

**Bridgehampton School District
Board of Education Business Meeting
March 26, 2014
Cafe at 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Call to Order at 7:02pm by the President upon his having ascertained the presence of a Quorum and Roll Call. Present: Ron White, Lillian Tyree-Johnson, Jenn Vinski, Elizabeth W. Kotz, Larry LaPointe, Dr. Lois R. Favre, Superintendent, Robert Hauser, Business Administrator, Michael Vigliotta, Counsel and Tammy A. Cavanaugh, District Clerk.

Excused: Gabriela Braia

B) Pledge of Allegiance

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated March 26, 2014.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 5-0

*Doug DeGroot arrived at 7:03pm

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 26, 2014 Board of Education Meeting.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 6-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 12, 2014 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 6-0

F) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 25, 2014 Special Meeting of the Board of Education.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

G) Invitation to visitors to address the Board of Education on agenda items

H) Communications

- 1) Nassau-Suffolk School Board Association – Year 2014 Legislative Priorities for Public Education (copy in Board members' folders)
- 2) Revised Call for Nominations – April 23, 2014 Election (copy in Board members' folders)
- 3) BOCES Annual Budget 2014-2015 DVD (copy in Board members' folders)
- 4) Nassau-Suffolk School Board Association – Letter sent to Long Island's NYS Senate and Assembly Delegations re: GEA – A Debt Unpaid (copy in Board members' folders)

I) Board of Education Discussion Items

- 1) Facilities & Grounds Committees Update
- 2) Safety Committee Update
- 3) Policy Review Committee Update
- 4) District Wellness Committee Update
- 5) Middle School Robotics Club

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- A) March 27 – NYSSMA at Westhampton Beach Middle School
- B) March 28 – PBIS Reward Day
- C) March 28 – Guggenheim Museum – NYC Field Trip

Dr. Favre advised of additional items to be added the announcements:

- D) April 7 – Kindergarten Screening
- E) April 14-18 Spring Recess
- F) April 23 – Board of Education Meeting
- G) April 25 & 26 – School play: “Snoopy the Musical”

III. REPORTS

A) Superintendent/Principal's Report

- “Walk to Montauk” competition winning classes were Grade 2 & 3 and Simone Simmons Sooklall (parent and Wellness Committee member) celebrated with a Healthy Fruit Smoothie party. The event created great excitement among the students and was beautifully orchestrated by David Holmes, Marie Hand and Jen Cunningham.
- Practice going strong for Snoopy! The Musical scheduled for April 25 & 26
- Working on finalization of moving the Benchmarking schedule to the end of June during Regents week

B) School Business Administrator Report

- Middle School – 23 custom windows to be installed over the next six (6) weekends in April and May
- District Office – front deck replaced
- Seeking quotes for cement walkway and landscaping
- Morton building contract approved; waiting for SED building permit
- All emergency lighting to be replaced throughout the school over the April break
- Main Building, PPS & Pre-K bathrooms: going to replace the paper towel dispensers with electric hand dryers resulting in big savings of the cost of paper towels
- Legal bid for Masonry Sealing will be published the first week of April with a closing date of April 21. Crews to be here first thing once school is out in June.

C) Presentation of Budget by Dr. Lois R. Favre and Robert Hauser.

Board decided to go with the 9.93% proposed spending increase, 4.25% over the Tax Cap. Elizabeth W. Kotz complimented and thanked Dr. Favre and Mr. Hauser for all of their time, hard work and dedication to working on this budget.

IV. NEW BUSINESS

** Consent agenda on Items IV: A-G; F-G

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

A) Resolved that the Board of Education of the Bridgehampton UFSD approves the surplus list dated March 19, 2014 submitted by John Daniels.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the surplus list dated March 26, 2014 submitted by Robert Hauser.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the first readings of Policies: #1530, Smoking & Other Tobacco Use on School Premises; #5300.30, Prohibited Student Conduct; #5300.70, Public Conduct on School Property; #4321, Programs for Students with Disabilities Under the Idea and New York's Education Law Article 89; #4321.3, Allocation of Space for Special Education Programs; #4321.8, Impartial Hearing Officer Appointment & Compensation; #5420, Student Health Services; #5420-R, Student Health Services Regulation; #5420-E.1, Student Health Services Exhibit; #5420-E.2, Student Health Services Exhibit, #5500-E.2 Objection to Release of Directory Information Designations; #5500-E.3, Notification of Release of Student Records Pursuant to Court Order or Subpoena; #5500-E.4, Application to Review Student Records by Parties Entitled Thereto Without Consent of

Parent or Student; #5500-E.5, Application to Review Student's Records and Consent There to by Parent or Student; #5500-E.6, Disclosure to the Military.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the Procedures developed for stock Albuterol and the Parental Permission form for administration of stock Albuterol as needed and for both of these to be included under Policy Regulation #5420-R

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the donation of a Meade telescope from Ms. Rusty Unger to the Bridgehampton School Science Department.
(Elizabeth W. Kotz advised that the resolution on the agenda incorrectly stated **Mr.** Rusty Unger when in fact it should have read **Ms.** These minutes reflect the correction.)

