

Bridgehampton Union Free School District

PO Box 3021, 2685 Montauk Highway, Bridgehampton, NY 11932
Telephone: (631) 537-0271 Facsimile: (631) 537-9038

I. POSITION: Support Staff Date: 1/1/03

Teaching: <Enter Subject Area>

Teaching Assistant: <Enter Subject Area>

Administrative: <Enter Subject Position>

II. PERSONAL INFORMATION:

Name:

Mailing Address:

Telephone #: Home () - Work: () - Cell: () -

Social Security Number: - -

Have you ever been convicted of a crime? Yes No

If yes, Explain:

----- FOR OFFICE USE ONLY -----	
<input type="checkbox"/> Completed Application/cover Letter	<input type="checkbox"/> Reference Check
<input type="checkbox"/> Copy of certification (s)	<input type="checkbox"/> Interview
<input type="checkbox"/> Two letters of reference	<input type="checkbox"/> IT-2104
<input type="checkbox"/> Transcripts	<input type="checkbox"/> I-9 Verification
<input type="checkbox"/> W-4	
Date: _____	Initials: _____
Comments: _____	
----- FOR OFFICE USE ONLY -----	

III. Certification/License

Driver's license Number: _____ State: _____

IV. EDUCATIONAL PREPARATION

Vocational/Technical/ Trade: : <Enter Name and Location of School>

Course of Study: <Enter Course of Study>

Degree: <Enter Degree Information>

Year of Graduation: <Enter Year of Graduation>

High School: <Enter Name and Location of High School>

Course of Study: <Enter High School Course of Study>

Year of Graduation: <Enter Year of High School Graduation>

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College: <Enter Name and Location of College>

Course of Study: <Enter UnderGrad. Course of Study>

Degree: <Enter Degree Information>

Year of Graduation: <Enter Year of College Graduation>

V. EXPERIENCE

List most recent experience first, include any substitute or part time teaching, and indicate as such

Employer's Name and Address:

Specific Nature of Position:

Reason for Leaving:

Employer's Name and Address:

Specific Nature of Position:

Reason for Leaving:

Employer's Name and Address:

Specific Nature of Position:

Reason for Leaving:

VI.

Were you ever fired from a job ? Yes No

If yes, what was the reason given to you:

VII. REFERENCES:

List four individuals having personal knowledge of your professional training, ability, experience and personal character. Include the name, address, and telephone number of your last supervisor who may be contacted for personal or professional reference.

1. Name: Position: Phone: () -
Address:

2. Name: Position: Phone: () -
Address:

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3. Name: Position: Phone: () -

Address:

4. Name: Position: Phone: () -

Address:

May we contact your present employer?: Yes No

May we contact your former employer(s)?: Yes No

Present Employer Contact Name:

Former Employer Contact Name:

The information I have provided is true and accurately describes my employment history.
I realize that falsely reporting information could result in immediate termination of employment.