

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, September 25, 2019  
Cafe – 6PM  
MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 6:08PM, followed by the Pledge.

**Present:** Ronald White, President; Lillian Tyree-Johnson, Vice President; Trustees: Jennifer Vinski, Kathleen McClelland, Mark Verzosa, Carla Lillie; Robert Hauser, Superintendent; Michael Miller, Principal; Dr. Angela Austin, Director of PPS/ENL; Melisa Stiles, School Business Administrator; Tammy A Cavanaugh, District Clerk.

**Excused:** Doug DeGroot, Trustee

**Guests:** John Grillo, JAG Architects; Robert Caliendo and Chuck Quinn, School Construction Consultants; Paul Eglevsky, Internal Claims Auditor; Joyce Weinberg, Parent

**Counsel:** Michael Vigliotta, Esq.

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated September 25, 2019.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the September 19, 2019 Special Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the September 16, 2019 Special Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 30, 2019 Special Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**F) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the August 28, 2019 Meeting of the Board.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**G) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

H) Invitation to visitors to address the Board of Education on agenda items

I) Communications

J) Board of Education Discussion Items

- 1) John Grillo, AG Architects & Chuck Quinn, School Construction Consultants – Update of expansion project
- 2) Jill Sanders, Cullen & Danowski, LLP – **was unable to attend**
- 3) Paul Eglevsky – Internal Claims Auditor
- 4) Curriculum Committee (9/24)
- 5) Safety Committee Meeting (9/25)
- 6) Facilities & Grounds Committee Meeting (9/25)
- 7) 2020 Graduation Date

K) Consideration of additional items for the Agenda

## II. ANNOUNCEMENTS

- |                  |   |
|------------------|---|
| (a) September 26 | ENL Parents Night 6PM – Gym<br>Senior Portraits   |
| (b) September 27 | Geneseo - College Visit Here<br>Field Trip to Brookhaven National Lab<br>Picture Day Grades PreK – 11 <sup>th</sup> |
| (c) September 30 | Rosh Hashanah – No Classes, District Open   |
| (d) October 1    | Rosh Hashanah – No Classes, District Open   |
| (e) October 4    | Mid-Quarter 1 – Progress reports due  |
| (f) October 5    | Marimba Band Performance - Bridgehampton Road Rally &<br>Tour on the Bridgehampton Museum's grounds – 10AM          |
| (g) October 7    | Fire Prevention Assembly PreK – 8 <sup>th</sup> 1:30 – Gym  |
| (h) October 8    | National Honor Society Blood Drive 2:00 – 6:30pm – Gym  |
| (i) October 9    | Yom Kippur – No Classes, District Open  |
| (j) October 10   | Long Island University – College Visit Here   |
| (k) October 14   | Columbus Day – District Closed  |
| (l) October 16   | PSAT – 8 <sup>th</sup> & 9 <sup>th</sup> Grades; PSAT/NMSQT (10 <sup>th</sup> & 11 <sup>th</sup> Grades)            |
| (m) October 23   | BOE Meeting – 6pm - Cafe  |

## III. REPORTS

### A) Superintendent Report

- Completed the 16th day of school. Newer students are still transitioning.
- Current Enrollment (226)  
Out of district students from the following school districts:
  - 1) Southampton
  - 2) East Quogue
  - 3) Sag Harbor
  - 4) Springs
  - 5) East Hampton
  - 6) Sagaponack

- Sagaponack - District Option - Superintendent Meeting 10/2
- Fall Superintendent's Conference
- Update on Every Student Succeeds Act - ESSA
- Immunization Regulations
- Resignation of Commissioner
- Facilities
  - Update on locker room renovation project
- Technology
  - Update on network rewiring project

