

**Bridgehampton Union Free School District  
Board of Education Business Meeting  
June 26, 2013  
Middle School at 7:00 PM  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Call to Order by the President upon her having ascertained the presence of a Quorum and Roll Call. (In attendance, Nicki Hemby, Doug DeGroot, Gabriela Braia, Lillian Tyree-Johnson, Larry LaPointe) at 7:00 PM

**B) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Dr. Lois Favre as Clerk Pro-Temp for the purpose of this meeting.

Motion: Lillian Tyree-Johnson      Second:      Larry LaPointe      Vote: 5-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised (3) Proposed BOE Agenda, dated June 26, 2013.

Motion: Lillian Tyree-Johnson      Second: Gabriela Braia      Vote: 5-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the May 29, 2013 and June 14, 2013 Board Meetings.

Motion: Lillian Tyree-Johnson      Second:      Larry LaPointe      Vote: 5-0

\*Ron White entered the meeting at 7:10 PM

**E)** Invitation to visitors to address the Board of Education on agenda items

**F)** Communications

1) Letter commending Danielle Doscher

**G)** Board of Education Discussion Items

1) Adjustment to school calendar – moving Parent Teacher Conferences from proposed November 22, 2013 to November 25, 2013, discussed half days last week – board comfortable with adjustments.

2) Consideration of Drama Stipend and French Club Stipend for 2013-2014- personnel item to discuss in executive session

**H)** Consideration of additional items for the Agenda

**II. ANNOUNCEMENTS**

**A)** June 27, 2013: Report Cards mailed home

**B)** July 3, 2013: Re-Organization Meeting 5PM

### III. REPORTS

#### A) Superintendent's Report

Graduation was wonderful – a really nice celebration – thanks to Dr. Pryor, Christine Harrison, Danielle Doscher, Lindsey Sanchez, David Elliott, David Holmes, Ninfa Boyd, and the staff and teachers who attended to make it special – thanks also to Nicki Hemby for the presentation assistance, and the Board members who attended. Very special group – they will be missed.

Tonight is JoAnn Comfort's last night as a trustee of the board of Education – I would like to publicly thank her for her three years of service on the board. She was instrumental in getting the Bridgehampton Education Foundation going, and greatly supported the greenhouse, as well as the named bricks that will soon line the walkway. I appreciate her dedicated service to this board, and her input to decision making. She served on the wellness committee, policy committee, and the budget advisory committee- to name a few during her three year term, and always kept the students at the forefront of her decision making.

I would also like to take this opportunity to wish Dr. Pryor the best as he moves on in his educational career, and thank him for his service to the Bridgehampton School community.

All of the computer equipment promised in the Virtual AP grant has arrived – laptops, scanner, tablets and printers.

We received a wonderful plaque for our involvement in the Relay for Life – that was a wonderful community event.

Drama Camp is off to a great start under the direction of Lindsey Sanchez. The performance is planned for July 17<sup>th</sup> - it is always wonderful!!!

#### B) Principal's Report

Dr. Pryor shared /reminded the board of the safety improvements promised in the wake of Hurricane Sandy this year, and provided his notes to Dr. Favre for reference, as well as the safety responsibilities inherent in the principal's position.

Dr. Pryor briefly reviewed Regents Scores and some difficulties noted in the same. He anticipates that some of these difficulties will be state wide, with all of the new changes.

Dr. Pryor thanked the Board of Education, and excused himself from the meeting.

#### C) Business Administrator's Report

Mr. Hauser update the Board of Education on summer projects that include but are not limited to the movement of the Supt/Principal to the main floor office, with space for a secretary and the addition of a bathroom to the first grade classroom.

### IV. NEW BUSINESS

#### \*Consent Agenda proposed for IV New Business A through G

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

#### A) Resolved that the Board of Education of the Bridgehampton UFSD approves the surplus list dated June 20, 2013 submitted by Nina Merkert.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated June 19, 2013 submitted by Marie Hand.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated June 19, 2013 submitted by J Neubauer.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated June 14, 2013 submitted by Annette Rivera.

**E) Motion:** Ron White Second: Lillian Tyree-Johnson Vote: 6-0

**F) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated June 3, 2013 submitted by Anthony Dragone.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

**G) Resolved** that the Board of Education of the Bridgehampton UFSD approves the surplus list dated June 4, 2013 submitted by Sean Sharp.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

**H) Resolved** that the Board of Education of the Bridgehampton UFSD has previously approved the obsolete computer equipment referenced in January 22, 2013, November 28, 2012, and July 25, 2012 as surplus, hereby approves the sale of the obsolete computer equipment as scrap to Ecotech Management, and authorizes the Superintendent to sign the contract.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

## **V. SUPERINTENDENT'S RECOMMENDATIONS**

### **A) Financial Matters**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with CDCH Charter School for the provision of summer school special education services for parentally places students, as indicated in each individual child's IEP, and authorizes the Superintendent to sign the contract.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the transfer of funds from the reserve fund for compensated absences to payout \$54,743.54 for unused sick days for Joanne Palisi.

