

# Bridgehampton Union Free School District

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Lois R. Favre, Ed.D.  
Superintendent

Robert Hauser, CPA  
School Business Official

## Meeting Agenda

Date:	Monday, October 27, 2014	Time:	4:00 PM
Location:	District Office Conference Room	Facilitator:	Bob Hauser
Committee:	<b>FACILITIES &amp; GROUNDS COMMITTEE:</b> Ron White, Doug DeGroot, Larry LaPointe, Ben Chaleff, Paul Rogers		
Excused:	Doug DeGroot, Paul Rogers		

## Minutes

### New Items Discussed:

- 1) Carpenter and his status due to injury.
- 2) A-1 construction update on masonry sealer project and contract.

### Outstanding Projects:

- PreK Building – No projects scheduled
- Music/Science Building – Exterior side stairs and rear deck to be replaced
- District Office Building – rear handicapped ramp and deck to be replaced
- PPS Building – handicap ramp and steps to be replaced
- Main Building – Obtaining quotes for:
  - A/C in gymnasium
  - Repair of gymnasium roof skylight
  - Replace light fixtures with energy efficient fixtures throughout the building
  - New landscape for the front of the building
  - Upgrading the boiler
- Morton Storage Building – Light fixtures and electric outlets to be installed in October
- Greenhouse – Phone line and phone to be installed in October
- Outdoor Basketball Court – Resurfacing in progress
- Playground – Installation of security light near tennis court fence

*It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21<sup>st</sup> Century.*

## Action Items

	<b>Action Item</b>	<b>Responsible</b>	<b>Due Date</b>	<b>Status</b>
1.	PreK Building: – New project: Hot water heater needs to be replaced as it is leaking. Floor to be inspected.			
2.	Music/Science Building: New project – 2 large beams under the middle school portable building are open on either end. Ben to look into sealing them up.	Ben Chaleff	ASAP	
3.	Main Building: <ul style="list-style-type: none"> <li>• A/C in Gymnasium – Waiting for electrical load survey results from Ocean Electric</li> </ul>	Robert Hauser	ASAP	
	<ul style="list-style-type: none"> <li>• Repair of Gymnasium skylight – Ben to contact Tom Connors who built some of the building’s metal windows to give estimate for repair</li> </ul>	Ben Chaleff	ASAP	
	<ul style="list-style-type: none"> <li>• Ben to research cost of replacing existing light fixtures with energy efficient fixtures</li> </ul>	Ben Chaleff	ASAP	
	<ul style="list-style-type: none"> <li>• Ben to provide landscape design for the front of the main building</li> </ul>	Ben Chaleff	ASAP	
	<ul style="list-style-type: none"> <li>• Waiting for CIS (HVAC vendor) to provide quotes for upgrading the boiler to one with automated temperature controls</li> </ul>	Robert Hauser	ASAP	
4.	Morton Storage Building: Light fixtures and electric outlets to be installed in October.	Robert Hauser	ASAP	In progress
5.	Greenhouse: Phone and phone line installation	Robert Hauser	ASAP	In progress
6.	Outdoor Basketball Court – Resurfacing; need to choose color scheme	Robert Hauser/Board	ASAP	In progress
7.	Playground – Installation of security light near tennis court fence	Robert Hauser	ASAP	In progress
8.	Tennis Court – installation of basketball hoop inside the tennis courts; waiting for cost estimate from company	Robert Hauser		

Date of Next Meeting: Monday, November 24, 2014 4:00 PM

Completed by: Robert Hauser

Date: Monday, October 28, 2014