

**Bridgehampton School District
Board of Education Business Meeting
April 18, 2012
Middle School at 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Call to Order at 7:04 by the Nicki Hemby, President with the following people present: Elizabeth Kotz, Larry LaPointe, Doug DeGroot, JoAnn Comfort, Dr. Lois R. Favre (Superintendent), John L. Pryor (Principal), Robert Hauser (School Business Administrator), Michael Vigliotta (attorney), Lillian Tyree-Johnson (7:05pm),.

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the revised Proposed BOE Agenda, dated April 18, 2012.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 28, 2012 Board Meetings.

Motion: JoAnn Comfort

Second: Ron White

Vote: 6-0

D) Invitation to visitors to address the Board of Education on agenda items

E) Communications

F) Board of Education Items

1) Update from the Audit Committee

Mrs. Kotz told the Board that on May 23, 2012, the Audit Committee will be interviewing the two remaining external auditors.

2) Update from the Strategic Planning Committee

G) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

A) April 20- 24, 2012: ELA (3rd -8th) Testing Makeup Dates

B) April 25- 27, 2012: Math (3rd – 8th) Testing Dates

C) April 30- May 2, 2012: Math (3rd – 8th) Testing Makeup Dates

D) April 20, 2012: Parent Teacher Conferences / Early Dismissal
International Dinner Canceled

E) April 25, 2012: Cyber Safety Workshop for Parents at 6:30, a rapid notify will be sent

F) April 28, 2012: Walk/Run for Katy's Courage

G) May 3, 2012: Rachel's Challenge Parent Presentation at 7:00pm

H) May 4, 2012: Inclement Weather Day- District Closed

I) May 5, 2012: SAT Exam

Marimba Group will perform at CMEE

J) May 8, 2012: Budget Hearing / BOE Meeting at 7:00pm

K) May 9, 2012: Kindergarten Screening by appointment

L) May 10, 2012: Elementary Spring Concert at 7:00pm

M) May 15, 2012: Budget Vote and Election from 2:00pm -8:00pm in the school gymnasium

- N) May 16, 2012: Secondary Spring Concert at 7:00pm
- O) May 18, 2012: Day of Achievement Grades 7-12 – 10:00am
- P) May 21-23, 2012: 8th Grade Washington Trip
- Q) May 25, 2012: Inclement Weather Day – District Closed
- R) May 28, 2012: Memorial Day – District Closed
Marimba Group will perform at the monument with the BHFD
- S) May 30, 2012: BOE Meeting at 7:00pm

III. REPORTS

A) Superintendent's Report

- NYLearns.
Dr. Favre told the Board that Michael J. Horning, CEO of nylearns.org (the curriculum mapping program) will be in the district to meet with turnkey teachers regarding the mapping project. Dr. Favre met him at the NYSCOSS conference, and he is very interested in meeting with our teachers, and seeing how nylearns.org can best meet our needs. Dr. Favre was most impressed with his professionalism and the personal touch he is willing to give to the project.
- Rachel's Challenge.
Dr. Favre explained that Rachel's Challenge is scheduled for May 3rd for the 6th -12th grade students. This is a powerful program for teens encouraging them to 'create a chain reaction' through good deeds, words and actions. There will be an assembly for 6th -8th grades and one for 9th -12th grades, followed by a leadership training for all high school students and select Middle School students. In the evening there is a special program for parents to attend. Advertisements will begin as early as next week, with many reminders (including the use of our Rapid Notify system to bring families to the event.) It is inspired by the story of Rachel, a young woman killed in the Columbine tragedy, and the students will become part of a leadership team call Friends of Rachel that will continue the work through the years to come. Dr. Favre hopes to offer an elementary program in the fall for Kindergarten - 5th and have this become the focus of the Character Education Program.
- Benchmark Assessments.
Dr. Favre reported that the teachers are working to develop and design their benchmark assessments for all courses, and should be ready for implementation next year. This year teachers are required to benchmark ELA and Mathematics for grades 3 through 8, next year the benchmark will be all courses.
- Greenhouse Curriculum Development.
Dr. Favre explained that the greenhouse brochure, which has been circulated to area schools that also have school gardens or greenhouses. The District is inviting teachers from area schools to work in conjunction with Bridgehampton teachers to develop a K-8 curriculum. This will insure that students in all grade levels get into the greenhouse for a unit of study each fall and spring. Dr. Favre will provide instruction on creating lessons aligned to common core standards, that are differentiated, hands-on and project based. Each school that is involved will send two teachers, and will receive the entire K-8 curriculum that is developed regardless of what grade level team their teacher is assigned to work within. The finished product will be a greenhouse curriculum, attentive to state standards, cross-curricular (as required through the common core standards), differentiated, and is focused on what the South Fork of Long Island offers.

