

# Bridgehampton Union Free School District

P.O. Box 3021, 2685 Montauk Highway, Bridgehampton, NY 11932

Telephone: (631) 537-0271

[www.bridgehampton.k12.ny.us](http://www.bridgehampton.k12.ny.us)

Facsimile: (631) 537-9038

Lois R. Favre, Ed.D.  
Superintendent

Robert Hauser, CPA  
School Business Official

## Minutes

Date:	Monday, September 28, 2015	Time:	3:30 PM
Location:	District Office Conference Room	Facilitator:	Bob Hauser
Committee:	Facilities & Grounds Committee: Ben Chalef (Advisory); Doug DeGroot, Dr. Lois R. Favre, Bob Hauser, Larry LaPointe, Paul Rogers (Advisory), Ron White, Mike Miller		
Attendees:	Bob Hauser, Mike Miller, Ron White, Larry LaPointe, David Holmes, John Daniels, Sean Sharp, Ben Chaleff		

## Minutes

### NEW ITEMS:

- *Ben Chaleff to provide plans for new landscaping in front of building.*
- *Main Building electrical room – water safety hazard*
- *Main Building gymnasium ceiling – faux paint/stain – RJ Painting*
- *Main Building masonry sealer – timetable to complete - DiNome*
- *Main Building café exterior fiberglass – cracks and schedule to paint – RJ Painting*
- *District Office – main floor new interior doors*
- *Greenhouse – certificate of occupancy – status – Fire Marshal Inspection*
- *Morton Building – building permit status – SED Corrections: Utility Building Code vs. Storage Bldg*
- *5 Year Capital Plan Update (Bldg Condition Survey) and \$ Reserve – status*
- *Mike Miller to make a presentation about gymnasium updates including wall padding & banners*
- *RFP Architect*

### Completed and Outstanding Projects:

*Asbestos remediation – completed*

*Electric Service District Office and PPS:* Project required to lessen the load on Main Building circuit and to follow thru on 5 Year Plan for District Office.

- Remove both buildings from Main Building electric service
- District Office combine two electric breaker panels into one single panel
- Run two new separate services from west property line telephone pole to DO and PPS

*Music/Science Building – Rear deck – completed*

*District Office Building – rear handicap ramp and deck to be replaced – start October 1*

*Main Building – A/C in gymnasium – determined current electric capacity sufficient; need a/c unit(s) specifications from VAC vendor. Delay until decision with regard to enlarging facilities.*

(continued)

*Repair gymnasium roof, skylight/greenhouse, air vents and ceiling – in progress.*

*Classroom, office and bathroom electronic card reader locks – in progress.*

*It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21<sup>st</sup> Century.*

***Next Year:***

***Hallway, offices, classrooms*** – install new hallway drop ceiling and replace all light fixtures with energy efficient fixtures throughout the building – tentatively scheduled for next year, will be too big a job for summer.

**Action Items**

	<b>Action Item</b>	<b>Responsible</b>	<b>Due Date</b>	<b>Status</b>
2.	Ben and Bob to put together RFP for lighting	Ben and Bob	ASAP	
3.	Follow up on Quotes for AC so we know the pricing Ben to check with them to see if a better way to do it.	Anthony, Ben, Bob		

Date of Next Meeting: October 26, 2015

Completed by: Robert Hauser

Date: September 28, 2015