



**BETHEL SCHOOL BOARD MEETING**

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, October 9, 2023 – 6:30 p.m.

Join Zoom:

<https://bethel-k12-or-us.zoom.us/j/83179364175?pwd=MDV0NXNUOUtRTnhDTTQrSzBVVW52dz09>

Passcode: 618805

Or

Phone number to listen: 1.253.215.8782

Webinar ID: 831 7936 4175

Passcode: 618805

**AGENDA**

**1. Call to Order**

**Robin Zygaitis, Chair**

**2. Pledge of Allegiance**

**3. Approval of Minutes**

**4. School Presentation: Cascade Middle School**

**5. Delegations and Visitors**

Public comment will be taken in-person, via Zoom, or in writing.

- For in-person comments, please complete the Intent to Speak card prior to the start of the board meeting.
- For comments via Zoom, please complete [this form](#) prior to the start of the board meeting.
- Written comments to the board can be submitted anytime at [publiccomment@bethel.k12.or.us](mailto:publiccomment@bethel.k12.or.us). Board members will have access to written public comments submitted by noon the day of the board meeting.

**6. Superintendent's Report**

A. Superintendent's Update

B. Policy Update, 1<sup>st</sup> Reading

- a. GB – General Personnel Policies – *No changes*
- b. GBCC – Recruitment, Appointment, and Transfer of Administrative and Supervisory Employees Below the Rank of Superintendent – *No changes*
- c. GCN - Evaluation of Staff – *No changes*
- d. GBM – Staff Complaints – *No changes*
- e. GCL – Staff Development – *Updated to reflect new language*
- f. IGDG – Student Activities Fund Management – *No changes*
- g. JO – Education Records/Records of Students with Disabilities – *No changes*

C.

**7. Consent Agenda**

Personnel Action

Resolution No. 9

**8. Action Items**

- A. Adopt Policies GB, GBCC, GCN, GBM, IGDG, and JO
- B.

Resolution No. 10

**9. Information and Discussion**

- A. National School Lunch Week, October 9-13
- B. No Place for Hate - Back to School Kickoff, Thursday, October 12, 9:00am-11:30am, Powers Auditorium
- C. Annual BEF Advocacy Breakfast, Friday, October 20, 7:00am, WHS Cafeteria
- D. OSBA 2023 Annual Convention, November 10-11, Portland Marriott Downtown Waterfront Hotel
- E.

**10. Board Activity Update**

- A. Listening Session Report Out
- B.

**11. Review of Next Meeting: Monday, October 23, 2023 – Malabon Elementary School**

- A. School Presentation: Malabon
- B. Division 22 Standards: Jill Robinson-Wolgamott
- C. Financial Statement: Andrea Belz
- D. Supplemental Budget: Andrea Belz
- E. Superintendent's Update
- F. Board Policies up for periodic review
- G.

**12. Adjournment**

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**SEPTEMBER 11, 2023**

The September 11, 2023 meeting of the Board of Directors was held in person and was remotely accessible via Zoom Webinar.

**ATTENDANCE**

Board Members: Ashley Espinoza, Caleb Clark, Debi Farr, Curt Nordling, Paul Jorgensen, Drae Charles, and Chair, Robin Zygaitis

Absent: None

District staff and presenters: Superintendent Sproles, Remie Calalang, Alisha Dodds, Andrea Belz, and Jill Busby

**CALL TO ORDER**

Chair Zygaitis called the September 11, 2023 meeting of the Board of Directors to order at 6:32 p.m.

**PLEDGE OF ALLEGIANCE**

Director Jorgensen led the Pledge of Allegiance.

**ACTION ON MINUTES**

Chair Zygaitis presented the Minutes from the August 28, 2023 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

**DELEGATIONS AND VISITORS**

None

Superintendent Sproles acknowledged that letters describing different issues were submitted to Board members and District leadership.