Motion: E. W. Kotz Second: L. Tyree-Johnson Vote: 6-0

F) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Riverhead CSD for three (3) students residing in the Bridgehampton School District and attending Mercy High School in the Riverhead CSD for the 2013-2014 school year at a total cost of \$2,162.37.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

G) Resolved that the Board of Education of the Bridgehampton UFSD, acting as lead agency for State Environmental Quality Review Act determinations, finds that the proposed storage barn project at the Bridgehampton School is a Type II action.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

** Consent agenda on Items V: 1-18

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Annual Budget Vote and Election of the Bridgehampton UFSD to be held on Tuesday, May 20, 2014 between the hours of 2:00 PM and 8:00 PM in the gymnasium of the Bridgehampton School, 2685 Montauk Highway, Bridgehampton, New York.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton Union Free School District hereby approves the legal notice dated March 26, 2014, and all dates set forth therein, and authorizes the District Clerk to take such steps as are necessary, in accordance with the provisions of the Education Law, including publishing in the legal notice for the annual meeting and election, for the purpose of voting upon the 2014-2015 budget at the District's annual meeting and election on May 20, 2014.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #48 Fund T with 14 Claims in the amount of \$97,128.61.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #49 Fund T with 20 Claims in the amount of \$95,762.92.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant 18 Fund A with 41 Claims in the amount of \$91,838.20.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant 19 Fund A with 36 Claims in the amount of \$284,700.11.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant 14 Fund C with 8 Claims in the amount of \$2,392.01.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant 13 Fund H with 4 Claims in the amount of \$36,131.16.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

9) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant 20 Fund A with 45 Claims in the amount of \$270,768.60.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

10) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant 15 Fund C with 7 Claims in the amount of \$3,098.51.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant 15 Fund H with 3 Claims in the amount of \$5,259.68.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

12) Resolved that the Board of Education of the Bridgehampton UFSD accepts Warrant 50 Fund T with 14 Claims in the amount of \$88,756.04.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

13) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for February 2014.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

14) Resolved that the Board of Education UFSD accepts the Revenue Budget Status Report for the period 07/01/13 – 02/28/14.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/13 – 02/28/14.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Monthly Treasurer's Report dated February 28, 2014.

Motion: L. Tyree-Johnson Second: J. Vinski Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD approves the donation of \$250.00 from King Kullen Grocery Co., Inc. towards the King Kullen Scholarship Fund.

Motion: L. Tyree Johnson Second: J. Vinski Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD approves the donation of \$500.00 from Riverhead Building Supply towards the Riverhead Building Supply Scholarship Fund.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

B) PERSONNEL

** Consent agenda on items B, 1-5

Motion: L. Tyree-Johnson

Second: E. W. Kotz

Vote: 6-0

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Gregory A. Mansley as a Teacher Aide Substitute for the 2013-2014 school year at a rate of \$100.00 per day.

Motion: L. Tyree-Johnson

Second: E.W. Kotz

Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD approves Tom House and Helen Wolfe for preparatory time for the SAT Test Prep Course at the curriculum writing rate of \$59.31 per hour, not to exceed 5 hours each.

Motion: L. Tyree-Johnson

Second: E.W. Kotz

Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves Helen Wolfe to teach an Algebra 2/Trigonometry Review Class at the curriculum writing rate of \$59.31 per hour, not to exceed 13 hours.

Motion: L. Tyree-Johnson

Second: E.W. Kotz

Vote: 6-0

4) Resolved that the Board of Education of the Bridgehampton UFSD approves Jeff Neubauer to teach two extra periods daily effective March 11 through June 16, 2014 at a rate of \$37.66 per class (calculated as yearly rate divided by 200 divided by 6 hours, divided by 60 minutes (to determine a minute rate) times 38 minutes for each class times 2 classes).

Motion: L. Tyree-Johnson

Second: E.W. Kotz

Vote: 6-0

5) Resolved that the Board of Education of the Bridgehampton UFSD approves the revision of the start date of Danielle Corbett as a full time Teacher Aide (one-to-one) from February 3, 2014 (previously approved at the January 15, 2104 Board meeting) to February 27, 2014.

Motion: L. Tyree-Johnson

Second: E.W. Kotz

Vote: 6-0

C) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee of Special Education for Students #758, #28, #10286 and #716 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson Second: L. LaPointe Vote: 6-0

D) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by artMRKT Productions for use of the school parking lot for the Art Fair (in its fourth year) at the Bridgehampton Historical Society on Thursday, July 10, 2014 from 5:00PM until 9:00PM.

Motion: L. Tyree-Johnson Second: J. Vinski Vote:

Following brief discussion, the motion was tabled for more information.

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Facilities submitted by Lindsey Sanchez on behalf of the Drama Club for the use of the gymnasium for the period from April 24 – 26, 2014.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

- V. **ADJOURN at 8:03PM** to Executive Session to discuss matters leading to the appointment of a particular person.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

VI. Motion to return to Regular Session at 8:44 PM.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

VII. Motion to adjourn at 8:45 PM.

Motion: L. Tyree-Johnson Second: E. W. Kotz Vote: 6-0

Respectfully submitted,

Tammy A. Cavanaugh
District Clerk