

**Bridgehampton School District  
Board of Education Business Meeting  
Wednesday, February 27, 2019  
Café – 6:00PM  
DRAFT MINUTES**

**I. ROUTINE MATTERS**

**A)** Upon having ascertained the presence of a Quorum and Roll Call, the Vice President called the meeting to order at 5:35PM, followed by the Pledge.

**Present:** Lillian Tyree-Johnson, Vice President; Trustees: Kathleen McClelland, Mark Verzosa; Jenn Vinski; Robert Hauser, Superintendent; Melisa Stiles, School Business Administrator; Mike Miller, Principal; Dr. Angela Austin, Director of PPS/ENL; Tammy Cavanaugh, District Clerk.

**Excused:** Ron White, President; Doug DeGroot, Trustee

**Counsel:** Michael Vigliotta

**Guest:** Erica Perricone, American Recreational

**Faculty:** Judiann Carmack-Fayyaz, Ken Giosi

**Robotics Team Supreme:** Julian Cheng, Nat Depasquale, Ayanna El, James Fairchild, Caleigh Hochstedler, Liam Huberty **Mentors:** Julie Burmeister, Jonathan Fletcher

**Press:** Christine Sampson, *The Sag Harbor Express*

**B) Resolved** that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated February 27, 2019.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

**C) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 5, 2019 Special Meeting of the Board of Education.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

**D) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the January 28, 2019 Special Meeting of the Board of Education.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

**E) Resolved** that the Board of Education of the Bridgehampton UFSD approves the minutes of the January 23, 2019 meeting of the Board of Education.

Motion: K. McClelland                      Second: J. Vinski                      Vote: 4-0

**F) Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

**G)** Invitation to visitors to address the Board of Education on agenda items

**H)** Communications

(a) ES BOCES Highlights 2018-19 - Issue 2

\*Michael Gomberg arrived at 6:13PM

**I)** Board of Education Discussion Items

- (a) Robotics Team Demonstration - Gym
- (b) Policy Committee Meeting Minutes – February 6, 2019
- (c) Wellness Committee Meeting – February 8, 2019
- (d) Budget Advisory Committee Meeting Minutes – February 13, 2019
- (e) Safety Committee Meeting Minutes – February 12, 2019
- (f) Facilities & Grounds Committee Meeting Minutes – February 12, 2019

**J)** Consideration of additional items for the Agenda

## **II. ANNOUNCEMENTS**

- (a) March 6 Walking Field Trip to Hampton Library
- (b) March 9 & 10 SCMEA Rehearsals & Concert
- (c) March 11 Field trip to Barclay Center for Virtual Enterprise Team Sports Career Education Day
- (d) March 24 Field Trip to All Pro Sports Academy Baseball Spring Skills Clinic
- (e) March 27 BOE Meeting – 6PM – Café
- (f) March 28-30 Robotics Competition at Hofstra

## **III. REPORTS**

### **A) Superintendent Report**

- Robotics Team - presentation to public and note upcoming Hofstra & Quebec competitions
- Robotics Team Trip to Quebec - so far \$17.5k donations [received](#)
- Administrative Team - one year transition anniversary
- March 6 Community Forum at 7pm [in gymnasium](#)
- Bridgehampton CAC - attended [February's](#) meeting (emailed agenda) and note projected assessments on pace to exceed prior year per Assessor, Lisa Goree
- Middle States [Accreditation](#) - resolution to approve four Middle States Goal Committee individual goals and note 3/7 meeting [with](#) team leader, Artoun Hamalian
- Approve 2019/20 School Calendar - Amended 180 day regulations minimum instructional time of 900/990 hours of instructional time vs days
- Enrollment - at 230 up from 139 ten years ago over 60% increase [with](#) students attending from East Hampton, Springs, Sag Harbor, [and](#) East Quogue.
- SCOPE [Awards](#) Dinner - March 18

### New Construction Update

- Biweekly contractor, meeting minutes and Two Week Look Ahead posted on website
- Student Ambassadors

- Contractors working **daily** 7am to 10pm
- Friday approximately 136 yards of concrete to forms walls

