

**Bridgehampton School District
Board of Education Business Meeting
Wednesday, March 28, 2018
Gym – 7:00 PM
MINUTES**

I. ROUTINE MATTERS

A) Upon having ascertained the presence of a Quorum and Roll Call, the President called the meeting to order at 7:02 PM, followed by the Pledge.

Present: Ronald White, President; Trustees: Michael Gomberg, Kathleen McClelland, Jennifer Vinski, Mark Verzosa; Robert Hauser, Superintendent; Mike Miller, Principal; Melisa Stiles, School Business Administrator; Tammy A. Cavanaugh, District Clerk

Excused: Aleta Parker, Assistant Superintendent of Curriculum & Assessment and Trustee, Doug DeGroot

Counsel: Michael Vigliotta

Staff: Sean Sharp, John Daniels, Ava Mack

Guests: Southampton Chief of Police Steve Skrynecki and John Moran, School Safety Consultant

Press: Amanda Bernocco, *The Southampton Press*

B) Resolved that the Board of Education of the Bridgehampton UFSD approves the Proposed Board of Education Agenda, dated March 28, 2018.

Motion: J. Vinski Second: K. McClelland Vote: 5-0

C) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 12, 2018 Special Meeting of the Board of Education.

Motion: J. Vinski Second: M. Gomberg Vote: 5-0

D) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the March 7, 2018 Special Meeting of the Board of Education.

Motion: J. Vinski Second: M. Gomberg Vote: 5-0

E) Resolved that the Board of Education of the Bridgehampton UFSD approves the minutes of the February 28, 2018 Meeting of the Board of Education.

Motion: J. Vinski Second: M. Verzosa Vote: 5-0

F) Invitation to the Public: The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

G) Invitation to visitors to address the Board of Education on agenda items

H) Communications

- a) ES BOCES Liaison Connection – 2017-18 Issue 2
- b) SCOPE Forum Newsletter – Winter 2018, Vol. 32, No. 15
- c) ES BOCES Dialogue newsletter – 2017-18, Issue 2

***7:28PM – Lillian Tyree-Johnson arrived.**

I) Board of Education Discussion Items

- 1) Presentation: John Moran, School Safety Consultant & Steven Skrynecki, Southampton Town Police Chief
- 2) Wellness Committee (March 1)
- 3) Budget Advisory Committee – Community Forum (March 7)
- 4) Audit Committee (March 19)
- 5) Strategic Planning Committee (March 22)
- 6) Policy Review Committee (March 26)

J) Consideration of additional items for the Agenda

II. ANNOUNCEMENTS

- | | |
|-----------------|--|
| (a) March 30 | Superintendent's Conference Day – No students; District Open |
| (b) April 2 – 6 | Spring Break – No Classes; District Offices Open |
| (c) April 9-11 | Robotics Competition – Hofstra University |
| (d) April 18 | Board of Education Meeting 7PM |

III. REPORTS

A) Superintendent Report

- Additional Supt Conf Day March 30 - Staff only; no students
- Two staff members, Robin Gianis & Tom House, collaborating with Parrish Art Museum
- Robotics Team Competition - trip to Rensselaer Polytechnic Institute, Troy NY - students, staff, parents, community, and vendors all participated.
- Ground Breaking Celebration, Friday June 8 at 1:30pm. - Letter to invited guests to be sent next week. PTO BBQ to start at 4pm to allow as many families and staff as possible to attend.
- Graduation Ceremony - Sunday, June 24 - working on a speaker.
- Summer Camps - start July 9
- School Safety Plan to be updated with School Safety Consultant.
- Facilities
- Main Bldg - LED Light Upgrade
- Upgrade WiFi, Networking

B) Assistant Superintendent of Curriculum & Assessment

iREADY - as mentioned in a previous meetings – is an adaptive diagnostic administered 3x a year...data gives information to support the teacher's classroom instruction, as well as meeting the individual needs of the learner

This program can be used in grades 3-8 (offers support for AIS Middle School)

*Teachers in grades 3-5 were trained for piloting the program

Next steps plans include:

Administering diagnostics (all teachers in their classrooms)

Analyzing the data

New York State Assessments are scheduled to begin after Spring break:

