

# Bridgehampton Union Free School District

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Lois R. Favre, Ed.D.  
 Superintendent

Robert Hauser, CPA  
 School Business Official

## Minutes

Date:	Monday, October 26, 2015	Time:	3:30 PM
Location:	District Office Conference Room	Facilitator:	Bob Hauser
Committee:	Facilities & Grounds Committee: Ben Chaleff (Advisory); Doug DeGroot, Dr. Lois R. Favre, Bob Hauser, Larry LaPointe, Paul Rogers (Advisory), Ron White, Mike Miller		
Attendees:	Ben Chaleff, Larry LaPointe, Ron White, Mike Miller, Bob Hauser		

## Minutes

### NEW ITEMS:

- Ben Chaleff to provide plans for new landscaping in front of building.
- Main Building electrical room – water safety hazard
- Main Building gymnasium ceiling – faux paint/stain – RJ Painting – scheduled for 11/20-11/25
- Main Building masonry sealer – timetable to complete – DiNome – Spring 2016
- Main Building café exterior fiberglass – cracks to be caulked only – RJ Painting
- District Office – main floor new interior doors
- Greenhouse – certificate of occupancy – status – contact SED
- Morton Building – building permit status – SED Corrections: Utility Building Code vs. Storage Bldg
- 5 Year Capital Plan Update (Bldg Condition Survey) and \$ Reserve – status
- Mike Miller made a presentation about gymnasium updates including wall padding & banners. Committee is recommending to the Board the vinyl, NEFF brand banners with corresponding sport logos as background; along with removing the word Bridgehampton from each. Recommendation to order a total of 45 banners.
- RFP Architect – updated the committee. Interviews to be held on Monday, November 9, 2015

### Completed and Outstanding Projects:

**Electric Service District Office and PPS:** Project required to lessen the load on Main Building circuit and to follow thru on 5 Year Plan for District Office.

**District Office Building** – rear handicap ramp and deck to be replaced – start October 1

**Repair gymnasium roof, skylight/greenhouse, air vents and ceiling** – in progress.

**Classroom, office and bathroom electronic card reader locks** – in progress.

### Next Year:

**Hallway, offices, classrooms** – install new hallway drop ceiling and replace all light fixtures with energy efficient fixtures throughout the building – tentatively scheduled for next year, will be too big a job for summer.

## Action Items

	Action Item	Responsible	Due Date	Status
1.	Ben and Bob to put together RFP for lighting	Ben and Bob	ASAP	
2.	Follow up on Quotes for AC so we know the pricing Ben to check with them to see if a better way to do it.	Anthony, Ben, Bob	ASAP	

Date of Next Meeting: November 9, 2015

Completed by: Robert Hauser

Date: October 26, 2015

*It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21<sup>st</sup> Century.*