**SUPERINTENDENT'S REPORT**

Financial Statement, Andrea Belz

Business Services Director Andrea Belz reviewed the August 2023 financial statement showing an estimated Ending Fund Balance of \$8,050,000, and shared an overview of the District's general fund revenue sources and expenditures. Ms. Belz, Superintendent Sproles, and Assistant Superintendent Calalang answered questions from the Board which included information on the State School Fund (SSF) and state reporting that determines SSF amounts. Superintendent Sproles commented on several points, including the District's 2023-2024 budget being based on a SSF allocation of \$9.9 billion, the actual SSF allocation of \$10.3 billion, and District enrollment being less than what was forecast. Ms. Belz will present a bond funding update during one of the October Board meetings.

Superintendent's Update

Superintendent Sproles reviewed the *Bethel School Board Priorities 2023-24* document provided to the Board which includes the District's strategic priorities identified in the Bethel Blueprint. During the recent Board retreat, the Board identified the following four strategies (one from each priority group) which will be monitored and reported on by District leadership throughout the year:

## MINUTES

### BETHEL SCHOOL DISTRICT #52

#### BOARD OF DIRECTORS

SEPTEMBER 11, 2023

- All students participate in at least one CTE pathway
- Provide a continuum of mental health supports, community partnerships, and resources
- Increase academic engagement through positive relationships
- Expand supports for students with behavioral and emotional needs

A dashboard for tracking actions and key performance indicators (KPIs) for the strategies is being considered. The Board discussed edits to actions and KPIs, and how they will be measured and reported. Superintendent Sproles will update the *Bethel School Board Priorities 2023-24* document based on feedback from the Board and present it at the next Board meeting for adoption.

In addition, Superintendent Sproles summarized other topics discussed at the recent Board retreat including listening sessions with District labor groups; school visits for bagels with Board members; hosting Board meetings from schools; and other processes for staff communication outlined in Board Policy BG. The Board discussed alternating years for hosting Board meetings at schools and bagels with Board members so that each year a school will host one or the other.

The Board reviewed documents with updated public comment guideline language that will be reflected on the Board agenda and read aloud prior to Delegations and Visitors during Board meetings. A resolution to adopt Board Policy BDDH with the updated language will be considered during the Action Items portion of the Board meeting.

Board members reviewed a flyer regarding the upcoming OSBA Legislative Roadshow on September 19<sup>th</sup>.

#### **CONSENT AGENDA**

##### **Resolution No. 3 – Personnel Action**

**Motion:** Caleb Clark moved, Debi Farr seconded, to approve the Consent Agenda as specified below. Superintendent Sproles acknowledged that Tina Gutierrez-Schmich will be greatly missed as a Director in Bethel.

#	Name	Type	Description
1.	Bryton, Tyler	Hire for 2023-24	Offer Extra Duty Contract for Sources of Strength Team Leader @ Shasta.
2.	Gutierrez-Schmich, Tina	Resignation	Accept resignation effective 9/1/2023; position held: Director of Teaching & Learning: Equity @District Office; 9 years at Bethel.
3.	Howard, Joceline	Infant Care Leave	Approve 1.0 FTE Infant Care Leave for the 2023-24 school year; Position: Health Teacher @Willamette.
4.	Jones, Jennifer	Hire for 2023-24	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Elementary Special Education Teacher @Meadow View; start date: 8/28/2023.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**SEPTEMBER 11, 2023**

5.	Kelley, Lori	Additional Temporary Hours for 2023-24	Offer Temporary Contract for additional .5 FTE Art Teacher @Clear Lake; Total: 1.0 FTE.
6.	Kindle, Shaelyn	Additional Temporary Hours for 2023-24	Offer Temporary Contract for additional .5 FTE Title Teacher @Clear Lake; Total: 1.0 FTE.

**Motion Passed, 7-0**

**Absent:** None

**ACTION ITEMS**

Copies of Board Policy BDDH with updated language and Resolution No. 23-24: 4 were distributed to Board members.

