

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Disposal of District Property

Policy Number: DN Effective Date: 6/2024

Date of Original Policy and Revisions: 11/08, 11/10, 1/12, 9/16, 11/20

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 6/2027

**POLICY**

The Superintendent or designee may dispose of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the District in accordance with the following procedures:

1. The Board will pass a resolution declaring any surplus property valued greater than \$5,000.
2. Items estimated by the Superintendent or designee to have a value of less than \$500 may be sold at prices estimated to be the market values of the items provided that the cost to sell the item would not exceed the sale price. If a sale is not financially beneficial, items should be securely recycled (in the case of technology) or donated to another school district or a non-profit, charitable, or educational organization. All sales will be recorded by item, price and buyer.
3. Property or materials estimated by the Superintendent or designee to be greater than \$500 may be declared surplus and may be sold through an authorized online sales platform or an in-person sale. If public sales fail to produce any interested buyers or bidders, remaining unsold materials may then be recycled, disposed of as scrap or junk, or donated to appropriate charitable or educational agencies.

If the District property was purchased with state, federal, or private grant funds, then disposal of the property shall be made as outlined in the grant or by state or federal regulations.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**REFERENCES / COMMENTS**

[ORS 279B.055](#)

ORS Chapters [279A](#), [279B](#) and [279C](#)

[ORS 332.155](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)