



BETHEL SCHOOL BOARD WORK SESSION

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, November 13, 2023 – 5:30 p.m.

Join Zoom:

<https://bethel-k12-or-us.zoom.us/j/83179364175?pwd=MDV0NXNUOUtRTnhDTTQrSzBVVW52dz09>

Passcode: 618805

Or

Phone number to listen: 1.253.215.8782

Webinar ID: 831 7936 4175

Passcode: 618805

AGENDA

1. **Call to Order**
2. **DIBELS Presentation: Jill Robinson-Wolgamott & Team**
3. **Adjournment**

Robin Zygaitis, Vice Chair

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BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from the District Office – 4640 Barger Drive
Monday, November 13, 2023

Immediately following the Work Session, at approximately 6:30 p.m.

Join Zoom:

<https://bethel-k12-or-us.zoom.us/j/83179364175?pwd=MDV0NXNUOUtRTnhDTTQrSzBVVW52dz09>

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AGENDA

1. Call to Order

Robin Zygaitis, Chair

2. Pledge of Allegiance

3. Approval of Minutes

4. Student Representative Reports: KHS and WHS

5. Delegations and Visitors

Public comment will be taken in-person, via Zoom, or in writing.

- For in-person comments, please complete the Intent to Speak card prior to the start of the board meeting.
- For comments via Zoom, please complete [this form](#) prior to the start of the board meeting.
- Written comments to the board can be submitted anytime at publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the board meeting.

6. Superintendent's Report

- A. Financial Statement: Andrea Belz
- B. Superintendent's Update
- C.

7. Consent Agenda

Personnel Action

Resolution No. 14

8. Action Items

- A.

9. Information and Discussion

- A. Review OSBA Convention Learnings
- B. Retiree Open House – Tuesday, December 5, 2:00 – 4:00pm, District Office
- C. NSBA 2024 Conference, April 6-8, New Orleans
- D.

10. Board Activity Update

- A.

11. Review of Next Meeting: Monday, December 11, 2023 – Meadow View

- A. School Presentation: Meadow View
- B. Student Representative Reports: KHS and WHS
- C. Financial Statement: Andrea Belz
- D. Upbeat Presentation: Remie Calalang
- E. OSBA Election
- F. Superintendent's Update
- G. Board Policies up for periodic review
- H.

12. Adjournment

MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
OCTOBER 9, 2023

The October 9, 2023 meeting of the Board of Directors was held in person at the District Office and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Debi Farr, Caleb Clark, Curt Nordling, Paul Jorgensen, Drae Charles, and Chair, Robin Zygaitis

Absent: Ashley Espinoza

District staff and presenters: Superintendent Sproles, Remie Calalang, Alisha Dodds, Ry Robinson, Cascade students, and Jill Busby

CALL TO ORDER

Chair Zygaitis called the October 9, 2023 meeting of the Board of Directors to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

Director Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Zygaitis presented the Minutes from the September 25, 2023 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

SCHOOL PRESENTATION: CASCADE MIDDLE SCHOOL

Cascade Middle School Principal Ry Robinson distributed a Cascade brochure, copies of a document summarizing Cascade's mission and vision statements which include creating a school where students belong, shared that students' sense of belonging has increased at Cascade, and introduced two 8th grade students who shared their experiences at Cascade. The students described several clubs and activities in which they participate including Vox Novus Choir, Jazz Band, Leadership, C-Crew, Dungeons & Dragons, Track & Field, and Mariachi, and shared how the clubs and activities provide a sense of belonging, strong social connections, and opportunities to give back to their community. Mr. Robinson commented on an upcoming community service project which includes donations from several businesses. The Board thanked Mr. Robinson and the students for their presentation.

Superintendent Sproles addressed several students in the audience who were working toward their merit badges. Bethel Teacher Nan Petersen, also in the audience, introduced the two scout troops in attendance.

DELEGATIONS AND VISITORS

None

Director of Community Relations and Communications Alisha Dodds acknowledged that a letter was submitted to Board members from a fellow Oregon resident expressing concern with the pandemic, mask mandates, and vaccines.

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

OCTOBER 9, 2023

SUPERINTENDENT'S REPORT

Superintendent's Update

Superintendent Sproles recognized Indigenous Peoples' Day and shared how Bethel celebrates with the placement of flags in front of the District Office. The flags, representing federally recognized Native American Tribes, are placed on the lawn by the District's Native Education Parent Group, Board members, Bethel Education Foundation representatives, and District staff, with brief ceremonies taking place in the morning when the flags are placed and at the end of the day when they are removed.

In addition, Superintendent Sproles reminded the Board that this year's focus for the District's strategic priorities will be relevant and responsive learning and belonging and engagement, and provided an update on implementation, including a recent meeting with a consultant. Work based on the District's strategic priorities is already taking place and impacting programming positively across the District.