**Resolution No. 4 – Adopt Policy BDDH**

**Motion:** Debi Farr moved, Paul Jorgensen seconded, to adopt the following Board Policy:

BDDH – Public Comment at Board Meetings

**Motion Passed, 7-0**

**Absent:** None

**INFORMATION AND DISCUSSION**

- A. United Way Annual Community Breakfast, Thursday, September 14, 7:30am, 252 Lawrence Street
- B. OSBA Fall Regional Legislative Roadshow, Tuesday, September 19, 6:00pm, Lane ESD, RSVP
- C. Annual BEF Advocacy Breakfast, Friday, October 20, 7:30am, WHS Cafeteria
- D. OSBA 2023 Annual Convention, November 10-11, Portland Marriott Downtown Waterfront Hotel

**BOARD ACTIVITY UPDATE**

- A. Chair Zygaitis commented on her student’s first week of middle school.
- B. Director Charles will likely join the September 25<sup>th</sup> meeting virtually.
- C. Director Farr may not be available to attend the September 25<sup>th</sup> meeting.
- D. Director Jorgensen commented positively on the recent Board retreat and Superintendent Sproles expressed gratitude for Board members’ participation at the retreat.

**REVIEW OF NEXT MEETING: MONDAY, SEPTEMBER 25, 2023**

- A. Approve Transfer Caps for 2023-2024, Alisha Dodds
- B. Adopt 2023-2024 Board Priorities/Goals
- C. Fiscal Year 2023 Financial Statement, Andrea Belz
- D. Superintendent’s Update
- E. Board Policies up for periodic review

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**SEPTEMBER 11, 2023**

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Zygaits adjourned the meeting at 7:55 p.m.

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Clerk – Kraig Sproles  
*jcb*

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Chair – Robin Zygaits

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

Subject: **General Personnel Policies**

Policy Number: **GB** Effective Date: **10/2023**

Date of Original Policy and Revisions: **1/84, 5/91, 1/95, 1/00, 2/06, 12/08, 10/11, 3/15, 5/18**

Cancels Policy No.: **GAA, G** Dated: **1/84**

Date of Next Review: **10/2026**

**POLICY**

The district will establish written personnel rules that define specific tasks and set forth uniform procedures in hiring such as application, interviewing, and hiring practices to guide its administrators and supervisors. Policies, other than those that directly affect economic benefits or the grievance procedure, will be initiated and drafted by the Superintendent for adoption by the Board of Directors.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**REFERENCES / COMMENTS**

[Bethel Administrative Rule GB](#): General Personnel Practices

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**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Recruitment, Appointment, and Transfer of Administrative and Supervisory Employees  
Below the Rank of Superintendent**

Policy Number: **GBCC** Effective Date: **10/2023**

Date of Original Policy and Revisions: **12/86, 9/91, 1/95, 1/00, 2/06, 1/09, 10/11, 3/15, 5/18**

Cancels Policy No.: **GBCC, GBCD, GBCE** Dated: **12/86 (All)**

Date of Next Review: **10/2026**

**POLICY**

The district will establish rules for the recruitment, appointment, and transfer of employees below the rank of Superintendent. The Board of Directors shall approve all recommendations regarding the appointment and transfer of administrative employees and the hiring of all licensed employees.

**REPORTS**

None.

**ATTACHMENTS**

None.

**REFERENCES / COMMENTS**

[Bethel Administrative Rule GBCC](#): Recruitment, Appointment and Transfer of Employees Below the Rank of Superintendent

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**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Evaluation of Staff**

Policy Number: **GCN** Effective Date: **10/2023**

Date of Original Policy and Revisions: **N/A**

Cancels Policy No.: **GCM** Dated: **10/90, 1/95, 2/00, 12/06, 4/09, 6/13, 1/18**

Date of Next Review: **10/2026**

**POLICY**

An effective evaluation program is essential to a quality educational program. It is an important tool to determine the current level of a teacher's performance of the teaching responsibilities. It is also an important assessment of classified employees and current performance of their job assignments. Under Board policy, administrators are charged with the responsibility of evaluating the staff. An evaluation program provides a tool for supervisors who are responsible for making decisions about promotion, demotion, contract extension, contract non-extension, contract renewal or nonrenewal, dismissal and discipline.

**Licensed Staff**

The evaluations for licensed staff shall be based on the core teaching standards adopted by the Oregon State Board of Education. The standards shall be customized based on collaborative efforts with teachers and any exclusive representatives of the licensed staff.