### **B) Principal Report**

- Band/Chorus Update- 6<sup>th</sup>-12<sup>th</sup> -41 total Band Students- Marimba scheduled alone- Chorus- 6<sup>th</sup>-12<sup>th</sup> grade- change the policy.
- Rohan Murphy Presentation
- Meeting with Equity First Foundation- Middle School and High School Career Day
- I TRI Parent Meeting- I Tri Student Meeting- Currently we have three students interested.
- Lieutenant Ralph Spoke To Students About Making Good Decisions and the Explorer Program.
- Angela Lalor presented to the Faculty- Faculty broken into four groups- three groups have completed the first day of training. First day consisted of PD on Next Generation Standards and completing one unit.
- Policy Meeting Update
- Choices & Consequences Presentation- Brendan Ahern- Suffolk County District Attorney
- Engineering In The Classroom- Stony Brook University- 6<sup>th</sup>-8<sup>th</sup> Grade
- Milton Creagh in conjunction with Suffolk County Police Department- Motivational Speaker- Three different assemblies- elementary, middle, high school-
- Assembly- High Honor Roll, Honor Roll, Perfect Attendance, Scholar Athletes, Valedictorian, and salutatorian.
- PBIS Student of the month award- Cooperation theme led by the kindergarten
- East End Commuter Survey
- Code of conduct survey

### **C) School Business Administrator Report**

Our Audit Committee meeting is tentatively scheduled for April 2, 2019. At that time Jill will let the committee know what is going to take place this year for the Pre-Audit and Audit. Our Pre-Audit dates will be April 8<sup>th</sup> through April 10<sup>th</sup>. The Audit is scheduled for the week of July 29<sup>th</sup>.

### **D) Director of PPS/ENL Report**

#### Special Education

- Special Education update regarding first month in position
- Planning for annual review meetings are in progress
- Time spent meeting with stakeholders, staff and students
- Internal audit and maintenance of the department is currently being conducted

## **IV. NEW BUSINESS**

- 1) Resolved** that the Board of Education of the Bridgehampton UFSD adopts the following goals for the 2019-2026 school years in accordance with the Middle States Accreditation Process.

### **Student Performance Goals:**

1. The Bridgehampton School Community is committed to the development of curricular and participatory offerings (courses and activities) that challenge students intellectually, and offer

opportunities for life experiences within an environment where communication, problem solving, collaboration, and creativity is facilitated as we assure that our students are college/career ready.

**Goal:**

By 2026 the Bridgehampton school community will map all curriculum areas (K-12) and assure full understanding of and alignment with New York State Next Generation Standards. This process will assure initial development of curriculum maps as well as implementation of a curriculum review process that maintains the curriculum maps as living documents that guide instruction and assessment. Evidence of success will be measured by completion of the posting of the curriculum maps on the website, and evidence of teaching teams using the curriculum review process and presenting updates and suggestions to the Board of Education as indicated on the curriculum review schedule.

2. The Bridgehampton School Community is committed to ongoing, continued improvement in literacy and numeracy skills of our K-12 population through the use of data-based decision making, through the ongoing development of our Response to Intervention processes, procedures, and interventions in the district.

**Goal:**

By 2026, the Bridgehampton School Community will improve student achievement by enhancing instructional teams through the development of K-5 and 6-12 data teams. These data teams will review assessment, attendance and behavioral data with a goal of increased student achievement. Data teams will meet monthly and provide updates at faculty meetings, as well as provide specific recommendations and strategies to teachers and/or teaching teams that will lead to improvement. Action plans will be developed to incrementally improve student achievement and attendance. Evidence of success will include minutes of data meetings, evidence of increased numbers of students in grades 3-8 reaching levels 3 and 4 on state testing, higher percentages of students scoring above 80% on Regents exams, and more students reaching levels 3 and 4 on AP exams, improved attendance rates.

3. The Bridgehampton Stakeholder community is committed to the improvement of facilities so as to enhance learning, encourage wellness, offer access to 21<sup>st</sup> century technology and to create and maximize space for instruction, conferencing, student services, and storage to allow for students to engage in hands-on learning, problem-based activities around local and global issues.

**Goal:**

By 2026 the Bridgehampton School Community will be maximizing the use of the new space provided through the approved 25 million dollar building expansion plan. The goal of this committee will be to keep the Board, Staff, students and school community updated on the building project in terms of overall progress. This will be the first closed loop geothermal school building as well as the first Gold Level Leed certified school on Long Island. The importance of communicating this to the public will go a long way in assuring continued community support for the school. Evaluation of progress will be through Facilities Committee minute as to the extent to which we remain on track with the 5-year plan and with the building project.

4. The Bridgehampton School Community if committed to the improvement of communication through the improvement of our website, with a focus on ongoing, real-time communication with stakeholders.