ELA – week of: Tuesday, April 10th – April 17th

MATH – week of: Tuesday, May 1st-May 8th

SCIENCE- week of: May 23-June 1

*Grades 3-5 – will be administered paper based form of the exams

*Grades 6-8 – will be administered on computer based form

*To date, number of student 'opt-outs' are low

Secondary Assessments:

Our district has been selected to administer the field tests in the following subject areas:

English

U.S. History & Gov't

Living Environment

- Field tests are sample questions that are 'tested' in order to determine whether they should be included on following year's regents exams

Final Parent Night – (Science night) – was well attended by parents and students

Teachers offered 4 tables with activities that included:

Making your own slime

Making your own ice cream

Heating and cooling air experiment

Ice Melting experiment

*We are looking forward to offering more exciting Parent Night's next year

C) Principal Report

1. Wellness Committee Meeting-Minutes
2. Assembly- Safety, Honor Roll, High Honor Roll, Perfect Attendance, Valedictorian and Salutatorian.
3. Wellness Goal-Challenge Day- Positive Remarks
4. Southampton Press- Interviewed 7th Grade Student- Should be front page in the coming weeks.
5. Ceremonial Honoring Of The Victims Of Parkland Florida
6. Strategic Planning Meeting

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD waives the two required readings and approves the one and only reading of the following policies, regulations and exhibits: #2110 School Board Powers & Duties; #2110 School Board Powers & Duties Exhibit; #3230 Organizational Chart; #3230-E Organizational Chart; 1900 Parent & Family Engagement; 1900-E.1 & 1900-E.2 Parent & Family Engagement Exhibits.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves rescinding the following policies after one reading due to being outdated and/or addressed within other policies: #3240 Line & Staff Relations; #3250 School Building Administration; #3300 Policy Implementation; #3320 Board Review of Regulations; #3330 Regulations Dissemination; #2440 Administration in Policy Absence; #2450 Policy Dissemination; #2460 Policy Review & Evaluation; #2530 Membership in School Boards Associations; #2700 Board-Staff Communications; #2370 Public Participation at Board Meetings; #2270.1 Litigation Procedures; #2270.1-R Litigation Procedures Regulation; #2320 Special Meetings; #2320-E Waiver of Notice Form; #2260 Citizens Advisory Committees; #2250 Board Committees; #2522 Educational Travel Reimbursement.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

V. SUPERINTENDENT'S RECOMMENDATIONS

A) FINANCIAL MATTERS

*CONSENT AGENDA; Items A2; A4-23. Pulling A1 and A3

Motion: L. Tyree-Johnson Second: Michael Gomberg Vote: 6-0

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Annual Budget Vote and Election of the Bridgehampton UFSD to be held on Tuesday, May 15, 2018 between the hours of 2:00PM and 8:00PM in the gymnasium of the Bridgehampton School, 2685 Montauk Highway, Bridgehampton, New York.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the agreement with John Moran, School Safety Consultant and authorizes the Superintendent to execute the contract.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts the 2018 Senior Scholarship donation from King Kullen Grocery Co., Inc. in the amount of \$250.00.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund A with 47 Claims in the amount of \$148,500.52.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #26 Fund A with 2 Claims in the amount of - \$100.00.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #14 Fund C with 7 Claims in the amount of \$3,530.93.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 7) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #16 Fund F with 8 Claims in the amount of \$6,564.39.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 8) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund H with 2 Claims in the amount of \$31,982.50.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 9) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund H with 1 Claim in the amount of \$1,440.00.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 10) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #21 Fund T with 15 Claims in the amount of \$111,281.67
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 11) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #25 Fund A with 50 Claims in the amount of \$151,560.52.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 12) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #15 Fund C with 11 Claims in the amount of \$2,602.26.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 13) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #23 Fund H with 1 Claim in the amount of \$800.00.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0
- 14) **Resolved** that the Board of Education of the Bridgehampton UFSD accepts Warrant #22 Fund T with 15 Claims in the amount of \$101,860.01.
- Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

15) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Claims Auditor Report for February 28, 2018.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

16) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Appropriation Status Report for the period 07/01/17 – 02/28/18.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

17) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Revenue Status Report for the period 07/01/17 – 02/28/18.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

18) Resolved that the Board of Education of the Bridgehampton UFSD accepts the Treasurer's Report for February 2018.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

19) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Riverhead CSD for 5 students residing in the Bridgehampton school district and attending McGann-Mercy High School and St. Isidore School in the Riverhead CSD for the 2017-18 school year at a total cost of \$3,304.62.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

