

Bridgehampton Union Free School District

P.O. Box 3021, 2685 Montauk Highway, Bridgehampton, NY 11932
 Telephone: (631) 537-0271 www.bridgehampton.k12.ny.us Facsimile: (631) 537-9038

Meeting Agenda/Minutes

Date:	Monday, October 23, 2017	Time:	3:30 PM
Location:	District Office Conference Room	Facilitator:	Dr. Lois R. Favre
Committee:	SAFETY COMMITTEE: Ron White, John Daniels, Sean Sharp, Robert Hauser, Melisa Stiles, Mark Verzosa, Mike Miller, David Holmes, Henry Meyer		
Attendees:	John Daniels, Sean Sharp, Melisa Stiles, Mark Verzosa, Mike Miller, Robert Hauser		

Agenda/Minutes

- Updated safety policy on the website – is the same as last year –Bob to drop off copies to fire department and police department (I'll check on sending to BOCES).
- Safety issues – parents leaving young children in their cars when stopping into the building and/or when dropping PreK students off – we will develop a flier about it, as well as the requirements for car seats (4x8 A-frame as message)
- Need to consider pathway to outer buildings for Spring – when construction begins - at what point should we delineate the new path, and get students to try it? Recommended at facilities that we map it out ahead of time – architect/construction company can assist us – Fire exits, etc. must also be understood (during the build period)
- Lockdown drill dates, set up by Christine and Mike – they will share with the committee
- Bob will be contacting John Moran – he was going to do more work with us on lockdown
- Mike to remind staff to bring radios to any outside events – recess, brain breaks, lunch – etc.
- Sean has secured more radios, moving forward we may want to assure that anyone on the building level safety team have a radio and a yellow jacket.

Action Items

	Action Item	Responsible	Due Date	Status
1.	Secure regulations related to car seats – to put in Mike's newsletter, and develop a flier or Rapid Notify message	Dr. Favre	ASAP	In progress
2.	Speak to PTO about having Police here to help parents with car seats/etc. – perhaps at beginning of year picnic and end of year picnic	Mark Verzosa/or Mike Miller	ASAP	Update at next meeting
3.	4x8 A Frame message about not leaving students unattended – sign is ready- need to assure it is put out	Sean Sharp	ASAP	In progress

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

4.	Safety Plans to be given to Fire Dept. and Police Department – Tammy has the plan from last board packet.	Bob Hauser	ASAP	In progress
5.	Contact John Moran at HB to determine next steps with the safety team	Bob Hauser	ASAP	Update at next meeting

Date of Next Meeting: December 18th, 2017