

Bridgehampton Union Free School District

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Lois R. Favre, Ed.D.
Superintendent

Robert Hauser, CPA
School Business Official

Meeting Agenda

Date:	Monday, December 8 2014	Time:	4:00 PM
Location:	District Office Conference Room	Facilitator:	Bob Hauser
Committee:	FACILITIES & GROUNDS COMMITTEE: Ron White, Doug DeGroot, Larry LaPointe, Ben Chaleff, John Daniels, Dr. Lois R. Favre		
Attendees:	Ron White, Larry LaPointe, Ben Chaleff, John Daniels, Robert Hauser, Dr. Lois R. Favre, Sean Sharp		
Excused:			

Minutes

New Items Discussed:

- 1) **District Office** – Basement Business Office to be moved into conference room.
- 2) **Pre-K maintenance closet floor and hot water heater** – 60 gallon hot water heater leaking (floor joists saturated) and will be replaced with a 20 gallon week of December 20. New hot water heater to be installed in the bathroom. Carpenter will inspect maintenance closet floor after hot water heater is removed.
- 3) **Main Building masonry sealer project** – Vendor, A-1 Construction, requested by Architect not to complete the job. Architect obtaining quotes from other vendors to complete project.

Outstanding Projects:

- **PreK Building** – No projects scheduled other than noted above.
- **Music/Science Building** – Furnace blower assembly unit replaced. Rear deck to be replaced during Spring Break.
- **District Office Building** – rear handicapped ramp and deck to be replaced in the Spring.
- **PPS Building** – handicap ramp and steps to be replaced during December break.
- **Main Building** – Obtaining quotes for:
 - Tech Room floor to be repaired December Break.
 - A/C in gymnasium
 - Repair of gymnasium roof skylight, air vents, and ceiling.
 - New scoreboard(s).
 - Replace all light fixtures with energy efficient fixtures throughout the building
 - New landscape for the front of the building
 - Upgrading boiler controls and inspecting classroom thermostats & univents.
- **Morton Storage Building** – Light fixtures and electric outlets to be installed. Project complete.
- **Greenhouse** – Phone line and phone to be installed. Project complete.
- **Outdoor Basketball Court** – Resurfacing completed. To be painted in the Spring.
- **Playground** – Security light installed. New basketball hoop installed. New surface not satisfactory.

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

Action Items

	Action Item	Responsible	Due Date	Status
1.	District Office Basement Offices to be moved to conference room in December.	Bob Hauser	ASAP	Complete
2.	Pre K: Hot water heater leaking. To be replaced. Ben to reach out to McMahon.	Ben Chaleff	ASAP	In Progress
3.	Main Building Masonry Sealer Project – A1 Construction not completing the job. Ben securing quotes – 3 quotes to complete received by architect (\$38,000 without window cleaner; \$27,690; \$17,000) all without window cleaning. Also included should be cost of window cleaning.	Ben Chaleff	ASAP	In Progress
4.	Music/Science Building: <ul style="list-style-type: none"> • Rear deck to be replaced in the Spring 	Ben Chaleff & Carpenter	Spring	
	<ul style="list-style-type: none"> • Furnace blower assembly unit has been replaced and should work effectively now. 	Bob Hauser		Complete
5.	District Office: Rear handicapped ramp to be replaced in the Spring	Ben Chaleff & Carpenter	Spring	
6.	PPS Building: Ramp and steps to be replaced during December break	Ben Chaleff, & Carpenter	December	
7.	Main Building: <ul style="list-style-type: none"> • Tech Room: floor quote received. To be completed over December break. 	Ben Chaleff & Carpenter	December	
8.	<ul style="list-style-type: none"> • Gym: A/C quote still being discussed. Electricians believe an upgrade will be required. 	Bob Hauser		In Progress
	<ul style="list-style-type: none"> • Gym: Roof – still looking for vendors; Ben to reach out 	Ben Chaleff		In Progress
	<ul style="list-style-type: none"> • Gym: New Scoreboard – looking into securing quotes for one or two scoreboards – new system may be required so both may need to be replaced 	Bob Hauser		In Progress
9.	New Light Fixtures for energy efficiency; securing quotes now. Will need a drop ceiling put into the hallways.	Ben Chaleff	Summer 2015	In Progress
10.	Outdoor basketball court to be painted	Bob Hauser	Spring	
11.	New landscape for front of building. Bob working with Mickey of Mickey's LawnScapes. Securing drawings of ideas; see if we can sell shrubs as they are.	Bob Hauser/Mickey's Lawnscapes		In Progress
12.	Upgrading boiler controls & inspecting classroom thermostats & univents.	Bob Hauser	December 9	In Progress
13.	Morton Storage Building	Bob Hauser		Complete
14.	Greenhouse – Internal Phone set up; can call 911	Bob/Sean Sharp		Complete
15.	Playground – Lighting out there; new basketball hoop installed; new surface not satisfactory – still working with company on solution	Bob/Ocean Electric/Doug DeGroot		In Progress

Date of Next Meeting: Monday, January 26, 2015 4:00 PM

Completed by: Robert Hauser

Date: Monday, December 8, 2014