20) Resolved that the Board of Education of the Bridgehampton UFSD approves the Health and Welfare Services Agreement between the District and the Southampton UFSD for 5 students residing in the Bridgehampton school district and attending Our Lady of the Hamptons RC School in the Southampton UFSD for the 2017-18 school year at a total cost of \$5,519.43.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

21) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with Paragon Compliance, LLC for the period of April 1, 2018 through December 31, 2019, subject to review by Counsel.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

22) Resolved that the Board of Education of the Bridgehampton UFSD approves the agreement with the CSEA Employee Benefit Fund effective through June 30, 2020 and authorizes the Superintendent to execute the contract.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

23) Resolved the Board of Education of the Bridgehampton UFSD accepts the following budget transfers.

2017/2018 BUDGET TRANSFERS				
FROM ACCT	AMOUNT	TO ACCT	AMOUNT	REASON
A2280.490 BOCES SERVICES Occupational Education	\$35,000.00	A9731.6 Bond Anticipation Notes - Principal	\$500,000.00	To make a BAN principal payment \$500,000.00
A2630.490 BOCES SERVICES Computer Assisted Instruction	\$135,000.00			
A5540.400 BH Non-Public Transportation	\$20,000.00			
A5540-405 BH Public Transportation	\$50,000.00			
A5581.490 BOCES Transportation	\$60,000.00			
A9060.800 Employee Medical & Dental Insurance	\$200,000.00			

Motion: L. Tyree-Johnson

Second: M. Gomberg

Vote: 6-0

B) PERSONNEL

1) Resolved that the Board of Education of the Bridgehampton UFSD approves Ryan Cavanaugh as a Substitute Teacher Aide for the 2017-2018 school year at the daily rate of \$100.

Motion: L. Tyree-Johnson

Second: M. Gomberg

Vote: 6-0

2) Resolved that the Board of Education of the Bridgehampton UFSD accepts the resignation of Jessica Rodgers for the National Honor Society stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

3) Resolved that the Board of Education of the Bridgehampton UFSD approves Marie Bouzos-Reilly for the National Honor Society stipend for the 2017-2018 school year.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

- 4) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Vivian Verzosa as an election worker for the 2017-2018 school year at the rate of \$15 per hour.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 5-0*

*Mark Verzosa abstained.

- 5) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Angela Chmielewski as an election worker for the 2017-2018 school year at the rate of \$15 per hour.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 6) **Resolved** that the Board of Education of the Bridgehampton UFSD approves maternity leave for Kelly Sharp beginning on or about June 4, 2018 with the intent to return on August 29, 2018 for the 2018-19 school year.

Motion: L. Tyree-Johnson Second: M. Gomberg Vote: 6-0

C) BUILDING USE REQUESTS

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from the Sag Harbor/Bridgehampton Little League to use the baseball field from April 1 through June 30, 2018 from 5:00pm – 7:00pm for Little League baseball practice.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 2) **Resolved** that the Board of Education of the Bridgehampton UFSD approves Building Use Request from Ronald White to use the gym from March 22 through June 30, 2018 from 4:00pm – 10:00pm for workouts/open gym.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

- 3) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Building Use Request from Hamptons Chess to use classroom space and the gym, as available, for the week of July 23 – 27, 2018 from 8:30am – 3:30pm for chess classes.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

VI. **Invitation to the Public:** The public at this time is cordially invited to bring before the Board any comments, questions or concerns.

VII. **MOTION TO ADJOURN at 8:48 PM** to Executive Session to discuss personnel matters with counsel.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

VIII. **MOTION TO RETURN to regular session at 10:15 PM.**

- 1) **Resolved** that the Board of Education of the Bridgehampton UFSD approves the Legal Notice dated March 28, 2018, including the propositions, terms, dates and provisions set forth therein, and directs the District Clerk to publish the Legal Notice in accordance with Education Law Section 2004.

Motion: L. Tyree-Johnson Second: K. McClelland Vote: 6-0

IX. MOTION TO ADJOURN at 10:16 PM.

Motion: L. Tyree-Johnson

Second: K. McClelland

Vote: 6-0

Respectfully submitted,

A handwritten signature in black ink, reading "Tammy A. Cavanaugh". The signature is written in a cursive style with a large, looping initial 'T'.

Tammy A. Cavanaugh
District Clerk