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AITKIN
BRainerd
CROSBY/IRONTON
PEQUOT LAKES
PILLAGER
PINE RIVER/BACKUS
DISCOVERY WOODS
PILLAGER AREA CHARTER
CROSSLAKE COMMUNITY

**Executive Board Meeting
Friday, March 4th, 2016
Paul Bunyan Education Cooperative**

- I. Roll Call/Approval of Agenda/Approval of Previous Minutes**
- II. Updates from Districts**
 - Congratulations Cathy Bettino and Robert Gross
 - Thank you to those of you staying ☺
 - June Meeting - Thank you breakfast
- III. Review of Mental Health Contracts**
 - Any questions from Individual meetings
 - What assistance would you like from PBEC for the 2016-2017 contracts?
 - Challenges and hard work, paying off for services to our students
- IV. Adoption of Record Retention Schedule for PBEC Administrator**
 - Required for Fiscal Audit
 - Uniform Grant Guidance - Training last Fall with Business Managers
 - PBEC booklet with be provided to each business manager
- V. Staffing Updates**
 - 4 New Hires in 15/16 - ASD, OT, PT, and PHD
 - Margaret Knebel is retiring, her position is posted
 - Behavior Intervention Specialist position filled
 - Birth to Seven Coordinator - still posted
- VI. Board of Delegates Meeting April 8th, 2016 12-1:30**
 - No formal actions required at this meeting
 - Guidance/Input for agenda
- VII. Meeting Schedule for the 2016-2017 School Year**
 - Executive Board Meetings
 - Board of Delegates Meeting
- VIII. Director Contract**
 - Evaluation Summary
 - Contract Review/Discussion
- IX. Adjournment**