The District's Long Range Planning Committee, which will include Board members, teachers, staff, community members and administrators, will begin meeting next week. The committee will meet monthly through February 2024 and will plan to present findings and conclusions to the Board in spring 2024. Superintendent Sproles shared an overview of the upcoming Long Range Planning Committee's meeting topics.

Student Representatives from Kalapuya and Willamette will be sworn in at the October 23rd Board meeting.

Assistant Superintendent Calalang shared the history of the District's partnership with transportation provider First Student and described current challenges including communication, the routing process, and fewer routes. Superintendent Sproles and Assistant Superintendent Calalang answered questions from the Board and shared that the District is working toward a solution.

Director Jorgensen commented positively on Indigenous staff hired by the District over the years.

Policy Update, 1st Reading

Assistant Superintendent Calalang and Superintendent Sproles reported on and answered questions related to the following Board policies:

GB – General Personnel Policies – *No changes*

GBCB – Recruitment, Appointment, and Transfer of Administrative and Supervisory Employees

Below the Rank of Superintendent – *No changes*

GCN - Evaluation of Staff – *No changes*

GBM – Staff Complaints – *No changes*

GCL – Staff Development – *Updated to reflect new language*

IGDG – Student Activities Fund Management – *No changes*

JO – Education Records/Records of Students with Disabilities – *No changes*

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

OCTOBER 9, 2023

CONSENT AGENDA

Resolution No. 9 – Personnel Action

Motion: Caleb Clark moved, Curt Nordling seconded, to approve the Consent Agenda as specified below.

#	Name	Type	Description
1.	Corona, Jonathan	Hire for 2023-24	Offer Extra Duty Contract for Middle School Music Director @Prairie Mountain; start date: 9/5/2023.
2.	Freuen, Joe	Hire for 2023-24	Offer Extra Duty Contract for Jazz Band Director @Willamette; start date: 9/6/2023.
3.	Griffith, Glenn	Hire for 2023-24	Offer Extra Duty Contract for Jazz Band Director @Willamette; start date: 9/6/2023.
4.	Hendrix, Kami	Hire for 2023-24	Offer Extra Duty Contract for Elementary Music Director @Irving; start date: 9/5/2023.
5.	Jones, Jennifer	Resignation	Accept resignation effective 9/26/2023; position held: Elementary Special Education Teacher @Meadow View; 1 month at Bethel.
6.	Salnas, Jennifer	Temporary Hire for 2023-24	Offer Temporary Contract for 0.5 FTE District Tutor @District Office; Start Date: 10/10/2023.
7.	Singleton, Stan	Hire for 2023-24	Offer Extra Duty Contract for Academic Coach @Willamette; Start Date: 9/18/2023.

Motion Passed, 6-0

Absent: Ashley Espinoza

ACTION ITEMS

Resolution No. 10 – Adopt Policies GB, GBCC, GCN, GBM, IGDG, and JO

Motion: Debi Farr moved, Paul Jorgensen seconded, to adopt the following Board Policies:

GB – General Personnel Policies

GBCC – Recruitment, Appointment, and Transfer of Administrative and Supervisory Employees Below the Rank of Superintendent

GCN – Evaluation of Staff

GBM – Staff Complaints

IGDG – Student Activities Fund Management

JO – Education Records/Records of Students with Disabilities

Motion Passed, 6-0

Absent: Ashley Espinoza

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

OCTOBER 9, 2023

INFORMATION AND DISCUSSION

- A. National School Lunch Week, October 9-13
- B. No Place for Hate - Back to School Kickoff, Thursday, October 12, 9:00am-11:30am, Powers Auditorium
- C. Annual BEF Advocacy Breakfast, Friday, October 20, 7:00am, WHS Cafeteria
- D. OSBA 2023 Annual Convention, November 10-11, Portland Marriott Downtown Waterfront Hotel

BOARD ACTIVITY UPDATE

- A. Listening Session Report Out. Director Nordling and Vice Chair Clark, who both attended a recent Eugene Education Association Listening Session via Zoom, reported on what they heard from Bethel educators including what has gone well this school year, challenges educators are recognizing within schools, and potential supports that could positively impact students and staff.
- B. Superintendent Sproles commented on upcoming Bagels with the Board events.

REVIEW OF NEXT MEETING: MONDAY, OCTOBER 23, 2023 – MALABON ELEMENTARY SCHOOL

- A. School Presentation: Malabon
- B. Division 22 Standards: Jill Robinson-Wolgamott
- C. Financial Statement: Andrea Belz
- D. Supplemental Budget: Andrea Belz
- E. Superintendent’s Update
- F. Board Policies up for periodic review

ADJOURNMENT

There being no further business to bring before the Board, Chair Zygaitis adjourned the meeting at 8:01 p.m.