- Magna Award.
Dr. Favre congratulated the Board on receiving the Magna Award for honorable mention, awarded by the National School Boards Association. This award is in recognition of the Board's commitment to the Bridgehampton School Edible Schoolyard Program and greenhouse. The focus of this program is on growing locally and eating healthy.

B) Principal's Report

- Educational Programs.
Mr. Pryor praised all the hard work Mr. Steve Meyers has done by expanding the educational workshops and presentations for the students and parents. Mr. Pryor informed the Board of the upcoming scheduled events: 4/25 BOCES SCOPE program, 4/27 Suffolk Police to discuss cyber bullying, 5/2 Long House Reserve for art and writing fieldtrip; 5/11 Communication Arts is going to the Whitney Museum.
- NYS ELA Exam
Mr. Pryor recapped the exam for the Board. The English language test was broken up into three 90minute blocks. This length of time and test is difficult for the younger children. There has been negative feedback with regard to the test and its content. The State placed "unidentified practice/test" questions inside the exam and some of the reading content and stories were bizarre

C) Business Administrator's Report

- Mr. Hauser updated the Board with the status of the following:
Pre-K Building: beginning the external gardens that surround the entrance of the building
Middle School Building: Renovations are scheduled to begin in July 2012
Greenhouse: Measurements will be taken for the 8' deer fence that is going to be installed
District Office: Joyce's tree will be planted outside on Friday April 27, 2012. Mr. White stated that he did not want the children to relive the pain again and hoped there was not a big ceremony planned.
Sunstream will be delivering the solar panels Friday and are planning a photo opportunity during the installation and delivery.
Special Education Building: The Building and Grounds Committee is looking into new windows and replacement of the heat and air conditioning units.
Johnson Controls: Engineers have been sent to the school to begin their evaluation.
Main Building: T Building and Grounds Committee is exploring the idea of having the trim painted on the main building.
Gymnasium Floor: the gym floor was refinished over spring break and the floor needs time to cure. The company that refinished the floor advised the committee that the floor has less than five (5) years before it needs to be replaced. They also said that they would come annually and redue the floor for \$800.00.
Wireless: the building should be wireless by May 1, 2012.
Entrance: New carpeting has been installed at the entrances to the building.
Printers: There have been 48 black and white printer installed in the district.
New Café: The architect has sent the revised plans to be approved.
A/C Units: Each of the new air conditioning units that have been installed need to be checked to make sure they are working properly.
Windows: There are 8 distorted windows and some screens still missing.
Photo Copy Machines: There are currently 4 machines in the building that will be removed and 3 will be replaced.
Mini Bus: The surplus offer of \$750.00 for the 1990 Mini Bus was accepted.

Pick-up Truck: The school truck has new breaks and the air conditioning has been fixed.
Driver Education Car: the Drivers Ed car has been fitted with new front and rear bumpers.

IV. NEW BUSINESS

- A) Resolved** that the Board of Education of the Bridgehampton UFSD approves the second and final reading of the following policies: Policy #4430: Student Schedules and Course Loads; Policy #4710: Grading Systems; Policy #5140- Entrance Age.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

- B) Resolved** that the Board of Education of the Bridgehampton UFSD provides for the appointment of Chairperson, Inspectors, and Clerks of Election for the voter Annual Budget Vote and Election Meeting on May 15, 2012.

Section 1: The following named qualified voter of said School District is hereby appointed Permanent Chairperson: *Jeannine Stallings*

Section 2: The following named qualified voter of said School District is hereby appointed Chief Election Inspector: *Melanie LaPointe*

Section 3: The following named qualified voter of said School District is hereby appointed to act as inspector of said vote: *Johnelle Bailey, Leanne Hostetter*

Section 4: The following named qualified voter of said School District is hereby appointed as Assistant Clerks: *Sharvon Cook, Tracy Minor, Robin Clark, Karen Hochstedler, Nicole Jeffers, Barbara Person*

Section 5: The Board of Registration, Chief Election Inspector, Inspectors of the Election, and Assistant Clerks shall be entitled to be compensated at a rate of \$15.00 per hour. The Clerk of the Bridgehampton UFSD is hereby authorized and directed to post in the names of persons herein respectfully appointed as the Board of Registration: Permanent Chairperson, Inspectors, Chief Inspector of Election, and Assistant Clerks for the vote. Those appointed to the Board of Registration shall serve in this position until June 14, 2012.