Motion: Ron White Second: Lillian Tyree-Johnson Vote: 6-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the transfer of \$190,463.84 from the Unassigned Fund Balance for the retirement /resignation incentive payments for two (2) employees and to modify the 2012/13 budget.

**Tabled to Executive Session**

\*Consent Agenda proposed for Financial Matters #4 through 17  
 Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following budget transfers.

2012/2013 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A9060.800 Employee Medical	\$15,000.00	A9030.800 Social Security	\$15,000.00	Additional amount needed to fund FICA & Medicare expense
A2110.199 Stipends	\$13,000.00	A2850.15 Co-Curricular Activities Salaries	\$14,473.87	For Co-Curricular Stipends
A2330.150 Teaching Special Schools	\$1,473.87			

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 27 Fund A with 64 Claims in the amount of \$ 229,476.30.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 21 Fund C with 8 Claims in the amount of \$ 2,521.42.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 10 Fund F with 3 Claims in the amount of \$ 4,081.00.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 17 Fund H with 1 Claim in the amount of \$ 556.40.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 27 Fund T with 6 Claims in the amount of \$ 5,783.83.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**10) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant # 28 Fund A with 42 Claims in the amount of \$ 168,154.34.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**11) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund C with 5 Claims in the amount of \$ 2,216.24.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**12) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #11 Fund F with 1 Claim in the amount of \$ 700.00.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**13) Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund T with 1 Claim in the amount of \$1,190.40.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**14) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for May 2013.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

\*Consent Agenda Proposed for Financial Matters #18-24

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**15) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the May 2013 Monthly Treasurer's Reports.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 7/1/12-6/30/13.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 7/1/12-6/30/13.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Mickey's Montauk Mowing for Landscape and Lawn Services for the 2013-14 school year to provide lawn and landscape to the district not to exceed \$17,685 and authorizes the Superintendent to sign the contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Ocean Electric for Electrical Services for the 2013-2014 school year, at the

hourly rate of \$115/\$90 and authorizes the Superintendent to sign the contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**20)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by McMahon for Plumbing Services for the 2013-2014 school year, at the hourly rate of \$125/\$65 and authorizes the Superintendent to sign the contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**21)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Mivila for Fresh, Frozen Food and Groceries for the 2013-2014 school year, and authorizes the Superintendent to sign the contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**22)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by Rich Schuler for Carpentry Services for the 2013-2014 school year, at the hourly rate of \$45 and authorizes the Superintendent to sign the contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**23)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the bid submitted by R.J. Painting for Painting Services for the 2013-2014 school year, at the hourly rate of \$71/\$60 and authorizes the Superintendent to sign the contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**24)Resolved** that the Board of Education of the Bridgehampton UFSD approves the updated Optimum Lightpath contract for renewal and upgrade of internet services.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**25)Resolved** that the Board of Education of the Bridgehampton UFSD awards the 2013-2014 Transportation Contracts with McCoy Bus Company in accordance with Request for Proposal issued on April 3, 2013 as follows:

<u>Route</u>	<u>Contract Amount</u>
BH Regular Day Route 1 including afternoon late runs	\$65,052
BH Regular Day Route 2 including afternoon late runs	\$65,052
BH Regular Day Route Bus Monitors	\$37,476
Hayground/Lower Ross	\$25,725
Ross School	\$53,040
Ross School late run	\$25,725
Extra-Curricular / Athletic \$78.98 per hour for (3) hour mini bus	
Extra-Curricular / Athletic \$75.33 per hour for (3) hour van	