**Goal:**

By 2026 the Bridgehampton School Community will enhance internal communications, while simultaneously continuing solid external communications that has proven to reap many rewards. This team will work to enhance communications of Board to Staff, Administration to Staff and Students, Teachers to Students, Teachers to Teachers and Students to Students with an overarching goal of assuring strong collegial and congenial relationships that will improve and enhance the strong family atmosphere we encourage and celebrate at Bridgehampton School. Evidence of success will be determined through the use of school climate surveys collected periodically (at least annually) to measure forward movement on the goal.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

**\*CONSENT AGENDA, Items # 2-8; pulling Item #6**

**Motion: K. McClelland      Second: J. Vinski      Vote: 5-0**

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the second reading of the following policies, regulations and exhibits: #8414.5 – Alcohol & Drug Testing of Drivers; #5405 – Student Wellness.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the first reading of the following policies, regulations and exhibits: #4200 – Curriculum Management; #4327 & #4327-R & #4327-E Homebound Instruction.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD waives the two required readings and approves the one and only reading of the following policy and regulation #6700 Purchasing and Policy #4430 Student Schedules and Course Loads.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following policy after one reading due to being outdated and/or addressed within other policies: #4322 – Programs for the Gifted & Talented.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the donation from the Bridgehampton School Foundation in the amount of \$5,000.00 earmarked for the 2018-2019 Robotics Team Field Trip to Quebec.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the school calendar for the 2019/2020 school year.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD nominates the following candidates for the ES BOCES Board for the term commencing on July 1, 2019 and ending on June 30, 2022.

- (a) Linda Goldsmith, Oysterponds (Oysterponds UFSD)
- (b) William Hsiang, Riverhead (Riverhead CSD)
- (c) Lisa Israel, Greenport (Greenport UFSD)
- (d) Fred Langstaff, Sayville (Sayville UFSD)
- (e) John Wyche, Bridgehampton (Bridgehampton UFSD)

And authorizes the District Clerk to report those results to ES BOCES.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

## V. SUPERINTENDENT'S RECOMMENDATIONS

### A) FINANCIAL MATTERS

#### \*CONSENT AGENDA, ITEMS A1-A26

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the 2019 Senior Scholarship donation from McCoy Bus Co., Inc. in the amount of \$100.00.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #20 Fund A with 33 Claims in the amount of \$171,931.69.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #12 Fund C with 11 Claims in the amount of \$4,292.65.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund F with 4 Claims in the amount of \$1,498.32.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #28 Fund H with 5 Claims in the amount of \$292,324.15.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0



- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #17 Fund T with 21 Claims in the amount of \$113,061.52.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #1 Fund TE with 1 Claim in the amount of \$500.00.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund A with 52 Claims in the amount of \$384,086.93.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #13 Fund C with 8 Claims in the amount of \$2,714.57.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund F with 4 Claims in the amount of \$5,806.24.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #29 Fund H with 2 Claims in the amount of \$27,583.00.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #18 Fund T with 15 Claims in the amount of \$114,105.53.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for January 31, 2019.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period of 07/01/18- 1/31/19.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0
- 15) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period of 07/01/18 – 1/31/19.
- Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**16)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer’s Report for the period of 07/01/18 – 12/31/18.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**17)Resolved** that the Board of Education of the Bridgehampton UFSD accepts the Treasurer’s Report for the period of 07/01/18 – 01/31/19.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**18)Resolved** the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2018/2019 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2630.490 Computer Assisted Instruction – BOCES Services	\$46,688.87	A2250.150 Programs-Students with Disabilities Instructional Salaries	\$46,688.87	To cover the account code for the new Director of PPS and ENL

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**19)Resolved** that the Board of Education of the Bridgehampton UFSD approves the Flexible Compensation Agreement between the District and FBA of Syosset from January 1, 2019 through December 31, 2019 at a cost of \$4.40 per number of employees covered by the plan, per month and authorize the Superintendent to sign the agreement.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**20)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to Health & Educational Equipment Corporation in the amount of \$330,945.36 and authorizes Melisa Stiles, School Business Administrator to issue the Purchase Order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**21)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$51,284.10 and authorizes Melisa Stiles, School Business Administrator to issue the Purchase Order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**22)Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$4,602.40 and authorizes Melisa Stiles, School Business Administrator to issue the Purchase Order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0



**23) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$22,091.70 and authorizes Melisa Stiles, School Business Administrator to issue the Purchase Order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**24) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$13,329.00 and authorizes Melisa Stiles, School Business Administrator to issue the Purchase Order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**25) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$8,646.96 and authorizes Melisa Stiles, School Business Administrator to issue the Purchase Order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

**26) Resolved** that the Board of Education of the Bridgehampton UFSD approves an award to AT Equipment Sales in the amount of \$15,505.10 and authorizes Melisa Stiles, School Business Administrator to issue the Purchase Order.

