

Bridgehampton Union Free School District

P.O. Box 3021, 2685 Montauk Highway, Bridgehampton, NY 11932
Telephone: (631) 537-0271 www.bridgehampton.k12.ny.us Facsimile: (631) 537-9038

Lois R. Favre, Ed.D.
Superintendent

Robert Hauser, CPA
School Business Official

Meeting Minutes

Date:	Monday, April 28, 2014	Time:	3:30 PM
Location:	District Office Conference Room	Facilitator:	Dr. Lois R. Favre
Committee:	SAFETY COMMITTEE: David Holmes, John Daniels, Sean Sharp, Robert Hauser, Dr. Favre		
Attendees:	Dr. Lois R. Favre, Robert Hauser, John Daniels, Sean Sharp, David Holmes		

Agenda

- Review of Lockdown- the committee reviewed the lockdown drill procedures. We discussed the minor thing that need fixing to assure full compliance with all that is required for the lockdown.
 - Announcements not heard in gym locker room or gym (turned off in AM during announcements)
 - Shades needed on many doors – list to be provided
 - Change up the plan for District Office – all to lock down in the lower level
- Safety Plan adopted by the Board of Education- appendices to be added and plan sent to BOCES/PD and Fire Departments – review annually and approve – we will approve this plan again at the reorganization meeting for 2014-2015 and work through changes during that school year.

Action Items

	Action Item	Responsible	Due Date	Status
1.	Develop Appendices and Quick View for staff	Dr. Favre	Sept. 1	In process
2.	Adjustments to PA	Sean Sharp		Completed
3.	Shades	John Daniel/Anthony	ASAP	In Process

Date of Next Meeting: May 12, 2014

Completed by: Dr. Lois R. Favre

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.