## **B) Principal Report**

- Middle School Orientation
- Code of conduct assembly- 6<sup>th</sup>-9<sup>th</sup> and 10<sup>th</sup>-12<sup>th</sup>
- String Instrument- 23- 1<sup>st</sup> & 2<sup>nd</sup>- 18-3<sup>rd</sup>-5<sup>th</sup>
- Back To School Night- Successful- Please let me know if you would like something added or removed.
- ASPIRE- 26-1<sup>st</sup> & 2<sup>nd</sup>- 27 3<sup>rd</sup>-5<sup>th</sup>
- Extra Class MOA- Discussion
  - Lenore Wright- Accelerated ELA-8<sup>th</sup> grade accelerated class to prepare for ELA 9H
  - Kameron Kaiser- ELA 11 ICT-Multiple certifications/covers ENL & Special Education
  - John Reilly- Addition of Global 1 Honors
  - Biana Stepanian- 1 day a week- K, 1, 2, 3, & 5 Marie Reilly- Need a 4<sup>th</sup> Grade Special
  - Nancy Bagshaw- Students need or want a foreign language but never completed Spanish 7 or 8
  - Patrick Aiello- Skills and Achievement Social Studies- Student returned to district for a full day program
  - Joe Pluta- Skills and Achievement Science- Student returned to district for a full day program.
  - Kelly Sharp- Every other day Algebra- removed a co-teach lab class in order to add Every day two year course for Algebra for an ENL student.
- Rachel's Challenge-Presentation to Staff & Four presentation on September 10th
  - Elementary- Door Charts-Hug, High Five-Fist Bump, Handshake, Wave
  - Secondary
  - Rachel's Club
  - Parent Presentation
  - Curriculum for all grade levels- Joe Pluta will distribute to all grade levels and discuss with each teacher.
  - Graphic Designer Meeting-Poster Meeting Tomorrow
- Mental Health Law- July 18- All students must receive mental health instruction in health classes.
- Posting- Aide for CH
- New Teacher Orientation- September 16
- Back To School BBQ
- Bee Club- pre k-2<sup>nd</sup>-3<sup>rd</sup>-6<sup>th</sup>-7<sup>th</sup>-9<sup>th</sup>
- Graduation Date- June 20?
- Students Leaving Early Policy
- Policy- Students leaving early

- Policy- lunch time headphones
- First Fire Drill Completed
- Southampton Town Sustainability Committee- James Ewing- pay for the shipping for seeds- plant as many trees as you want. 631-726-4656

**C) Director of PPS & ENL Report**

- Just finished the 3rd week of school (16th day) Working on providing support and data collection on students.
- Interviews will be taking place to replace the aide that resigned
- PPS clerical mailing went out and interviews are being scheduled
- CPI training started with the special class staff. Discussion about offering full CPI training after school in block sessions to all staff and/or substitute staff.
- Discussion of ENL regulations regarding bilingual students

**D) School Business Administrator Report**

- On the agenda you will see two budget transfers on page 5. One transfer to appropriate the correct code for Teacher Aides and the other transfer was for column advancements, correct code appropriation, and new hires.
- You will also see the resolution to approve a new Account Clerk to replace Kenda Piccione in the Business office. She will start 10/15/19.
- Our Final Assessment Roll came in from the Town of Southampton. For September 2019 the taxable assessment is \$8,782,201,141. Last year it was \$8,122,692,490. This is an increase of \$659,508,651.
- The annual state aid reports are currently being worked on. October 16th is going to be our first BAC meeting to discuss the 20-21 budget.

**IV. NEW BUSINESS**

**\*CONSENT AGENDA, ITEMS 1-4**

**Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Alyssa Ruggiero on September 5, 2019.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 2) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Surplus List submitted by Sean Sharp on September 23, 2019.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 3) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Elizabeth W. Kotz as the Audit Committee Chairperson for the 2019-2020 school year as outlined in the Board of Education policy #6690.

Motion: L. Tyree-Johnson      Second: J. Vinski      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD appoints Jennifer Vinski as the Audit Committee Secretary for the 2019-2020 school year as outlined in the Board of Education policy #6690.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the External Audit Report for the fiscal year ending June 30, 2019 from Cullen & Danowski, LLP.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote:\*

**After discussion, it was determined to table Resolution #5 as Jill Sanders of Cullen & Danowski, LLP was unable to attend tonight's meeting.**

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### \*CONSENT AGENDA, ITEMS A1-19

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD authorizes the Superintendent to approve budget transfers in an amount not to exceed \$20,000, provided that the Superintendent may approve budget transfers which exceed \$20,000 in furtherance of the end of the year financial book closing process.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation of school supplies received from Michelle Minkoff as per the attached list with an approximate value of \$275.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for August 31, 2019.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/19- 8/31/19.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/19 – 8/31/19.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for the period of 07/01/19 – 8/31/19.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund A with 58 Claims in the amount of \$83,853.06.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #3 Fund C with 3 Claims in the amount of \$423.58.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #4 Fund F with 4 Claim in the amount of \$9,639.57.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #7 Fund H with 3 Claims in the amount of \$26,493.00.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #8 Fund H with 1 Claim in the amount of \$662.50.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #9 Fund H with 3 Claim in the amount of \$7,971.74.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #5 Fund T with 7 Claims in the amount of \$52,730.87.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

14) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Read Naturally for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

15) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Code.org for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel's review.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**16) Resolved** that the Board of Education of the Bridgehampton UFSD approves the contract with Rosetta Stone for the 2019/2020 school year and authorizes the Superintendent to execute the agreement, pending Counsel’s review.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**17) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2019/2020				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A7140.160 Recreation-Non-instructional Salaries	\$24,037.60	A2110.160 Teaching-Regular Schools Teacher Aides	\$26,362.68	To appropriate the correct code for the Teacher Aides
A2825.160 Social Work Svc Non-instructional Salaries	\$2,325.08			

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**18) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2019/2020				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2110.120 Teaching-Regular School K-6 Teacher Salaries	\$109,303.15	A2250.150 Programs-Students with Disabilities Instructional Salaries	\$109,303.15	To cover negative account code due to column advancements, correct code appropriation and new hires

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**19) Resolved** that the Board of Education of the Bridgehampton UFSD hereby designates the following depository for the account funds indication below as the Official Depositories for the 2019-2020 school year:

- BUFSD Debt Service Fund                      - Bridgehampton National Bank

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**B) PERSONNEL**

**\*CONSENT AGENDA, ITEMS B1 – B8**

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0



- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of Michelle Reyes as Account Clerk at a salary of \$36,000, prorated to the start date of October 15, 2019.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the following teachers to be paid to teach an “extra class period” as per the BTA Memorandum of Agreement, dated July 23, 2019, prorated to the start date as applicable:

- Lenore Wright – 1 class every other day – Accelerated ELA – Sept 4, 2019
- Kameron Kaiser – 1 class every day – English 11 ICT – Sept. 4, 2019
- John Reilly – 1 class every day – Social Studies 6 – Sept. 4, 2019
- Biana Stepanian – 1 class per week – 4<sup>th</sup> Grade Spanish – Sept. 4, 2019
- Nancy Bagshaw – 1 class every day – Spanish 1 – Sept. 4, 2019
- Patrick Aiello – 1 class every day – SAA Social Studies – Sept. 4, 2019
- Joe Pluta – 1 class every day – SAA Science – Sept. 4, 2019
- Kelly Sharp – 1 class every other day – Algebra – Effective Sept 9, 2019

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the appointment of the following personnel to serve on the Professional Development team for the 2019/2020 school year: Robert Hauser, Michael Miller, Michael Cox, Angela Austin, Julie Waller (Elementary) and Jeff Neubauer (Secondary).

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Marina Katolis as a Teacher Substitute for the 2019/2020 school year at the daily rate of \$150.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jamie Hansen as a Teacher Substitute for the 2019/2020 school year at the daily rate of \$150.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Anna Chobor as a Teacher Substitute for the 2019/2020 school year at the daily rate of \$150.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Logan Kingston as a Teacher Substitute for the 2019/2020 school year at the daily rate of \$150.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0



**8) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation letter from Nicole Payne as a part-time office assistant for the Special Education department, effective September 23, 2019.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**9) Resolved** that the Board of Education of the Bridgehampton UFSD approves Danielle Doscher to provide after school instruction to be paid per the BTA Memorandum of Agreement approved at the September 16, 2019 Special Meeting of the Board from September 4, 2019 through June 30, 2019.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote:

**After discussion, this resolution was tabled for further discussion in Executive Session.**

**Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0**

**10) Resolved** that the Board of Education of the Bridgehampton UFSD appoints Alyssa Peterson, who maintains Professional Certification in Music to serve as a 1.0 FTE Music Teacher whose probationary term shall commence on September 26, 2019 and expire on September 25, 2023, provided that in order to be granted tenure, Alyssa Peterson shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if Alyssa Peterson receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time, at an annual salary of M Step 1, per the BTA contract.

Motion: L. Tyree-Johnson                      Second: J. Vinski                      Vote: 6-0

**VI. COMMITTEE ON SPECIAL EDUCATION**

**1. Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendations of the Committee for Special Education for Student #10433 and authorizes the Superintendent to arrange for appropriate services.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**VII. Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**VIII. MOTION TO ADJOURN at 9:34PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

**IX. MOTION TO RETURN to Regular Session at 12:20AM.**

Motion: L. Tyree-Johnson                      Second: K. McClelland                      Vote: 6-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Memorandum of Agreement regarding donation of unused vacation time of a BTA member to a member of the CSEA.

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

**X. MOTION TO ADJOURN at 12:21AM.**

Motion: L. Tyree-Johnson

Second: J. Vinski

Vote: 6-0

Respectfully submitted,



Tammy A Cavanaugh  
District Clerk