Motion: K. McClelland      Second: M. Verzosa      Vote: 5-0

## **B) PERSONNEL**

**1) Resolved** that the Board of Education of the Bridgehampton UFSD accepts the resignation of Tanya Philp, as Senior Office Assistant, effective February 6, 2019.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

**2) Resolved** that the Board of Education of the Bridgehampton UFSD hereby appoints Dr. Angela Austin to replace Michael Miller as Section 504 Chairperson for the remainder of the 2018/2019 school year, at no additional compensation.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

**3) Resolved** that the Board of Education of the Bridgehampton UFSD approves Molly Harry as a Substitute Teacher for the 2018-2019 school year at the daily rate of \$150.00.

Motion: K. McClelland      Second: M. Gomberg      Vote: 5-0

**4) Resolved** that the Board of Education of the Bridgehampton UFSD approves Matthew Mortillo as a Substitute Teacher for the 2018-2019 school year at the daily rate of \$150.00.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Jeff Neubauer for Special Education Homework Club stipend for the 2018-2019 school year.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Ken Giosi for the Alternative High School program, paid at an hourly rate per the BTA MOA for the 2018/2019 school year.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the request of a up-to-90-day leave of absence for Elena Urbano-Morales, effective Monday, February 25, 2019.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

8) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Irene Claiborne as a Café Substitute for the 2018/2019 school year at the daily rate of \$100.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

9) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Hilary Rewinski as a Substitute Teacher for the 2018/2019 school year at a daily rate of \$150.

Motion: K. McClelland      Second: M. Gomberg      Vote: 5-0

#### C) COMMITTEE ON SPECIAL EDUCATION

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendation of the Preschool Special Education Committee for Student #10482 and authorizes the Superintendent to arrange for services.

Motion: K. McClelland      Second: M. Gomberg      Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the recommendations of the 504 Committee for Student #10122 and authorizes the Superintendent to arrange for services.

Motion: K. McClelland      Second: M. Gomberg      Vote: 5-0

#### D) BUILDING USE REQUESTS

##### \*CONSENT AGENDA, ITEMS D1-D4

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Hamptons Chess Club for use of the PreK Building and PPS Classroom from 8:30AM to 3:30PM, August 5-9, 2019.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Grooveaholic Music, LLC/Rock Camp/Dance Intensive for use of the Middle School, Basketball and Tennis Courts, Tent on the running track from 9:00AM to 3:00PM, August 5-9, 2019.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Revised Building Use Request from Lindsey Sanchez for use of the gym/stage for Spring Musical Rehearsals on the following dates: Mondays – through Fridays, March 18 through April 30, 2019 from 3pm until 6pm; May 1 through May 9, 2019 from 6pm until 9pm; May 10 through May 15, 2019 from 3pm until 10pm and for performances on the following dates: Thursday, May 16 at 12pm; Friday, May 17, 2019 at 7pm and Saturday, May 18, 2019 at 2pm and 7pm.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Marie Bouzos-Reilly on behalf of the National Honor Society for a Blood Drive to be held in the gym on Monday, June 3, 2019 from 12:00pm until 8:30pm (actual blood drive will be held from 2:00pm until 6:30pm; additional time needed for set up/breakdown).

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

VI. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. **MOTION TO ADJOURN at 7:55PM** to Executive Session to discuss personnel matters with counsel.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

VIII. **MOTION TO RETURN TO REGULAR SESSION at 9:39PM.**

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

1) **Resolved** that the Board of Education of the Bridgehampton UFSD hereby appointments Jennifer Cunningham as Account Clerk Typist, effective Monday, March 4, 2019, subject to the CSEA's and Jennifer Cunningham's approval of the memorandum of agreement concerning such appointment, and authorizes the Superintendent to execute the memorandum of agreement.

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

IX. **MOTION TO ADJOURN at 9:40PM.**

Motion: K. McClelland      Second: J. Vinski      Vote: 5-0

Respectfully submitted,

Tammy A. Cavanaugh  
District Clerk