Section 6: This resolution shall take effect immediately.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) Financial Matters

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the dissolution of the inactive Extra Classroom Activity Clubs: Awards Night Club and Class of 2011 Club, and in accordance with Policy #5252, transfer the remaining combined balance of \$383.52 into the Secondary Student Government Club.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Annual Budget Vote and Election of the Bridgehampton UFSD to be held on Tuesday May 15, 2012 between the hours of 2:00pm and 8:00pm in the gymnasium of the Bridgehampton School, 2685 Montauk Highway, Bridgehampton, New York.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD adopts the proposed 2012-2013 budget in the amount of \$10,696,363 and authorizes the Superintendent to certify and submit the property tax report card to the State Education Department.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the quote received in 4/10/2012 in the amount of \$750 from Michael Majsce, Inc. for the surplus 1990 GMC minibus.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund A with 44 Claims in the amount of \$185,571.70.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund H with 1 Claim in the amount of \$2,007.79.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund F with 2 Claims in the amount of \$4,133.00.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund C with 2 Claims in the amount of \$16,745.65.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 7/1/11-6/30/12.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Budget Status Report for the period 7/1/11-6/30/11.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

11) Resolved that the Board of Education of the Bridgehampton UFSD accepts the March 2012 Monthly Treasurer's Report.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approve Judiann Fayyaz to teach the Tech 7 program, effective January 2, 2012 at a rate of \$45.13 per class (calculated as yearly rate divided by 200 divided by 6 hours, divided by 60 minute (to determine a minute rate) times 38 minutes for each class, for the 2011-2012 school year.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

2) Resolved that the Board of Education having abolished the position of Head Custodian effective June 30, 2012 and having determined that Thomas Stevenson is the least senior employee in the title of Head Custodian, hereby lays off/excesses Thomas Stevenson from the position of Head Custodian effective June 30, 2012.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

3) Resolved that the Board of Education of the Bridgehampton UFSD appoints Erin Albanese to the position of Substitute Teacher, at a pay rate of \$150 per day, effective April 18, 2012. Ms. Albanese was previously appointed as a substitute non-certified teacher, and was pending completion of her teaching certification.

Motion:

Second:

Vote:

4) Resolved that the Board of Education of the Bridgehampton UFSD appoints Terrence Remkus to the position of Substitute Custodian, at a pay rate of \$15.00 per hour, effective April 18, 2012.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

C) OTHER

1) Resolved that the Board of Education of the Bridgehampton UFSD approves the Eastern Suffolk BOCES Administrative Budget for the 2012-2013 school year.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

2) Resolved that the Board of Education of the Bridgehampton UFSD cast the following votes for five representatives to the BOCES Board for the 2012-2013 school year.

- a) Dennis Donatuti
- b) Chris Garvey
- c) Joseph LoSchiavo
- d) Jeffery Smith

And authorizes the District Clerk to report those results to ES BOCES.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

D) COMMITTEE ON SPECIAL EDUCATION

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Committee on Special Education for Student #28 and authorizes the Superintendent to arrange for appropriate services.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

E) BUILDING USE FORM

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Judiann Fayyaz on behalf of the Bridgehampton School Foundation and Greenhouse for use of the front of the school and the bathroom facilities from 9:00am - Noon on Saturday May 12, 2012 for a plant sale.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Nina Merkert and Jeff Hand on behalf of the 1st, 2nd and 3rd grades for use of the hallway from 3:00pm to 5:00pm on Wednesday May 15, 2012 for a plant sale to raise money for ARF (Animal Rescue Fund of the Hamptons).

Motion: Ron White

Second: JoAnn Comfort

Vote: 7-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Application for Use of School Building submitted by Mr. Reilly on behalf of the Presidentials (Student Council) for use of the gymnasium from 7:00pm to 10:00pm on Friday May 11, 2012 for a Spring Formal Dance.

Motion: Ron White

Second: Lillian Tyree

Vote: 7-0

VI. ADJOURN to Executive Session at 8:14pm to confer with counsel on personnel matters.

Motion: Ron White

Second: JoAnn Comfort

Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD resumes back into public session at 9:00pm.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD accepts a \$250.00 donation to the Marimba Band from the Hampton Bays Chapter of the Ancient Order of Hibernians.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD authorizes counsel to initiate litigation against Our Sons and Daughters School for reimbursement of health services provided by the District.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD authorizes counsel to initiate litigation against The Hayground School for reimbursement of health services provided by the District.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

Resolved that the Board of Education of the Bridgehampton UFSD authorizes counsel to initiate litigation against the Islip Union Free School District for reimbursement of tuition for a student placed in foster care.

Motion: JoAnn Comfort

Second: Lillian Tyree

Vote: 7-0

Resolved that the Board of Education adjourns the meeting at 9:25pm.

Respectfully submitted,

Jeannine Stallings
District Clerk