Motion: Ron White Second:Lillian Tyree- Johson Vote: 6-0

I) PERSONNEL

**\*Consent Agenda proposed for Personnel Items #1-7**

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the rollover of vacation days for Dr. Favre, Mr. Hauser and Aleta Parker, from the 2012-2013 school year, to be used prior to January 1, 2014 as delineated in the attached memo to the Board.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby appoint Aleta Parker as Director of Response to Intervention of the Bridgehampton UFSD from July 1, 2013 – June 30, 2014, and authorizes the Board President to execute a contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby appoint Robert Hauser as Business Administrator of the Bridgehampton UFSD from July 1, 2013 – June 30, 2016, and authorizes the Board President to execute a contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Christine Harrison as Guidance Secretary and Registrar at a salary of \$42,000 (\$35,000 salary plus \$7,000 registrar) effective July 1, 2013 and authorizes the Superintendent to sign the contract.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Christine Harrison as District Activity Fund Treasurer with a stipend of \$1,545.00, for the 2013-2014 school year.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Tom House and Helen Wolfe as instructors of the 2013 Spring PSAT course at the curriculum writing rate of \$59.31 per hour not to exceed 10 hours each.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Lindsey Sanchez for an additional stipend of \$1,334.00 for the student government advisor, as Natalia Nichols did not share the position as previously indicated.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Mary Ann Jules for summer hours for Athletic Director Work not to exceed 65 hours at an hourly rate of \$103.69, as per the BTA contract, effective July 1, 2013 through August 31, 2013.

**Tabled to Executive Session**

- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Danielle Doscher for summer hours, not to exceed 20 days, at the rate of \$306.29 per day from June 24 through June 28, 2013, and at the rate of \$331.51 per day from July 1 through August 31, 2013.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 10)**Resolved** that the Board of Education of the Bridgehampton UFSD approves Nancy Moloney (Jump Start Summer program), Lindsey Sanchez (Drama Program), and JudiAnn Carmack Fayyaz (Young Farmer's Initiative) to run 2013 summer programs as delineated on the attached sheet, at their hourly rate as indicated in the BTA contract for summer program work. This amount does not exceed the budgeted amount for summer programming.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 11)**Resolved** that the Board of Education of the Bridgehampton UFSD approves John Reilly for an additional thirteen (13) hours and Patrick Aiello for an additional one (1) hour for Homework Club for the 2102-13 school year at a rate of \$61.37 per hour.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 12)**Resolved** that the Board of Education of the Bridgehampton UFSD approves the summer curriculum projects for teachers at the curriculum writing rate of \$61.37 per hour (BTA contractual rate) as delineated on the attached form, not to exceed the budgeted amount of \$25,000 for summer curriculum work.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

**J) COMMITTEE ON SPECIAL EDUCATION**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Students #10066, #1111, #966, #501, #10068, #85, #1104, #10075, #6015, #10108, #6021, #1057, #978, #10058, #13, #5, #1052, #10059, #10048, #1121, #10051, #1050, #493, #10067, #1080, #973, #844, #10061, and #10060, and authorizes the Superintendent to arrange for appropriate services.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0



## **K) BUILDING USE FORM**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Jane Gellman on behalf of Aron Weiss for use of the Baseball Field on October 5, 2013 from 11:00AM to 3:00PM for a softball game.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Doug DeGroot on behalf of the Hamptons Tennis Co., Inc. for use of the tennis courts, June 24, 2013 through August 29, 2013 (Mondays through Thursdays) from 3:30PM to 5:00PM for the Bridgehampton Junior Tennis Program.

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

## **VI. ADJOURN at 8:04 PM to Executive Session to discuss personnel issues and contract negotiations with counsel.**

Motion: Ron White Second:Lillian Tyree- Johnson Vote: 6-0

\*Lillian Tyree-Johnson Exits Executive Session at 9:55 PM

Return to Regular Session at 9:55 PM.

Motion: Ron White Second: Larry LaPointe Vote: 5-0

**RESOLVED** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Sylvia Fridie from the position of Employee Benefits Supervisor effective June 35, 2013.

Motion: Ron White Second: Larry LaPointe Vote: 5-0

**RESOLVED** that the Board of Education of the Bridgehampton UFSD appoints Sylvia Fridie to the position of Account Clerk for the business office, effective June 26, 2012.

Motion: Ron White Second: Larry LaPointe Vote: 5-0

**RESOLVED** that the Board of Education of the Bridgehampton UFSD approve summer hours for the CSEA and authorizes the Board President to sign the Memorandum of Agreement.

Motion: Ron White Second: Larry LaPointe Vote: 5-0

**RESOLVED** that the Board of Educaiton of the Bridgehampton UFSD appoints Dr. Lois R. Favre as Superintendent/Principal effective July 1, 2013 and authorizes the Board President to execute the contract.

Motion: Ron White Second: Larry LaPointe Vote: 5-0

**RESOLVED** that the Board of Education of the Bridgehampton UFSD appoints Dr, Lois R. Favre as Records Access Officer until such time that a District Clerk can be appointed.

Motion: Ron White Second: Larry LaPointe Vote: 5-0

**RESOLVED** that the Board of Education of the Bridgehampton UFSD approves summer hours for Lauren Sebor for CSE evaluations not to exceed 25 hours at her hourly rate as per BTA contract.

Motion: Ron White Second: Larry LaPointe Vote: 5-0