

Bridgehampton Union Free School District

P.O. Box 3021, 2685 Montauk Highway, Bridgehampton, NY 11932

Telephone: (631) 537-0271

www.bridgehampton.k12.ny.us

Facsimile: (631) 537-9038

Robert Hauser, CPA
Superintendent

Melisa Stiles
School Business Administrator

Meeting Minutes

Date:	Monday, April 27, 2020		3:30 PM
Location:	Virtual Google Hangout	Facilitator:	Bob Hauser
Committee:	Facilities & Grounds Committee: Bob Hauser, Ron White, Mark Verzosa, Doug DeGroot, Mike Miller, John Daniels, Sean Sharp, Melisa Stiles, Dave Holmes		
Attendees:	Bob Hauser, Ron White, Mark Verzosa, Mike Miller, John Daniels, Sean Sharp, Melisa Stiles, Kam Kaiser, Maria Reilly		

Brief summary of meeting

Summary: The following items to be discussed:

- Fitness Center: Advantage Sport & Fitness – purchase order approved and submitted to vendor.
- Gymnasium: AT Equipment Sales:
 - Basketball back board system - purchase order approved and submitted to vendor.
 - Basketball scoreboards - purchase order approved and submitted to vendor.
 - Volleyball court system - purchase order approved and submitted to vendor.
 - Gymnasium lockers – confirmed built-in locks, must confirm yellow #123, then issue P.O.
 - Wall padding – school letters & font size to be determined for “Home of the Killer Bees “and logo to be confirmed. Purchase order approved and submitted to vendor.
 - Rollup divider curtain – logo to be confirmed. Purchase order approved and submitted to vendor.
- Gymnasium: Young Equipment:
 - Bleachers – specifications approved. Additional cost of \$5,200 to powder coat all end & aisle railings in yellow #123. Waiting for revised quote from vendor.
- Auditorium: Young Equipment
 - Telescopic seating – (158) seats - purchase order approved and submitted to vendor.
 - Folding seats (100) – waiting for quote from vendor.
- Auditorium Sound System – waiting for quote from vendor.
- Classroom furniture: HNE Equipment – purchase order approved and submitted to vendor.
- Cafeteria furniture: HNE Equipment – waiting for final quote from vendor.
- Classroom and library casework: HNE Equipment – all purchase orders approved and submitted to vendor.
- School logo and mascot consultant – final rendering agreed upon by the Board. Waiting for consultant to provide necessary files.
- Existing basement tech rooms renovation – waiting for architect to provide initial drawings.
- Principal’s Suite & Guidance Suite renovations – projected for summer of 2021 per SED approval.

Action Items

	Action Item	Responsible	Due Date	Status
--	-------------	-------------	----------	--------

It is the mission of the Bridgehampton School to inspire lifelong intellectual curiosity and respectful individual expression by reaching beyond our school community and teaching all students the essential skills to actively participate in the global community and to flourish in the 21st Century.

1.	Gymnasium lockers – issue purchase order	Melisa		
2.	Wall padding – decide on logo & advise vendor	Bob		
3.	Rollup curtain – decide on logo & advise vendor	Bob		
4.	Gymnasium bleachers – decide color of railings	Bob		
5.	Auditorium individual folding seats – issue PO	Melisa		
6.	Cafeteria seating – issue purchase order	Melisa		

Next Meeting: Monday, May 11, 2020

Completed by: Bob Hauser