Evaluation and support systems established by the district for teachers must be designed to meet or exceed the requirements defined in the Oregon Framework for Teacher and Administrator Evaluation and Support Systems, including:

1. Four performance level ratings of effectiveness;
2. Classroom-level student learning and growth goals set collaboratively between the teacher and the evaluator;
3. Consideration of multiple measures of teacher practice and responsibility which may include, but are not limited to:
  - a. Classroom-based assessments including observations, lesson plans and assignments;
  - b. Portfolios of evidence;
  - c. Supervisor reports; and
  - d. Self-reflections and assessments.
4. Consideration of evidence of student academic growth and learning based on multiple measures of student progress, including performance data of students that is both formative and summative. Evidence may also include other indicators of student success;
5. A summative evaluation method for considering multiple measures of professional practice, professional responsibilities and student learning and growth to determine the teacher's professional growth path;
6. Customized by each district, which may include individualized weighting and application of standards.

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

An evaluation using the core teaching standards must attempt to:

1. Strengthen the knowledge, skills, disposition and classroom practices of teachers;
2. Refine the support, assistance and professional growth opportunities offered to a teacher, based on the individual needs of the teacher and the needs of the students, the school and the district;
3. Allow the teacher to establish a set of classroom practices and student learning objectives that are based on the individual circumstances of the teacher, including the classroom and other assignments;
4. Establish a formative growth process for each teacher that supports professional learning and collaboration with other teachers;
5. Use evaluation methods and professional development, support and other activities that are based on curricular standards and are targeted to the needs of the teacher; and
6. Address ways to help all educators strengthen their culturally responsive practices.

Evaluation and support systems established by the district must evaluate teachers on a regular cycle. The superintendent shall regularly report to the Board on implementation of the evaluation and support systems and educator effectiveness.

Each probationary teacher shall be evaluated at least annually, but with multiple observations. The purpose of the evaluation is to aid the teacher in making continuing professional growth and to determine the teacher's performance of the teaching responsibilities. Evaluations shall be based upon at least two observations and other relevant information developed by the district.

**Classified Staff**

All probationary classified employees will be formally evaluated by their immediate supervisor at least twice during the probationary period.

All non-probationary, regular classified employees will be formally evaluated by their immediate supervisor on an annual basis.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**REFERENCES / COMMENTS**

[ORS 243.650](#)      [OAR 581-022-2405](#)  
[ORS 332.505](#)      [OAR 581-022-2410](#)  
[ORS 342.850](#)      [OAR 581-022-2415](#)  
[ORS 342.856](#)

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Staff Complaints**

Policy Number: **GBM** Effective Date: **10/2023**

Date of Original Policy and Revisions: **2/17**

Cancels Policy No.: **NA** Dated: **NA**

Date of Next Review: **10/2026**

**POLICY**

The superintendent or designee will develop a complaint procedure which will be available for all employees who believe there is evidence of, and wish to report a violation, misinterpretation or inappropriate application of district personnel policies and/or administrative regulations; a mismanagement, gross waste of funds or abuse of authority, or believe there is evidence that the district created a substantial and specific danger to public health and safety by its actions. The complaint procedure will provide an orderly process for the consideration and resolution of problems in the application or interpretation of district personnel policies.

The complaint procedure will not be used to resolve disputes and disagreements related to the provisions of any collective bargaining agreement, nor will it be used in any instance where a collective bargaining agreement provides a dispute resolution procedure. Disputes concerning an employee's dismissal, contract nonrenewal or contract non-extension will not be processed under this procedure.

Reasonable efforts will be made to resolve complaints informally.

The District will use the complaint process procedural timelines and steps found in the administrative rule KL-AR - Complaints Procedure to address any alleged violations of this policy.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**REFERENCES/COMMENTS**

**Legal Reference(s):**

[ORS 332.107](#)

[ORS 659A.199](#)

[OAR 581-022-1720](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

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**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

Subject: Staff Development

Policy Number: GCL Effective Date: 10/2023

Date of Original Policy and Revisions: 10/90, 1/95, 2/00, 12/06, 4/09, 1/12, 1/14

Cancels Policy: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 10/2026

**POLICY**

In order to strengthen and refine professional skills of district personnel, the Superintendent or designee will develop a staff development program for all employees.

