

**BUDGET ADOPTION**

Final approval of the tentative budget rests with the Board of Education. The Superintendent of Schools and such members of his/her staff as he/she shall deem necessary, shall be prepared to explain and justify the budget to the Board. Final authorization of the budget rests with the voters of the district.

The proposed budget shall be presented to the voters of the district for adoption on the third Tuesday in May, unless, due to a conflict with religious observance, the Board requests that the Commissioner approve changing the election and budget to the second Tuesday in May. Such a request is due to the Commissioner by March 1<sup>st</sup>.

Individuals desiring to submit questions, propositions, or amendments to be placed on the ballot shall conform to the following requirements:

1. petitions must be filed with the District Clerk at least **90** days prior to the annual meeting and election, except for petitions relating to a proposition which must be included in the notice of the annual meeting (e.g., changing the number of board members). Such petitions must be submitted 60 days in advance of the annual meeting and election to facilitate the preparation and printing of the ballots;
2. unless otherwise required by the Education Law, said propositions shall be supported by petitions containing signatures of 25 voters or 5 percent of the number of eligible voters who voted in the previous annual election of members of the Board of Education, whichever is greater;
3. the proposition shall be stated clearly and concisely and is subject to revision as to length and form by the Board, while considering same for placement on the voting machine; and
4. any propositions which require the expenditures of monies must include the necessary specific dollar appropriation. Any proposition may be rejected by the Board if it fails to include the necessary specific appropriation and/or is not within the power of the voters.

Cross-ref: 1050, Annual District Meeting and Election  
6100, Annual Budget  
6110, Budget Planning  
6120, Budget Hearing  
6135, Contingency Budget

Ref: Education Law §§1804(4); 1906(1); 2002; 2003(1); 2004(1); 2013; 2017; 2022(1); 2023; 2601-a

Adoption date: April 14, 1997  
Revised & Adopted: February 24, 2021