

NEW BOARD MEMBER ORIENTATION

The Board of Education and the Administrative staff shall assist each new Board member-elect to become familiar with and to understand the Board's functions, policies and procedures, and the school district's operation before taking office. Each Board member-elect shall, as soon as possible,

1. be given selective materials covering the function of the Board and the school district, including (a) where to find current policies on district website (b) copies of key reports prepared during the previous year by school Board committees and/or the administration, (c) loan of the School Law Handbook prepared by the New York State School Boards Association upon request, (d) minutes of Board meetings of the previous year, (e) latest financial report of the district, (f) copies of pertinent materials developed by the New York State School Boards Association, and (g) any other materials which may be deemed helpful and informative;
2. be invited to attend all Board meetings, participate in discussion, and at the discretion of the Board be invited into executive sessions;
3. be invited to meet with the Superintendent and other administrative personnel to discuss the services that they perform for the school board and the school district; and
4. be invited and encouraged to attend the New York State School Boards Association's workshop for New School Board Members.

Adoption date: April 14, 1997

Revised: January 12, 2009

Revised & Adopted: April 18, 2018