

# Bridgehampton Union Free School District

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Lois R. Favre, Ed.D.  
 Superintendent

Robert Hauser, CPA  
 School Business Official

## Meeting Minutes

Date:	Monday, October 27, 2014	Time:	3:00 PM
Location:	District Office Conference Room	Facilitator:	Robert Hauser
Committee:	<b>SAFETY COMMITTEE:</b> Ron White, Doug DeGroot, Larry LaPointe, David Holmes, John Daniels, JohnAnn Credle, Sean Sharp, Robert Hauser		
Excused:	Doug DeGroot, John Daniels, JohnAnn Credle		

## Minutes

- Update on Shades being ordered to have extras on hand. Update as to whether or not the police and fire have our plan/ and access to the building in case of emergency. Ben to provide updated plans; Bob to forward to the Police and Fire Departments upon receipt.
- Three more fire drills due prior to January – all have been very well done so far.
- Update on neon cone to signify school zone in front of building. This was received and was installed; waiting for feedback.
- Thanksgiving feast will be our evacuation to another location drill – but NOT our go home early drill – that will be in May prior to the memorial day weekend
- David Holmes expressed his concern that staff should have some panic button in the classrooms. Sean will research our options and advise.

## Action Items

	Action Item	Responsible	Due Date	Status
1.	A decision was made to purchase the 0-percent light shade. Ben will contact vendor to receive a revised quote.	Ben Chaleff	ASAP	
2.	Ben will provide updated plans; Bob will forward to the Police & Fire Departments upon receipt.	Ben Chaleff/Robert Hauser	ASAP	
3.	Panic Button in the Classrooms requested by David Holmes. Sean to research and advise.	Sean Sharp	Nov. 18, 2014	

Date of Next Meeting: November 18, 2014

Completed by: Robert Hauser

Date: October 28, 2014

*It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21<sup>st</sup> Century.*