Staff development programs, whether provided directly by the district or through district contacts with third parties, will provide appropriate reasonable accommodations to ensure such programs are available to employees with disabilities.

Completion of Continuing Professional Development (CPD) requirements, as set forth in OAR Chapter 584, Division 090 by the Teacher Standards and Practices Commission (TSPC) for license renewal, are the sole responsibility of the employee.

Bethel School District shall develop guidelines for compensation for licensed employees who receive additional training.

As part of the District continuous improvement plan, the District will establish a short- and long-term professional development plan for licensed staff in order to enhance professional performance and promote achievement of high standards for all students. The plan shall be developed in writing by district administration.

Professional development activities may include, but are not limited to, college courses, workshops, curriculum planning, research, travel, supervision of teacher trainees and other activities approved by the supervisor. District professional development offerings may be planned to help licensed employees meet the requirements of their licenses. The District will provide appropriate, reasonable accommodations to ensure such training, whether provided by the District or through District contracts with third parties, is made available for qualified employees with disabilities.

Requests for release time for attendance at meetings or conferences may be approved by the Superintendent or designee as deemed appropriate by the District and with the stipulation that:

1. Requests are to be submitted sufficiently in advance to permit Superintendent or designee consideration; and
2. Where release time is granted, a written report will be submitted to the administration after such meeting or conference. Where such meetings or conferences are devoted primarily or exclusively to organizational or business affairs of associations of teachers, political workshops, training sessions for consultation committees and like activities, it is not considered appropriate for the Board to expend district funds.

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Each individual licensed employee is solely responsible for ensuring accurate completion of the professional development required for licensure. Once a licensed employee completes licensure requirements, the employee must submit evidence to the employee's supervisor, who will verify that the licensed employee has successfully completed the professional development requirements to the Superintendent or designee, on the Teacher Standards and Practices Commission (TSPC) Professional Educational Experience Report (PEER) form.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**Legal Reference(s):**

[ORS 329.095](#)                      [ORS 342.138 \(3\)](#)  
[ORS 329.704](#)                      [ORS 342.135 \(2\)\(a\)](#)  
[ORS 329.125](#)  
[ORS 342.856](#)  
[OAR 581-022-0606](#)              [OAR 584-018-0205](#)  
[OAR 581-022-1720](#)              [OAR 584-090-0100-0120](#)  
[OAR 584-018-0105](#)  
[OAR 584-255-0010 to -0030](#)

Clackamas IED Assn. v. Clackamas IED, No. C-141-77, 3 PUB. EMPL. COLL. BARG. REP. 1848 (ERB 1978).  
Eugene Educ. Ass'n v. Eugene Sch. Dist. 4J, No. C-93-79, 5 PUB. EMPL. COLL. BARG. REP. 3004 (ERB 1980).  
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

[Americans with Disabilities Act Amendments Act of 2008.](#)

[Bethel Administrative Rule GCL: Staff Development](#)



**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Student Activities Fund Management

Policy Number: IGDG Effective Date: 10/2023

Date of Original Policy and Revisions: 3/06, 11/09, 11/13, 4/17

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 10/2026

**POLICY**

The Bethel School District shall prescribe the purposes for which student activity funds may be obtained and used and the role of students in management and expenditure of funds.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**REFERENCES / COMMENTS**

[Bethel Administrative Rule IG DG: Student Activities Fund Management](#)

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**BETHEL SCHOOL DISTRICT #52**  
**BOARD OR EDUCATION POLICY STATEMENT**

Subject: Education Records / Records of Students with Disabilities

Policy Number: JO Effective Date: 10/2023

Date of Original Policy and Revisions: 1/84, 9/95, 5/00, 2/08, 7/08, 4/10, 12/13, 5/14, 12/18

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 10/2026

**POLICY**

Education records are those records maintained by the District that are directly related to a student.

