School Board Self Evaluation
Governance Team Procedures

BRIDGEHAMPTON UFSD

Instructions to complete the evaluation:

Each team member should complete the evaluation form. Please consider, for each item listed: ***Does this procedure need attention?***

Answer yes, if:

- You believe that discussion of this procedure is an important step in improving Board/governance team effectiveness, and/or
- The procedure has been a source of confusion, inefficiency or conflict.

Answer no, if:

- The procedure is well understood and is being followed, and/or
- The procedure is **not** a source of conflict among the Board/governance team.

NOTE: If you don't know enough about the procedure to check yes or no, check the last column.

Team Operations

Team Communication	Does this procedure need attention?		
	YES	NO	I don't know
1) Putting an item on a Board meeting agenda.			
2) Communicating with each other between board meetings			
3) Visiting schools as a board member			
4) Responding to community or employee complaints			
5) Communicating with the media			
6) Properly using e-mail			
Board Meetings	**Does this procedure need attention?**		
	YES	NO	I don't know
7) Preparing for meetings			
8) Requesting information about an agenda item			
9) Managing public comment sessions			
10) Participating in discussion, debate, and voting			
11) Responding to inquiries about executive session			
12) Electing board officers			
13) Selecting and operating board committees			

School Board Self Evaluation
Governance Team Procedures (Continued)

Team Development	Does this procedure need attention?		
	YES	NO	I don't know
14) Orienting new members			
15) Planning professional development for the Board			
16) Conducting a Board self-evaluation			
17) Expressing opinions about another board member's performance or behavior			
18) Behaving respectfully and with civility			

Governance and Oversight Tasks

Planning	Does this procedure need attention?		
	YES	NO	I don't know
19) Requesting information not routinely provided by district administration			
20) Establishing and reviewing the district's vision, mission, and annual goals			
21) Developing and adopting the district budget			
22) Developing and/or reviewing district policy			
Personnel	**Does this procedure need attention?**		
	YES	NO	I don't know
23) Evaluating the superintendent			
24) Communicating opinions about the superintendent's performance (apart from formal evaluation process)			
25) Hiring personnel other than the superintendent			

2. **Please identify which of the items above are the highest priority (indicate the number associated with the item(s)):**

_____

1. What issues are presenting obstacles to governing as a cohesive team (if any)? Are there any recent actions, behaviors, or issues that have occurred which would be helpful for members of the board to openly discuss?

_____
_____
_____
_____
_____

2. Do board members communicate openly and share information with all members?

☐ Yes   ☐ No

If NO, what do you perceive are the obstacles to open communication?

_____
_____
_____
_____

3. When there is conflict among governance team members, is the team able to resolve it satisfactorily?

☐ Yes   ☐ No

If NO, please describe the barriers to conflict resolution:

_____
_____
_____
_____
_____
_____

4. What would you identify as the strengths of the governance team?

_____
_____
_____
_____
_____

5. **As a result of attending this upcoming board retreat, are there learning objectives or topics you would like the team to address?**

_____
_____
_____
_____
_____
_____

Adopted: January 29, 2015