitute at the hourly rate of \$15.00, effective June 23, 2016.

Motion: L Tyree-Johnson      Second: K. McClelland      Vote: 6-0

- 8) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Summer Curriculum for 2016 as per the attached list.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote:

*After discussion a motion was made to table this item until the July 6, 2016 business meeting.*

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 6-0

- 9) Resolved** that the Board of Education of the Bridgehampton UFSD approves Jennifer Schwab’s request for a fourth year on her probationary position effective July 1, 2016-June 30, 2017.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote:

*After discussion a motion was made to table this item until Executive Session.*

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 10) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jenna Mascia, who maintains a Family and Consumer Sciences and Health Education Certificates, from a .8 Family and Consumer Science Teacher to serve as a 1.0 FTE Family and Consumer Science Teacher, in the Consumer Science Teacher Tenure (General) Area whose probationary term shall commence on August 31, 2016 and expire on September 1, 2020, provided that in order to be granted tenure Jenna Mascia shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Jenna Mascia receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time, at an annual salary of \$61,872, M Step 1, per the BTA contract.

Motion:L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 11) Resolved** that the Board of Education of the Bridgehampton UFSD approves summer programming as follows:

Summer Program AM (4 days per week)			
Staff Member	Position	Rate	Hours
Jenna Mascia	Camp Facilitators	MA Step 1 hourly rate as per the BTA Contract \$47.594 per hour	8-11:30 with an additional 6 hours for preparation time
Ninfa Boyd	3 programs		
Lindsey Sanchez	Farm to Table		
Jen Suarez	Drama		
Kelly Sharp	Robotics		
Hamra Oszu			
Summer Program PM( 4 days per week)			
Jen Suarez	Camp Facilitators	MA Step 1 hourly rate as per the BTA Contract \$47.594 per hour	11:30 – 3 PM daily Additional 6 hours for preparation time
Simone Sooklall	Arts and Crafts and After Care		



Extended School Year (ESY) Special Education Program (5 days per week)			
Joseph Pluta	Special Education Teacher	Teacher's Hourly rate as per the BTA contract \$47.594	8-11:30 daily M-Th 8-11:30 – Friday Includes prep time
Alyssa Hauser	Teaching Assistant	Assistant's hourly rate as per the BTA contract \$22.398	8:30-11:30 daily
Simone Sooklall	Teacher's Aide	Aides hourly rate - \$18.699	8:30-11:30 Daily
Elizabeth Flanagan	School Nurse	Per the BTA contract hourly rate of \$56.367	8:00-2:00pm Mon-Thur 8:30 – 11:30 - Fridays
AIDE (possible – TBA)	Teacher's Aide	Aides hourly rate- TBD	8:30-11:30 Daily
Jump Start			
Heather Meringola	Teacher	MA step one hourly rate as per contract \$47.594	8:30 – 11:30 Aug. 15 through 25 with extra 4 hours for prep.
AIDE (possible) – depending on number of responses -	Teacher's Aide	Aides hourly rate - TBD	8:30-11:30 Daily

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD approves David Elliott for Summer Marimba Band hours, not to exceed 35 hours, at his BTA Contract hourly rate, from July 1 through August 25, 2016.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 6-0

**C) COMMITTEE ON SPECIAL EDUCATION**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the 504 Committee for Students #461, #662, #10019, #10116 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson                      Second: L. LaPointe                      Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Pre-school Special Education for Students #1052, #1080, #1104, #972, #10056, #966, #10393 and #10075 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0



**D) BUILDING USE REQUESTS**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Ron White for the use of the Gym for Open Gym three days per week (based on availability) from June 28, 2016 through August 20, 2016 from 6:00pm until 8:30pm.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 6-0

- E) **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**VI. MOTION to ADJOURN at 7:34PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson                      Second: L. LaPointe                      Vote: 6-0

**VII. RETURN TO REGULAR MEETING** at 9:34pm.

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jennifer Schwab’s request for a fourth year on her probationary position effective July 1, 2016 – June 30, 2017.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**VIII. MOTION to ADJOURN** at 9:35pm.

Motion: L. Tyree-Johnson                      Second: J. Mansfield                      Vote: 6-0

Respectfully submitted,



Tammy A. Cavanaugh  
District Clerk