The primary reason for the keeping and maintaining of education records for students is to help the individual student in their educational development by providing pertinent information for the student, their teachers and their parents. These records also serve as an important source of information to assist students in seeking productive employment and/or post high school education.

The District shall maintain confidential education records of students in a manner that conforms with state and federal laws and regulations.

Information recorded on official education records should be carefully selected, accurate, verifiable, and should have a direct and significant bearing upon the student's educational development.

The District annually notifies parents/guardians or adult students that it forwards education records requested by an educational agency or institution in which the student seeks to enroll or receive services, including special education evaluation services.

The District shall comply with a request from parents/guardians or an adult student to inspect and review records without unnecessary delay. The District provides to parents/guardians of a student with a disability, or to an adult student with a disability, the opportunity at any reasonable time to examine all of the records of the District pertaining to the student's identification, evaluation, educational placement, and free appropriate public education. The District provides parents/guardians or an adult student, on request, a list of the types and locations of education records collected, maintained, and used by the District.

Regarding records to be released to District officials within the agency, the District's notice includes criteria for determining legitimate educational interest and the criteria for determining which school officials have legitimate educational interests.

School officials may also include a volunteer or contractor who performs an institutional service on behalf of the school.

The District annually notifies parents/guardians and adult students of what it considers to be directory information and the disclosure of such.

The District shall give full rights to education records to either parent/guardian, unless the District has been provided legal evidence that specifically revokes these rights. Once the student reaches age 18 those rights transfer to the student.

A copy of this policy and administrative regulation shall be made available upon request by parents/guardians and students 18 years or older or emancipated.

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**REFERENCES / COMMENTS**

ORS 107.154

ORS 326.565

ORS 326.575

ORS 339.270

ORS 343.177(3)

OAR 166-400-0010 to 166-450-0010

OAR 581-021-0220 to – 0430

OAR 581-022-1660

OAR 581-022-1670

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).

Assistance to States for the Education of Children with Disabilities, 34 C.F.R. § 300.501 (2006).

Bethel Administrative Rule JO: Education Records – Records of Students with Disabilities



**October 9, 2023**

**RESOLUTION NO. 23-24: 9**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Corona, Jonathan	Hire for 2023-24	Offer Extra Duty Contract for Middle School Music Director @Prairie Mountain; start date: 9/5/2023.
2.	Freuen, Joe	Hire for 2023-24	Offer Extra Duty Contract for Jazz Band Director @Willamette; start date: 9/6/2023.
3.	Griffith, Glenn	Hire for 2023-24	Offer Extra Duty Contract for Jazz Band Director @Willamette; start date: 9/6/2023.
4.	Hendrix, Kami	Hire for 2023-24	Offer Extra Duty Contract for Elementary Music Director @Irving; start date: 9/5/2023.
5.	Jones, Jennifer	Resignation	Accept resignation effective 9/26/2023; position held: Elementary Special Education Teacher @Meadow View; 1 month at Bethel.
6.	Salnas, Jennifer	Temporary Hire for 2023-24	Offer Temporary Contract for 0.5 FTE District Tutor @District Office; Start Date: 10/10/2023.
7.	Singleton, Stan	Hire for 2023-24	Offer Extra Duty Contract for Academic Coach @Willamette; Start Date: 9/18/2023.

**Recommended by:** Remie Calalang, Assistant Superintendent

**ATTEST** \_\_\_\_\_  
 Clerk – Kraig Sproles

\_\_\_\_\_  
 Chair – Robin Zygaitis

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Drae Charles				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				

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**October 9, 2023**

**RESOLUTION NO. 23-24: 10**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County,  
hereby adopts the following Board Policies:

- GB: General Personnel Policies**
- GBCC: Recruitment, Appointment, and Transfer of Administrative and Supervisory Employees Below the Rank of Superintendent**
- GCN: Evaluation of Staff**
- GBM: Staff Complaints**
- IGDG: Student Activities Fund Management**
- JO: Education Records/Records of Students with Disabilities**

**ATTEST** \_\_\_\_\_  
**Clerk – Kraig Sproles**

\_\_\_\_\_  
**Chair – Robin Zygaitis**

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**     *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				
Drae Charles				