

Bridgehampton Union Free School District

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Lois R. Favre, Ed.D.
Superintendent

Robert Hauser, CPA
School Business Official

Meeting Minutes

Date:	October 13, 2016	Time:	2:45 PM
Location:	Cafe	Facilitator:	Dr. Favre
Committee:	Strategic Planning Committee		
Attendees:	Mr. Mansfield (BOE trustee), Lee Ellwood (Principal Evaluator); Mr. Hauser; Mr. Miller; Biana Stepanian, Kelly Harris (Hampton Library), Jessica Rodgers, Sean Sharp		

Minutes

Summary:

Updates on goals from the four goal committees:

Committees to provide a schedule of their monthly meetings for the year, once received these will be posted on the website for easy reference.

Facilities:

Goals: Organize for anticipate Bond Vote; update the track and/or create a project adventure course modeled after Sachem School District; Update current bathrooms (hot water upstairs, new hand dryers), faculty room update, air conditioning in the gymnasium(continued research).

Student Achievement:

-Develop a practice of goal setting by teachers/students to increase student achievement. We will teach it as a form of staff development in anticipation of increasing motivation, learning and skills.

-Develop a parent toolkit for helping students at home. This will align with the 4 parent sessions currently being developed for this school year.

-Continued work with data teams to review benchmark data and establish plans to assure forward movement with the standards.

College/Career Readiness:

-Complete the Draft CTE (Career Technical Education) Certification document for the Agri-Business program (June 2017)

-Explore Motivational Strategies to get students more motivated to explore college and career options. This will align with a focus on getting students to visit more colleges – beginning as early as 7th and 8th grade.

-Organize a second Beyond the Hive assembly for students to meet Graduates and see what life is like at various stages post high school (December 2016).

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

Communications:

- Complete the new website (January 2017)
- Keep new technology board/announcements current
- Improve morning communications with students
- Facilitate and increase communication with parents/guardians

Teams should work on developing action plans. They should also be sure to submit minutes for their meetings on the action agenda forms – for consistency in our posting on the website.

Dr. Favre will send a form – similar to the Middle States form to all facilitators to develop the action plans. Administrators are assigned to the team meeting as follows:

Facilities- Mr. Hauser and Mr. Miller

Communication – Sean Sharp

Student Achievement – Aleta Parker

College and Career Readiness – Dr. Favre

Action Items

	Action Item	Responsible	Due Date	Status
1.	Post Meeting dates on website, and get them onto school calendar	Dr. Favre	asap	In progress
2.	Bring goals to the BOE for approval	Dr. Favre	Oct. 19th	
3.				

Date of Next Meeting: November 17th

Completed by: Dr. Favre

Date: October 13, 2016