Clerk – Kraig Sproles

jcb

Chair – Robin Zygaitis

Bethel School District GENERAL FUND
 Revenue and Expenditure Report (unaudited)
 Fiscal Year 2024

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actuals To		Future Months Projected To		Preliminary	2023-2024	Budget
	October 2023		June 2024		2023-2024		
					Totals	ADOPTED BUDGET	Variance
REVENUES							
LOCAL SOURCES:							
Property Taxes	25,152	19,116,848	19,142,000	19,142,000	0		
Tuition from other districts	0	500	500	500	0		
Investment earnings	401,043	398,957	800,000	800,000	0		
Misc. local sources	17,653	126,347	144,000	144,000	0		
Subtotal	443,847	19,642,653	20,086,500	20,086,500	0		
INTERMEDIATE SOURCES:							
County School Fund	0	100,000	100,000	100,000	0		
Heavy Equipment Tax	0	20,000	20,000	20,000	0		
Subtotal	0	120,000	120,000	120,000	0		
STATE SOURCES:							
State School Fund	17,933,134	24,790,871	42,724,005	40,910,000	1,814,005		
Common School Fund	0	681,310	681,310	800,414	(119,104)		
High Cost Disability	0	445,000	445,000	445,000	0		
Subtotal	17,933,134	25,917,181	43,850,315	42,155,414	1,694,901		
FEDERAL SOURCES:							
Federal Forest Fees	0	0	0	0	0		
Subtotal	0	0	0	0	0		
OTHER RESOURCES:							
Interfund Transfers In	50,000	0	50,000	0	50,000		
Sale of or Comp for loss of asset	0	0	0	0	0		
Subtotal	50,000	0	50,000	0	50,000		
Total, monthly revenues	18,426,982	45,679,834	64,106,815	62,361,914	1,744,901		
EXPENDITURES							
Salaries	7,126,802	26,727,717	33,854,519	33,854,519	0		
Employee payroll costs & benefits	4,441,285	17,334,377	21,775,662	21,775,662	0		
Purchased services	1,122,377	4,509,299	5,631,676	5,631,676	0		
Supplies	516,032	1,555,284	2,071,316	2,071,316	0		
Capital outlay	0	250,000	250,000	250,000	0		
Insurance/Dues/Other	793,094	171,697	964,791	964,791	0		
Interfund Transfers	155,269	1,308,681	1,463,950	1,463,950	0		
Contingency	0	0	0	0	0		
Total, monthly expend.	14,154,858	51,857,056	66,011,914	66,011,914	0		
Operating Income / (Deficit)			(1,905,099)	(3,650,000)			
Beginning Fund Balance (unaudited)			11,650,000	9,650,000			
Operating Income / (Deficit)			(1,905,099)	(3,650,000)			
Estimated Ending Fund Balance			9,744,901	6,000,000			
Ending Fund Balance as Percentage of Expenditures			14.76%				

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November 13, 2023

RESOLUTION NO. 23-24: 14

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Boorman, Christina	Hire for 2023-24	Offer Extra Duty Contract for Middle School Band Director @Cascade; start date: 8/28/2023.
2.	Boorman, Christina	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Jazz Band Teacher @Cascade.
3.	Berry, Michael	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Behavior Consultant @District Office; Start Date: 11/6/2023.
4.	DeGlee, Danae	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .2 FTE Autism Consultant @District Office.
5.	Dixon, Ryan	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Choir Teacher @Shasta.
6.	Ermini, Stacy	Hire for 2023-24	Offer Extra Duty Contract for Leadership Advisor @Willamette; start date: 8/28/2023.
7.	Evans, Jo-El	Hire for 2023-24	Offer Extra Duty Contract for Affinity Group Leader @Meadow View; start date: 11/13/2023.
8.	Hendrix, Kami	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Choir – Vox Novus Teacher @Cascade.
9.	Gibson-Tobin, Pauline	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE ELD Teacher @Fairfield; Start Date: 10/25/2023.
10.	Johnson, Sara	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE School Psychologist Intern @District Office; Start Date: 10/31/2023.
11.	Leonhardt, Joe	Temporary Hire for 2023-24	Offer Temporary Contract for 1.0 FTE Resource Room Teacher @Prairie Mountain; Start Date: 10/2/2023.
12.	Reetz, Mike	Additional Temporary Hours for 2023-24	Offer Temporary Contract for .17 FTE Zero Period Jazz Band Teacher @Shasta.
13.	Santa Teresa, Bienvenido	Temporary Hire for 2023-24	Offer Extra Duty Contract for Middle School Athletics and Activities Coach @Shasta; start date: 11/6/2023.

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____
Clerk – Kraig Sproles

Chair – Robin Zygaitis

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Drae Charles				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				