

CONSENT AGENDA

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of Board of Education meetings, the Board of Education may elect to use a consent agenda for the passage of noncontroversial items or items of a similar nature.

III. CONSENT AGENDAS

A. The Superintendent, when preparing the agenda for meetings of the Board of Education pursuant to Board Policy 2342, may place items in a consent agenda format. In the alternative, at a meeting of the Board of Education, any member may propose a consent agenda for the items listed on an agenda developed pursuant to Board Policy 2342. Other members of the Board of Education may request that individual items be removed from the consent agenda and be voted upon separately. By using a consent agenda, the Board of Education has consented to the consideration of certain items as a group under one motion.

B. Consent items are those which usually do not require discussion or explanation prior to Board of Education action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, personnel items, overnight trip requests, approval of use of facilities, etc. These items might also include similar groups of decisions such as, but not limited to, approval of contracts, finance items, or policies.

C. Items shall be removed from the consent agenda for independent consideration by a timely request by an individual School Board Member. Every effort shall be made by School Board Members to request the removal of items from the consent agenda by notifying the Superintendent and Board President no later than forty-eight (48) hours prior to the scheduled meeting. However, a request for removal shall be honored if made prior to the vote on the consent agenda. The request does not require a second or a vote by the Board of Education. An item

removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.

D. Consent agenda items are approved en masse by one vote of the Board of Education. The consent agenda items shall be separately recorded in the minutes.

Adopted and approved: April 18, 2018